

# **CITY COMMISSION AGENDA**

City Hall Commission Chambers

Monday, July 15, 2013

7:00 p.m.

MEETING #4927

## **CALL TO ORDER**

## **ROLL CALL**

**INVOCATION:** by Pastor Kirk Larson of Grace Community Church

## **PLEDGE OF ALLEGIANCE**

## **PUBLIC HEARING**

2013 Edward Byrne Memorial Justice Assistance Grant Program for the Police Department

## **PETITIONS & PROCLAMATIONS**

All Star Justin Gemaehlich Day

National Day of the Cowboy

**VISITORS** (Limit of five minutes per individual and fifteen minutes per topic. Final action deferred until the next City Commission meeting unless an emergency situation does exist).

## **CONSENT CALENDAR**

1. Approval of City Commission Work Session Minutes, July 1, 2013
2. Approval of City Commission Minutes, July 1, 2013
3. Appropriation Ordinance No. 14, July 15, 2013;
4. Cereal Malt Beverage License Applications;  
(a) Love's Travel Stop #58, 1108 W. Wyatt Earp Blvd.

## **ORDINANCES & RESOLUTIONS**

**Ordinance No. 3568:** An Ordinance of the City of Dodge City, Kansas amending the Official Zoning Map of the City, changing the property known as 2505 and 2515 E. Trail from R-S, Residential Suburban to C-2, Commercial Highway. Report by Director of Developmental Services, Dennis Veatch.

## **UNFINISHED BUSINESS**

## **OTHER BUSINESS**

## **NEW BUSINESS**

1. Approval of Airport Parking Lot Bids. Report by Superintendent of Public Works, Corey Keller.
2. Consideration of YMCA request to amend Youth Football participation costs. Report by YMCA Branch Executive, Randi Clifford.

## **ADJOURNMENT**

## **EXECUTIVE SESSION**

Non-Elected Personnel

June 24, 2013

To: Ken Strobel  
Cherise Tieben

From: Craig Mellecker, Chief of Police

RE: Edward Byrne Justice Assistance Grant Program

The Dodge City Police Department is eligible for grant funds from the 2013 Edward Byrne Memorial Justice Assistance Grant program. Under this grant program the Dodge City Police Department has been allocated \$14,483. This grant does not require a local match. The grant provides funds for use in a number of stated areas, including the application we will be submitting. It is our plan to use these funds to enhance our training room and evidence destruction. We would also be assisting the Ford County Sheriff Department in obtaining equipment for the detection center and patrol division.

The Police Department training room needs some upgrades to be utilized more efficiently. The following upgrades are planned: New lectern that is computer friendly, smaller folding tables, and a new computer projector. An evidence incinerator would be purchased to aid in timely evidence destruction.

The following equipment would be purchased for the Ford County Sheriff Department: Preliminary breath test devices, Band-it prisoner control devices, and weapons for the patrol deputies.

Below is a break down of the costs associated with this request:

- A. Audio visual stand \$1,826.55
- B. 15 Seminar portable tables for a total of \$ 2,294.85
- C. Computer projector \$1050.00
- D. Evidence incinerator \$4250.00
- E. 5 Preliminary breath devices \$1645.00
- F. 2 Band-it prisoner control devices \$1850.00
- G. 2 Glock Gen 4 model 22 handguns \$724.00
- H. 2 Mossberg shotguns \$1019.90

Total cost \$14,660.30

Thank you

Craig Mellecker  
Chief of Police

## Proclamation

WHEREAS, the Shrine Bowl of Kansas, Inc., sponsored by the five Shrine Centers of Kansas, namely, Abdullah of Overland Park, Arab of Topeka, Isis of Salina, Midian of Wichita and Mirza of Pittsburg, will sponsor their 40<sup>th</sup> annual All-Star Football Game on July 27, 2013 in Topeka, Kansas, and continue their tradition of philanthropy; and

WHEREAS, for over 90 years the Ancient Arabic Order of the Nobles of the Mystic Shrine of North America, through its network of hospitals, has treated over 865,000 children with orthopedic disabilities, and in more recent years, treated thousands of severely burned children through its Burn Institute; and

WHEREAS, the citizens of the great State of Kansas and the City of Dodge City may aid this worthy and impartial work and further the efforts of this great charity in their support of their philanthropic event to favor the unfortunate children, regardless of race and creed.

NOW, THEREFORE, by virtue of the authority vested in me as the Mayor of the City of Dodge City, do hereby proclaim July 27, 2013 as

### **All-Star Justin Gemachlich Day**

to honor him for his selection to participate in the 2013 Kansas All-Start Football Shrine Bowl.

\_\_\_\_\_  
E. Kent Smoll, Mayor

ATTEST

\_\_\_\_\_  
Nannette Pogue, City Clerk

**City of Dodge City  
City Commission Meeting  
July 15, 2013**

**TO:** City Manager and City Commission

**SUBJECT:** National Day of the Cowboy Proclamation

**INITIATED BY:** Convention & Visitors Bureau

**AGENDA:** Proclamations

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**Recommendation:** approval of proclamation

**Background:** This is the 9<sup>th</sup> annual National Day of the Cowboy approved by the US Senate and in a few states.

**Justification:** to recognize the American cowboy and the contribution to Dodge City's heritage as well as modern day culture and economy. We worked with Rep. Brian Weber to get this proclamation recognized at the State level in perpetuity, but it didn't get through this year. We will continue to work on that. To date 7 states have accomplished this and we hope to join that group.

**Financial Considerations:** N/A

**Purpose/Mission:** the cowboy code of ethics embodies honesty, integrity, courage, compassion, respect, a strong work ethic, and patriotism which are the basis of the City's Core Values.

**Legal Considerations:** N/A

**Attachment:** Proclamation

## PROCLAMATION

**Whereas** pioneering men and women, recognized as cowboys, helped establish the American West;

**Whereas** that cowboy spirit continues to infuse this country with its solid character, sound family values, and good common sense;

**Whereas** the cowboy embodies honesty, integrity, courage, compassion, respect, a strong work ethic, and patriotism;

**Whereas** approximately 800,000 ranchers are conducting business in all 50 States and are contributing to the economic well being of nearly every county in the Nation;

**Whereas** rodeo is the sixth most-watched sport in the United States;

**Whereas** the cowboy is an American icon;

**Whereas** to recognize the American cowboy is to acknowledge the ongoing commitment of the United States to an esteemed and enduring code of conduct; and

**Whereas** the ongoing contributions made by cowboys to their communities should be recognized and encouraged:

**Now, therefore**, be it Resolved, that the City of Dodge City supports the Senate of the United States in their quest to designate the 4<sup>th</sup> Saturday in July each year, and this year designates July 27, 2013, as

### National Day of the Cowboy

and encourages the people of Dodge City and the United States to observe the day with appropriate ceremonies and activities.

IN WITNESS THEREOF, I have hereunto set my hand this 15th day of July, 2013.

\_\_\_\_\_  
E. Kent Smoll, Mayor

SEAL

\_\_\_\_\_  
Nannette Pogue, City Clerk

# **CITY COMMISSION WORK SESSION MINUTES**

City Hall Commission Chambers

Monday, July 1, 2013

6:00 p.m.

