

CITY COMMISSION MEETING AGENDA

City Hall Commission Chambers

Monday, April 6, 2015

7:00 p.m.

MEETING #5002

CALL TO ORDER

ROLL CALL

INVOCATION by Father Wesley Schawe, Cathedral of Our Lady of Guadalupe Church

PLEDGE OF ALLEGIANCE

PETITIONS & PROCLAMATIONS

Petition to Establish a Community Improvement District (CID) for DCM Limited II, LLC at 2601 Central Avenue, Dodge City, Kansas.

Fair Housing Month Proclamation

National Library Week Proclamation

Child Abuse Prevention Month Proclamation

National Recognition for Nation Service Day, National Volunteer Month Proclamation

VISITORS (Limit of five minutes per individual and fifteen minutes per topic. Final action may be deferred until the next City Commission meeting unless an emergency situation does exist).

CONSENT CALENDAR

1. Approval of Special City Commission Minutes, March 16, 2015;
2. Approval of City Commission Meeting Minutes, March 16, 2015;
3. Appropriation Ordinance No. 7, March 16, 2015;
4. Cereal Malt Beverage Applications:
 - a.. Pilot Travel Centers, LLC, 2524 E. Wyatt Earp Blvd;
 - b. Dodge City Athletics' Baseball Association;
 - c.. El Korita Restaurant, 2001 W. Wyatt Earp Blvd;
 - d. Kwik Shop #703, 1500 W Wyatt Earp Blvd;
 - e. Kwik Shop # 762, 1811 Central Avenue;
5. Approval of Wald Fireworks Contract.

ORDINANCES & RESOLUTIONS

Ordinance No. 3604: An Ordinance Vacating the West Half of a Utility Easement between 702 and 704 27th Avenue. Report by Planning, Zoning, Stormwater Coordinator, Nathan Littrell.

Resolution No. 2015-10: A Resolution of the Governing Body of the City of Dodge City, Kansas giving notice of a Public Hearing on the Advisability of Creating a Community Improvement District.

UNFINISHED BUSINESS

NEW BUSINESS

1. Approval of Bid for SUV Vehicle for Fire Department. Report by Director of Administration, Ryan Reid.
2. Approval of Bid for Mastic Street Patching. Report by Civil Engineer, Tanner Rutschman.
3. Appointment to Housing Authority Board. Report by Director of Public Information, Jane Longmeyer.
4. Approval of Proposal for Architect and Engineering Services for the interior remodel of Santa Fe Depot. Report by Project Development Coordinator Melissa McCoy.
5. Approval of agreements for Star Bond Project (Heritage District)
 - a. Leisure Development Agreement
 - b. Lewis Ford Development Agreement
 - c. Pos-T-Vac Option Agreement
 - d. Chaffin Option Agreement
 - e. Boot Hill Option AgreementReport by Cherise Tieben, City Manager.

OTHER BUSINESS

1. Water Conservation Update, Public Works Director, Corey Keller.

ADJOURNMENT

**PETITION FOR THE CREATION OF A
COMMUNITY IMPROVEMENT DISTRICT**

TO: The Governing Body,
City of Dodge City, Kansas

The undersigned, being the owner of record, whether resident or not, of the following:

1. More than fifty-five percent (55%) of the land area contained within the hereinafter described community improvement district; and
2. More than fifty-five percent (55%) by assessed value of the land area contained within the hereinafter described community improvement district;

hereby petitions the City of Dodge City, Kansas (the "**City**") to create a community improvement district and authorize the proposed project hereinafter set forth, all in the manner provided by K.S.A § 12-6a26, *et seq.* (the "**Act**"). In furtherance of such request, the petitioner states as follows:

1. MAP AND LEGAL DESCRIPTION OF THE PROPOSED DISTRICT

A map generally depicting the proposed community improvement district (the "**District**") is attached hereto as **EXHIBIT "A"**.

The legal description of the District is attached hereto as **EXHIBIT "B"**.

