

CITY COMMISSION MEETING AGENDA

City Hall Commission Chambers

Monday, November 17, 2014

7:00 p.m.

MEETING #4982

CALL TO ORDER

ROLL CALL

INVOCATION BY Pastor Albert Shrock of Bible Baptist Church

PLEDGE OF ALLEGIANCE

PETITIONS AND PROCLAMATIONS

Small Business Saturday, November 29

VISITORS (Limit of five minutes per individual and fifteen minutes per topic. Final action may be deferred until the next City Commission meeting unless an emergency situation does exist).

CONSENT CALENDAR

1. Approval of City Commission Meeting Minutes, November 3, 2014;
2. Approval of Special City Commission Meeting Minutes, November 10, 2014;
3. Approval of Joint City/County Meeting Minutes, November 10, 2014;
4. Appropriation Ordinance No.21, November 17, 2014;
5. Approval of Hennessey Hall Lease Agreement with Arrowhead West.

ORDINANCES & RESOLUTIONS

Resolution No. 2014-27: A Resolution Approving the Scroggins' Foundation. Report by City Manager, Cherise Tieben.

Resolution No.2014-28: A Resolution Approving Year End Bonuses. Report by Human Resource Director, Barb Slagle.

UNFINISHED BUSINESS

NEW BUSINESS

1. Approval of Changer Order for Well #18 Design. Report by Director of Engineering, Ray Slattery.
2. Approval of 2015 Membership/Program Proposed Rates for 2015. Report by Branch Executive Director of Dodge City Family YMCA, Randi Clifford.
3. Approval of Computerized Pedestal Kiosk for the Maple Grove Cemetery. Report by Parks & Recreation Director, Paul Lewis.
4. Approval of Public Transportation Grant and Letters of Support. Report by Director of Parks & Recreation, Paul Lewis.

ADJOURNMENT

Whereas, the government of Dodge City, Kansas, celebrates our local small businesses and the contributions they make to our local economy and community. According to the United States Small Business Administration, there are currently 23 million small businesses in the United States, they represent more than 99 percent of American employer firms, create more than two-thirds of the net new jobs, and generate 46 percent of private gross domestic product; and

Whereas, small businesses employ over 55 percent of the working population in the United States; and

Whereas, 89 percent of consumers in the United States agree that small businesses contribute positively to the local community by supplying jobs and generating tax revenue; and

Whereas, 87 percent of consumers in the United States agree that small businesses are critical to the overall economic health of the United States; and

Whereas, 93 percent of consumers in the United States agree that it is important for people to support the small businesses that they value in their community; and

Whereas, Dodge City supports our local businesses that create jobs, boost our local economy and preserve our neighborhoods; and

Whereas, advocacy groups as well as public and private organizations across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

Now, Therefore, I, Brian Delzeit, Mayor of Dodge City, Kansas, do hereby proclaim, November 29, 2014, as:

SMALL BUSINESS SATURDAY

And urge the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday and throughout the year.

Brian Delzeit, Mayor

SEAL

Nannette Pogue, City Clerk

CITY COMMISSION MEETING MINUTES

City Hall Commission Chambers

Monday, November 3, 2014

7:00 p.m.

MEETING #4979

CALL TO ORDER

ROLL CALL. Mayor Brian Delzeit, Commissioner Rick Sowers, Joyce Warshaw and Jan Scoggins. Commissioner Kent Smoll was reported absent.

INVOCATION by Pastor Albert Shrock of Bible Baptist Church

PLEDGE OF ALLEGIANCE

PETITIONS & PROCLAMATIONS

America Recycles Day Proclamation. The Mayor proclaimed November 15 as America Recycles Day. Corey Keller spoke about America Recycles Day and talked about the activities being held.

VISITORS (Limit of five minutes per individual and fifteen minutes per topic. Final action may be deferred until the next City Commission meeting unless an emergency situation does exist).

Clayton Carr, Director of 16th District Juvenile Services, presented information regarding activities and the number of people served in Ford County including Dodge City.

Brian Delzeit moved to add an Executive Session to the agenda. Commissioner Rick Sowers seconded the motion. The motion carried 4-0.

CONSENT CALENDAR

1. Approval of City Commission Work Session Minutes, October 20, 2014;
2. Approval of City Commission Meeting Minutes, October 20, 2014;
3. Approval of City Commission Meeting Minutes, October 23, 2014
4. Appropriation Ordinance No. 20, November 3, 2014;
5. Approval of Hennessey Hall Lease Agreement with Southwest Regional Service Center. Pending Parks & Recreation Director review and legal approval;
6. Approval of Hennessey Hall Lease Agreement with SMH Consultants, LLC, pending Parks & Recreation Director review and legal approval.

Commissioner Rick Sowers moved to approve the Consent Calendar as presented; Commissioner Jan Scoggins seconded the motion. The motion carried 4-0.

ORDINANCES & RESOLUTIONS

Ordinance No. 3595: An Ordinance of the City of Dodge City, Kansas Amending the Official Zoning Map of the City, changing the property from I-1, Light Industrial to C-2, Commercial Highway, for the purpose of developing a Ford County Medical Campus was approved on a motion by Commissioner Rick Sowers. Commissioner Joyce Warshaw seconded the motion. The motion carried 4-0.

Resolution No. 2014-25 – A Resolution Designating Bank Accounts at Bank of the West and Authorizing Signers was approved on a motion by Commissioner Joyce Warshaw, seconded by Commissioner Jan Scoggins. Motion carried 4-0

UNFINISHED BUSINESS

NEW BUSINESS

1. Commissioner Rick Sowers moved to approve the 2015 Fraternal Order of Police Memorandum of Understanding. Commissioner Joyce Warshaw seconded the motion. The motion carried 4-0.
2. Change order No. 1 for Primary Pump Station Improvements in the amount of 17,746.50 was approved on a motion by Commissioner Rick Sowers. Commissioner Jan Scoggins seconded the motion. The motion carried 4-0.
3. A Revised Agreement between the Finney County Council on Aging and the City of Dodge City for Dispatch services for the Public Transportation was approved on a motion by Commissioner Jan Scoggins, seconded by Commissioner Brian Delzeit. Motion carried 4-0.

OTHER BUSINESS

City Manager, Cherise Tieben:

- Department Heads, staff and families participated in the Numana event that was held on Saturday, Nov 1;
- Thursday, 11:00, Nov 5, Ribbon Cutting at Thurow Park;
- Nov 6, several meetings scheduled for the Star Bond Projects;
- Nov 10, Joint City/County Meeting and Special City Commission meeting.

Commissioner, Jan Scoggins:

- Thanked for all who attended the City Commission Meeting;
- Reminded everyone to go ice skating.

Commissioner, Joyce Warshaw

- Tomorrow is Election Day, go vote.

Mayor, Brian Delzeit:

- Talked about the updated sales tax numbers.

