

CITY COMMISSION MEETING AGENDA

City Hall Commission Chambers

Monday, April 18, 2016

7:00 p.m.

MEETING #5034

CALL TO ORDER

ROLL CALL

INVOCATION BY LT Enrique Coreano of the Salvation Army

PLEDGE OF ALLEGIANCE

PETITIONS & PROCLAMATIONS

Arbor Day Proclamation

National Train Day Proclamation

VISITORS (Limit of five minutes per individual and fifteen minutes per topic. Final action may be deferred until the next City Commission meeting unless an emergency situation does exist).

Recognition of Jackie Whisenant for Serving as Interim Communications Director and Introduction of New Communications Director Elliott Linke

CONSENT CALENDAR

1. Approval of City Commission Meeting Minutes, April 4, 2016;
2. Appropriation Ordinance No. 8, April 18, 2016;
3. Approval of Request from Boot Hill Museum for a Letter of Support from the City of Dodge City for their Application for the Rural Development Tax Credit Grant from the Kansas Department of Commerce. Report by Project Development Coordinator, Melissa McCoy.

ORDINANCES & RESOLUTIONS

Resolution No. 2016-12: A Resolution Designating an Additional Bank Account at Fidelity State Bank and Trust Company, Dodge City, Kansas and Authorizing Signatures. Report by Finance Director/City Clerk, Nannette Pogue.

Resolution No. 2016-13: A Resolution Encouraging Efforts to Maintain the Southwest Chief Passenger Service Through the State of Colorado and Pledge Financial Participation in the LaJunta Colorado Tiger VII Grant Application Match. Report by City Manager, Cherise Tieben.

NEW BUSINESS

1. Approval of Appointment to Fill Vacancies on the Shade Tree Commission Board. Report by Public Information Officer, Jane Longmeyer.
2. Approval of Bid for Potable Hydraulic Rescue Kit for Fire Department. Report by Administration Director, Ryan Reid.

UNFINISHED BUSINESS

OTHER BUSINESS

ADJOURNMENT



Whereas, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal.

Now, Therefore, I, _____, Mayor of the City of Dodge City Kansas, do hereby proclaim Friday, April 22nd, 2016, as

Arbor Day

In the City of Dodge City, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this day of 18th Day of April, 2016

ATTEST:

Mayor

Nannette Pogue, City Clerk

National Train Day Proclamation

CITY OF Dodge City

A proclamation of the City of **Dodge City** designating April 30, 2016 "Train Day in **Dodge City**".

Whereas, Federal and State transportation departments have made expansion of high-speed and intercity passenger rail a top priority in building 21st-Century national infrastructure; and

Whereas, a healthy freight and passenger rail network is essential to keeping the American economy moving efficiently; and

Whereas, **Dodge City** has benefitted from train service on Amtrak's *Southwest Chief* route; and

Whereas, Amtrak continues to work with states on the development of the next generation of high-speed and intercity passenger rail trains which will create good jobs in the United States by resurrecting the domestic manufacturing base; and

Whereas, During FY 2015 (October 2014 - September 2015), Amtrak welcomed aboard more than 30.8 million passengers, representing the fifth straight year in which ridership has exceeded 30 million, and

Whereas, **5,048** passengers boarded or disembarked Amtrak trains in the City of **Dodge City**; **now therefore be it**

Resolved that the City of **Dodge City**

- Greatly benefits from its place on the intercity rail network
- Passenger rail brings travelers back to American downtowns
- Designates April 30, 2016 "Train Day in **Dodge City**"

Mayor

ATTEST:

Nannette Pogue, City Clerk

CITY COMMISSION MEETING MINUTES

City Hall Commission Chambers

Monday, April 4, 2016

7:00 p.m.

MEETING #5033

CALL TO ORDER

ROLL CALL: Mayor Joyce Warshaw, Commissioners, Kent Smoll, Jan Scoggins, Rick Sowers, Brian Delzeit.

INVOCATION by Lt. Enrique Coreano of the Salvation Army

PLEDGE OF ALLEGIANCE

PETITIONS & PROCLAMATIONS

Mayor Joyce Warshaw read the proclamation and proclaimed April 6, 2016 as Laura Woolfolk Day. The Mayor presented the proclamation to Laura Woolfolk.

Mayor Joyce Warshaw proclaimed April 10 – 16, 2016 as National Library Week. Cathy Reeves, Librarian, spoke in behalf of the Dodge City Public Library and gave the quarterly update.