2. GENERAL NATURE OF THE PROJECT

The general nature of the proposed project (the "**Project**") is to promote the development of a new commercial building along a portion of Central Avenue, as is more particularly described herein, by providing community improvement district financing, in accordance with this Petition and with the Act, to finance the construction, maintenance, and procurement of certain improvements, costs, and services within the District, including, but not limited to, land acquisition, infrastructure related items, sidewalks, parking lots, buildings, utilities, landscaping, lighting, signage, marketing and advertisement, cleaning and maintenance, security, soft costs of the Project, and the City and the petitioner's administrative costs in establishing and maintaining the District, and any other items permitted to be financed within the District under the Act.

3. ESTIMATED COST

The estimated or probable cost of the Projects is \$380,000. A detailed budget is attached hereto as **EXHIBIT "C"**.

4. PROPOSED METHOD OF FINANCING

It is proposed that the Projects be financed through a combination of private equity, private debt, and community improvement district financing. It is proposed that community improvement district revenue will be made available to finance the cost of the Project through pay-as-you-go financing as defined in the Act, the issuance of special obligation bonds/notes, or a combination of these two methods.

5. PROPOSED METHOD AND AMOUNT OF ASSESSMENT

It is not being proposed that the Project be financed through the levying of assessments.

6. PROPOSED AMOUNT OF SALES TAX

It is being proposed that the Projects be financed in part through the levying of a one-half percent (1/2%) add-on sales tax as authorized by the Act with such add-on sales tax to commence on _____, 2015 or any other effective date requested by the petitioner in writing.

7. NOTICE TO PETITION SIGNATORY

Names may not be withdrawn from this Petition by the signatory hereto after the City commences consideration of this Petition, or later than seven (7) days after the filing hereof with the City Clerk, whichever occurs first.

PROCLAMATION

Celebrating 47 Years of Fair Housing of Dodge City

WHEREAS, the Congress of the United States passed the Civil Rights Act of 1968, of which Title VIII declared that the law of the land would now guarantee the rights of equal housing opportunity; and

WHEREAS, the City of Dodge City is committed to the mission and intent of Congress to provide fair and equal housing opportunities for all, and today, many realty companies and associations support fair housing laws; and

WHEREAS, the Fair Housing groups and the U.S. Department of Housing and Urban Development have, over the years, received thousands of complaints of alleged illegal housing discrimination and found too many that have proved upon investigation to be violations of the fair housing laws; and

WHEREAS, equal housing opportunity is a condition of life in our City that can and should be achieved,

I, Mayor of the City of Dodge City, on behalf of its citizens, do hereby proclaim the month of April as

FAIR HOUSING MONTH

And express the hope that this year's observance will promote fair housing practices throughout the City.

Dates this 6th day of April, 2015

Mayor

ATTEST:

Nannette Pogue, City Clerk

**National Library Week April 12-18, 2015
Proclamation**

WHEREAS, libraries create potential and possibilities within their communities, campuses and schools; and

WHEREAS; libraries level the playing field for all who seek information and success to technologies; and

WHEREAS, libraries continuously grow and evolve in how they provide for the needs of every member of their communities; and

WHEREAS, libraries and librarians open up a world of possibilities through innovative programing, Makerspaces, job-seeking resources and the power of reading; and

WHEREAS, librarians are trained, tech-savvy professionals, providing technology training and access to downloadable content like e-books; and

WHEREAS, libraries support democracy and effect social change through their commitment to provide equitable access to information for all library users regardless of race, ethnicity, creed, ability, sexual orientation, gender identity or socio-economic status; and

WHEREAS, libraries, librarians, library workers and supporters across America are celebrating National Library Week.

NOW, THEREFORE, be it resolved that I, Brian Delzeit, Mayor of Dodge City, proclaim April 12-18, 2015 as

National Library Week

and encourage all residents to visit the library this week to take advantage of the wonderful library resources available @ your library – unlimited possibilities @ your library.