EXECUTIVE SESSION – at 7:45 p.m. Commissioner Brian Delzeit moved to adjourn to Executive Session to discuss non-elected personnel not to exceed 20 minutes, to include the City Manager. Commissioner Rick Sowers seconded the motion. The motion carried 4-0.

At 8:05, Commissioner Rick Sowers moved to extend the Executive Session by 10 minutes. Commissioner Joyce Warshaw seconded the motion. The motion carried 4-0.

The Executive Session was adjourned to regular session at 8:15.

ADJOURNMENT

Commissioner Rick Sowers moved to adjourn the meeting; Commissioner Joyce Warshaw seconded the motion. The motion carried 4-0.

Mayor

Attest:

Nannette Pogue, City Clerk

Joint City/County Commission Meeting Minutes
Monday, November 10, 2014
City Commissioners' Chambers
City Hall
6:00 PM
Meeting #4980

CALL TO ORDER

Ford County: Chairman Chris Boys, Commissioners Danny Gillum and Shawn Tasset.

City of Dodge City: Mayor Brian Delzeit, Commissioners Kent Smoll, Rick Sowers and Joyce Warshaw. Commissioner Jan Scoggins was reported absent.

NEW BUSINESS

1. City Aquatics Park Contractor

City action: Commissioner Rick Sowers moved to approve staff to execute a contract for Construction Manager at Risk for the Regional Aquatics Facility with the firm McCown-Gordon, with the detention pond portion to be paid from Star Bond proceeds; subject to review by legal counsel. Commissioner Joyce Warshaw, seconded the motion. The motion carried 4-0.

County action: Commissioner Danny Gillum moved to approve staff to execute a contract for Construction Manager at Risk for the Regional Aquatics Facility with the firm McCown-Gordon; with the detention pond portion to be paid from Star Bond proceeds; subject to review by legal counsel. Commissioner Chris Boys, seconded the motion. The motion carried 2-1, with Shawn Tasset opposed.

2. United Wireless Arena and Conference Center Manager/Operator.

City action: Commissioner Kent Smoll moved to approve the management agreement pending review by bond and legal counsel with VenuWorks, LLC for the United Wireless Arena and Conference Center. Commissioner Rick Sowers, seconded the motion. The motion carried 4-0.

County action: Commissioner Chris Boys moved to approve the management agreement pending review by legal counsel with VenuWorks, LLC for the United Wireless Arena and Conference Center. Commissioner Shawn Tasset seconded the motion. The motion carried 3-0.

Upcoming Meetings were announced.

December 8, 2014 – Joint Commission Meeting- Rose Room, Ford County Government Center.

Adjournment

City action: Commissioner Shawn Tasset moved and Commissioner Danny Gillum seconded the motion to adjourn the meeting. The motion carried unanimously.

County Action: Commissioner Rick Sowers moved and Commissioner Kent Smoll seconded the motion to adjourn the meeting. The motion carried unanimously.

Mayor

ATTEST:

Nannette Pogue, City Clerk

CITY COMMISSION SPECIAL MEETING MINUTES

City Hall Commission Chambers

Monday, November 10, 2014

6:30 P.M.

MEETING #4981

CALL TO ORDER

ROLL CALL: Mayor Brian Delzeit, Commissioners, Kent Smoll, Jan Scoggins, Rick Sowers, Joyce Warshaw. Commissioner Jan Scoggins was reported absent.

ORDINANCES & RESOLUTIONS

Ordinance No. 3596: An Ordinance Authorizing and Providing for the Issuance of General Obligation Bonds, Series 2014-A, of the City of Dodge City, Kansas; providing for the levy and collection of an annual tax for the purpose of paying and interest on said bonds as they become due; authorizing certain other documents and actions in connection therewith; and making certain covenants with respect thereto, was approved on a motion by Commissioner Kent Smoll, seconded by Commissioner Rick Sowers. The motion carried 4-0.

Resolution No. 2014-26: A Resolution prescribing the form and details of and authorizing and directing the sale and delivery of General Obligation bonds, Series 2014-A, of the City of Dodge City, Kansas, previously authorized by Ordinance No. 3596 of the issuer; making certain covenants and agreements to provide for the payment and security thereof was approved on a motion by Commissioner Rick Sowers seconded by Commissioner Joyce Warshaw. The motion carried 4-0.

ADJOURNMENT

Commissioner Brian Delzeit moved to adjourn the meeting; Commissioner Joyce Warshaw seconded the motion. The motion carried unanimously.

Mayor

ATTEST:

Nannette Pogue, City Clerk



Parks and Recreation

PO Box 880 • Dodge City KS 67801 • Phone: 620/225-8160 • Fax: 620/225-8144

Memorandum

To: Cherise Tieben, City Manager
City Commissioners

From: Paul Lewis, Parks & Recreation Director 

Date: November 13, 2014

Subject: Hennessy Lease Agreement

Agenda Item: Consent Calendar

RECOMMENDATION: Staff recommends approving the lease with Arrowhead West Inc. for space at Hennessy Hall.

BACKGROUND: AWI desires to lease space at Hennessy to house their operations and services. They are a Kansas not-for-profit corporation that provides services to regional school districts in a variety of areas including professional development.

The space being rented is on the first floor and is designated as room 132. They are taking over a previous lease and continuing a contract for services that was previously provided by the Southeast Service Center.

JUSTIFICATION: AWI is a not-for-profit public service enterprise that is consistent and compatible with other entities currently housed in the facility.

FINANCIAL CONSIDERATIONS: The annual lease payment will be \$5,520 based on the standard \$6 per sq. ft. price charged to tenants at that facility. Lease payments are prorated monthly and billed through City Hall.

Any renovations or redecorating is the responsibility of the tenant with the approval of the City.

PURPOSE/MISSION: This lease agreement is consistent with the City's core purpose of Ongoing Improvement as it facilitates additional resources for citizens as they strive to provide and maintain housing and educate themselves to improve their quality of life.

LEGAL CONSIDERATIONS: The agreement is the standard form used with all Hennessy tenants. The term of this agreement is for one year.

ATTACHMENTS:

Lease Agreement
Exhibit A – Floor Plan

Hennessey Hall Lease Agreement

This lease agreement is made and entered into by and between the City of Dodge City, Kansas, a municipal corporation (LANDLORD) and Arrowhead West, Inc., a Kansas not-for-profit corporation. (TENANT).