Mayor Joyce Warshaw proclaimed April as Keep Dodge City Beautiful Month. Corey Keller gave the City Commission and public an update about the recycling activities. Jane Longmeyer talked about Keep America Beautiful and the cleanup activities. Kent Smoll thanked Jane Longmeyer for her cleanup Dodge City efforts.

VISITORS (Limit of five minutes per individual and fifteen minutes per topic. Final action may be deferred until the next City Commission meeting unless an emergency situation does exist).

Bruce McMillian AIA Architects introduced Danna Williamson, his associate and passed out information on their organization. They are doing fact finding on possibly opening an office in Dodge City.

Margaret Gerber talked about the dog park and brought up some concerns; no water available at the park, stickers, no turf or grass and thinks it would be a good idea to advertise it more. She really appreciates the doggy bags and appreciates the park.

CONSENT CALENDAR

1. Approval of City Commission Work Session Minutes, March 21, 2016;

2. Approval of City Commission Meeting Minutes, March 21, 2016;
3. Appropriation Ordinance No. 7, April 4, 2016;
4. Cereal Malt Beverage License:
 - (a) Pick Quick, 2501 Central Avenue,
 - (b) Pilot Travel Centers, LLC., 2524 E. Wyatt Earp Blvd.,
 - (c) Lotus Garden Restaurant, 1202 E. Wyatt Earp Blvd.

Commissioner Jan Scoggins moved to approve the Consent Calendar as presented; Commissioner Kent Smoll seconded the motion. The motion carried unanimously.

ORDINANCES & RESOLUTIONS

Resolution No. 2016-11: A Resolution Making Certain Findings and Determinations as to the Need for Housing Within the City of Dodge City, Kansas and Setting Forth the Legal Description of Real Property Proposed to be Designated as a Rural Housing Incentive District Within the City (Candletree Addition #7) was approved on a motion by Commissioner Brian Delzeit. The motion was seconded by Commissioner Jan Scoggins. The motion carried unanimously.

NEW BUSINESS

1. The 2016 Street Program as presented was approved on a motion by Commissioner Kent Smoll, seconded by Commissioner Brian Delzeit. The motion carried unanimously.
2. The Bid from Taser in the total amount of \$241,601.25 with the maintenance and storage fees being paid over 5 years and the hardware being paid for from a federal grant, for the Axon Flex Body Cameras for the Police Department was approved on a motion by Commissioner Kent Smoll,. The motion was seconded by Commissioner Jan Scoggins. The motion carried unanimously.

OTHER BUSINESS

City Manager, Cherise Tieben

- This week, the Rural Opportunity Conference will be held at the United Wireless Conference Center
- She will be out of the office Saturday through Tuesday for the legislative trip to Washington, D.C.

Commissioner, Kent Smoll

- The sales tax numbers are down for the month and this is a real reflection of people not shopping local. He wants to encourage people to shop local.

Commissioner, Jan Scoggins

- Thanked the Park Department and Engineering Department for the extension of the walking path. There is a very nice bench along the path.

- Thanked the Public Library Staff for all they provide to the community.

Commissioner, Rick Sowers

Commissioner, Brian Delzeit

- Wants to remind everyone of the events at the United Wireless Arena; Tenth Avenue North, the Beach Boys, the Law Football games and Styx.

Mayor, Joyce Warshaw

- April is also Autism Awareness month.

EXECUTIVE SESSION

At 8:10 p.m. Commissioner Rick Sowers moved to adjourn to Executive Session to discuss Attorney-Client matters, to include Brad Ralph and Cherise Tieben, not to exceed 10 minutes. Commissioner Kent Smoll seconded the motion. The motion carried unanimously.

The regular session convened at 8:20 p.m.

ADJOURNMENT

Commissioner Rick Sowers moved to adjourn the meeting. Commissioner Jan Scoggins seconded the motion. The motion carried unanimously.

ATTEST:

Mayor

Nannette Pogue, City Clerk

Memorandum

*To: City Manager
City Commissioners*
*From: Project Development Coordinator,
Melissa McCoy*
Date: April 18, 2014
*Subject: Letter of Support for Boot Hill Museum
Application for Rural Development Tax Credit Grant
Agenda Item: Consent Agenda*

Recommendation:

Staff recommends approval of Boot Hill Museum for a letter of support from the City of Dodge City for their application for the Rural Development Tax Credit Grant from the Kansas Department of Commerce.

