

CITY COMMISSION SPECIAL MEETING AGENDA

City Hall Commission Chambers

Monday, December 31, 2012

8:00 a.m.

MEETING #4909

CALL TO ORDER

ROLL CALL

PUBLIC HEARING

2012 Budget Amendments

CONSENT CALENDAR

1. Appropriation Ordinance No. 25, December 27, 2012

NEW BUSINESS

1. Approval of 2012 Budget Amendments. Report by Director of Finance/City Clerk, Nannette Pogue.

ADJOURNMENT

Memorandum

*To: Ken Strobel, City Manager
Cherise Tieben, Assistant City Manager*

From: Nannette Pogue

Date: December 28, 2012

Subject: Approval of 2012 Budget Amendments

Agenda Item Public Hearing and New Business

Recommendation: I recommend the approval 2012 Budget Amendments.

Background: Kansas law provides that each year municipalities set a budget for each of the funds that the municipality has. It also provides that if the revenues exceed what was budgeted and the expenditures exceed the budget, the budget can be amended by going through the same procedure as when the budget was originally adopted. The 2012 budget was passed by the City Commission in August of 2011. A public hearing notice was published in the December 20th edition of the Dodge City Daily Globe notifying the public that the City Commission would hold a public hearing to consider the amendments for the 2012 budget.

Justification: To ensure no violations of the budget law.

Financial Considerations: Cash is available in all funds that are being amended. The following funds are being amended:

Convention and Visitors Fund. It is proposed to adjust this budget by \$36,852. The reasons for the amendment are: a position was added during 2012 that was not anticipated when the budget was approved in August of 2011. Funds are available in this fund for the additional expenses.

Special Park and Recreation Fund – This is the Fund that 1/3 of the Alcohol and Drug Sur Tax funds are deposited. In 2012 it was budgeted to transfer 90,000 to the general fund for park and recreation activities. During 2012 a memorial was constructed in Wright Park and the Special Park and Recreation funds were used for that project. This necessitated an increase in the budget. Revenues exceeded that which was budgeted, so funds were available.

Roof & Vehicle Insurance Repairs – This fund is for repairs of roofs and/or vehicles that were damaged and insurance was collected to make the repairs. There was no budget approved in 2012. Repairs were made and paid for from insurance proceeds, so this fund is being amended to accommodate those expenses.

All For Fun – Originally, \$30,000 was budgeted for the building payment. There were some additional utility and repair expenses, so this fund is being amended. The excess amount needed to fund these expenses will come from the General Fund.

Wastewater Fund – This fund is being amended because of the increase in contractual obligations of the North Wastewater Treatment Plant.

Transportation (Vehicle Maintenance) – This fund is an internal service fund for the maintenance and repair of the City's fleet. The expenditures are charged back to the departments, but it is difficult to anticipate the amount needed each year for the maintenance of the vehicles.

Purpose/Mission: To promote open communications and inform the public when necessary budget changes are needed.

Legal Considerations: This amendment will allow us to comply with the State of Kansas Budget Law.

Attachments: Notice of hearing and budget amendments.

2012

**Amended
Certificate
For Calendar Year 2012**

To the Clerk of Ford, State of Kansas
We, the undersigned, duly elected, qualified, and acting officers of
City of Dodge City
certify that: (1) the hearing mentioned in the attached publication was held;(2) after the Budget Hearing this Budget was duly approved and adopted as the maximum expenditure for the various funds for the year.

		2012 Amended Budget			
		Page No.	Amount of 2011 Tax that was Levied	Adopted 2012 Expenditures	Proposed Amended 2012 Expenditures
Table of Contents:	<u>K.S.A.</u>				
Fund					
Convention and Visitors		2		763,148	800,000
Special Park & Recreation		2		90,000	98,000
Roof & Vehicle Ins. Repairs		3			100,000
All For Fun		3		30,000	35,000
Wastewater		4		6,405,742	7,055,750
Transportation		5		265,790	310,790
Totals		xxxxxxxx	0	7,554,680	8,399,540
Summary of Amendments		0			