In consideration of the mutual promises and covenants of the parties as set forth herein, the LANDLORD and TENANT agree as follows:

1. **LEASE PREMISES:** The LANDLORD hereby leases to TENANT part of that property known as Hennessey Hall, located on the former St. Mary's of the Plains College Campus in Dodge City, Kansas. Attached hereto as Exhibit A are the specifications of Hennessey Hall. That portion of the premises hereby leased to TENANT is outlined in red, comprising approximately nine hundred twenty (920). The outlined portion of Exhibit A, attached hereto and made a part hereof, is hereinafter collectively referred to as the "leased premises".
2. **TERM:** The term of this lease shall be for a period of one (1) year commencing November 1, 2014, and terminating October 31, 2015, subject, however, to earlier termination as set forth herein.
3. **LEASE RENTAL:** During the first year of this lease, the TENANT shall pay to the LANDLORD annual rent in the amount of five thousand five hundred twenty dollars (\$5,520.00), representing a square footage rental rate of approximately \$6.00 per square foot, said annual amount to be paid in equal advance monthly installments of four hundred sixty dollars (\$460.00), commencing on the first day of November, 2014, for 1st month's rent and continuing monthly thereafter for the first year of this lease, said monthly rental being hereinafter referred to as the "base rent."
4. **ADDITIONAL RENT:** It is agreed by the parties that, in addition to the base rent as set forth above, the tenant shall pay an amount representing the TENANT'S proportionate share of any increase in the LANDLORD'S cost for taxes and utilities as set forth in the formula below. The parties understand and agree that, at the present time, the lease building facility is exempt from real estate taxes, and the parties anticipate the continued exemption of said facility during the term of this agreement; provided, however, that in the event the lease building facility in which the leased premises are located is placed on the tax rolls, then the TENANT shall pay proportionate share of such real estate taxes as set forth below.

The TENANT'S proportionate share of any increases costs for taxes and utilities will be calculated on the following basis:

- (a) If the combined expenses to the LANDLORD for real estate taxes and utilities (electricity, gas, trash, and water) for any year of the lease agreement are more than the taxes and utility costs for the base year, as defined below, then, in that event, the amount of the increase in such tax and utility expenses above the amount of the base year shall be proportioned to the tenant based on percentage that the leased premises covered by this lease bears to the total usable space in the entire building. It is agreed that the leased premises covered by this lease is

approximately nine hundred twenty (920) square feet and the total usable space for the entire building is 38,000 square feet, and that the TENANT'S proportionate percentage of the total building space is 2.4%

- (b) To figure the rental adjustment, the dollar amount of increase in the combined real estate taxes and utility costs shall be multiplied by 2.4%, the TENANT'S proportionate share of the entire building. A resulting amount is then divided by 920 square feet and that amount shall then be added to the base rent per square foot rental figure for the coming lease year. It is agreed that in no event shall the annual per square foot rental figure be increased by more than \$1.25 per square foot for any one year.
- (c) The adjusted base rent figure, as provided above, shall be due and payable to the landlord in monthly installments commencing on November 1, of the following year, and on the first day of each month thereafter until the next rental adjustment.
- (d) The "base year" shall be the taxes and utility costs attributable to the leased building facility for the calendar year 2014.

- 5. REPAIR AND MAINTENANCE:** Throughout the term of this lease, the LANDLORD shall be responsible for the maintenance and repair of the roof, the exterior portions of all outside walls of the leased building facility and shall be responsible for repairs necessitated by structural defects of the building. In addition, the LANDLORD shall be responsible for repair and maintenance of all plumbing, sewer, lighting, electrical, and heating and air conditioning units. LANDLORD shall maintain all portions of the area adjoining the leased property including sidewalks and parking lots in a clean and orderly condition free and clear of rubbish, snow, ice, and unlawful obstructions.

The TENANT shall be responsible for all interior maintenance of the leased premises, including but not limited to, cleaning, painting, and general upkeep and shall be responsible for the prompt repair of any damage to the leased premises caused by reason of its use of the same, including but not limited to, any damage or needed repairs to any plumbing and electrical facilities located with the leased premises.

The TENANT shall be responsible for repairs, maintenance, and replacement of any improvements or renovation made to the leased premises by the TENANT, including but not limited to telephone lines and equipment, computer wiring, and any special accommodations provided or installed by the TENANT.

- 6. SIGNAGE:** The LANDLORD will provide a community sign identifying the property with a listing of the building tenants at a location near the entrance to the building. The TENANT will be responsible for any individual tenant signage it might desire, the style and location of which shall be subject to prior approval of the LANDLORD.
- 7. JANITORIAL SERVICES:** The LANDLORD shall be responsible for providing janitorial services for the common areas of the leased building facility. The common areas shall consist of the foyer, stairs, and common hallways located outside the lease premises. The TENANT will be responsible for providing janitorial services to the leased premises.
- 8. TAXES:** The LANDLORD shall pay all real estate taxes (including special assessments) on the leased building facility, if any. The TENANT shall pay all personal property

taxes assessed against personal property owned by the TENANT and located in the leased premises.

9. USE: The TENANT shall use and occupy the leased premises for the operation of a business office. The TENANT shall not use or knowingly permit any part of the leased premises to be used for any other purpose, without the prior written consent of the LANDLORD.

10. TENANT RENOVATIONS: The tenant hereby acknowledges that it has had a reasonable opportunity to view and inspect the lease premises prior to the execution of this lease agreement, and hereby accepts said lease premises in its present condition. The TENANT further acknowledges that no representation, statement or warranty, expressed or implied, has been made by or on behalf of the landlord as to the existing condition of the leased premises.

All renovations and remodeling desired by the TENANT will be at the sole expense of the TENANT and shall be performed in accordance with plans and specifications as prepared by the TENANT, subject, however, to the prior written approval of the LANDLORD, which approval shall not be unreasonably withheld.

TENANT further covenants and agrees to pay the entire cost of any work on the lease premises undertaken by the TENANT; to procure all necessary permits before undertaking such work; to do all such work in a good and workmanlike manner employing materials of good quality and complying with all governmental requirements. The TENANT further agrees to hold the LANDLORD harmless and indemnified from any injury, loss, claim, or damages to any person or property occasioned by or growing out of such work. The TENANT shall have the right to contest any claimed amounts or claims, arising out of any such work, and the TENANT shall discharge any lien, by bond, or otherwise, at its sole expense.

(a) **TERMINATION BY LANDLORD:** In the event of the sale by the LANDLORD of the lease building facility which includes the lease premises to a third party, the LANDLORD shall have the option to terminate this lease agreement by providing written notice to the TENANT At least twelve months prior to the termination date.

11. CASUALTY INSURANCE: The LANDLORD agrees to keep the leased building facility insured for the benefit of the LANDLORD against loss of damage by fire and all casualties included in the broadest standard form obtainable of extended coverage or supplemental contract of endorsements. The TENANT shall have the responsibility to insure all of its interest in the fixtures, equipment, inventory, and other TENANT assets.

12. TENANT LIABILITY INSURANCE: The TENANT shall be responsible for and shall provide total and complete liability insurance in the amount of at least \$500,000 that will save and protect the LANDLORD from any and all claims or demands of any kind or character which may arise or claim to arise against the LANDLORD by reason of the use of leased premises by the TENANT, and the LANDLORD shall be named as an additional insured on such policies.

It is further agreed that the TENANT shall save and hold harmless the LANDLORD from any and all claims, causes of action or losses which may be asserted against the LANDLORD by reason of the TENANT'S use of the leased premises under the terms and conditions of this lease and will further indemnify the LANDLORD for its attorney's

fees and other costs, losses or expenses incurred by the LANDLORD in defending against any such claims or causes of action.

