

CITY COMMISSION MEETING AGENDA

City Hall Commission Chambers

Monday, January 5, 2015

7:00 p.m.

MEETING #4989

CALL TO ORDER

ROLL CALL

INVOCATION by Gerald Mendenhall of the Oasis Church

PLEDGE OF ALLEGIANCE

PETITIONS & PROCLAMATIONS

VISITORS (Limit of five minutes per individual and fifteen minutes per topic. Final action may be deferred until the next City Commission meeting unless an emergency situation does exist).

Dodge City Public Library Quarterly Update: Cathy Reeves.

CONSENT CALENDAR

1. Approval of Joint City County Meeting Minutes, December 15, 2014;
2. Approval of City Commission Work Session Minutes, December 15, 2014;
3. Approval of City Commission Meeting Minutes, December 15, 2014;
4. Approval of Special City Commission Meeting, December 29, 2014;
5. Appropriation Ordinance No. 25, December 30, 2014;
6. Appropriation Ordinance No. 1, January 5, 2015;
7. Cereal Malt Beverage License Applications;
 - (a) Walgreen Co., 1801 N. 14th Avenue;
 - (b) Taylor's Road House, LLC., 2305 W. Wyatt Earp Blvd;
 - (c) Tacos Jalisco Restaurant, 412 W. Wyatt Earp Blvd.

ORDINANCES & RESOLUTIONS

NEW BUSINESS

1. Approval of Bids for Utility Truck with Crane. Report by Director of Administration, Ryan Reid.

UNFINISHED BUSINESS

ADJOURNMENT

Joint City/County Commission Meeting Minutes
Monday, December 15, 2014
Ford County Government Center
Rose Room
6:00 PM
Meeting #4985

CALL TO ORDER

Ford County: Chairman Chris Boys, Commissioners Danny Gillum and Shawn Tasset.

City of Dodge City: Mayor Brian Delzeit, Commissioners Jan Scoggins, Joyce Warshaw, Kent Smoll, Rick Sowers

NEW BUSINESS:

1. CFAB Recommendations for Organizational Funding Applications-Report by Project Development Coordinator-Melissa McCoy.

County Action: Commissioner Danny Gillum moved to approve 3 requests for Organizational Funding totaling \$66,716.13. The approved requests are: Area Arts Council - \$4,716.13, DC Trail of Fame - \$22,000, Dodge City Round up - \$40,000. Commissioner Shawn Tasset seconded the motion. The motion carried unanimously.

City Action: Commissioner Kent Smoll moved to approve 3 requests for Organizational Funding totaling \$66,716.13. Commissioner Jan Scoggins seconded the motion. The motion carried unanimously.

Upcoming Meetings:

1. Monday, February 9, 2015-6:00 pm -Joint Commission Meeting-Rose Room, Ford County Government Center;
2. Monday, May 11, 2015-6:00 pm-Joint Commission Meeting- City Commissioners Chambers City Hall;
3. Monday, August 10, 2015 6:00 pm -Joint Commission Meeting-Rose Room, Ford County Government Center;
4. Monday, November 9, 2015 6:00 pm -Joint Commission Meeting- City Commissioners Chambers City Hall.

ADJOURNMENT

County Action: Commissioner Shawn Tasset moved and Commissioner Danny Gillum seconded the motion to adjourn the meeting. The motion carried unanimously.

City Action: Commissioner Jan Scoggins moved and Commissioner Joyce Warshaw seconded the motion to adjourn the meeting. The motion carried unanimously.

Mayor

ATTEST:

Nannette Pogue, City Clerk

CITY COMMISSION WORK SESSION MINUTES

City Hall Commission Chambers

Monday, December 15, 2014

6:30 p.m.

MEETING #4986

ROLL CALL: Mayor Brian Delzeit, Commissioners, Jan Scoggins, Joyce Warshaw, Kent Smoll, Rick Sowers.