Mayor

Attest:

Nannette Pogue, City Clerk



Child Abuse Prevention Month 2015 Proclamation

Whereas, children are the key to the state's future success, prosperity and quality of life and, while children are our most valuable resource, they are also our most vulnerable; and

Whereas, children have a right to be safe and to be provided an opportunity to thrive, learn and grow; and

Whereas, child abuse and neglect can be prevented by supporting and strengthening Kansas' families, thus preventing the far-reaching effects of maltreatment, providing the opportunity for children to develop healthy, trusting family bonds; and consequently, building the foundations of communities; and

Whereas, we must come together as partners so that the voices of our children are heard by all and we are as a community extending a helping hand to children and families in need; and

Whereas, by providing safe, stable and nurturing relationships for our children, free of violence, abuse and neglect, we can ensure that Kansas' children will grow to their full potential as the next generation of leaders, helping to secure the future of this state and nation;

Therefore, I, Brian Delzeit Mayor of Dodge City, Kansas, do hereby proclaim April 2015 as Child Abuse Prevention Month.

Signed





Dear Mayor Delzeit and City Commissioners;

We hope you will join us for the third annual Mayors Day of Recognition for National Service! On April 7, 2015, mayors and county executives across the country will highlight the impact of AmeriCorps, Senior Corps and other national service programs, to thank those who serve. Your participation will spotlight the importance of citizen engagement, recognize the dedication of national service members, and inspire more residents to get involved in their communities. Currently Ford County is served by RSVP (Retired and Senior Volunteer Program), Senior Companions and Foster Grandparents programs, the 3 programs make up the Senior Corp division.

How can you participate?

Join hundreds of fellow Mayors who have already committed. Click here to register:

<http://www.nationalservice.gov/special-initiatives/mayors-day/2015-mayors-day-recognition-national-service-online-form>

I want to invite you to participate in volunteering that day at one of the many jobs that our volunteers do every day to make a difference in our community!! Your options are preparing/serving meals at Friendship Feast, deliver Meals-on-Wheels, work a shift at Manna House food Bank, ride along on a medical transport, visit residents in one of our nursing homes even engage in one of the many activities with them, Salvation Army thrift store, maybe feed the animals at the Human Society. You could shadow one of the Senior Companion's or a Foster Grandparent for a visit to a clients. Just let me know which one you are interested in and I will make the arrangements. This will take less than hour of your time. I would like to take pictures to share with the Corporation showing the support the City of Dodge has for Ford County RSVP and its community. This will be an excellent opportunity to learn more about how volunteering makes Dodge City a great place to live.

Thank you, I look forward to hearing from you very soon.

Debbie Allen
Ford County RSVP & Volunteer Center
2501 N 14th
Dodge City KS 67801
dallen@dc3.edu
620-227-7077



WHEREAS, service to others is a hallmark of the American character, and central to how we meet our challenges. The entire community can effect positive change with any volunteer action no matter how big or small; and

WHEREAS, Experience teaches us that government by itself cannot solve all of our nations' social problems; the nation's mayors are increasingly turning to national service and volunteerism as a cost-effective strategy to meet city needs; and

WHEREAS, AmeriCorps and Senior Corps participants address the most pressing challenges facing our cities and counties, from educating students for the jobs of the 21st century and supporting veterans and military families to providing health services and helping communities recover from natural disasters; and

WHEREAS, national service expands economic opportunity by creating more sustainable, resilient communities and providing education, career skills, and leadership abilities for those who serve; and

WHEREAS, AmeriCorps and Senior Corps participants serve in more than 60,000 locations across the country, bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social well-being; and

WHEREAS, national service participants increase the impact of the organizations they serve with, both through their direct service and by recruiting and managing millions of additional volunteers; and

WHEREAS, national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; and

WHEREAS, national service participants demonstrate commitment, dedication, and patriotism by making an intensive commitment to service, a commitment that remains with them in their future endeavors; and

WHEREAS, the Corporation for National and Community Service shares a priority with mayors nationwide to engage citizens, improve lives, and strengthen communities; and is joining with the National League of Cities, City of Service, and mayors across the country to recognize the impact of service on the Mayors Day of Recognition for National Service on April 7, 2015.

THEREFORE, BE IT RESOLVED that I, *Brian Delzeit, Mayor of Dodge City*, do hereby proclaim April 7, 2015, as National Service Recognition Day, and April as National Volunteer Month with April 12-18 as National volunteer Week, I encourage residents to recognize the positive impact of national service in our city; to thank those who serve; and to find ways to give back to their communities.