MEETING #4926

## **CALL TO ORDER**

**ROLL CALL:** Mayor Kent Smoll, Commissioners, Jim Lembright, Joyce Warshaw, Rick Sowers, and Brian Delzeit.

## **WORK SESSION**

1. Dodge City Family YMCA Mid-Year Report.

## **ADJOURNMENT**

Commissioner Jim Lembright moved to adjourn the meeting; Commissioner Brian Delzeit seconded the motion. The motion carried 4 - 0.

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E. Kent Smoll, Mayor

ATTEST:

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Nannette Pogue, City Clerk

# **CITY COMMISSION MEETING MINUTES**

City Hall Commission Chambers

Monday, July 1, 2013

7:00 p.m.

MEETING #4927

## **CALL TO ORDER**

**ROLL CALL:** Mayor Kent Smoll, Commissioners, Jim Lembright, Joyce Warshaw, Rick Sowers, and Brian Delzeit.

**INVOCATION** by Pastor Kirk Larson of Grace Community Church

## **PLEDGE OF ALLEGIANCE**

## **PETITIONS & PROCLAMATIONS**

**VISITORS (Limit of five minutes per individual and fifteen minutes per topic. Final action may be deferred until the next City Commission meeting unless an emergency situation does exist).**

Cathy Reeves, Dodge City Public Library Quarterly Update.

Dave Foster, represents the Aquatics Task Force.

Jerry Shelly, asked the City to consider extending Fireworks to add July 5<sup>th</sup> to the already approved July 4<sup>th</sup>.

Jane Longmeyer, Public Information Manager commented on Fireworks.

Jessie Rabe of Boothill Casino and Resort gave monthly report from Casino and also talked about Trail Hands –Group of Volunteers.

## **CONSENT CALENDAR**

1. Approval of City Commission Meeting Minutes, June 17, 2013;
2. Appropriation Ordinance No. 13, July 1 2013;
3. Cereal Malt Beverage License;
  - (a) Saigon Café Bistro, 202 E. Frontview St., Dodge City, KS 67801
  - (b) Walmart Store, 1905 N. 14<sup>th</sup> Avenue, Dodge City, KS 67801

Commissioner Brian Delzeit moved to approve the Consent Calendar as presented; Commissioner Joyce Warshaw seconded the motion. The motion carried unanimously.

**ORDINANCES & RESOLUTIONS**

**Ordinance No. 3565.** An Ordinance annexing to the City of Dodge City the Described Property, (Love's Travel Stop) In Accordance with K.S.A. 12-520 ET.SEQ; providing for the Zoning Thereof and the notice of a public hearing in connection with the request be waived was approved on a motion by Commissioner Rick Sowers, seconded by Commissioner Jim Lembright. The motion carried unanimously.

**Ordinance No. 3566:** An Ordinance of the City of Dodge City Amending the Official Zoning Map of the City, changing the property known as 1209 E. Trail Street from I-2, Heavy Industrial to I-1, Light Industrial was approved on a motion by Commissioner Rick Sowers, seconded by Commissioner Brian Delzeit. The motion carried unanimously.

**Ordinance No. 3567:** An Ordinance amending the 2000 Dodge City Zoning Ordinance to add Wind Energy Conversion Systems as a Conditional Use in all Zoning Districts was approved on a motion by Commissioner Jim Lembright, seconded by Commissioner Joyce Warshaw. The motion carried unanimously.

**UNFINISHED BUSINESS****NEW BUSINESS**

Approval of an Airport Hanger Lease with basic terms and conditions with Crofts Aircraft Services, Inc. was approved on a motion by Commissioner Brian Delzeit, seconded by Commissioner Jim Lembright. The motion carried unanimously.

Appointment of Erica Walsh to the Convention Visitors Bureau Board to fill a vacant unexpired term was approved on a motion by Commissioner Rick Sowers, Commissioner Jim Lembright seconded the motion. The motion carried unanimously.

Commissioner Rick Sowers moved to approve the proposal from JAG Construction in the amount of \$72,757 for the Concrete Street Reconstruction Project of Spruce Street from Westlawn Drive to Gardner Avenue which will be funded through the Special Street Funds. Commissioner Brian Delzeit seconded the motion. The motion carried unanimously.

The approval of the Extension of the Notice Provisions under Venu Works Contract from June 30, 2013 until August 31, 2013 was approved on a motion by Commissioner Brian Delzeit. Commissioner Jim Lembright seconded the motion. The motion carried unanimously.

**OTHER BUSINESS**

City Manager, Ken Strobel:

- Encourage to have a safe 4<sup>th</sup> of July;
- World of Outlaws will be in town July 5th & 6th.

Commissioner, Jim Lembright:

- Thanks to Dave Foster and Debbie Snapp for attending meeting.

Commissioner, Joyce Warshaw:

- Thanks to Cathy Reeves for talking about Library and their children's programs. The children are out and there are food programs at the schools.

Commissioner, Rick Sowers:

- Was at an Art Shop in Salida, Colorado talking about Dodge City. A couple from Dodge City has an Art Shop in Colorado and Rick would like to see them show in Dodge City.

Commissioner, Brian Delzeit:

- Thanked Dave Foster and Debbie Snapp for attending meeting;
- Thanks to Jessie Rabe for presenting the Casino information – important to maintain partnership.

Mayor, Kent Smoll:

- Boothill had a function on weekend, 60<sup>th</sup> Anniversary of KWCH;
- Shop local and often.

#### **ADJOURNMENT**

At 8:05, Commissioner Brian Delzeit moved to adjourn to Executive Session and include City Manager, Assistant City Manager and Finance Director – not to exceed 30 minutes, Commissioner Lembright seconded the motion. Motion carried unanimously. At 8:35, Commissioner Rick Sowers moved to extend the Executive Session for 15 minutes, Commissioner Lembright seconded the motion. The motion carried unanimously. At 8:50, Commissioner Jim Lembright moved to adjourn the Executive Session. Commissioner Joyce Warshaw seconded the motion. Motion carried unanimously.

#### **EXECUTIVE SESSION**

#### **Discussion on Land Acquisition**

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E. Kent Smoll, Mayor

ATTEST:

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Nannette Pogue, City Clerk

# CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

City or  County of City of Dodge City, Kansas

**SECTION 1 - LICENSE TYPE**

Check One:  New License  Renew License  Special Event Permit

Check One:  
 License to sell cereal malt beverages for consumption on the premises.  
 License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.