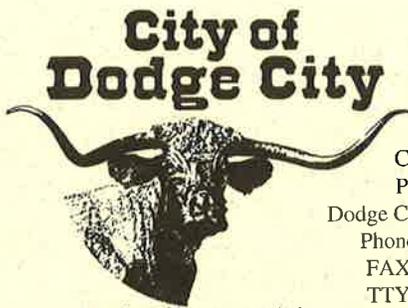
Background: Boot Hill Museum is applying for a Rural Development Tax Credit Grant from the Kansas Department of Commerce to help provide funds to complete the interior design and installations for fixed and traveling exhibits. These funds will complement the community Star Bonds initiative to build the new facility. Since Star Bonds cannot be used for interior design and installation, these funds provide the monies necessary to fully develop the project.

The new exhibition space and additional improvements will be designed to attract more visitors to Dodge City. The design plans for the museum will provide space for permanent content and as well as traveling exhibits with new, high-impact graphics and communications as effective interactive displays.

- The vision for this project will help re-establish the historic significance of Dodge City's cultural and heritage.
- Boot Hill Museum has been a beloved Kansas attraction since 1947; its redevelopment plays a significant role in the revitalization of the Downtown Heritage District.
- The addition will greatly improve the quality of the museum, increase visitation and significantly add to the economic development of Dodge City and Ford County.

Boot Hill Museum's redevelopment will provide important outcomes that will stimulate private investment, allow for increased tourism dollars, enhance the quality of life and aid in maintaining a self-sufficient destination.

Attachments: Letter of Support



CITY HALL
P.O. Box 880
Dodge City, KS 67801-0880
Phone: 620/225-8100
FAX: 620/225-8144
TTY: 620/225-8115
www.dodgecity.org

April 18, 2016

Secretary of Commerce Antonio Soave
Kansas Department of Commerce
1000 SW Jackson, Suite 100
Topeka, KS 66612

Re: Boot Hill Museum

Dear Secretary Soave:

On behalf of the City of Dodge City, we wish to express our full support for Boot Hill Museum's application for the Rural Development tax credit grant from the Kansas Department of Commerce for the redevelopment plan to create a new image for the museum while enhancing their capacity to serve as the centerpiece of tourism in Dodge City. New exhibition space and additional improvements will be designed to attract more visitors to Dodge City. The design plans for the museum will provide space for permanent content and as well as traveling exhibits with new, high-impact graphics and communications as effective interactive displays.

- The vision for this project will help re-establish the historic significance of Dodge City's cultural and heritage.
- Boot Hill Museum has been a beloved Kansas attraction since 1947; its redevelopment plays a significant role in the revitalization of the Downtown Heritage District.
- The addition will greatly improve the quality of the museum, increase visitation and significantly add to the economic development of Dodge City and Ford County.

Boot Hill Museum's redevelopment will provide important outcomes that will stimulate private investment, allow for increased tourism dollars, enhance the quality of life and aid in maintaining a self-sufficient destination. As representatives of the City of Dodge City, we fully support these efforts and the Museum's application. Please feel free to contact us if you require any further information.

Sincerely,

Joyce Warshaw, Mayor

Jan Scoggins, Commissioner

Rick Sowers, Vice Mayor

Kent Smoll, Commissioner

Brian Delzeit, Commission



Memorandum

To: Cherise Tieben, City Manager
From: Nannette Pogue
Date: April 11, 2016
Subject: Resolution No. 2016-12
Agenda Item: Ordinances and Resolutions

Recommendation: I recommend the approval of Resolution No. 2016-12

Background: The City currently uses Fidelity State Bank as our official depository. We are opening a new account at Fidelity State Bank to accommodate the credit card receipts and other revenues for the Longbranch Lagoon. The resolution authorizes this account to be added and states that a proper signature card will accompany the resolution. The signers on the account are the regular signers: Paul Lewis, Dot Sumaya and Nannette Pogue.

Justification: It is required by the bank to have City Commission authorization via a Resolution of the City.

Financial Considerations: None

Purpose/Mission: To promote open communications, honesty and integrity.

Legal Considerations: None

Attachments: Resolution No. 2016-12.