CITY COMMISSION SPECIAL MEETING MINUTES

City Hall Commission Chambers

Monday, March 16 2015

6:00 p.m.

MEETING #4999

CALL TO ORDER

ROLL CALL: Mayor, Brian Delzeit, Commissioners Jan Scoggins, Joyce Warshaw, Kent Smoll, Rick Sowers.

At 6:10 p.m. Commissioner Kent Smoll moved to adjourn to the conference room for an Executive Session to Discuss Land Acquisition not to exceed 45 minutes. Mayor Brian Delzeit seconded the motion. The motion carried unanimously.

The meeting reconvened to Regular Session at 6:50 p.m.

ADJOURNMENT

Commissioner Rick Sowers moved to adjourn the meeting, Commissioner Warshaw seconded the motion. The motion carried unanimously.

Mayor

ATTEST:

Nannette Pogue, City Clerk

CITY COMMISSION MEETING MINUTES

City Hall Commission Chambers

Monday, March 16 2015

7:00 p.m.

MEETING #5000

CALL TO ORDER

ROLL CALL: Mayor, Brian Delzeit, Commissioners Jan Scoggins, Joyce Warshaw, Kent Smoll, Rick Sowers.

PLEDGE OF ALLEGIANCE

PETITIONS AND PROCLAMATIONS

March for Meals Month – Meals on Wheels Proclamation was read by Mayor Delzeit. Sheila Grayson represented Meals on Wheels.

VISITORS (Limit of five minutes per individual and fifteen minutes per topic. Final action may be deferred until the next City Commission meeting unless an emergency situation does exist).

Terry Malone – A member of the coalition for a better plan for the DCCC. Mr. Malone asked the Commission to pass a resolution to support a partnership with DCCC to offer higher education.

CONSENT CALENDAR

1. Approval of City Commission Work Session Minutes, March 2, 2015;
2. Approval of City Commission Meeting Minutes, March 2, 2015;
3. Appropriation Ordinance No. 6, March 16, 2015;
4. Cereal Malt Beverage Applications:
 - (a) Quick Pick Inc. 2501 Central Avenue.
5. Approval of Subordination Agreement with Emprise Bank for Estes Enterprises, Inc.
6. Approval of Lease Agreement with Chaney Aircraft Service.

Commissioner Scoggins moved to approve the Consent Calendar as presented; Commissioner Warshaw seconded the motion. The motion carried unanimously.

ORDINANCES AND RESOLUTIONS

Ordinance No. 3603: An Ordinance Establishing an Arts in Public Places Advisory Committee and Providing Procedures for Funding, Governing, Appropriations and

Expenditures for a Public Art Program for Dodge City, Kansas was approved on a motion by Commissioner Delzeit. Commissioner Scoggins seconded the motion. The motion carried unanimously.

Commissioner Kent Smoll moved to approve the Arts in Public Places Policy and appoint a Committee. Three residents at large and two City staff members were appointed to the committee. Those members are: Melissa McCoy and Ernestor DeLaRosa, City staff members; Darlene Clifton Smith, Jim Johnson and Patti McGee, members at large. Commissioner Rick Sowers seconded the motion. The Motion carried unanimously.

Resolution No. 2015-05: A Resolution of the Governing Body of the City of Dodge City, Kansas establishing the date and time of a public hearing for consideration of adoption of a Star Bond Project Plan within a Star Bond District previously created within the City pursuant to K.S.A. 12-17,160 Et seq., and providing for the giving of notice of such public hearing (Heritage Area) was approved on a motion by Commissioner Jan Scoggins. The motion was seconded by Commissioner Joyce Warshaw. The Motion carried unanimously.

Resolution No. 2015-06: A Resolution Establishing fees and rates for Water Utility Service for the City of Dodge City was approved on a motion by Commissioner Kent Smoll. The motion was seconded by Commissioner Rick Sowers. The motion carried unanimously.

Resolution No. 2015-07: A Resolution establishing fees and rates for Sanitary Sewer Service for the City of Dodge City was approved on a motion by Commissioner Kent Smoll. The motion was seconded by Commissioner Rick Sowers. The motion carried unanimously.