**SECTION 2 - APPLICANT INFORMATION**

Kansas Sales Tax Registration Number (required):

Name of Corporation <u>Love's Travel Stops &amp; Country Stores, Inc</u>		Principal Place of Business	
Corporation Street Address <u>10201 N. Pennsylvania Avenue</u>	Corporation City <u>Oklahoma City</u>	State <u>OK</u>	Zip Code <u>73120</u>
Date of Incorporation <u>12/29/1986</u>	Articles of Incorporation are on file with the Secretary of State.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Resident Agent Name <u>CT Corporation</u>	Phone No.		
Residence Street Address <u>515 S. Kansas</u>	City <u>Topeka</u>	State <u>KS</u>	Zip Code <u>66603</u>

**SECTION 3 - LICENSED PREMISE**

Licensed Premise (Business Location or Location of Special Event)		Mailing Address (If different from business address)	
DBA Name <u>Love's Travel Stop #58</u>	Name <u>Love's Travel Stops &amp; Country Stores, Inc</u>	Address <u>PO Box 26210 - Attn: State Licensing</u>	
Business Location Address <u>1108 West Wyatt Emp</u>	City <u>Oklahoma City</u>	State <u>Oklahoma</u>	Zip Code <u>73120</u>
City <u>Dodge City</u>	State <u>Kansas</u>	Zip Code <u>67801</u>	
Business Phone No. <u>620-225-0654</u>	<input type="checkbox"/> Applicant owns the proposed business or special event location. <input type="checkbox"/> Applicant does not own the proposed business or event location.		
Business Location Owner Name(s)			

**SECTION 4 - OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK** List each person and their spouse, if applicable. Attach additional pages if necessary.

Name	Position	Date of Birth
<u>See attached list</u>		
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Age
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Age
Residence Street Address	City	State Zip Code

# *Memorandum*

*To: City Manager  
Assistant City Manager  
City Commissioners*  
*From: Dennis Veatch*  
*Date: July 10, 2013*  
*Subject: Rezoning For Loves Travel Stop*  
*Agenda Item: Ordinance #3568*

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**Recommendation:** The Dodge City Planning Commission held a public hearing on June 18, 2013 and recommends approval of this zoning amendment.

**Background:** Steve Walters, Loves Travel Stops & Country Stores, Inc. is requesting that this property be rezoned from R-S, Residential Suburban to C-2, Commercial Highway for the purpose of developing a service related business with retail. This property was annexed by the City Commission on June 17, 2013.

**Justification:** The proposed use and rezoning meets all of the requirements of the Dodge City Comprehensive Plan and is located along a major High Accessibility Corridor. (Trail Street)

**Financial Considerations:** None

**Purpose/Mission:** To promote development and provide overall growth to the community.

**Legal Considerations:** None

**Attachments:** Ordinance #3568 and map showing proposed area to be rezoned.

ORDINANCE NO. 3568

AN ORDINANCE OF THE CITY OF DODGE CITY, KANSAS AMENDING THE OFFICIAL ZONING MAP OF THE CITY, CHANGING THE PROPERTY KNOWN AS 2505 AND 2515 E. TRAIL FROM R-S, RESIDENTIAL SUBURBAN TO C-2, COMMERCIAL HIGHWAY.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF DODGE CITY, KANSAS:

SECTION 1: The following described real property located in Dodge City, Ford County, Kansas is hereby zoned C-2, Commercial Highway:

A tract of land in the Southeast Quarter of the Northeast Quarter (SE ¼ NE ¼) of Section Thirty-one (31), Township Twenty-six (26) South, Range Twenty-four (24) West of the 6<sup>th</sup> P.M., Ford County, Kansas, described as follows:

Commencing at the East ¼ corner of said Section 31; thence North 87 degrees 33 minutes 52 seconds West, along the South line of said NE ¼, a distance of 101.94 feet; thence North 87 degrees 33 minutes 52 seconds West, along said South line, 92.17 feet to the point of beginning; thence North 87 degrees 33 minutes 52 seconds West, along said South line, 457.74 feet; thence North 0 degrees 57 minutes 00 seconds East, 922.02 feet to a point on the South right-of-way line of East Trail Street; thence Southeasterly along said South right-of-way line and along a curve concave southwesterly, whose radius is 1869.86 feet, whose arc length is 138.93 feet and whose chord bears South 71 degrees 19 minutes 58 seconds East, 138.93 feet; thence South 69 degrees 12 minutes 15 seconds East, along said South right-of-way line, 345.81 feet; thence South 0 degrees 57 minutes 00 seconds West, 774.2 feet to the point of beginning

and

Commencing at the East ¼ corner of said Section 31; thence North 87 degrees 33 minutes 52 seconds West, along the South line of said NE ¼ corner, a distance of 60.03 feet to the point of beginning; thence North 87 degrees 33 minutes 52 seconds West, along said South line, 134.06 feet, thence North 0 degrees 57 minutes 00 seconds West, 744.20 feet to a point on the South right-of-way line of East Trail Street; thence South 69 degrees 12 minutes 15 seconds East, along said South right-of-way line, 142.48 feet; thence South 0 degrees 57 minutes 00 seconds West, 729.33 feet to the point of beginning and including the West 40 feet of right-of-way along U.S. Highway 56-283-400.

SECTION 2: This ordinance shall take effect, from and following its publication in the official paper, as required by law.

PASSED BY THE CITY OF DODGE CITY GOVERNING BODY, IN REGULAR SESSION AND APPROVED BY THE MAYOR, THIS FIFTEENTH DAY OF JULY, 2013.

\_\_\_\_\_  
E. KENT SMOLL, MAYOR

ATTEST:

\_\_\_\_\_  
NANNETTE POGUE, CITY CLERK

# Legend

- Proposed Re-zoning
- RS
- R1
- R2
- R3
- CO
- C1
- C2
- I1
- I2



GREMAR ADD.

