

CITY COMMISSION MEETING AGENDA

City Hall Commission Chambers

Monday, February 15, 2016

7:00 p.m.

MEETING #5030

CALL TO ORDER

ROLL CALL

INVOCATION BY Pastor Chris Conner of Christ the King Lutheran

PLEDGE OF ALLEGIANCE

Presentation of Colors

PETITIONS & PROCLAMATIONS

Girl Scout Cookie Month Proclamation

Boy Scouts Proclamation

VISITORS (Limit of five minutes per individual and fifteen minutes per topic. Final action may be deferred until the next City Commission meeting unless an emergency situation does exist).

CONSENT CALENDAR

1. Approval of City Commission Work Session Minutes, February 1, 2016;
2. Approval of City Commission Meeting Minutes, February 1, 2016;
3. Approval of Joint City County Commission Meeting Minutes, February 8, 2016;
4. Appropriation Ordinance No. 4, February 15, 2016;
5. Cereal Malt Beverage License:
 - (a) El Mariachis Taqueria, 307 Military Avenue.

ORDINANCES & RESOLUTIONS

Ordinance No. 3624: An Ordinance Amending and Adopting Revisions to Chapter IV, Building and Construction, of the Dodge City Code; and Amending Ordinance No. 3435 of the City of

Dodge City; Adding Section 4-406 Irrigation Installation Requirements; Be it Ordained by the Governing Body of the City of Dodge City, Kansas. Report by Planning, Zoning, Storm Water Coordinator, Nathan Littrel.

Resolution No. 2016-04: A Resolution Amending Appendix A of the Dodge City Municipal Code Revising Fees and Rates for Mariah Hills Golf Course. Report by Director of Parks & Recreation, Paul Lewis.

NEW BUSINESS

Approval of Contract for Water Park Operation. Report by Director of Parks & Recreation, Paul Lewis.

OTHER BUSINESS

ADJOURNMENT

Office of the Mayor
Dodge City, Kansas

Proclamation

WHEREAS, Girl Scouts, the pre-eminent organization for girls in the United States and around the world, has been an active part of the Dodge City community; and

WHEREAS, through the Girl Scout Cookie Program, girls learn about business, goal-setting, the value of teamwork and money management, all of which helps them become leaders who are confident in themselves and their abilities, use their knowledge to effect change in their lives and in the lives of those around them; and

WHEREAS, through the support of generous donors and annual product-sale activities, such as the Girl Scout Cookie Sale, the Girl Scout organization is able to offer quality programs on a year-round basis to girls in all racial, ethnic, cultural, religious and socioeconomic groups; and

WHEREAS, the City of Dodge City is committed to supporting the programs provided by the Girl Scouts of Kansas Heartland and encourages our communities to support Girl Scouting and its annual money-earning activity: the annual Girl Scout Cookie Sale;

NOW, THEREFORE, BE IT RESOLVED, that I, Joyce Warshaw, Mayor of the City of Dodge City, Kansas, do hereby proclaim February of 2016 as

Girl Scout Cookie Month

and encourage all citizens to support the *Annual Girl Scout Cookie Sale*, which begins February 13th and will end March 20th, and making an investment in the lives of girls and upholding the enterprising spirit of Girl Scouts to remain a self-sufficient organization.

In witness whereof I have hereunto set my hand and the seal of the City of Dodge City, Kansas.

Joyce Warshaw, Mayor

Attest:

Nannette Pogue, City Clerk

Date: February 15, 2016

SCOUT WEEK PROCLAMATION
FEBRUARY 15, 2016 - FEBRUARY 22, 2016

WHEREAS, the Boy Scouts of America, through community organizations and dedicated adult volunteers, has served our youth since its founding in 1910. Over the past 106 years, millions of young people have learned Scouting's lessons of patriotism, courage, and self-reliance; and many more have benefited from the service, inspiration, and leadership of the Boy Scouts; and,

WHEREAS, the purpose of the Boy Scouts is to develop citizens who are physically, mentally and emotionally fit, have a high degree of self-reliance and resourcefulness, personal values based on religious concepts, the desire and skills to help others and a keen respect for the basic rights of all people; and,