WORK SESSION

1. Levy Construction – Report by Ray Slattery
2. Water Rights – Report by Ray Slattery

ADJOURNMENT was made on a motion by Commissioner Jan Scoggins, seconded by Commissioner Joyce Warshaw. The motion passed unanimously.

Mayor

ATTEST:

Nannette Pogue, City Clerk

CITY COMMISSION MEETING MINUTES

City Hall Commission Chambers

Monday, December 15, 2014

7:00 p.m.

MEETING #4987

CALL TO ORDER

ROLL CALL: Mayor Brian Delzeit, Commissioners, Jan Scoggins, Joyce Warshaw, Kent Smoll, Rick Sowers.

INVOCATION by Rev Phil Scott, First Christian Church

PLEDGE OF ALLEGIANCE

PETITIONS AND PROCLAMATIONS

Mayor Brian Delzeit read a proclamation naming December 16, 2014 as Shannon Ralph Day for being recognized as Kansas Teacher of the Year.

VISITORS (Limit of five minutes per individual and fifteen minutes per topic. Final action may be deferred until the next City Commission meeting unless an emergency situation does exist).

Lara Brehm gave update on Boot Hill Museum.

CONSENT CALENDAR

1. Approval of City Commission Work Session Minutes, December 1, 2014;
2. Approval of City Commission Meeting Minutes, December 1, 2014;
3. Appropriation Ordinance No.24, December 15, 2014;
4. Cereal Malt Beverage License Applications:
 - (a) Casa Alvarez, 1701 W. Wyatt Earp Blvd.

Commissioner Jan Scoggins moved to approve the Consent Calendar as presented; Commissioner Kent Smoll seconded the motion. The motion carried unanimously.

ORDINANCES & RESOLUTIONS

Resolution No. 2014-29: A Resolution by the City of Dodge City, Kansas Modifying the Functional Classification of Certain Roadways within the Urban Area Boundary of Dodge City,

Kansas was approved on a motion by Commissioner Joyce Warshaw; seconded by Commissioner Kent Smoll. The motion carried unanimously.

Resolution No. 2014-30: A Resolution Determining the Advisability of Making of Certain Internal Improvements in the City of Dodge City, Kansas; Making Certain Findings with Respect Thereto; and Authorizing and Providing for the Making of the Improvements in Accordance with such Findings (South 2nd Avenue force Main Sewer Extension Kansas was approved on a motion by Commissioner Rick Sowers; seconded by Commissioner Jan Scoggins. The motion carried 4-0, with Mayor Brian Delzeit abstaining.

Resolution No. 2014-31: A Resolution Describing and Defining the Boundary of the City of Dodge City, Kansas was approved on a motion by Commissioner Kent Smoll; seconded by Commissioner Joyce Warshaw. The motion carried unanimously.

Resolution No. 2014-32: A Resolution Designating an Additional Bank Account at Fidelity State Bank and Trust Company, Dodge City, and Authorizing Signers was approved on a motion by Commissioner Kent Smoll; seconded by Commissioner Jan Scoggins. The motion carried unanimously.

Resolution No. 2014-33: A Resolution Authorizing the Offering for Sale of Sales Tax Revenue Bonds, Series 2015, of the City of Dodge City, Kansas was approved on a motion by Commissioner Kent Smoll; seconded by Commissioner Jan Scoggins. The motion carried unanimously.

NEW BUSINESS

1. Commissioner Rick Sowers moved to approve a Waiver of Public Consumption Prohibition at the Event Center Parking Lot prior to Law Football Games subject to final approval of a plan by the City Commission. Commissioner Joyce Warshaw seconded the motion. The motion carried unanimously.
2. Commissioner Jan Scoggins moved to approve the Change Order numbers 1A, 2, and 3 of the Trail Street Construction Project. Commissioner Joyce Warshaw seconded the motion. The motion carried unanimously.