- 13. DESTRUCTION:** In the event the leased premises, or any part thereof, be partially destroyed by an act of god, the elements, fire, or other cause covered by insurance carried by the landlord, the LANDLORD, using such insurance proceeds, shall proceed immediately with due diligence to repair, restore, and to replace said lease premises to as good a condition as it was in prior to such damage or destruction. The LANDLORD'S responsibility in this respect should be limited to the amount of insurance proceeds received by the LANDLORD because of the damage or destruction. A just and proportionate part of the monthly rental payments shall be suspended or proportionately abated in accordance with use until the lease premises is put in complete repair. If the lease premises shall, at any time during the life of this lease or an extension thereof, be substantially damaged or destroyed by causes not covered by insurance, this lease agreement shall be subject of cancellation at the option of the LANDLORD by giving TENANT written notice of cancellation within twenty (20) days after the date of such damage or destruction. All rent paid in advance, if any, by the TENANT, that is actually unearned at the date of the damage or destruction, shall be refunded forthwith to the TENANT. If no notice of cancellation is given as aforesaid, or if the leased premises are not substantially damaged or destroyed, this lease shall remain in full force and effect, and the LANDLORD shall proceed immediately with due diligence to repair, restore, and replace the lease premises to as good a condition as they were in immediately prior to the damage or destruction. It is expressly agreed that TENANT'S obligation to pay rent hereunder shall abate during the period of LANDLORD'S repair or reconstruction of the premises pursuant to the term of this paragraph; to the extent the premises are untenable.
- 14. UTILITIES:** LANDLORD shall be responsible for the payment of utilities, including water, sewer, trash removal, gas, and electricity for the lease premises.
- 15. ASSIGNMENT BY TENANT:** The TENANT shall not assign this lease nor sublet or permit the leased premises or any part thereof to be used by any others, without the prior written consent of the LANDLORD in each such incident. The written consent of the LANDLORD to an assignment or subletting shall not be construed to relieve the TENANT from obtaining the consent in writing of the LANDLORD to any further assignment or subletting.
- 16. ASSIGNMENT BY LANDLORD:** The LANDLORD shall have the right to assign this lease to another person or entity at any time without approval of the TENANT; provided, however, any such assignment shall not relieve the LANDLORD and its assignee of any obligations incumbent upon it under the provisions of this lease, and the same shall be binding on the LANDLORD'S assignee.
- 17. RULES AND REGULATIONS:** The LANDLORD reserves the right to promulgate rules and regulations concerning occupancy of the building of which the leased premises are a part. These rules and regulations shall be in writing and will take effect immediately after notice has been given by serving a copy of the rules and regulations upon the TENANT.
- 18. NOTICES:** Any notice under this lease must be in writing and must be sent by registered or certified mail to the last address of the party to whom the notice is to be given, as designated by the party in writing. The LANDLORD hereby designates its

address as CITY HALL, 806 N. Second Avenue, P. O. Box 880, Dodge City, Kansas 67801. The TENANT hereby designates its address as Arrowhead West, Inc., 1100 E. Wyatt Earp, Dodge City, KS 67801.

19. BINDER: This agreement shall be binding on the parties hereto and their respective successors and assigns.

IN WITNESS WHEREOF, the parties have hereunto set their hands in the day and year written below.

DATE

CITY OF DODGE CITY,
A MUNICIPAL CORPORATION

By: _____
BRIAN DELZEIT, MAYOR

APPROVED:

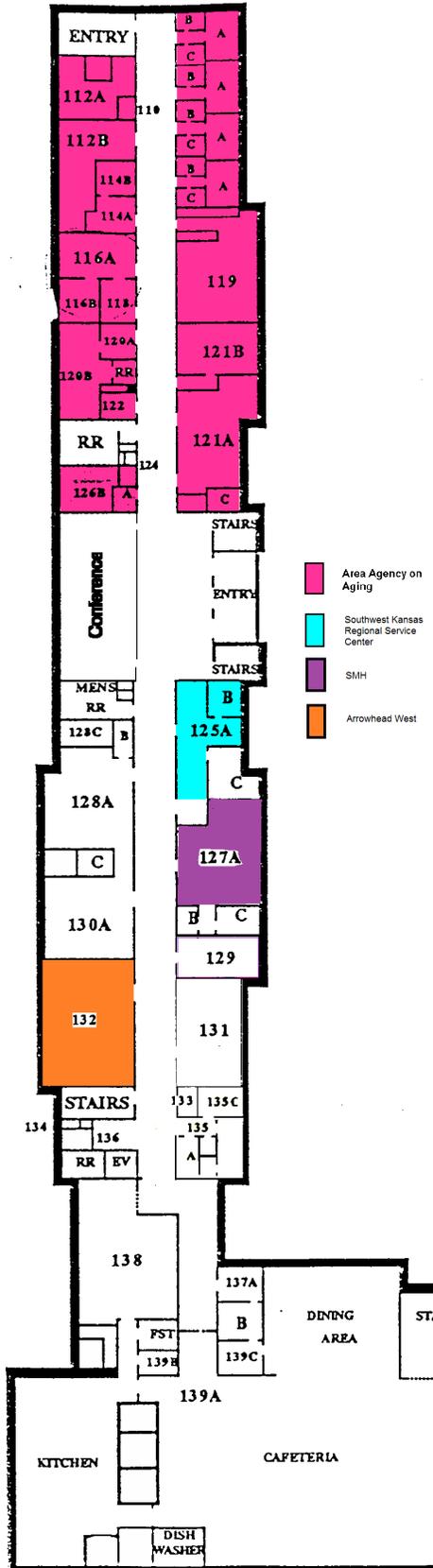
NANNETTE POGUE, CITY CLERK

ARROWHEAD WEST, INC

By: _____
LORI PENDERGAST, PRESIDENT

Exhibit A

First Floor



Memorandum

To: City Commission
From: Cherise Tieben, City Manager
Date: November 14, 2014
Subject: Scroggins' Trust

Recommendation: Staff recommends adoption of Resolution No. 2014-27.

Background: In 1979, the City entered into an agreement with the Scroggins' Foundation whereby the Foundation was allowed to construct the Scroggins' Mausoleum on property located within the City's Maple Grove Cemetery. Several years later the Scroggins' Trust was established, and a portion of the trust funds were committed to the perpetual care and maintenance of the Mausoleum. In 2003 the Foundation agreed to convey the Mausoleum to the City and agreed that an annual amount (as agreed to by the City) would be disbursed to the City for the cost of the care and maintenance of the Mausoleum and the cemetery generally.

A few weeks ago the Foundation board of directors contacted the City and proposed that the Trust Fund be transferred to the Community Foundation of Southwest Kansas, who would handle the investment and oversight of the Trust Funds. The Community Foundation would also manage the disbursements to the City as reflected by the intent of the 2003 agreement. As a beneficiary of the Scroggins' Trust the City's approval is needed for the proposal to be accomplished. The adoption of Resolution No. 2014-27 would satisfy the requirements for the transfer.