WHEREAS, there are 24 churches, service and fraternal clubs, and other community organizations that have been chartered in our Council by the Boy Scouts of America to service the Scouting program; and,

WHEREAS, the volunteer leaders selected by these chartered organizations are performing an outstanding service for 1176 boys and young men and women; and

WHEREAS, the Santa Fe Trail Council of the Boy Scouts of America and its corps of 630 dedicated volunteer leaders are providing necessary support to the 75 Cub Scout Packs, Boy Scout Troops, Explorer Posts and Venture Crews; be it

RESOLVED, that I, Joyce Warshaw, Mayor of Dodge City, Kansas, do hereby designate February 15-22, 2016 as Scouting Anniversary Week and urge our citizens to join with me in expressing appreciation to the community organizations that sponsor Scouting; to the volunteers who serve with the partner organizations; and to the youth in the Santa Fe Trail Council of the Boy Scouts of America.

IN OFFICIAL RECOGNITION THEREOF, I hereby affix my signature, and cause to be affixed the official seal of the City of Dodge City, this 15th day of February, 2016.



Joyce Warshaw, Mayor

ATTEST

Nannette Pogue, City Clerk

CITY COMMISSION WORK SESSION MINUTES

City Hall Commission Chambers

Monday, February 1, 2016

6:00 p.m.

ROLL CALL – Vice Mayor Rick Sowers, Commissioners Brian Delzeit and Kent Smoll. Commissioners Joyce Warshaw and Jan Scoggins were reported absent.

WORK SESSION

Discussion of Radio Equipment. Craig Mellecker, Chief of Police, presented the Commission a summary of the 800 radio system that the City is looking at to purchase. They plan to have the consultant that conducted a study for the City and Ford County assist with writing the specifications.

ADJOURNMENT

Brian Delzeit moved to adjourn the work session. Rick Sowers seconded the motion. The motion carried 3-0.

ATTEST:

Mayor

Nannette Pogue, City Clerk

CITY COMMISSION MEETING MINUTES

City Hall Commission Chambers

Monday, February 1, 2016

7:00 p.m.

MEETING #5028

CALL TO ORDER

ROLL CALL: Vice Mayor Rick Sowers, Commissioners Kent Smoll and Brian Delzeit. Commissioners Joyce Warshaw and Jan Scoggins were reported absent.

PLEDGE OF ALLEGIANCE – The Boy Scouts presented the colors.

PETITIONS & PROCLAMATIONS

VISITORS (Limit of five minutes per individual and fifteen minutes per topic. Final action may be deferred until the next City Commission meeting unless an emergency situation does exist).

Alan Stukenholz, Chuck Drake and Jim Johnson spoke about youth hockey. The also spoke about the Jr. Hockey League and asked the City Commission to look at the proposal for the League and see if there is a way for it to make financial sense for the team and for the community.

CONSENT CALENDAR

1. Approval of City Commission Meeting Minutes, January 19, 2016;
2. Appropriation Ordinance No. 3, February 1, 2016;
3. Cereal Malt Beverage License:
 - (a) Water Sports Campground, 500 Cherry St.

Commissioner Kent Smoll moved to approve the Consent Calendar as presented; Commissioner Brian Delzeit seconded the motion. The motion carried 3-0.

ORDINANCES & RESOLUTIONS

Ordinance No. 3623 - An Ordinance of the City of Dodge City, Kansas Amending the Official Zoning Map of the City, Changing the Lots Located at 1009 and 1011 Brier Street From R-1 Residential Low Density, to R-3, Residential High Density was approved on a motion by Commissioner Kent Smoll. The motion was seconded by Commissioner Brian Delzeit. The motion carried 3-0.

NEW BUSINESS

1. Commissioner Brian Delzeit moved to appoint the following citizens to Boards and Commissions. Commissioner Kent Smoll seconded the motion. The motion carried 3-0.

Airport Advisory Board – RaeAnna Bolmer, Jeff Hutton, Steve Durrant, Paul Yaroslaski.

Convention & Visitors Bureau – for Hospitality Ameer Shah, Erica Walsh; Attraction Elaine Gall; at-large Rod Crick, Hayes Kelman.