Resolution No. 2016-12

A Resolution Designating an Additional Bank Account at Fidelity State Bank and Trust Company, Dodge City, and Authorizing Signers

WHEREAS, the Governing Body has previously voted to designate The Fidelity State Bank and Trust Company, 510 N. Second Avenue, Dodge City, Kansas as an official depository for City funds

BE IT RESOLVED that the following account will be in addition to those accounts that have already been established by previous Resolution and are hereby authorized and all checks, drafts, notes or orders drawn against the stated accounts must be signed and shall be certified to The Fidelity State Bank and Trust Company, Dodge City, Kansas and no checks, drafts, notes or orders drawn against said accounts shall be valid unless signed as certified.

A. City of Dodge City, Long Branch Lagoon – Account Number 108174

BE IT FURTHER RESOLVED that certification of persons authorized to sign on the above stated account shall be provided to The Fidelity State Bank and Trust Company, Dodge City, Kansas by the City Manager of Dodge City and the City Clerk.

BE IT FURTHER RESOLVED that this resolution shall continue to have effect until express written notice of its rescission or modification has been received by the Fidelity State Bank and Trust Company, Dodge City, Kansas.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon its passage.

Adopted by the City Commission of the City of Dodge City this 18th day of April, 2016.

Mayor

ATTEST:

City Clerk

Memorandum

To: City Commissioners
From: Cherise Tieben
Date: April 18, 2014
Subject: Resolution 2016-13
Agenda Item: Ordinances & Resolutions

Recommendation: Staff recommends approval of Resolution 2016-13 and authorization to place \$12,500 in the 2017 budget for disbursement for the Tiger VIII Grant for improvements to the Southwest Chief Passenger line in Kansas and Colorado should the grant be awarded.

Background: The stretch of BNSF line that Amtrak utilizes west of Newton, Ks through Colorado and portions of New Mexico has deteriorated to the point that speeds needed to be reduced. The reduction in speed by BNSF caused Amtrak to begin discussions regarding the possibility of discontinuing the Southwest Chief service which had 49,673 individuals enjoyed the transportation method in Kansas in 2015. A partnership of communities including Dodge City, Newton, Hutchinson, Garden City, Trinidad, Lamar and La Junta was formed to advocate for the retention of this route.

In 2014, the City of Garden City submitted a grant application under the Tiger VI program on behalf of the Southwest Chief Rural Rail Partnership (SCRRP) to make repairs from Hutchinson to approximately the State line. The application was successful and the City provided a \$12,500 match as part of that grant program, in addition to matches from several other SCRRP members, Amtrak, BNSF & KDOT. The grant award totaled \$12.4 million.

Then, in 2015, the City of La Junta, Colorado submitted a grant application under the Tiger VII Program on behalf of the Southwest Chief Rural Rail Partnership (SCRRP) to make repairs in Kansas and Colorado. The application was also successful and the City's match was \$12,500. Other matches from other SCRRP members included Amtrak, BNSF & KDOT. The total grant award was \$15.2 million.

Justification: Our success with the Tiger Grant indicates obvious interest in maintaining this line. The next phase of the repairs are aptly being proposed through Colorado. Due to the rural nature of the issue in Colorado, Lamar is having difficulties recruiting support from various Colorado contingencies. Leadership in Garden City and La Junta have appropriately suggested that it would be beneficial if the SCRRP participated, since without repairs being made in all three States, the overall impact of the repairs and the longevity of the line is reduced.

Financial Considerations: \$12,500 from the 2017 budget.

Purpose/Mission: Ongoing Improvement, together we value progress, growth and new possibilities by providing and preparing for the community's future.

Legal Considerations: None

Attachments: Resolution 2016-13

Memorandum

*To: City Manager
City Commissioners
From: Jane Longmeyer *jl*
Date: April 12, 2016
Subject: Shade Tree Commission
Agenda Item: New Business*

Recommendation: Appointment of Joe Scott and Pat McLaughlin to fill vacancies on the Shade Tree Commission.

Background: By Ordinance, this Commission has seven members serving staggered three year terms. There has been some difficulty in the past in maintaining membership at seven and actually five members could serve the needs. There is currently discussion in changing the ordinance to reflect a five member commission.

Justification: The appointment of Joe Scott and Pat McLaughlin will bring the Commission to five members as recommended by staff.

Financial Considerations: None.

Purpose/Mission: The Boards and Commissions make recommendations to the City Commission regarding various phases of municipal operations.

Legal Considerations: None.

Attachments: Applications.