Justification: The adoption of the Resolution would allow for the continued maintenance and care of the Mausoleum, as well as other future improvements to the Cemetery, funded from the interest income resulting from the investment of the Scroggins' Trust Funds.

Financial Considerations: There is no cost to the City, and the city would continue to receive an annual donation for the care and maintenance of the Mausoleum and the cemetery.

Legal Considerations: The Resolution was drafted by the city legal counsel.

Attachments: Resolution No. 2014-27.

RESOLUTION NO. 2014-27

WHEREAS, the City of Dodge City (the “City”) and the Arthur E. and Cornelia C. Scroggins Foundation, Inc. (the “Donor”) are parties to certain Donation Agreement dated November 4, 2003 (the “Agreement”), and

WHEREAS, pursuant to the Agreement the Donor constructed and conveyed to the City a Mausoleum located in the City owned Maple Grove Cemetery, which Mausoleum is known as the Arthur E. And Cornelia C. Scroggins Memorial Mausoleum (the “Mausoleum”), and

WHEREAS, pursuant to the Agreement the Donor agreed to disburse to the City from Donor’s trust account an agreed upon annual amount of funds for the continued maintenance and care of said Mausoleum and the Cemetery, and

WHEREAS, the Donor desires to transfer to the Community Foundation of Southwest Kansas (the “Foundation”) the trust funds from which the City’s annual disbursement is made, and

WHEREAS, the Foundation is willing to accept and manage the Donor’s trust funds and has agreed to continue the disbursement to the City of funds from the trust pursuant to the intent of the Agreement, and the City has agreed to continue the use of said funds in accordance with the desires of the Donor as set out in the Agreement:

NOW THEREFORE, BE IT RESOLVED BY THE CITY AS FOLLOWS:

1. The City does hereby approve the Endowed Fund Agreement entered into by and between the Donor and the Foundation dated November 7, 2014, and the transfer of Donor's trust funds to said Foundation.
2. The City does hereby discharge and release the Donor, and its individual trustees, of and from any further duties, liabilities and responsibilities incumbent upon said Donor and its trustees under the provisions of the Agreement.

ADOPTED by the City Commission of the City of Dodge City, Kansas, this 17th day of November, 2014.

City of Dodge City, Kansas

By _____
Brian Delzeit, Mayor

ATTEST:

Nannette Pogue, City Clerk

Dated November 17, 2014

Memorandum

To: City Commissioners
City Manager
From: Barb Slagle
Director of Human Resources
Date: November 12, 2014
Subject: Resolution No. 2014-28
Agenda Item: End of Year Bonuses

Recommendation: Approval of Resolution No. 2014-28

Background: Each non-probationary full-time employee with over one (1) year of service will receive a bonus of \$50.00 per calendar years worked for the City, a benefit adopted in 1998. A cap of \$1,000 after 20 years of service has been established.

Justification: This is a budgeted item and funds are available.

Financial Considerations: The amount budgeted for the 2014 bonus is \$95,600.

Purpose/Mission: To provide employees an annual reward benefit for their continued efforts in striving to achieve high performance and service standards set by us and expected by the community.

Legal Considerations: None

Attachments: Resolution No. 2014-28

RESOLUTION NO. 2014-28

**A RESOLUTION AUTHORIZING PAYMENT OF 2014 YEAR END
BONUSES TO QUALIFIED EMPLOYEES**

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF DODGE CITY:

WHEREAS: Taking into consideration the City's financial standing, the Governing Body desires to recognize the dedication and commitment of City employees by a discretionary year end bonus, under the guidelines established by Resolution 98-41.

ADOPTED AND APPROVED BY THE GOVERNING BODY OF THE CITY OF DODGE CITY THE 17TH DAY OF NOVEMBER, 2014.

Brian Delzeit, Mayor

Attest:

Nannette Pogue, City Clerk

Memorandum

*To: City Manager
City Commissioners*
From: Ray Slattery, P.E. 
Director of Engineering Services
Date: November 10, 2014
*Subject: Supplemental Agreement to the
Consulting Agreement for Well #18
Replacement Design, WL 1401.*
Agenda Item: New Business

Recommendation: Approve supplemental Agreement #1 to the Consulting Services Agreement and Water Well Drilling with PEC Consultants.

Background: Well #18 located at the airport developed issues with pumping sand and gravel in 2012. Unfortunately, the existing well cannot be repaired. The only way to place this well back into service is to drill a new well. This well is authorized to pump 255 ac-ft. PEC is very familiar with the city's water system. They have designed the last ten water wells and have a good working relationship with city staff, DWR, and KDHE. PEC also has access to the city's water model and the required software to run it. The city also has a long working relationship with Layne. In fact a majority of our wells have been drilled and developed by Layne. Layne also provides maintenance and service information periodically to city staff. The Commission approved the Consulting Service Agreement at the April 7th meeting. The additional \$11,250 is for additional expenses that occurred during the drilling of the test well and when the final well is drilled.

Justification: This well needs to be replaced so that the water rights associated with it can be utilized. Depending upon the year the City needs the ability to rotate its water pumping to meet the needs of its citizens. PEC and Layne will provide the necessary services to insure that the design meets all the requirements of DWR and KDHE.

Financial Considerations: The Supplemental Agreement is for \$11,250. The original contract with PEC and Layne is for \$276,581.55. Funding of this project will be from an existing Water Well Fund that currently has \$641,000 for these projects. It is estimated an additional \$70,000 to \$80,000 will be required to finish the well replacement and get the well operational.

Purpose/Mission: The completion of this project will enable the City to utilize the water and provide ongoing improvements and a reliable water infrastructure for the residents and businesses.

Legal Considerations: The supplemental Agreement will become part of the contract with PEC Consultants and is bound by the provisions of this contract.

Attachments: The Supplemental Agreement with PEC Consultants.

TRANSMITTAL



PROFESSIONAL ENGINEERING CONSULTANTS, P.A.

303 S. Topeka, Wichita, KS 67202

TO: Dodge City, City of
Ray Slattery, P.E.
806 N. 2nd Ave.
PO Box 880
Dodge City, KS 67801

DATE: 11/5/2014

PROJECT: 14207-000 - Dodge City Well #18
Replacement

(620) 225-8106

FROM: Sarah C. Unruh, P.E.

PURPOSE: For signature and return

SUBJECT: Supplemental Agreement No. 1

DESCRIPTION OF CONTENTS

QTY	TITLE
3	Supplemental Agreement No. 1

REMARKS: Transmitted herewith are three (3) copies of the Supplemental Agreement No. 1. If acceptable, Please sign all copies and return two copies to PEC and retain one copy for your files.