UNFINISHED BUSINESS

1. Commissioner Brian Delzeit moved to approve the Waddell Subdivision Final Plat. Commissioner Kent Smoll seconded the motion. The motion carried unanimously

OTHER BUSINESS

Cherise Tieben, City Manager:

- The December 17 Special City Commission meeting is still tentatively scheduled;

- December 18th is Mitch Couch's retirement reception;
- December 29th will be an end of year wrap up meeting.

Commissioner, Joyce Warshaw:

- School is out on December 18;
- Give generously during the Holiday Season if you can;
- Wish everyone a Merry Christmas.

Commissioner, Rick Sowers:

- Wish everyone a merry Christmas.

Commissioner, Kent Smoll:

- Don't drink and drive;
- Wish everyone a Merry Christmas;
- Shop local and shop often.

Commissioner, Jan Scoggins:

- Thanked everyone who has decorated their homes for the community to enjoy;
- Thanked everyone who attended the meeting in person or by television.

Mayor, Brian Delzeit – Wished everyone, especially city staff, a Merry Christmas.

EXECUTIVE SESSION

At 7:50 P.M. Commissioner Brian Delzeit moved to adjourn to Executive Session to discuss Non-Elected Personnel to include the City Manager, Cherise Tieben for 20 minutes. Commissioner Rick Sowers seconded the motion. The motion carried unanimously.

The regular session convened at 8:10 P.M.

ADJOURNMENT

Commissioner Joyce Warshaw moved and Commissioner Rick Sowers seconded the motion to adjourn the meeting. The motion carried unanimously.

Mayor

ATTEST:

Nannette Pogue, City Clerk

SPECIAL CITY COMMISSION MEETING MINUTES

City Hall Commission Chambers

Wednesday, December 29, 2014

5:00 p.m.

MEETING #4988

CALL TO ORDER

ROLL CALL: Mayor Brian Delzeit, Commissioners Jan Scoggins, Joyce Warshaw, Rick Sowers, Mayor Kent Smoll.

PLEDGE OF ALLEGIANCE

PUBLIC HEARING

Mayor Brian Delzeit opened the Public Hearing for the 2014 Budget Amendments – Nannette Pogue, City Finance Director/City Clerk outlined the Amendments. No public comments. Commissioner Mayor Brian Delzeit closed the Public Hearing.

NEW BUSINESS

1. The 2014 Budget Amendment was approved on a motion by Commissioner Rick Sowers, seconded by Commissioner Joyce Warshaw. Motion carried unanimously.
2. Commissioner Kent Smoll moved to approve the Depot Theater Agreement, Commissioner Jan Scoggins, seconded the motion. Motion carried unanimously.
3. Commissioner Jan Scoggins moved to approve Grant Agreement with Kansas Housing Resource Corporation for Moderate Income Housing Funds, Commissioner Joyce Warshaw seconded the motion. Motion carried unanimously.

ADJOURNMENT

Commissioner Jan Scoggins moved to adjourn the meeting; Commissioner Joyce Warshaw seconded the motion. The motion carried unanimously.

Mayor

ATTEST:

Nannette Pogue, City Clerk

CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

City or County of DODGE CITY

SECTION 1 – LICENSE TYPE	
Check One: <input type="checkbox"/> New License <input checked="" type="checkbox"/> Renew License <input type="checkbox"/> Special Event Permit	
Check One: <input type="checkbox"/> License to sell cereal malt beverages for consumption on the premises. <input checked="" type="checkbox"/> License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.	