Attested date: _____

County Clerk

Assisted by: _____

Address: _____

Email: _____

Governing Body

City of Dodge City

2012

Adopted Budget

Convention and Visitors	2012 Adopted Budget	2012 Proposed Budget
Unencumbered Cash Balance January 1	507,741	507,741
Receipts:		
Intergovernmental	640,000	640,000
Trolley Charges	45,000	45,000
Ticket Sales		
Other	300	300
Contributions & Donations	23,547	23,547
Total Receipts	708,847	708,847
Resources Available:	1,216,588	1,216,588
Expenditures:		
Personal Services	339,151	376,003
Proposed Salary Increase		
Contractual	327,397	327,397
Commodities	30,600	30,600
Capital Outlay	6,000	6,000
Transfer to General	60,000	60,000
Total Expenditures	763,148	800,000
Unencumbered Cash Balance December 31	453,440	416,588

Special Park & Recreation	2012 Adopted Budget	2012 Proposed Budget
Unencumbered Cash Balance January 1	172,274	172,274
Receipts:		
Intergovernmental	90,000	90,000
Total Receipts	90,000	90,000
Resources Available:	262,274	262,274
Expenditures:		
Contractual	90,000	98,000
Total Expenditures	90,000	98,000
Unencumbered Cash Balance December 31	172,274	164,274

City of Dodge City

2012

Adopted Budget

Roof & Vehicle Ins. Repairs	2012 Adopted Budget	2012 Proposed Budget
Unencumbered Cash Balance January 1	253,403	253,403
Receipts:		
Insurance Reimbursements		
Total Receipts	0	0
Resources Available:	253,403	253,403
Expenditures:		
Contractual	0	100,000
Total Expenditures	0	100,000
Unencumbered Cash Balance December 31	253,403	153,403

All For Fun	2012 Adopted Budget	2012 Proposed Budget
Unencumbered Cash Balance January 1	25	25
Receipts:		
Admissions		
Concessions		
Rentals		
Sponsorships		
Contribution from General Fund	30,000	35,000
Total Receipts	30,000	35,000
Resources Available:	30,025	35,025
Expenditures:		
Personnel		
Contractual		
Commodities		
Lease Payment	30,000	35,000
Total Expenditures	30,000	35,000
Unencumbered Cash Balance December 31	25	25

City of Dodge City

Adopted Budget

Wastewater	2012 Adopted Budget	2012 Proposed Budget
Unencumbered Cash Balance January 1	2,159,161	2,300,000
Receipts:		
Sewage Service Charges	3,700,000	4,200,000
Sale of Labor & Material	5,000	13,000
Interest	20,000	300
Rentals & Leases	11,000	11,000
National Beef Overrun Payment		
National Beef Bond Payment	578,820	578,820
Other WW Revenue		
Insurance Recoveries		
Total Receipts	4,314,820	4,803,120
Resources Available:	6,473,981	7,103,120
Expenditures:		
COLLECTION:		
Personal Services	321,205	321,205
Proposed Salary Increase	0	
Contractual	47,900	92,900
Commodities	48,200	48,200
Capital Outlay	0	25,000
2003 Water & WW Rev Bonds-Tr to Debt Serv	1,157,650	1,157,650
Bad Debt Expense	7,000	
TREATMENT		
Contractual	2,301,904	2,888,912
Commodities		
Capital Outlay		
Debt Service for Water Reclamation Facility	1,950,000	1,950,000
Transfers & Charges:		
Utility Principal & Interest		
General	362,747	362,747
Utility Administration	209,136	209,136
Total Expenditures	6,405,742	7,055,750
Unencumbered Cash Balance December 31	68,239	47,370

City of Dodge City

Adopted Budget

Transportation	2012 Adopted Budget	2012 Proposed Budget
Unencumbered Cash Balance January 1	12,687	12,687
Receipts:		
Reimbursements	275,000	300,000
Total Receipts	275,000	300,000
Resources Available:	287,687	312,687
Expenditures:		
Personnel Services	114,990	114,990
Proposed Salary Increases	0	
Contractual	25,500	48,000
Commodities	125,300	147,800
Capital		
Total Expenditures	265,790	310,790
Unencumbered Cash Balance December 31	21,897	1,897