Supplemental Agreement No. 1
to
Agreement Dated March 6, 2014
With City of Dodge City, Kansas
PEC Project No. 34-14207-000-1009

Project Description: Dodge City Well #18 Replacement

This Supplemental Agreement modifies the referenced Agreement, and previous Supplemental Agreements as may be noted herein.

MODIFICATION TO SCOPE

1. Revise item "A. Scope of Work", item "1." to read: "Prepare and execute a sub-consultant agreement with Layne Christensen for drilling of a test well and test pumping per the proposal dated March 12, 2014."

TIME OF PERFORMANCE

- No Change.
 An additional _____ calendar days are added making the total _____ calendar days.
 The completion date shall be _____

PAYMENT PROVISIONS

- The Contract amount shall be increased by \$11,250.00
making the lump sum contract amount \$44,750.00
 The Contract upper limit shall be increased by _____
making the maximum contract amount _____
 Payment for Extra Work shall be on the basis of _____

AUTHORIZATION TO PROCEED

- We will consider this Supplemental Agreement accepted and proceed with the work specified herein unless otherwise instructed by return facsimile within _____ (hours)(calendar days).
 Return receipt of this executed Supplemental Agreement will be considered our authorization to proceed.

ACCEPTED:

PROFESSIONAL ENGINEERING
CONSULTANTS, P.A.

CITY OF DODGE CITY, KANSAS

By:  _____

By: _____

Title: Principal _____

Title: _____

Date: 11/5/14 _____

Date: _____



Dodge City Family YMCA
MEMORANDUM

TO: City Commission, City Manager Cherise Tieben
FROM: Chad Knight, CEO, YMCA of Southwest Kansas
Randi Clifford, Branch Executive, Dodge City YMCA
RE: Request To Amend 2015 Membership Rates &
Program Fees
DATE: November 12, 2014

As stated in Section #2(g) of the management agreement between the City of Dodge City and the YMCA of Southwest Kansas, the YMCA is currently required to seek and receive City Commission approval prior to any increases in membership costs and/or program fees. The purpose of this memo is to request your consideration for the amendment of 2015 membership rates and program participant (non-member) fees for the Dodge City Family YMCA.

The YMCA is proposing a 5% increase in monthly and annual membership rates with certain exceptions. The enclosed chart provides a breakdown of the current membership fees and the proposed rates for 2015. No rate increases are being requested for the Senior and Senior Family membership categories. The Corporate/Military membership fees and Christian Community Leaders membership fees currently provide discounts to the standard membership cost, and the proposed increases would continue to provide that discount.

The primary purpose for seeking this rate increase is to continue moving membership fees toward sustainable levels of funding as City support is reduced over the first three years of the management agreement. In 2015, the YMCA will be responsible for an increase in reimbursement costs from 50% to 75% of City personnel salaries and benefits for Y positions. A moderate increase in membership rates similar to what was done for 2014 will allow us to keep pace with those additional costs and avoid a more dramatic increase at the end of the 3 year period. This request does not apply to previous Sheridan Center members who have kept active membership status and are being allowed to maintain membership packages that were grandfathered in under the terms of the agreement.

The proposed 2015 membership rates have gone through our review process with approval at the committee level prior to action by the Board of Directors at our October 30th meeting. Pending your approval, we would then be able to provide appropriate notice to members before implementation of the new rates on January 1, 2015.

The YMCA is also proposing a \$5.00 increase in the participant (non-member) fee charged for programs in 2015. Currently there is a \$5.00 difference between the program fee charged to member and participants. This request would increase the difference to \$10.00 between member and participant pricing for all programs.

This proposal comes from our Strategic Planning Committee as part of the goals adopted for YMCA program development. The Committee has reviewed information from the Mission and Cost Analysis Report for our first year of operation and looked at pricing policies to improve cost recovery. A recommendation was made to the Board of Directors to phase in

increases in the difference between member and participant program fees by \$5.00 per program per year over the next 3 years, with an outcome of participant pricing being approximately double the amount of member pricing by 2017. This pricing model will generate more program revenue and enhance the benefits of membership for current members registering for programs. Ultimately, it is the goal of the YMCA to encourage most program participants to become members because of the cost savings that occurs with member pricing.

Thank you for your consideration of this request. We would be happy to provide any additional information or answer any questions that you might have.

Attachment: Membership Rate Chart

DODGE CITY FAMILY YMCA

Proposed Membership Rates 2015

MEMBERSHIP FEES			5% Increase	5% Increase
Membership Type	Monthly	Annually	Monthly	Annual
Youth (17 & under)	\$15.75	\$147	\$16.53	\$154.35
Young Adult (18-24)	\$28.35	\$315	\$29.76	\$330.75
Adult (25 -59)	\$32.55	\$367.50	\$34.17	\$385.87
Family	\$49.35	\$525	\$51.81	\$551.25
Seniors (60 & over)	\$23	\$231	NA	NA
Senior Family (Husband & Wife)	\$35	\$356	NA	NA
Youth Guest Fee	\$6	\$3 w/ member	NA	NA
Young Adult Guest Fee	\$8	\$4 w/member	NA	NA
Adult Guest Fee	\$10	\$5 w/member	NA	NA
Family Guest Fee	\$15	\$7.50 w/member	NA	NA

CORPORATE/MILITARY MEMBERSHIP FEES				5 % Increase	5 % Increase	5 % Increase
Membership Type	Payroll	Bankdraft	Annual	Payroll	Bankdraft	Annual
Youth (17 & under)	N/A	N/A	N/A	N/A	N/A	N/A
Young Adult (18-24)	\$23.10	\$25.20	\$262.50	\$24.25	\$26.46	\$275.62
Adult (25 -59)	\$28.35	\$30.45	\$341.25	\$29.76	\$31.97	\$358.31
Family	\$40.95	\$43.05	\$472.50	\$42.99	\$45.20	\$496.12
Seniors (60 & over)	N/A	N/A	N/A	N/A	N/A	N/A
Senior Family (Husband & Wife)	N/A	N/A	N/A	N/A	N/A	N/A
CHRISTIAN COMMUNITY LEADERS MEMBERSHIP FEES				5 % Increase	5 % Increase	5 % Increase
Membership Type	Payroll	Bankdraft	Annual	Payroll	Bankdraft	Annual
Youth (17 & under)	N/A	N/A	N/A	N/A	N/A	N/A
Young Adult (18-24)	N/A	\$18.90	\$183.75	N/A	\$19.84	\$192.93
Adult (25 -59)	N/A	\$25.20	\$262.50	N/A	\$26.46	\$275.62
Family	N/A	\$31.50	\$341.25	N/A	\$33.07	\$358.31
Seniors (60 & over)	N/A	N/A	N/A	N/A	N/A	N/A
Senior Family (Husband & Wife)	N/A	N/A	N/A	N/A	N/A	N/A

Memorandum

*To: City Manager
City Commissioners*
From: Ryan Reid
Date: November 11, 2014
Subject: Cemetery Kiosk
Agenda Item: New Business

Recommendation: On October 21st, 2014 bids were received and opened for a computerized kiosk for the Maple Grove Cemetery. Based on the bids received, staff would recommend purchasing the Pedestal Kiosk from Windy Prairie for \$26,900.