SECTION 2 – APPLICANT INFORMATION			
Kansas Sales Tax Registration Number (required): 004-361924025F-01			
Name of Corporation Walgreen Co.		Principal Place of Business 300 Wilmot Road	
Corporation Street Address 300 Wilmot Road		Corporation City Deerfield	State IL Zip Code 60015
Date of Incorporation 02/15/1909 (IL)		Articles of Incorporation are on file with the Secretary of State. <input type="checkbox"/> Yes <input type="checkbox"/> No	
Resident Agent Name Jeff McKillop		Phone No. 913-236-7271	
Residence Street Address 4330 Shawnee Mission Pkwy. #380		City Fairway	State KS Zip Code 66205

SECTION 3 – LICENSED PREMISE			
Licensed Premise (Business Location or Location of Special Event)		Mailing Address (If different from business address)	
DBA Name Walgreens #07817		Name Walgreens #07817	
Business Location Address 1801 N. 14th Avenue		Address P.O. Box 901	
City Dodge City	State KS	City Deerfield	State IL Zip 60015
Business Phone No. 620-225-6095		<input type="checkbox"/> Applicant owns the proposed business location. <input checked="" type="checkbox"/> Applicant does not own the proposed business location.	
Business Location Owner Name(s) WG-7817 KS LLC			

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK			
List each person and their spouse, if applicable. Attach additional pages if necessary.			
Name Please see attached corporate rider.		Position	
Residence Street Address Walgreen Co. is a publicly held corporation.		City	State Zip Code
Spouse Name To the best of our knowledge, no one owns 25%		Position	
Residence Street Address or more corporate stock.		City	State Zip Code
Name		Position	
Residence Street Address		City	State Zip Code
Spouse Name		Position	
Residence Street Address		City	State Zip Code
Name		Position	
Residence Street Address		City	State Zip Code
Spouse Name		Position	
Residence Street Address		City	State Zip Code

**INDIVIDUAL/SOLE PROPRIETOR
APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES**

(This form has been prepared by the Attorney General's Office)

City or County of Dodge City Ford County

SECTION 1 - LICENSE TYPE	
Check One: <input type="checkbox"/> New License <input checked="" type="checkbox"/> Renew License <input type="checkbox"/> Special Event Permit	
Check One: <input type="checkbox"/> License to sell cereal malt beverages for consumption on the premises. <input checked="" type="checkbox"/> License to sell cereal malt beverages in original and unopened containers and not for consumption on the licenses premises.	

SECTION 2 - APPLICANT INFORMATION			
Kansas Sales Tax Registration Number (required): <u>004-461660769F-01</u>			
Name: <u>Charles R Taylor Jr.</u>	Phone No. <u>620-338-3881-C</u>	Date of Birth <u>8-1-64</u>	
Residence Street Address <u>111 McCausland Rd #2</u>	City <u>Dodge City,</u>	Zip Code <u>67601</u>	
Applicant Spousal Information			
Spouse Name <u>Ann Taylor</u>	Phone No. <u>620-682-3449-C</u>	Date of Birth <u>3-5-66</u>	
Residence Street Address <u>111 McCausland Rd #2</u>	City <u>Dodge City</u>	Zip Code <u>67601</u>	

SECTION 3 - LICENSED PREMISE			
Licensed Premise (Business Location or Location of Special Event)		Mailing Address (If different from business address)	
DBA Name <u>2305 W. Wyatt Corp</u>	Name		
Business Location Address <u>Dodge City, KS 67601</u>	Address		
City <u>Dodge City</u> State <u>KS</u> Zip <u>67601</u>	City	State	Zip
Business Phone No. <u>620-271-6866</u>	<input type="checkbox"/> I own the proposed business or special event location. <input checked="" type="checkbox"/> I do not own the proposed business or event location.		
Business Location Owner Name(s) <u>2305 W. Wyatt Corp</u>			

SECTION 4 - APPLICANT QUALIFICATION	
I am a U.S. Citizen	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I have been a resident of Kansas for at least one year prior to application.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I have resided within the state of Kansas for <u>44</u> years.	
I am at least 21 years old.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I have been a resident of this county for at least 6 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Within 2 years immediately preceding the date of this application, neither I nor my spouse ¹ has been convicted of, released from incarceration for or released from probation or parole for any of the following crimes: (1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law.	<input type="checkbox"/> Yes Have <input checked="" type="checkbox"/> No Have Not
My spouse has previously held a CMB license.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
My spouse has <u>never been</u> convicted of one of the crimes mentioned above while licensed.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