Resolution No. 2015-08: A Resolution establishing fees and rates for Solid Waste Collection Service in the City of Dodge City was approved on a motion by Commissioner Kent Smoll. The motion was seconded by Commissioner Rick Sowers. The motion carried unanimously.

Resolution No. 2015-09: A Resolution establishing fees and rates for Storm Water Utility Service for the City of Dodge City was approved on a motion by Commissioner Kent Smoll. The motion was seconded by Commissioner Rick Sowers. The motion carried unanimously.

UNFINISHED BUSINESS

NEW BUSINESS

1. The bid from JAG Construction Co. in the amount of \$756,275.00 for the Reconstruction of 14th Street from Country Acres St. to Ross Blvd was approved on a motion by Commissioner Rick Sowers, seconded by Commissioner Joyce Warshaw. The motion carried unanimously.

2. Approval of action to reject bids for the Asphalt Street Project was approved on a motion by Commissioner Rick Sowers, seconded by Commissioner Kent Smoll. The motion carried unanimously.
3. Approval of Agreement with Olsson Associates, Inc. in the amount of 123,400 for Central Avenue Turn Lane Design pending approval by City Attorney was approved on a motion by Commissioner Kent Smoll, seconded by Commissioner Jan Scoggins. The motion carried unanimously.
4. Approval of Lease Agreement with BNSF Railroad for use of Right of Way running easterly from 5th Ave abutting South Front Street to a point approximately 275 feet east of the 1st Ave intersection was approved on a motion by Commissioner Joyce Warshaw, seconded by Commissioner Kent Smoll. The motion carried unanimously.
5. The Change Order #4 for Trail Street Reconstruction in the amount of \$28,396.55 was approved on a motion by Commissioner Rick Sowers, seconded by Commissioner Warshaw. The motion carried unanimously.

OTHER BUSINESS

City Manager, Cherise Tieben:

- Reminder of March 26 Public Officials Exchange at Ford
- Ask each one to send out of town obligations in case we are able to set a special meeting for Star Bond projects
- Give a shout out to Dodge City Sports Commission members consisting of representatives from USD 443, City of Dodge City and the United Wireless Arena for the State Basketball tournament that was held in Dodge City over the weekend. Thanks to the Dodge City Law for changing their game from Saturday night to Sunday afternoon to accommodate the tournament. A special thanks to Jay Gifford, USD 443 Athletic Director, Tammi Preston, USD #443 Activities Director, Chris Ragland, Executive Director of the United Wireless Arena, Casey Malek, DCCC, Daniel Crouch, John Oldam, Paul Lewis and Jan Stevens. Other people who received a lot of notice and did a lot of work: scorers table from USD #443 who had a lot of great experience, Sarah Ottaman, DCCC Sports Information Director who kept stats; Mike Nelson, Media Services; DCCC table crew. DCCC provided a tournament breakfast for the kids, and Jeff Hiers was the announcer for the games. It was a huge team effort and paid huge dividends.

Commissioner, Kent Smoll

- Shop local and often.
- It is started (the Water Park Project)

Commissioner, Jan Scoggins

- Acknowledge and thanked the Meals on Wheels programs. It really is a fantastic program

Commissioner, Rick Sowers.

- Shout out to JAG for their work on the pedestal for Doc Holiday statute – that was a donation from JAG. Commented on the community effort for the Basketball Tournament

Commissioner, Joyce Warshaw.

- Talked about the Abandoned Housing Program and the volunteer hours put in for that program. The home was sold to a young family. We are working together to create opportunities for our constituents. The abandoned housing program has 2 rentals, 1 home sold and 1 home in contract with an additional home under contract.
- Spring break, so watch out for the children.
- Very concerned about some things that are going on. Government starts with each of us. Contact representatives and local representatives if you have complaints. Go vote.

Commissioner, Kent Smoll.

- Questions – Do we have a date set for City/County Joint Meeting, answer April 20. Is there a date for water park features - bids due March 26 and may extend one more week.

Mayor, Brian Delzeit.