Background: The Park Department has \$45,000 budgeted in the CIP for a computerized kiosk. This kiosk will allow visitors to be able to access grave information and location independent of staff. This should provide better service and information for visitors. Additionally, the software component will provide for better information sharing between Park staff. This system should also update the kiosk on a daily automated basis.

Justification: Staff and City I.T. agreed that the Pedestal Kiosk proposal from Windy Prairie had the best combination of price and features (see attached). They have installs in Caldwell, Oberlin, and Hugoton.

Financial Considerations:

The Parks Department has \$45,000 budgetted for this project

Attachments: (photos, bid results/scoring)

Vendor/Proposal name

	Price	Price (10)	RFP Compl (20)	Front End SW (10)	Kiosk Features (20)	Onsite Training/ Install (10)	Score (100)
Windy Prairie							
Pedastel Kiosk	\$26,900	8	16	10	20	10	94
Window Unit w/upgr screen	\$32,450						did not want window unit
window Unit w/reg screen	\$28,450						did not want window unit
Vision							
indoor unit	\$12,900						did not want indoor unit
In Building Kiosk	\$24,500						did not want window unit
Visix							
Outdoor Kiosk	26,849 with video	8	10	10	20	5	83

* staff recommended

Window Unit Kiosk



Pedestal Kiosk





Parks and Recreation

PO Box 880 • Dodge City KS 67801 • Phone: 620/225-8160 • Fax: 620/225-8144

Memorandum

To: City Manager, Cherise Tieben
City Commissioners

From: Paul Lewis
Kathy Denhardt 

Date: November 13, 2014

Subject: Public Transportation Grant Letters

Agenda Item: New Business

Recommendation: Staff recommends the City Commission approve the submission of applications for 5311 and 5317 public transportation grants including local match financial commitment letters as follows:

1. U.S.C. 49-5311 Public Transportation Operating Grant in the amount of \$437,602 which includes \$81,290 for Dispatch provided by Finney County Transit.
2. U.S.C. 49-5317 Mobility Manager Grant in the amount of \$14,000

Background: The City recently received five new buses purchased through the U.S.C. 49-5311 grant, and are preparing to utilize these buses to expand our services to include Fixed Route and ADA Para-transit service. The proposed budget for this grant (see Attachment 1) will support this expanded program as follows:

- Fixed Route Bus Service in Dodge City. We are in the process of finalizing the routes for the Fixed Route system, and equipping the new buses with 800 MHz radios and security cameras. Each route will run hourly from 6:00 am to 6:00 pm, Monday through Friday. Based on the experience of comparable transit systems, we expect to provide 5,000 rides per month within the first year of operation, and continue to expand thereafter.
- Door-to-Door ADA Para-transit Service. We will continue to provide door to door service (within $\frac{3}{4}$ of a mile of the Fixed Routes) for passengers with physical, cognitive or visual disabilities which prevent them from utilizing the fixed route buses. Based on the experience of comparable transit systems, we expect to provide more than 1,000 Para-transit rides per month.
- The U.S.C. 49-5317 grant funds 80% of the Mobility Manager position which focuses on understanding transportation needs in the area, and developing opportunities for meeting those needs.

Justification: During the past year we have been turning away increasing numbers of clients because our bus schedules were completely full. As a short term fix prior to implementation of Fixed Route service, we added a fourth bus to our current service and were able to provide 2,400 rides in October – a record high for us and a 35% increase over September. The Fixed Route and Para-transit services are expected to grow rapidly and will soon be stretching the capacity of our current fleet. For that reason we are proposing the purchase of:

- One 20 passenger bus – to replace our oldest bus which has been driven more than 150,000 miles, and to put in place a bus replacement plan to keep our fleet up to date.
- One ramp accessible mini-van – to be used in the Para-transit program and provide more fuel efficient transportation when only one or two passengers will be served.

In addition to responsibility for developing transportation options within Dodge City and Ford County, the Mobility Manager (funded through the 5317 grant) has been engaged in KDOT’s efforts to develop a regional approach to public transportation. When operational, this regional service will enhance access to businesses and services in Dodge City and Ford County. As the first concrete step toward regional service, Gray County will contract with us to provide door to door bus service for the general public throughout their county. Included in our 5311 grant is the purchase of a full sized van along with operation and administration expenses, for which Gray County will be paying all local match costs. While most service will be provided within Gray County, rides will also be provided to Dodge City and Garden City.

Financial Considerations: The most significant change in the financial picture is Ford County’s decision not to participate in funding public transportation in 2015. Approximately 12% of the rides we provide have been outside the city limits, and we had hoped to expand service by providing door to door service throughout Ford County (similar to what we will be doing with Gray County).

For this grant cycle staff recommends Dodge City commit to meeting the local match costs associated with this important public service. The letters of financial commitment required for the 5311 and 5317 grant applications are as follows:

- U.S.C. 49-5311 Public Transportation Grant:

○ *Operations (50%)	\$319,535
○ *Dispatch (50%)	\$ 81,290
○ Capital (20%)	\$ 24,805
○ Administration (20%)	<u>\$ 11,972</u>
TOTAL	\$437,602

- U.S.C. 49-5317 Mobility Manager Grant (20%): \$14,000

The commitment letters are required to include a 50% local match of the Federal transportation funds for Operations and Dispatch for which the City is applying. Historically KDOT has supplemented the Federal funds and for this grant cycle we anticipate State funding of an additional 20%. With State funding, the net City obligation will be \$294,298 of which \$204,000 is budgeted in Public Transportation (3410) for 2015 and \$55,030 is provided from existing covered positions in the Parks budget (5210). The Capital match of \$24,805 is proposed to come from the 2016 MERF budget. The final piece of \$10,500 will come from Service Contracts currently under development by the Mobility Manager.

Purpose/Mission: Improvements to public transportation represent the City's core values of Ongoing Improvement and Preparing for the Community's Future. This rapidly expanding service is helping more residents every day by allowing them to get to work, do their shopping and get to medical appointments. The availability of public transportation also allows older residents to live more independently.

Legal Considerations: These commitment letters are required elements of the City's application for grant funding. KDOT will consider all requests and most likely will adjust the final approved amounts.