Dodge City Planning Commission – Frank Rose, Kristina Crawford, Ken Strobel.

Golf Advisory Board – Jeff Hutton

Historic Landmark Commission – Nancy Jo Trauer, Tim Wentzl

Housing Authority Board – Kenton Dressler

Library Board – Paula Ripple

Parks & Recreation Advisory Board – Dave Geist

Recycling Advisory Board – Cheryl Koontz, Debbie Allen

Santa Fe Trail Community Corrections – Melissa Rodriguez

St. Mary of the Plains Advisory Board – Tom Armstrong, Dave Geist, Liz Demuth, Kent Stehlik

2. Commissioner Brian Delzeit moved to approve the bid from Nowak Construction Co. in the amount of \$519,794.89 pending approval of KDHE for the construction of Well #18 replacement and Well #31 Design. Commissioner Kent Smoll seconded the motion. The motion carried 3-0.
3. Commissioner Rick Sowers moved to reject the bids from APAC Kansas Inc. Shears Division for the reconstruction of 4th Avenue and reconstruction of Park Street (5th Avenue- Santa Fe). Commissioner Brian Delzeit seconded the motion. The motion carried 3-0.

OTHER BUSINESS

City Manager, Cherise Tieben:

- Reminder that she will be out of town on Wednesday afternoon and Thursday to a KACM meeting in Wichita;

- Had good meeting in Topeka with Legislators. Will get a time that the Commissioners can meet with the legislators to talk about the property tax lid;
- Reminder that on Saturday, February 6, there will be an event at the United Wireless Arena celebrating their 5th year anniversary in operation;
- There will be a Joint City County Commission meeting on February 8th;
- On March 3rd, a Volunteer Reception will be held at the Depot;
- March 7 is Dodge City Night in Topeka;
- A Joint Meeting between the City, County, USD 443 and Dodge City Community College will be held April 4 to update the Boards on the Housing in Dodge City;
- April 8 is the Washington DC trip.

Commissioner, Kent Smoll

Commissioner, Rick Sowers

Commissioner, Brian Delzeit:

- Reminder to the community that there is a lot going on at the United Wireless Arena; Monster Trucks, MMA Boxing, 5 year Anniversary celebration, Dodge City Law, Rascal Flatts and Jeff Foxworthy/Larry the Cable Guy.

EXECUTIVE SESSION

At 7:40 p.m., Commissioner Sowers moved to adjourn to Executive Session for not to exceed 30 minutes to discuss Attorney Client Matters, to include the City Manager and City Attorney. Commissioner Brian Delzeit seconded the motion. The motion carried 3-0.

The regular meeting was reconvened at 8:10 p.m.

ADJOURNMENT

Commissioner Brian Delzeit moved to adjourn the meeting; Commissioner Kent Smoll seconded the motion. The motion carried 3-0.

ATTEST:

Mayor

Nannette Pogue, City Clerk

Joint City/County Commission Meeting Minutes
Monday, February 8, 2016
Rose Room
Ford County Government Center
6:00 PM
Meeting #5029

CALL TO ORDER

City of Dodge City: Vice Mayor Rick Sowers, Commissioners Jan Scoggins, Brian Delzeit, and Kent Smoll. Commissioner Joyce Warshaw was reported absent.

Ford County: Chairman Shawn Tasset and Commissioner Chris Boys. Commissioner Danny Gillum was reported absent.

REPORTS:

1. Field Sports Update: Paul Lewis reported on the Soccer Tournament Contract. The previous contract for the Soccer Tournaments have been terminated. The recommendation is to use an incentive based program for individual events instead of a contract with a promoter. The Legends Park Tournament contract with Southwest Sports terminated at the end of 2015. Staff is currently soliciting for a new tournament promoter.
2. Long Branch Lagoon Aquatics Park update was given by Paul Lewis, Director of Parks and Recreation.
3. A United Wireless Arena and Conference Center update was given by Chris Ragland, Executive Director. Topics he updated the Commissioners on included the discussion with Lacuna Marketing, the conference center naming Rights and discussions with a potential hockey team.