- Thanks for everyone who helped with Dodge City Night, interesting to see all of the collaboration between several groups; City of Dodge City, Chamber of Commerce, DCCC, Boothill, Economic Development Group and Bud Estes. Cargill and National Beef trade off each year supplying the beef. It is a great event to watch.

ADJOURNMENT

Commissioner Scoggins moved to adjourn the meeting; Commissioner Warshaw seconded the motion. The motion carried unanimously.

CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

City or County of Dodge City

SECTION 1 – LICENSE TYPE	
Check One: <input checked="" type="checkbox"/> New License <input type="checkbox"/> Renew License <input type="checkbox"/> Special Event Permit	
Check One:	
<input type="checkbox"/> License to sell cereal malt beverages for consumption on the premises.	
<input checked="" type="checkbox"/> License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.	

SECTION 2 – APPLICANT INFORMATION			
Kansas Sales Tax Registration Number (required): 004-341953155F-01			
Name of Corporation Pilot Travel Centers LLC		Principal Place of Business 5508 Lonas Road	
Corporation Street Address 5508 Lonas Road		Corporation City Knoxville	State TN Zip Code 37909
Date of Incorporation April 19, 2001		Articles of Incorporation are on file with the Secretary of State. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Resident Agent Name The Corporation Company		Phone No. 865-588-7488	
Residence Street Address 515 South Kansas Ave.		City Topeka	State KS Zip Code 66603

SECTION 3 – LICENSED PREMISE			
Licensed Premise (Business Location or Location of Special Event)		Mailing Address (If different from business address)	
DBA Name Pilot Travel Center #657		Name Attn: Tax Dept.	
Business Location Address 2524 E. Wyatt Earp Blvd.		Address P.O. Box 10146	
City Dodge City,	State KS	City Knoxville,	State TN Zip 37939
Business Phone No. (620) 338-8888		<input checked="" type="checkbox"/> Applicant owns the proposed business location. <input type="checkbox"/> Applicant does not own the proposed business location.	
Business Location Owner Name(s) Pilot Travel Centers LLC			

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK List each person and their spouse, if applicable. Attach additional pages if necessary.					
Name James A. Haslam III		Position CEO		Date of Birth 03/09/54	
Residence Street Address 5020 Lyons View Pike		City Knoxville	State TN	Zip Code 37919	
Spouse Name Susan Denise Haslam		Position N/A		Date of Birth 07/15/54	
Residence Street Address 5020 Lyons View Pike		City Knoxville	State TN	Zip Code 37919	
Name Mitchell D. Steenrod		Position SVP & CFO		Date of Birth 07/24/66	
Residence Street Address 12000 Grigsby Chapel		City Knoxville	State TN	Zip Code 37934	
Spouse Name Deborah Doree Steenrod		Position N/A		Age 10/12/63	
Residence Street Address 12000 Grigsby Chapel		City Knoxville	State TN	Zip Code 37934	
Name Kenneth M. Parent		Position Executive VP		Date of Birth 05/30/58	
Residence Street Address 1708 Regents Park		City Knoxville	State TN	Zip Code 37922	
Spouse Name Leslie Elizabeth Parent		Position N/A		Age 01/12/59	
Residence Street Address 1708 Regents Park		City Knoxville	State TN	Zip Code 37922	

CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

City or County of Dodge City

SECTION 1 – LICENSE TYPE	
Check One: <input type="checkbox"/> New License <input checked="" type="checkbox"/> Renew License <input type="checkbox"/> Special Event Permit	
Check One:	
<input checked="" type="checkbox"/> License to sell cereal malt beverages for consumption on the premises.	
<input type="checkbox"/> License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.	