HAPPY HOMES NO 2

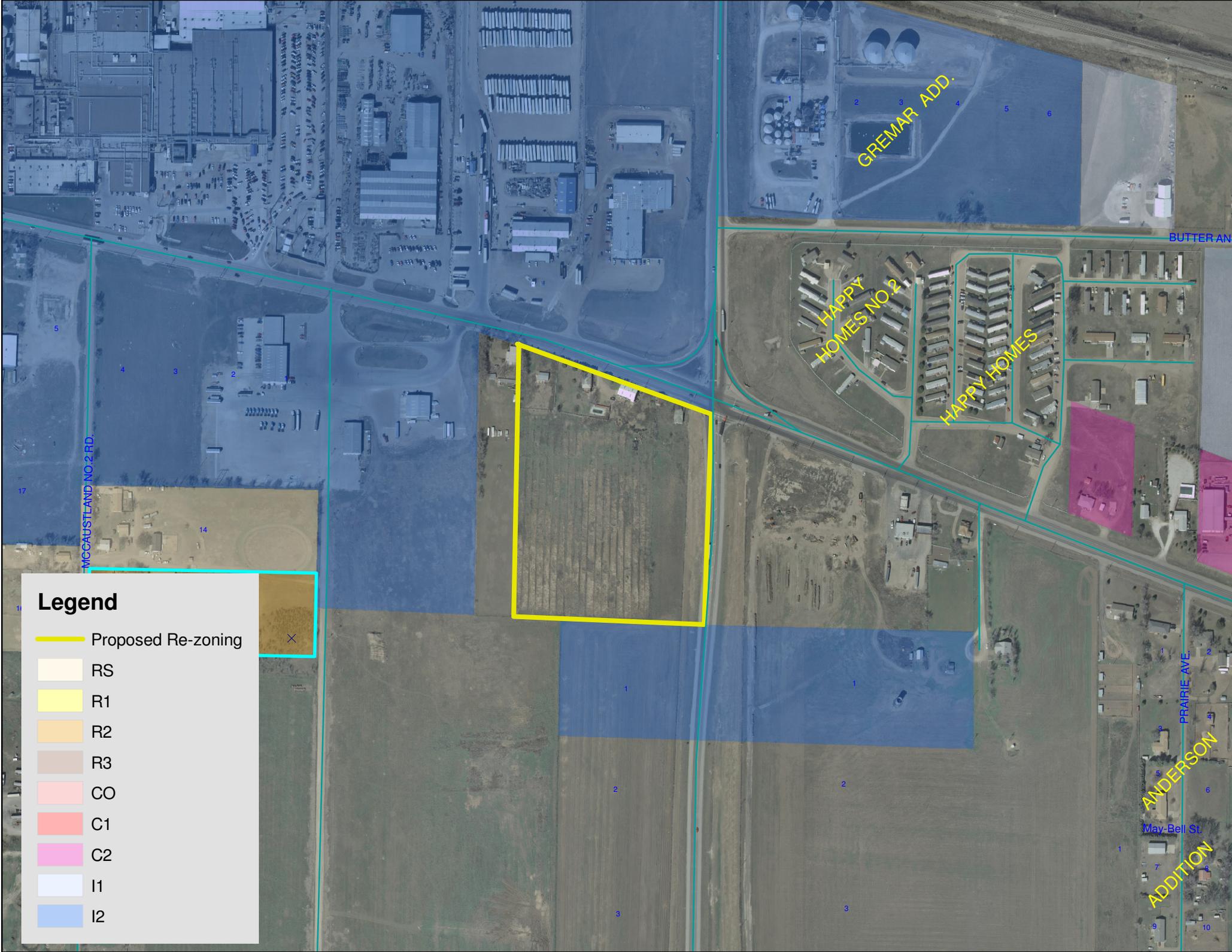
HAPPY HOMES

PRAIRIE AVE  
ANDERSON  
ADDITION

BUTTER AVE

May Bell St

MC CAUSTLAND NO 2 RD



## *Memorandum*

*To: City Manager  
Assistant City Manager  
City Commissioners*

*From: Corey Keller, Airport Manager*

*Date: July 11, 2013*

*Subject: Airport Parking Lot  
Construction  
Approval of Bids*

*Agenda Item: New Business*

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### **Recommendation:**

The Dodge City Regional Airport received notification from the Federal Aviation Administration to initiate action necessary to obtain bids for the Reconstruction of the Airport Parking lot. The FAA grant will include Engineering Design, Construction and Construction Services. Three bids were received and opened on July 9, 2013 for the construction phase.

Staff and the Airport Advisory Board recommend approval of the Base Bid plus Bid Alternate 1A for asphalt paving from APAC Kansas, Inc. Dodge City branch in the amount of \$ 497,765.00.

Staff and the Airport Advisory Board recommend accepting the Construction Services proposal from Burns and McDonnell in the amount of \$ 123,709.00.

The City of Dodge City has received from our Airport Consultant, Burns & McDonnell a Construction Services proposal for the Airport Parking Lot project. Their proposed not-to-exceed amount is \$ 123,709.00. This amount includes Quality Assurance and Material Testing from Terracon in the amount of \$ 32,120.00 and Construction Services \$ 91,589.00 Total amount \$ 123,709.00. In complying with FAA procedures, the City will obtain an Independent Cost Analysis, (ICA) for the Construction Services.

Staff and the Airport Advisory Board recommend accepting the Professional Services proposal from Burns and McDonnell in the amount of \$ 37,919.00.

The City Commission approved Authorization No. 12 for Professional Services Agreement with Burns and McDonnell on April 15, 2013 for a total amount of \$ 27,434.00. This amount included the original engineering and design on the Airport Parking Lot Rehabilitation project. The agreement consists of preliminary phase, specifications, engineering, design and bidding and construction award.

After the review of the original engineering and design of the parking lot by FAA and City Engineering staff it was determined that;

- A landscape plan to provide new green-space areas within the limits of the reconstructed parking lot to accommodate green-space.
- Expand the existing north limits of the parking lot to accommodate 90-degree parking spaces.
- Modify the grading and storm drainage plans to minimize the potential conflict between proposed storm sewer piping, sewer and utility services.
- Adjust the existing pavement marking plan as required to accommodate the update parking spaces.

Burns and McDonnell has perform the additional scope of work as required for a total sum of \$ 8,500.00. A Joint Plan was also required for bidding the project which added additional cost of \$ 1,985.00. Total additional cost of \$ 10,485.00 to the Professional Services Agreement. All of the additional cost is AIP eligible. The original amount of \$ 27,434.00 plus changes will be \$ 37,919.00.

Total project cost: Construction \$ 497,765.00  
Engineering Design \$ 37,919.00  
Professional Engineering Services \$ 123,709.00  
Administration \$3,000.00  
Total \$ 662,393.00

95% FAA \$ 629,273.00  
5% Local Match \$ 33,120.00  
Total \$ 662,393.00

Engineer / Bidder	Base Bid plus 1A Asphalt	Base Bid Plus 1B Concrete
Burns & McDonnell (Engineer)	\$ 465,058.00	\$ 582,716.00
APAC Kansas, Inc.	\$ 497,765.00	\$ No Bid
JAG Construction Co.	\$ No Bid	\$ 648,890.25
Max Jantz Construction	\$ 757,032.25	\$ 867,118.50

In review of the engineer's estimated value of the project and the proposed value of \$497,765, there is a difference of \$32,706.50. This value is approximately 7%. In comparing the engineer's estimate and the apparent low bidder's proposal by each line item, it is noted that most of the unit prices were similar. However, the unit prices of concrete curb and gutter and sidewalk contained the greatest differential with the total difference in value of \$20,975. Based on the telephone discussion described herein, it is

believed the limited quantity designated for this project and the FAA requirements for ASR testing and quality assurance for concrete products was directly responsible for the cost differential.

On July 10, 2013, a telephone interview was conducted with the Low Bidder, APAC Kansas, Inc. This interview was performed for the purposes of reviewing their bid and confirming their understanding of project requirements. APAC Kansas, Inc. confirmed the following information:

1. APAC Kansas is agreeable to the 100 calendar days provided for in the contract.
2. Their intent is to start construction August 2013.
3. They do not have any concerns regarding the elements of work as described on the Contract Drawings, in the Project Manual, or in Addendum No. 1 and 2 and 3.
4. They are prequalified with the Kansas Department of Transportation.

The City may hold the Bids for a period up to 90 calendar days from the date of the bid opening to evaluate the proposals.

### **Background:**

The following shows the time line for the project.