Attachments: Program Budget Document, Sample Letters of Financial Support

SFY 2016 Public Transportation Budget 5311 and 5317
July 1, 2015 - June 30, 2016

		DR/Paratransit (3 buses)	Fixed Route (3 buses)	Finney County Dispatch	Mobility Manager	Operating & DispatchTotal	Gray County (1 van)	Finney County Dispatch
Section L. Operating Assistance Budget								
1.	Personnel – Driver (Paid)							
	1 FT wages	34,980				34,980		
	Regular PT	115,100	142,180			257,280	21,840	
	Health Insurance	55,500	53,600			109,100	13,400	
	FICA/KPERS	28,520	27,010			55,530	4,150	
	Personnel - Dispatcher							
	Personnel - Mechanic							
	Wages, 50%	6,945	6,945			13,890	4,630	
	Health Insurance	3,825	3,825			7,650	1,530	
	FICA/KPERS	1,320	1,320			2,640	880	
	Total Personnel	246,190	234,880			481,070	46,430	
2.	Vehicle Insurance	1,600	1,600			3,200	400	
3.	Advertising (includes marketing materials)	3,500	3,500			7,000	500	
4.	Fuel	60,000	72,500			132,500	8,500	
5.	Maintenance, Repair, Lubrication, Parts, Labor	24,000	24,000			48,000	3,390	
6.	Storage (Paid)							
7.	Contract Services (Specify name & reason)*							
8.	Communications/Phone	500	500			1,000	300	
9.	Other (Must specify each item)							
	9a FIT Dispatching Contract - Dodge City			147,800		147,800		
	9b FIT Dispatching Contract - Gray County							2,700
	9c Mobility Manager				70,000	70,000		
10.	Licenses & Registration	1,000	1,000			2,000	300	
11.	KPTA Membership Dues	100	100			200		
12.	KPTA Annual Meeting Expenses	600	600			1,200		
13.	RTAP Driver Training	1,000	1,000			2,000	300	
14.	RTAP Manager Training	300	300			600		
15.	KCC Registration Fee	250	250			500		
16.	DOT Driver's Physical	900	900			1,800	300	
17.	Total Operating Expenses (Add #1 through #16)	339,940	341,130	147,800	70,000	898,870	60,420	

SFY 2016 Public Transportation Budget 5311 and 5317
July 1, 2015 - June 30, 2016

		DR/Paratransit (3 buses)	Fixed Route (3 buses)	Finney County Dispatch	Mobility Manager	Operating & DispatchTotal	Gray County (1 van)	Finney County Dispatch
18.	Comments and Explanations of line items above							
19.	Project Income - Fares	12,000	30,000			42,000	750	
20.	Net Operating Cost (#17 Minus #19)	327,940	311,130	147,800	70,000	856,870	59,670	2,700
21.	Total 5311 Reimbursement Request (50% of Line 20)	163,970	155,565	73,900		393,435	29,835	
	Total 5317 Reimbursement Request (80% of Line 9c - Mobility Manager)				56,000	56,000		
Operating/Dispatch/Mobility Manager Local Match Letters								
22.	5311 Operating/Dispatch Local Match Letter (50%)	163,970	155,565	73,900		393,435	29,835	2,700
	5317 (Mobility Manager) Local Match Letter (20%)				14,000	14,000		
Section K - Capital Assistance Budget								
	20 passenger bus (1)	36,700	36,700			73,400		
	Lift Equipped Minivan (1)	47,600				47,600		
	Full sized Van (1 Gray County)						52,292	
4.	Total Capital with 2.5% contingency	86,408	37,618			124,025	53,599	
5.	Capital Reimbursement Request (80%)	69,126	30,094			99,220	42,879	
6.	Capital Local Match Letter (20%)	17,282	7,524			24,805	10,720	
Section M - Administrative Assistance Budget								
24.	Administrative Personnel							
	Administrative Aide (50%)	8,250	8,250			16,500	8,000	
	Clerical Support, (6hrs x 5 days x 52 wks @ 12)	9,360	9,360			18,720	1,000	
	Other - Gray County Liaison						9,000	
	Health Insurance	3,825	3,825			7,650		
	FICA/KPERS	3,350	3,350			6,700		
	Total Administrative Personnel	24,785	24,785			49,570	18,000	
25.	Building Insurance							
26.	Office Supplies	300	300			600		
27.	Postage							
28.	Building Maintenance (must specify)							
29.	Utilities							
30.	Contract Services - Specify name and reason (must attach copy of contract)							
31.	Pre-Employment Drug Testing	400	400			800		

SFY 2016 Public Transportation Budget 5311 and 5317
July 1, 2015 - June 30, 2016

		DR/Paratransit (3 buses)	Fixed Route (3 buses)	Finney County Dispatch	Mobility Manager	Operating & DispatchTotal	Gray County (1 van)	Finney County Dispatch
32.	Other (must specify each item)							
	Other - Admin paid to FIT for Dispatching			7,390		7,390		
33.	Uniforms	750	750			1,500		
34.	Agency Audit							
35.	Total Administrative Expenses	26,235	26,235	7,390		59,860	18,000	
36.	List any general comments and explanations of line items above							
	Gray County Liaison							
37.	Administration Reimbursement Request (80%)	20,988	20,988	5,912		47,888	14,400	
38.	Administration Local Match Letter (20%)	5,247	5,247	1,478		11,972	3,600	
SUMMARY (unreimbursed expense)								
5311 Operating (50%)		163,970	155,565			319,535	29,835	
5311 Capital (20%)		17,282	7,524			24,805	10,720	
5311 Administration Assistance (20%)		5,247	5,247	1,478		11,972	3,600	
5311 Dispatch (50%)				81,290		81,290		2,700
5317 Mobility Manager (20%)					14,000	14,000		
5311 Total Match Letter Required		186,499	168,336	82,768	14,000	451,602		
							44,155	2,700
Anticipated State Reimbursement (20% of Operating/Dispatch)		65,588	62,226	29,560		157,374	11,934	
Net City Obligations		120,911	106,110	53,208	14,000	294,228		
Net Gray County Obligation							32,221	2,700
Sources for Local Match Letters								
Dodge City								
	Operating Funds							
	Public Transportation (001-3410)					204,000		
	Parks (001-5210)					55,030		
	2016 MERF (140-3410)					24,805		
	Service Contracts					10,500		
	Total Dodge City					294,335		
Gray County							44,155	2,700

November 11, 2014

Kansas Department of Transportation
Application for Public Transportation Assistance Project
SFY 16 – 07/01/2015 – 06/30/2016
U.S.C. 49-5311 Funding

The City of Dodge City commits to providing local matching funds in the amount of \$442,192 for the U.S.C. 49-5311 grant, subject to final budgetary approval.

Operating	\$319,535
Capital	\$ 24,805
Administration	\$ 11,972
<u>Dispatch</u>	<u>\$ 81,290</u>
TOTAL	\$437,602

These funds will be available by July 1, 2015. The City of Dodge City budgets on an annual basis.

Sincerely,

Nannette Pogue
Finance Director/City Clerk

November 11, 2014

Kansas Department of Transportation
Application for Public Transportation Assistance Project
SFY 16 – 07/01/2015 – 06/30/2016
U.S.C. 49-5317 Funding – Mobility Manager

City of Dodge City commits to providing local matching funds in the amount of \$14,000 for the U.S.C. 49-5317 grant for the Mobility Manager, subject to final budgetary approval. These funds will be available by July 1, 2015. Dodge City budgets on an annual basis.

Sincerely,

Nannette Pogue
Finance Director/City Clerk