SECTION 2 – APPLICANT INFORMATION			
Kansas Sales Tax Registration Number (required): 004-208686268-F01			
Name of Corporation Dodge City Athletic's Baseball Association		Principal Place of Business 1715 Central Avenue	
Corporation Street Address 1715 Central Avenue	Corporation City Dodge City	State Kansas	Zip Code 67801
Date of Incorporation April 3, 2007	Articles of Incorporation are on file with the Secretary of State.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Resident Agent Name Glenn I. Kerbs	Phone No. (620) 225-0238		
Residence Street Address 116 Carefree Lane	City Dodge City	State Kansas	Zip Code 67801

SECTION 3 – LICENSED PREMISE			
Licensed Premise (Business Location or Location of Special Event)		Mailing Address (If different from business address)	
DBA Name Dodge City A's		Name Dodge City A's	
Business Location Address Cavalier Field, San Jose Drive		Address P.O. Box 1473	
City Dodge City	State Kansas	Zip 67801	City Dodge City
			State Kansas
			Zip 67801
Business Phone No.		<input type="checkbox"/> Applicant owns the proposed business location. <input type="checkbox"/> Applicant does not own the proposed business location.	
Business Location Owner Name(s)			

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK			
List each person and their spouse, if applicable. Attach additional pages if necessary.			
Name Glenn I. Kerbs		Position President	Date of Birth 08-30-1953
Residence Street Address 116 Carefree Lane		City Dodge City	State Kansas
			Zip Code 67801
Spouse Name		Position	Date of Birth
Residence Street Address		City	State
			Zip Code
Name Charles D. Konrade		Position Secretary/Treasurer	Date of Birth 06-01-1957
Residence Street Address 10278 129 Road		City Spearville	State Kansas
			Zip Code 67876
Spouse Name		Position	Age
Residence Street Address		City	State
			Zip Code
Name Ed Kimminau		Position Director	Date of Birth 02-21-1940
Residence Street Address 2215 McCoy		City Dodge City	State Kansas
			Zip Code 67801
Spouse Name		Position	Age
Residence Street Address		City	State
			Zip Code

**INDIVIDUAL/SOLE PROPRIETOR
APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES**

(This form has been prepared by the Attorney General's Office)

City or County of Dodge City

SECTION 1 - LICENSE TYPE	
Check One: <input type="checkbox"/> New License <input checked="" type="checkbox"/> Renew License <input type="checkbox"/> Special Event Permit	
Check One:	
<input checked="" type="checkbox"/> License to sell cereal malt beverages for consumption on the premises.	
<input type="checkbox"/> License to sell cereal malt beverages in original and unopened containers and not for consumption on the licenses premises.	

SECTION 2 - APPLICANT INFORMATION		
Kansas Sales Tax Registration Number (required): <u>004-K08830531F-01</u>		
Name <u>Julie Emilia Sosq</u>	Phone No. <u>(620) 390-9108</u>	Date of Birth <u>6-25-76</u>
Residence Street Address <u>1100 W Elm St</u>	City <u>Dodge City</u>	Zip Code <u>67801</u>
Applicant Spousal Information		
Spouse Name <u>Feliciano Sosa</u>	Phone No. <u>(620) 390-9792</u>	Date of Birth <u>6-9-71</u>
Residence Street Address <u>1100 W Elm St</u>	City	Zip Code

SECTION 3 - LICENSED PREMISE	
Licensed Premise (Business Location or Location of Special Event)	Mailing Address (If different from business address)
DBA Name <u>El Korita</u>	Name <u>Monica Hernandez</u>
Business Location Address <u>2001 W. Wyatt Corp</u>	Address <u>1604 Ave H</u>
City <u>Dodge City</u> State <u>KS</u> Zip <u>67801</u>	City <u>Dodge City</u> State <u>KS</u> Zip <u>67801</u>
Business Phone No. <u>620 371-6008</u>	<input checked="" type="checkbox"/> I own the proposed business or special event location.
Business Location Owner Name(s) <u>Monica Hernandez</u>	<input type="checkbox"/> I do not own the proposed business or event location.

SECTION 4 - APPLICANT QUALIFICATION	
I am a U.S. Citizen	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I have been a resident of Kansas for at least one year prior to application.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I have resided within the state of Kansas for <u>17</u> years.	
I am at least 21 years old.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I have been a resident of this county for at least 6 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Within 2 years immediately preceding the date of this application, neither I nor my spouse ¹ has been convicted of, released from incarceration for or released from probation or parole for any of the following crimes: (1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Have Have Not
My spouse has previously held a CMB license.	<input type="checkbox"/> Yes <input type="checkbox"/> No
My spouse has never been convicted of one of the crimes mentioned above while licensed.	<input type="checkbox"/> Yes <input type="checkbox"/> No

CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

City or County of DODGE CITY

SECTION 1 – LICENSE TYPE	
Check One: <input type="checkbox"/> New License <input checked="" type="checkbox"/> Renew License <input type="checkbox"/> Special Event Permit	
Check One: <input type="checkbox"/> License to sell cereal malt beverages for consumption on the premises. <input checked="" type="checkbox"/> License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.	