1. Advertise June 19, 2013, *completed*
2. Prebid Conference June 26, 2012 2:00 PM Airport Conference Room, *completed*
3. Start water line replacement, July 8, 2013 *Started*
4. Airport Tenant Meeting July 8, 2013 *completed*
5. Bid Opening July 9, 2013 2:00 PM City Hall *completed*
6. Burns and McDonnell Recommendation July 11, 2013 *completed*
7. Commission Meeting Approval of Bids July 15, 2013
8. Submit Grant Application to FAA July 16, 2013 *completed*
9. Start temporary parking area July 22, 2013
10. Preconstruction Meeting July 29, 2013
11. Estimated Notice to Proceed start construction August 12, 2013

### **Water Line Replacement Project:**

**Monday, July 8, 2013** City Crews will start the replacement of the existing water line. The construction zone will be on the south side of the parking lot. City crews will excavate the 8 inch water main on the east side of the Eagle Med House and proceed east with a new 6 inch water main line. About the middle of the parking lot crews will excavate to the north towards Crotts office to install new water line. This will also include excavating east towards the Terminal. During the water line replacement project water service will be temporarily interrupted. Estimated completion date of the water line replacement project will be July 31, 2013.

### **Temporary Parking Area:**

**Monday, July 22, 2013** City Crews will start placing a Temporary Parking Area South of the Eagle Med House. The temporary parking area will be approximately 125 foot by 200 foot

asphalt milling. Access to the temporary parking area will be constructed by City Crews. Customers will utilize this parking during the construction phase of the parking lot. Access to the Terminal will be along the South side walk during construction.

**Justification:**

The serviceable life of the airport parking lot pavement is in a critical state and has become a safety concern for the public. As a result, it will be necessary to remove and rehabilitate the parking facility.

**Financial Considerations:**

The airport parking lot project is funded with 95% FAA entitlement funds and 5% local matching funds. The FAA has indicated they allocated through FY 2013 \$364,347. They are committing an additional \$150,000 for fiscal years 2014 and 2015. The total funding commitment from the FAA for this project will be \$664,347. This project will be completed in calendar year 2013.

However, the actual amount of federal entitlement funding needed for this project will be \$629,273. The local matching funds required will be \$33,120. The total cost for this project as stated previously is \$662,393. Funds are available for our local match.

It should be noted that the FAA can distribute future entitlement funds only during the fiscal year they are allocated. It will still be necessary to release payments towards the project throughout the duration of the project. However, the City will not be reimbursed by the FAA for funds exceeding the “banked” \$364,347 until their respective program years 2014 and 2015. As a result, the City will be required to carry the project cost after the project has been completed and then be reimbursed by the FAA in fiscal year 2014 for the amount of \$150,000 and in fiscal year 2015 for the amount of \$114,926.

**Purpose/Mission:**

The New Airport Parking Lot will be a great enhancement to the Airport and the City of Dodge City. The project will have some challenges for our customers and tenants during construction it will be worth it when it is completed. We will keep you posted as the project proceeds.

**Legal Considerations:**

Compliance with the grant assurances and condition contained in the grant.

**Attachment:**

Parking Lot Layout Plan  
Engineer’s recommendation  
Bid Tabulation



July 10, 2013

Mr. Corey Keller  
Airport Manager  
City Hall  
806 N. 2nd Avenue  
Dodge City, Kansas 67801

Re: Engineer's Recommendation for the Parking Lot Reconstruction Project at the Dodge City Regional Airport  
AIP No. 3-20-0017-28  
BMcD No. 72635

Dear Mr. Keller:

Burns & McDonnell has tabulated and confirmed the bids received for the aforementioned project and dated July 9, 2013. The tabulation summary of bids is in Table A. A detailed tabulation of bids is enclosed for your review.

**TABLE A**

<b>Summary of Engineers Estimated Cost of Construction and Bids Received</b>				
Engineer / Bidder	Bids as Publicly Read		Tabulated Values	
	Base Bid 1 Plus Bid Alternate 1A	Base Bid 1 Plus Bid Alternate 1B	Base Bid 1 Plus Bid Alternate 1A	Base Bid 1 Plus Bid Alternate 1B
Burns & McDonnell (Engineer)	\$465,058.50	\$582,716.00	\$465,058.50	\$582,716.00
APAC Kansas, Inc.	\$497,765.00	No Bid	\$500,265.00	No Bid
Max Jantz Excavating	\$757,032.25	\$867,118.50	\$756,301.50	\$866,387.75
JAG Construction Co.	No Bid	\$648,890.25	No Bid	\$646,390.25

All Bidders acknowledged receipt of Addendum No. 1, No. 2, and No. 3. All proposals were signed by an officer of their respective company. There were mathematical tabulation discrepancies among each of the Bidders with unit cost bid values and the extended bid total cost values. None of the mathematical discrepancies result in the outcome of the apparent lower bidder based exclusively on cost.

The apparent low bidder is APAC Kansas, Inc. Their bid discrepancy is noted as follows:

Line No.	Description	Units	Quantity	Unit Price	Extension
16	ADA Van Accessible Parking Stall Symbol (White)	EA	5	\$625.00	\$625.00

The tabulated value as based on the Bidder's unit price is noted as follows:

Line No.	Description	Units	Quantity	Unit Price	Extension
16	ADA Van Accessible Parking Stall Symbol (White)	EA	5	\$625.00	3,125.00

Mr. Corey Keller  
July 10, 2013  
Page 2

Based on a review of the bid documentation received, the apparent low bidder, APAC Kansas, Inc. has provided the required documentation including the Buy American statement and will satisfy the established DBE goal of 4 percent for this project.

On July 10th, a telephone interview was conducted with the Mr. Steve Collins, APAC-Kansas, Inc. This interview was performed for the purposes of reviewing their bid and confirming their understanding of project requirements. APAC-Kansas, Inc. confirmed the following information:

1. APAC-Kansas, Inc. will comply with the 100 calendar day completion time for this work.
2. They are prepared to begin this work as early as August 2013.
3. They did not identify any issues or concerns regarding the project quantities or project bid documents.
4. They are prequalified to perform the proposed work with the Kansas Department of Transportation.
5. They will utilize the extended value of Line 16 in the amount written on their proposal for the amount of \$625. As a result, the unit cost will be changed to \$125 per each unit installed and approved. This will result in a total bid amount of \$497,765.

Burns & McDonnell noted although it was intended to begin this work as quickly as possible, the City may hold the Bids for a period up to 90 calendar days from the date of the bid opening to evaluate the proposals. It was further noted that award of this project is contingent upon available funding and FAA approval.

In review of the engineer's estimated value of the project and the proposed value of \$497,765, there is a difference of \$32,706.50. This value is approximately 7%. In comparing the engineer's estimate and the apparent low bidder's proposal by each line item, it is noted that most of the unit prices were similar. However, the unit prices of concrete curb and gutter and sidewalk contained the greatest differential with the total difference in value of \$20,975. Based on the telephone discussion described herein, it is believed the limited quantity designated for this project and the FAA requirements for ASR testing and quality assurance for concrete products was directly responsible for the cost differential.

Based on the results of the tabulation of bids, review of the bid documentation, and discussions with the Apparent Low Bidder, Burns & McDonnell recommends award to APAC-Kansas, Inc. for the Base Bid 1 plus Bid Alternate 1A in the amount of \$497,765.00.

Mr. Corey Keller  
July 10, 2013  
Page 3

I trust this information is sufficient for your purposes. If you should have any additional questions or comments regarding this information, please contact me at 816-822-3378.

Sincerely,

A handwritten signature in blue ink, appearing to read "D. G. Hadel". The signature is fluid and cursive, with a large initial "D" and "H".