APPLICATION FOR CITY OF DODGE CITY ADVISORY BOARDS

NAME: Joe Scott OCCUPATION: General Manager/Marriott
ADDRESS: 2712 Westview TELEPHONE: (913) 514-2277

Advisory Board(s) you wish to be considered for:

Shade Tree Commission

Tell us about your educational background:

School Dates Attended Major

DCHS - Graduated 1996

I did not attend College however have been operating businesses for over 18 years

Work history:

Job and Title Dates of Employment

2014 - Current - Maintenance Manager to AGM to GM

2012 - 2014 - Executive Chef - Dodge City Country Club

2006 - 2012 - Executive Chef - DMK Restaurant Group

To the best of your knowledge, would the appointment of you to the Shade tree Commission advisory board create any conflicts of interest due to your employment or business endeavors? If yes, please explain: N/A

Have you ever served on any advisory board, committee, etc. of another public body? If you have, please tell us something about it.

Yes, I served on a Restaurant Board in Chicago while I was Chef of DMK Restaurants,

Tell us about other qualifications you have which you feel qualify you for appointment.

As owning and caring for over 50 trees and landscaping of the business that I operate, also have extensive knowledge of project cost controls and am very good at finding the resources to complete any task.

Signature: [Signature]

Date: 4/8/2016

Please return to: City Manager's Office, City Hall, P.O. Box 880, Dodge City, Kansas 67801-0880.

Thank you for your interest!

To whom it may concern –

I would like to say that I am very interested in serving on this board to help Dodge City keep it's trees and any other landscaping looking beautiful. I feel that I would offer a great deal of help to this department by serving on this board stemming from my own interests in keeping Dodge City and and it's landscaping looking beautiful for all that come to this area. I think that given this opportunity you will see that I have an eye and mind for keeping properties looking great and a perfect example of that would be the TownePlace Suites by Marriott which I am the General Manager of, as well as my own home and all of the trees and landscaping that I personally, with the help of my wife, care for. I feel that this would be great for my own personal and professional growth to be a part of this as well as serving my community and helping Dodge City stay part of 'Tree City USA'.

With deepest regards,



Joe Scott

General Manager

APPLICATION FOR CITY OF DODGE CITY ADVISORY BOARDS

NAME: Pat McLaughlin OCCUPATION: Casc Manager
ADDRESS: 231 San Jose, DC TELEPHONE: 225-4061

Advisory Board(s) you wish to be considered for:

Library
Recycle open to suggestions

Tell us about your educational background:

School	Dates Attended	Major
<u>DCCC</u>		<u>Accounting</u>
<u>St Mary's</u>		<u>"</u>
<u>Colorado Christian</u>		<u>Organizational Mgt.</u>

Work history:

Job and Title	Dates of Employment
<u>Casc Manager at Mosaic in Liberal</u>	
<u>Casc Manager at Arrowhead West</u>	

To the best of your knowledge, would the appointment of you to the _____ advisory board create any conflicts of interest due to your employment or business endeavors? If yes, please explain:

No

Have you ever served on any advisory board, committee, etc. of another public body? If you have, please tell us something about it.

St Mary's Campus Advisee Board
Homeless Shelter in Liberal

Tell us about other qualifications you have which you feel qualify you for appointment.

Love our Library. Want it to continue
to be influential in community. Live in
Dodge & want to help where I can.

Signature: Pat McLaughlin Date: 3-11-16

Please return to: City Manager's Office, City Hall, P.O. Box 880, Dodge City, Kansas 67801-0880.

Thank you for your interest!

Memorandum

*To: City Manager
City Commissioners*
From: Ryan Reid
Date: April 13, 2016
Subject: Portable Hydraulic Rescue Kit
Agenda Item: New Business

Recommendation: Staff recommends accepting the bid from Okie Extrication for \$31,995 for the Portable Hydraulic Extraction kit (commonly called “Jaws of Life”). They were the low bid and met our specifications.

Bid tabulation is attached for your review.

Background: The Dodge City Fire Department has been using their existing gear for about sixteen (16) years. It was used when it was acquired. The current set is pretty much worn out.

Justification: This type of equipment is typically used in accidents in a life saving capacity to extricate people from wrecked vehicles. The Okie Extrication equipment is similar to what is used at the Racetrack and what the County uses which has additional benefits to the City.

Financial Considerations:
There is \$35,000 budgeted for this purchase.

Attachments: Bid Tabulation, photo

Bids opened

2016 04 12

Bid Tab

Portable Hydraulic Extraction Kit

<u>Bidder</u>	<u>\$ Each</u>	
Conrad Fire	\$32,000	
Okie Extrication	\$31,995	Low bid



Accelerator (gasoline powered unit)



Cutter



Spreader