NEW BUSINESS

1. Two CFAB members terms have expired; Christa Roy and Bill Turley. Christa Roy has expressed an interest in reappointment to the Board and Bill Turley does not wish to continue to serve. Three applications were received for the CFAB.

County Action: Commissioner Shawn Tasset moved to reappoint Christa Roy to the CFAB. Commissioner Chris Boys seconded the motion. The motion carried 2-0.

City Action: Commissioner Rick Sowers moved to reappoint Christa Roy to the CFAB. Commissioner Brian Delzeit seconded the motion. The motion carried 4-0.

County Action: Commissioner Chris Boys moved to appoint Paul Yaroslaski to the CFAB. Commissioner Shawn Tasset seconded the motion. The motion carried 2-0.

City Action: Commissioner Brian Delzeit moved to appoint Paul Yaroslaski to the CFAB. Commissioner Kent Smoll seconded the motion. The motion carried 4-0.

2. A report regarding the Ford County and City of Dodge City's radio system was given by Jack Hart, Tusa Consulting Services. The consensus of the Commissions was to have the City Manager, Cherise Tieben, and Assistant County Manager, JD Gilbert get together to make recommendations to the Commissions.

UPCOMING MEETINGS:

1. Monday, May 9, 2016-6:00 pm-Joint Commission Meeting- City Commissioners Chambers City Hall
2. Monday, August 8, 2016 6:00 pm -Joint Commission Meeting-Rose Room, Ford County Government Center
3. Monday, November 14, 2016 6:00 pm -Joint Commission Meeting- City Commissioners Chambers City Hall

County Action: Commissioner Chris Boys moved and Commissioner Shawn Tasset seconded the motion to adjourn the meeting. The motion carried 2-0.

City Action: Commissioner Jan Scoggins moved and Commissioner Rick Sowers seconded the motion to adjourn the meeting. The motion carried 4-0.

ATTEST:

Mayor

Nannette Pogue, City Clerk

**INDIVIDUAL/SOLE PROPRIETOR
APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES**

(This form has been prepared by the Attorney General's Office)

City or County of Dodge city

SECTION 1 - LICENSE TYPE	
Check One: <input type="checkbox"/> New License <input checked="" type="checkbox"/> Renew License <input type="checkbox"/> Special Event Permit	
Check One:	
<input checked="" type="checkbox"/> License to sell cereal malt beverages for consumption on the premises.	
<input type="checkbox"/> License to sell cereal malt beverages in original and unopened containers and not for consumption on the licenses premises.	

SECTION 2 - APPLICANT INFORMATION		
Kansas Sales Tax Registration Number (required):		
Name <u>Valena Garcia</u>	Phone No. <u>620 225-3682</u>	Date of Birth <u>6-4-93</u>
Residence Street Address <u>307 Military Ave.</u>	City <u>Dodge City, KS</u>	Zip Code <u>67801</u>
Applicant Spousal Information		
Spouse Name	Phone No.	Date of Birth
Residence Street Address	City	Zip Code

SECTION 3 - LICENSED PREMISE	
Licensed Premise (Business Location or Location of Special Event)	Mailing Address (If different from business address)
DBA Name <u>El Mariachis Taqueria</u>	Name
Business Location Address <u>307 Military Ave.</u>	Address
City <u>Dodge city</u> State <u>KS</u> Zip <u>67801</u>	City State Zip
Business Phone No. <u>620 225-3682</u>	<input type="checkbox"/> I own the proposed business or special event location. <input checked="" type="checkbox"/> I do not own the proposed business or event location.
Business Location Owner Name(s) <u>Alicia De Leon</u>	

SECTION 4 - APPLICANT QUALIFICATION	
I am a U.S. Citizen	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I have been a resident of Kansas for at least one year prior to application.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I have resided within the state of Kansas for <u>22</u> years.	
I am at least 21 years old.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I have been a resident of this county for at least 6 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Within 2 years immediately preceding the date of this application, neither I nor my spouse ¹ has been convicted of, released from incarceration for or released from probation or parole for any of the following crimes: (1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Have Have Not
My spouse has previously held a CMB license.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
My spouse has never been convicted of one of the crimes mentioned above while licensed.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Memorandum

*To: City Manager
City Commissioners*

*From: Kevin Israel
Director of Development Services*

Date: 2-15-2016

*Subject: Landscaping Irrigation
Installation Requirements*

Agenda Item: Ordinance No. 3624

Recommendation: City staff recommends approval of the Landscaping Irrigation Installation Requirements (Ordinance No. 3624).