David G. Hadel, P.E.  
Project Manager

Enc

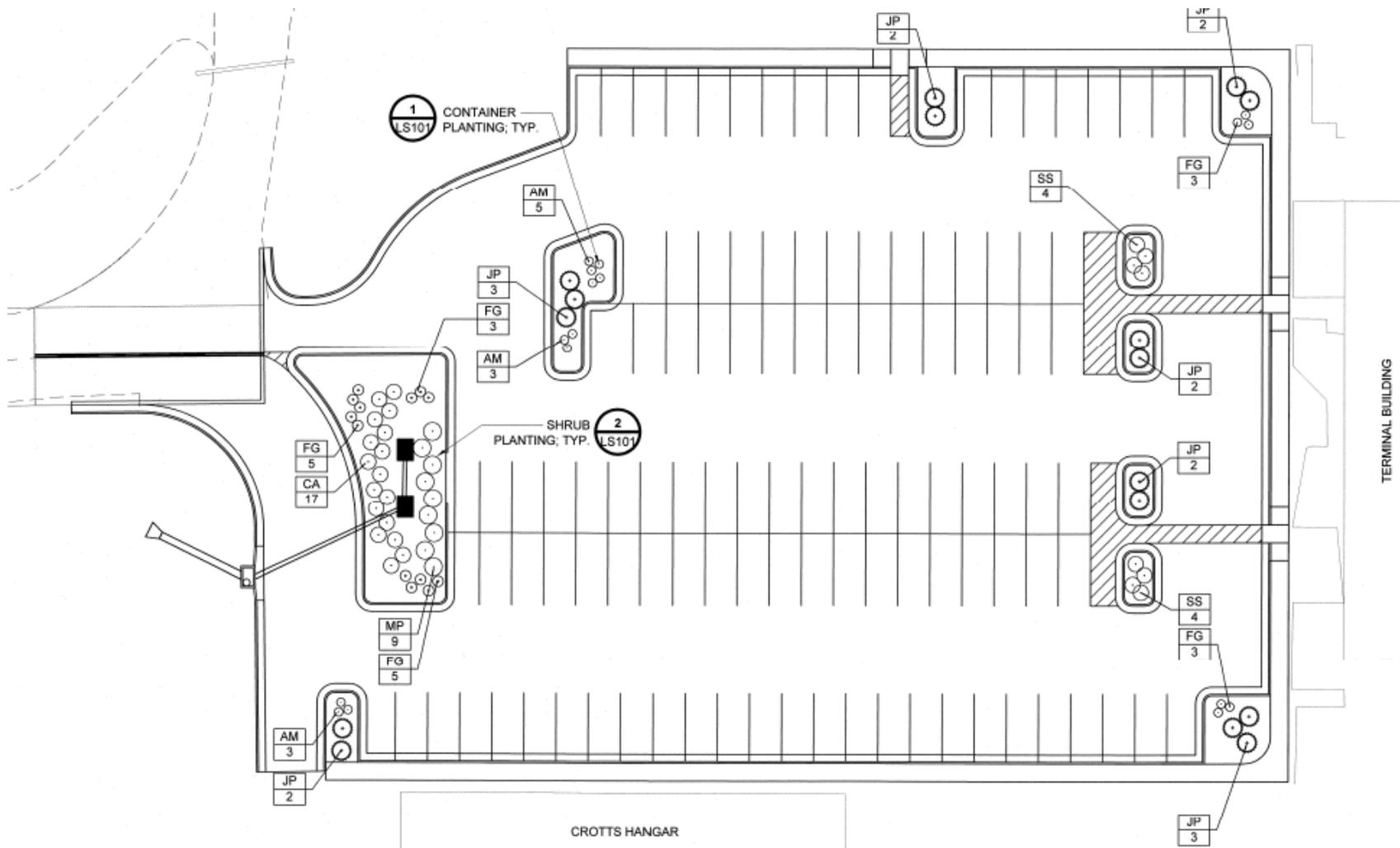
Cc: Mike Klein, Dodge City  
Nardos Wills, FAA  
Tom Dowse, BMCD  
Sara Acton, BMCD



**TABULATION OF BIDS  
DODGE CITY REGIONAL AIRPORT  
CITY OF DODGE CITY, KANSAS  
PARKING LOT RECONSTRUCTION**

AIP No. 3-20-0017-28  
City Project No. AP 1301  
Burns & McDonnell No. 72635  
July 9, 2013