**INDIVIDUAL/SOLE PROPRIETOR
APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES**

(This form has been prepared by the Attorney General's Office)

City or County of Dodge City

SECTION 1 - LICENSE TYPE	
Check One: <input type="checkbox"/> New License <input checked="" type="checkbox"/> Renew License <input type="checkbox"/> Special Event Permit	
Check One:	
<input checked="" type="checkbox"/> License to sell cereal malt beverages for consumption on the premises.	
<input type="checkbox"/> License to sell cereal malt beverages in original and unopened containers and not for consumption on the licenses premises.	

SECTION 2 - APPLICANT INFORMATION		
Kansas Sales Tax Registration Number (required): <u>004-K42613037-F01</u>		
Name <u>Rebecca Escalante</u>	Phone No. <u>620-339-0081</u>	Date of Birth <u>11/23/58</u>
Residence Street Address <u>1201 1st Avenue</u>	City	Zip Code
Applicant Spousal Information		
Spouse Name <u>N/A</u>	Phone No.	Date of Birth
Residence Street Address	City	Zip Code

SECTION 3 - LICENSED PREMISE			
Licensed Premise (Business Location or Location of Special Event)		Mailing Address (If different from business address)	
DBA Name <u>Tacos Jalisco</u>	Name <u>Rebecca Escalante</u>		
Business Location Address <u>412 W. Wyatt Exp</u>	Address <u>P.O. Box 1311</u>		
City <u>Dodge City</u> State <u>KS</u> Zip <u>67801</u>	City <u>Dodge City</u> State <u>KS</u> Zip <u>67801</u>		
Business Phone No. <u>620-227-6030</u>	<input type="checkbox"/> I own the proposed business or special event location. <input type="checkbox"/> I do not own the proposed business or event location.		
Business Location Owner Name(s) <u>Amado Alvarez & Rebecca Escalante</u>			

SECTION 4 - APPLICANT QUALIFICATION	
I am a U.S. Citizen	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I have been a resident of Kansas for at least one year prior to application.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I have resided within the state of Kansas for <u>19</u> years.	
I am at least 21 years old.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I have been a resident of this county for at least 6 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Within 2 years immediately preceding the date of this application, neither I nor my spouse ¹ has been convicted of, released from incarceration for or released from probation or parole for any of the following crimes: (1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Have Have Not
My spouse has previously held a CMB license.	<input type="checkbox"/> Yes <input type="checkbox"/> No
My spouse has never been convicted of one of the crimes mentioned above while licensed.	<input type="checkbox"/> Yes <input type="checkbox"/> No

Memorandum

*To: City Manager
City Commissioners*
From: Ryan Reid
Date: December 30th, 2014
Subject: New Utility Truck with Crane
Agenda Item: New Business

Recommendation: On December 23rd, 2014 two bids were received and opened for one (1) new 2WD Utility Truck with Crane. Based on the bids received, staff would recommend purchasing the truck from the low bidder (Lopp Motors, \$94,703).

Bid tabulation is attached for your review.

Background: This truck was budgeted. The truck to be purchased will be utilized by Utilities. The unit will add to the fleet and be used for responding to main breaks and towing heavy equipment.

Justification: Lopp Motors had the lowest bid.

Financial Considerations:

Utilities had \$100,000 budgeted for this purchase. This purchase will be \$5297 under the budgeted amount.

Attachments: Bid Tabulation, photos

2014 12 Utility Truck with Crane Bid Compare

Vendor	Vehicle Make/Model	Cost	
Lewis Ford	F550 with crane	\$95,568	
Lopp	5500 with crane	\$94,703	low bid







---Similar to the Utility Truck being bid---