Background: Concerns regarding water usage from landscaping irrigation systems have recently increased. Many of the concerned citizens requested that we implement an ordinance addressing excessive watering and runoff from both residential and commercial irrigation systems.

Justification: The City desires to protect and preserve our water supply. This Ordinance can help ensure the availability of water for our community in the future by requiring efficient irrigation systems and installation standards for new applications.

Financial Considerations: None

Purpose/Mission: The purpose of this ordinance is to establish the framework and guidance that will help ensure that landscape irrigation conservation will be consistent in new applications.

Legal Considerations: None

Attachments: The Landscaping Irrigation Installation Requirement – Ordinance No. 3624

ORDINANCE NO. 3624

AN ORDINANCE AMENDING AND ADOPTING REVISIONS TO CHAPTER IV, BUILDING AND CONSTRUCTION, OF THE DODGE CITY CODE; AND AMENDING ORDINANCE NO. 3435 OF THE CITY OF DODGE CITY; ADDING SECTION 4-406 IRRIGATION INSTALLATION REQUIREMENTS; BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF DODGE CITY, KANSAS.

SECTION 4: The Dodge City Code provision 4-406 is added as follows

4-406. IRRIGATION INSTALLATION REQUIREMENTS

4-406.1 Irrigation Controls

Where installed as part of a landscape irrigation system, irrigation controls shall:

1. Automatically adjust the irrigation schedule to respond to plant water needs determined by weather or soil moisture conditions.
2. Sensors Required:
 - (a.) Sensor to suspend irrigation during a rain event
 - (b.) Soil moisture sensor to suspend irrigation when adequate moisture is present.
3. Have the capability to program multiple and different run times for each zone to enable cycling of water applications and durations to prevent water running off of the intended zone.
4. Site specific settings of the irrigation control system shall be posted at the control system location. The posted data, where applicable to the setting of the controller shall include:
 - (a.) Rain sensor settings
 - (b.) Soil moisture settings
 - (c.) Peak demand schedule including run times and the number of cycles to prevent run off and monthly adjustments or percentage.

4-406.2 Irrigation System Performance Requirements

1. The irrigation system shall be designed and installed to:
 - (a.) Prevent irrigation water runoff out of the zone
 - (b.) Not allow water to be applied onto or enter non targeted areas (including adjacent property, adjacent zones, non-vegetative areas, impermeable surfaces, roadways, structures, etc.)
 - (c.) Prevent backflow through approved backflow protection devices

2. Sloped Areas

- (a.) If a rise greater than 1 ft per 4 ft of length, the average precipitation rate for the zone shall not exceed .75 inches per hour. This shall be verified by manufacturer documentation or catch can test.

3. Sprinkler Head Installations

- (a.) All heads shall be low precipitation rate heads
- (b.) Pressure regulation required if necessary to maintain manufacturer's recommended operating pressure.
- (c.) If pop up style heads are used, they shall rise at least 4 inches above the soil level when in use.
- (d.) All sprinkler heads located in the right of way need to be connected to the irrigation supply line with "funny pipe".
- (e.) The irrigation line cannot be installed any closer than 18" from any curb and gutter or sidewalk located in the right-of-way.

4. Irrigation Zone Performance

- (a.) Each zone shall be designed and installed to ensure an average precipitation rate of **NOT more than 1 inch per hour**

This ordinance shall become effective upon the adoption by the City Commission and publication in the official City newspaper.

PASSED BY THE GOVERNING BODY OF THE CITY OF DODGE CITY, KANSAS
THIS FIFTEENTH DAY OF FEBRUARY, 2016.

JOYCE WARSHAW, MAYOR

ATTEST:

NANNETTE POGUE, CITY CLERK