ITEM NO.	SPEC. ITEM NO.	DESCRIPTION OF WORK	UNITS	ESTIMATED QUANTITY	Burns & McDonnell		APAC Kansas, Inc.		Max Jantz Excavating		J.A.G. Construction Company	
					UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST
<b>BASE BID 1</b>												
1	P-100-2.1	MOBILIZATION	LS	1	\$40,000.00	\$40,000.00	\$45,750.00	\$45,750.00	\$158,350.00	\$158,350.00	\$28,000.00	\$28,000.00
2	P-101-5.1	CONCRETE PAVEMENT REMOVAL	SY	700	\$3.50	\$2,450.00	\$14.50	\$10,150.00	\$8.90	\$6,230.00	\$6.75	\$4,725.00
3	P-101-5.2	ASPHALT PAVEMENT REMOVAL	SY	5,200	\$3.00	\$15,600.00	\$4.50	\$23,400.00	\$13.44	\$69,888.00	\$3.50	\$18,200.00
4	P-101-5.3	SAW CUT FULL DEPTH	LF	790	\$3.50	\$2,765.00	\$5.25	\$4,147.50	\$0.83	\$655.70	\$4.25	\$3,357.50
5	P-102-2.1	TRAFFIC CONTROL	LS	1	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$6,015.00	\$6,015.00	\$12,500.00	\$12,500.00
6	P-152-4.1	UNCLASSIFIED EXCAVATION	CY	2,360	\$9.50	\$22,420.00	\$9.50	\$22,420.00	\$7.45	\$17,582.00	\$8.25	\$19,470.00
7	P-152-4.2	DRAINAGE EXCAVATION	CY	265	\$9.50	\$2,517.50	\$8.00	\$2,120.00	\$7.29	\$1,931.85	\$28.50	\$7,552.50
8	P-156-5.1	INSTALLATION AND REMOVAL OF SILT FENCE	LF	130	\$8.00	\$1,040.00	\$5.00	\$650.00	\$11.12	\$1,445.60	\$15.00	\$1,950.00
9	P-156-5.2	INSTALLATION AND REMOVAL OF STRAW BALE DITCH CHECKS	EA	2	\$250.00	\$500.00	\$275.00	\$550.00	\$422.00	\$844.00	\$100.00	\$200.00
10	P-158-8.1	FLY ASH TREATED SUBGRADE (9")	SY	5,600	\$7.00	\$39,200.00	\$4.75	\$26,600.00	\$7.85	\$43,960.00	\$5.00	\$28,000.00
11	P-158-8.2	FLY ASH	TONS	360	\$85.00	\$30,600.00	\$95.00	\$34,200.00	\$90.50	\$32,580.00	\$110.00	\$39,600.00
12	P-158-8.3	GEOTEXTILE FABRIC	SY	5,600	\$5.00	\$28,000.00	\$2.75	\$15,400.00	\$2.46	\$13,776.00	\$2.00	\$11,200.00
13	P-501-8.1-2	PORTLAND CEMENT CONCRETE SIDEWALK (4")	SY	365	\$45.00	\$16,425.00	\$60.00	\$21,900.00	\$74.50	\$27,192.50	\$55.00	\$20,075.00
14	P-620-5.1	WHITE PAVEMENT MARKING	SF	1,325	\$4.00	\$5,300.00	\$3.50	\$4,637.50	\$4.25	\$5,631.25	\$4.00	\$5,300.00
15	P-620-5.2	YELLOW PAVEMENT MARKING	SF	50	\$5.00	\$250.00	\$3.50	\$175.00	\$4.25	\$212.50	\$4.00	\$200.00
16	P-620-5.3	ADA ACCESSIBLE PARKING STALL SYMBOL (WHITE)	EA	5	\$150.00	\$750.00	\$625.00	\$3,125.00	\$152.00	\$760.00	\$150.00	\$750.00
17	MISC - 1	SINGLE ADA ACCESSIBLE PARKING STALL SIGN ASSEMBLY INSTALLATION	EA	1	\$200.00	\$200.00	\$160.00	\$160.00	\$303.00	\$303.00	\$300.00	\$300.00
18	MISC - 2	DOUBLE ADA ACCESSIBLE PARKING STALL SIGN ASSEMBLY INSTALLATION	EA	2	\$250.00	\$500.00	\$320.00	\$640.00	\$425.00	\$850.00	\$400.00	\$800.00
19	MISC - 3	ADA VAN ACCESSIBLE PARKING STALL SIGN INSTALLATION	EA	1	\$100.00	\$100.00	\$45.00	\$45.00	\$122.00	\$122.00	\$125.00	\$125.00
20	D-701-5.1	24 INCH REINFORCED CONCRETE PIPE CLASS III	LF	93	\$55.00	\$5,115.00	\$65.00	\$6,045.00	\$52.20	\$4,854.60	\$65.00	\$6,045.00
21	D-701-5.2	24 INCH REINFORCED CONCRETE PIPE FLARED END SECTION	EA	1	\$1,200.00	\$1,200.00	\$350.00	\$350.00	\$572.00	\$572.00	\$900.00	\$900.00
22	D-701-5.3	ROCK REVETMENT	SY	35	\$45.00	\$1,575.00	\$165.00	\$5,775.00	\$95.20	\$3,332.00	\$50.00	\$1,750.00
23	D-751-5.1	5 FOOT CURB INLET	EA	1	\$5,000.00	\$5,000.00	\$7,500.00	\$7,500.00	\$13,800.00	\$13,800.00	\$6,300.00	\$6,300.00
24	D-751-5.2	DOUBLE GRATE INLET	EA	2	\$6,000.00	\$12,000.00	\$4,500.00	\$9,000.00	\$1,700.00	\$3,400.00	\$5,600.00	\$11,200.00
25	D-754-5.1	30 INCH COMBINATION CURB AND GUTTER	LF	1,550	\$19.50	\$30,225.00	\$29.50	\$45,725.00	\$59.75	\$92,612.50	\$25.50	\$39,525.00
26	D-754-5.2	ADA RAMP	EA	3	\$1,000.00	\$3,000.00	\$2,000.00	\$6,000.00	\$3,400.00	\$10,200.00	\$2,000.00	\$6,000.00
27	T-901-5.1	SEEDING	AC	3.0	\$1,400.00	\$4,200.00	\$1,950.00	\$5,850.00	\$2,900.00	\$8,700.00	\$2,300.00	\$6,900.00
28	T-905-5.1	TOPSOILING (OBTAINED ONSITE OR REMOVED FROM STOCKPILE)	CY	72	\$8.00	\$576.00	\$20.00	\$1,440.00	\$110.00	\$7,920.00	\$23.50	\$1,692.00
29	T-908-5.1	MULCHING	AC	3.0	\$900.00	\$2,700.00	\$700.00	\$2,100.00	\$1,700.00	\$5,100.00	\$825.00	\$2,475.00
30	329300-1	NORTHERN BAYBERRY	EA	9	\$50.00	\$450.00	\$63.00	\$567.00	\$248.00	\$2,232.00	\$75.00	\$675.00
31	329300-2	DWARF FOTHERGILLA	EA	19	\$40.00	\$760.00	\$63.00	\$1,197.00	\$178.00	\$3,382.00	\$75.00	\$1,425.00
32	329300-3	GOLD COAST JUNIPER	EA	16	\$50.00	\$800.00	\$63.00	\$1,008.00	\$200.00	\$3,200.00	\$75.00	\$1,200.00
33	329300-4	FEATHER REED GRASS	EA	17	\$15.00	\$255.00	\$35.00	\$595.00	\$163.00	\$2,771.00	\$40.00	\$680.00
34	329300-5	THE BLUES LITTLE BLUESTEM	EA	8	\$15.00	\$120.00	\$35.00	\$280.00	\$227.00	\$1,816.00	\$40.00	\$320.00
35	329300-6	PAPRIKA COMMON YARROW	EA	11	\$15.00	\$165.00	\$23.00	\$253.00	\$195.00	\$2,145.00	\$27.00	\$297.00
36	329300-7	MULCH PLANTING BEDS	CY	35	\$60.00	\$2,100.00	\$60.00	\$2,100.00	\$31.00	\$1,085.00	\$75.00	\$2,625.00
<b>TOTAL COST OF BASE BID 1</b>						<b>\$288,858.50</b>		<b>\$321,855.00</b>		<b>\$555,451.50</b>		<b>\$292,314.00</b>
<b>PUBLICLY READ VALUES</b>												
						\$465,058.50		\$497,765.00		\$757,032.25		NO BID
ITEM NO.	SPEC. ITEM NO.	DESCRIPTION OF WORK	UNITS	ESTIMATED QUANTITY	Burns & McDonnell		APAC Kansas, Inc.		Max Jantz Excavating		J.A.G. Construction Company	
<b>BID ALTERNATE 1A</b>												
37	P-405-2.6-1	5-INCH BM-4 BASE COURSE (2 LIFTS, 3-INCH MAXIMUM LIFT)	SY	5,000	\$21.00	\$105,000.00	\$24.00	\$120,000.00	\$27.00	\$135,000.00	-	-
38	P-405-2.6-2	2-INCH BM-2 SURFACE COURSE	SY	5,000	\$13.00	\$65,000.00	\$11.00	\$55,000.00	\$11.00	\$55,000.00	-	-
39	P-603-5.1	BITUMINOUS TACK COAT	GAL	1,550	\$4.00	\$6,200.00	\$2.20	\$3,410.00	\$7.00	\$10,850.00	-	-
<b>TOTAL COST OF BASE BID 1 PLUS BID ALTERNATE 1A</b>						<b>\$465,058.50</b>		<b>\$500,265.00</b>		<b>\$756,301.50</b>		-
<b>PUBLICLY READ VALUES</b>												
						\$465,058.50		\$500,265.00		\$756,301.50		NO BID
ITEM NO.	SPEC. ITEM NO.	DESCRIPTION OF WORK	UNITS	ESTIMATED QUANTITY	Burns & McDonnell		APAC Kansas, Inc.		Max Jantz Excavating		J.A.G. Construction Company	
<b>BID ALTERNATE 1B</b>												
40	P-152-4.1	UNCLASSIFIED EXCAVATION	CY	785	\$9.50	\$7,457.50	-	-	\$4.25	\$3,336.25	\$8.25	\$6,476.25
41	P-209-5.1	CRUSHED AGGREGATE BASE COURSE (4")	SY	5,600	\$6.50	\$36,400.00	-	-	\$8.50	\$47,600.00	\$8.50	\$47,600.00
42	P-501-8.1-1	PORTLAND CEMENT CONCRETE PAVEMENT (6")	SY	5,000	\$50.00	\$250,000.00	-	-	\$52.00	\$260,000.00	\$60.00	\$300,000.00
<b>TOTAL COST OF BASE BID 1 PLUS BID ALTERNATE 1B</b>						<b>\$582,716.00</b>		-		<b>\$866,387.75</b>		<b>\$646,390.25</b>
<b>PUBLICLY READ VALUES</b>												
						\$582,716.00		NO BID		\$867,118.50		\$648,890.25





## Dodge City Family YMCA

240 San Jose Drive • Dodge City, Kansas 67801

Phone: 620.225.8157 • Fax: 620.225.8184

E-Mail: [dckymca.executive@gmail.com](mailto:dckymca.executive@gmail.com) • Website: [www.dodgecityymca.org](http://www.dodgecityymca.org)

# MEMORANDUM

TO: City Commission

FROM: Chad Knight, CEO, YMCA of Southwest Kansas  
Randi Clifford, Branch Executive, Dodge City Family YMCA

CC: City Manager Ken Strobel, Assistant City Manager Cherise Tieben

DATE: July 12, 2013

RE: Request To Amend Youth Football Fees

As stated in Section #2(g) of the management agreement between the City of Dodge City and the YMCA of Southwest Kansas, the YMCA is currently required to seek and receive City Commission approval prior to any increases in programming costs. The purpose of this memo is to request your consideration for the amendment of youth tackle football fees as proposed for the 2013 season.

The registration fee for this program would remain the same. The YMCA is proposing a fee of \$60 per member and \$65 per program participant (non-member). Last year the City charged \$60 for an early bird registration and \$65 for the regular registration. The new fees being proposed include an equipment fee of \$10 per player for past participants and \$25 per player for new participants or incoming 3rd graders. In addition, players would be asked to participate in a Value Card fundraiser and be responsible for selling seven cards for a total value of \$70. Anyone who does not wish to participate in a fundraiser would be required to pay an opt-out fee of \$40.

The primary purpose for seeking these additional funds is to offset higher equipment costs. New safety standards for football helmets will require a larger investment in order to update our inventory. Although the City has participated in a reconditioning program each year and replaced inventory in the past, we will be required to purchase 80 new helmets this year at an approximate cost of \$110 per helmet. This \$8,800 expense will have a significant impact on our football budget. We are also affiliating the tackle football programs at both branches with USA Football and this will add some additional costs. A copy of the youth tackle football flyer is attached for your review.

The proposed fees for tackle football went through our committee process, first being discussed by the Program Task Force in 2012 and then later receiving approval from the Sports Committee this spring. Obviously, we did not take the proper steps in notifying the City and we apologize for that oversight. However, that does not lessen the necessity of raising these additional funds to offset our increased costs.

We also want to make you aware of our Helping Hands Scholarship program, which can provide assistance to those families who can not afford the program. Last year we sponsored 22 players in the Garden City program. It is certainly not our intent to make this program cost prohibitive but there are substantial costs associated with tackle football more so than any other youth sports program, mainly due to equipment requirements.

Thank you for your consideration of this request. We hope you can appreciate the need for these resources in order to meet current safety standards and operate a quality program for our youth.

**Attachment: Youth Tackle Football Flyer**



FOR YOUTH DEVELOPMENT  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

# YOUTH TACKLE FOOTBALL

**FEES** \$60 member  
\$65 program participant  
Anyone interested in scholarships, please register for our Helping Hands Scholarship.

**EQUIPMENT FEES**  
\$10 equipment fee all past YMCA players  
\$25 equipment fee 3<sup>rd</sup> grade student or new player

**Towns outside of Ford County are encouraged to enter a team for \$1600.**

**IMPORTANT DATES**

Deadline August 6  
*Entries after the deadline will be subject to a \$10 late fee.*  
PPC Draft August 8 YMCA @ 6:00 pm  
Coaches Clinic August 10 YMCA @ 1:00 pm  
*Anyone interested in coaching must attend*  
Equipment Checkout August 26 & 27  
Entries after EQ checkout will be subject to a \$20 late fee.  
First Game September 8  
Super Saturday Will be split into two weekends following the regular season

**FORMAT**

The Player Placement Committee will assign each participant to a team on August 8. Teams will play a five-game schedule concluding with the Super Saturday Playoffs. **We must have your child's height and weight before August 6. Please bring your child with you for registration!**

**Weight Limit**

3<sup>rd</sup> and 4<sup>th</sup> Grade: 110 lbs  
5<sup>th</sup> and 6<sup>th</sup> Grade: 130 lbs

**QUESTIONS**

Contact Aaron Nuss, Sports Director at 620.225.8157 or by email at [dckymca.sports@gmail.com](mailto:dckymca.sports@gmail.com)



**FUNDRAISER**

Players will be required to assist with a fundraiser to help offset the cost of being affiliated with USA Football. This will enable the Football Club to keep the fees low and provide good, quality equipment for the players. Each player will be required to sell seven Value Cards, \$10 each. Each player will be required to turn in \$70 (no cards!). If you do not wish to participate in the fundraiser, you are required to pay the \$40 opt-out fee. This MUST be paid at the time of registration.



**Youth Tackle Football Entry Form**

NAME \_\_\_\_\_ ADDRESS \_\_\_\_\_ D.O.B. \_\_\_\_\_ GRADE \_\_\_\_\_  
HOME PHONE \_\_\_\_\_ ALT. PHONE #1 \_\_\_\_\_ ALT. PHONE #2 \_\_\_\_\_

INTERESTED IN COACHING? YES NO INTERESTED IN SPONSORING? YES NO  
IF YES NAME OF COACH \_\_\_\_\_ IF YES NAME OF SPONSOR: \_\_\_\_\_

FATHER \_\_\_\_\_ D.O.B. \_\_\_\_\_ MOTHER \_\_\_\_\_ D.O.B. \_\_\_\_\_  
SPECIAL CIRCUMSTANCES \_\_\_\_\_

INTERESTED IN RECEIVING TEXT ALERTS: YES NO If yes, please write down phone and Provider \_\_\_\_\_  
INTERESTED IN RECEIVING EMAIL BLASTS: YES NO If yes, please write down email \_\_\_\_\_

*Both of these communications pieces will be used for cancellations, updates, specials and other promotions.*

**FOR STAFF ONLY:** Weight (Pounds) \_\_\_\_\_ Height (Inches) \_\_\_\_\_