SECTION 2 – APPLICANT INFORMATION			
Kansas Sales Tax Registration Number (required): 00486112339F01			
Name of Corporation Kwik Shop, Inc.	Principal Place of Business		
Corporation Street Address 734 Eat 4th	Corporation City Hutchinson	State KS	Zip Code 67501
Date of Incorporation 04/01/1960	Articles of Incorporation are on file with the Secretary of State.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Resident Agent Name	Phone No.		
Residence Street Address	City	State	Zip Code

SECTION 3 – LICENSED PREMISE			
Licensed Premise (Business Location or Location of Special Event)		Mailing Address (If different from business address)	
DBA Name Kwik Shop 703		Name Kroger-RASC-Business License	
Business Location Address 1500 W Wyatt Earp		Address 2620 Elm Hill Pike, P.O. Box 305103	
City Dodge City, KS 67801	State	City Nashville	State TN 37230-5103
Business Phone No. 620-669-8504		<input checked="" type="checkbox"/> Applicant owns the proposed business or special event location. <input type="checkbox"/> Applicant does not own the proposed business or event location.	
Business Location Owner Name(s) Dillon Real Estate-Hutchinson, KS			

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK			
List each person and their spouse, if applicable. Attach additional pages if necessary.			
Name KROGER COPORATION	Position		Date of Birth
Residence Street Address 1014 VINE STREET	City CINCINNATI	State OH	Zip Code 45207
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Age
Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Age
Residence Street Address	City	State	Zip Code

CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

City or County of DODGE CITY

SECTION 1 – LICENSE TYPE	
Check One: <input type="checkbox"/> New License <input checked="" type="checkbox"/> Renew License <input type="checkbox"/> Special Event Permit	
Check One: <input type="checkbox"/> License to sell cereal malt beverages for consumption on the premises. <input checked="" type="checkbox"/> License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.	

SECTION 2 – APPLICANT INFORMATION			
Kansas Sales Tax Registration Number (required): 00486112339F01			
Name of Corporation Kwik Shop, Inc.		Principal Place of Business	
Corporation Street Address 734 Eat 4th		Corporation City Hutchinson	State KS Zip Code 67501
Date of Incorporation 04/01/1960		Articles of Incorporation are on file with the Secretary of State. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Resident Agent Name		Phone No.	
Residence Street Address		City	State Zip Code

SECTION 3 – LICENSED PREMISE			
Licensed Premise (Business Location or Location of Special Event)		Mailing Address (If different from business address)	
DBA Name Kwik Shop # 762		Name Kroger-RASC-Business License	
Business Location Address 1811 CENTRAL		Address 2620 Elm Hill Pike, P.O. Box 305103	
City Dodge City, KS 67801	State	City Nashville	State TN Zip 37230-5103
Business Phone No. 420-227-8871		<input checked="" type="checkbox"/> Applicant owns the proposed business or special event location. <input type="checkbox"/> Applicant does not own the proposed business or event location.	
Business Location Owner Name(s) Dillon Real Estate-Hutchinson, KS			

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK			
List each person and their spouse, if applicable. Attach additional pages if necessary.			
Name KROGER COPORATION		Position	
Residence Street Address 1014 VINE STREET		City CINCINNATI	State OH Zip Code 45207
Spouse Name		Position	
Residence Street Address		City	State Zip Code
Name		Position	
Residence Street Address		City	State Zip Code
Spouse Name		Position	
Residence Street Address		City	State Zip Code
Name		Position	
Residence Street Address		City	State Zip Code
Spouse Name		Position	
Residence Street Address		City	State Zip Code



Parks and Recreation

PO Box 880

Dodge City KS 67801

Phone: 620/225-8160

Fax: 620/225-8144

Memorandum

To: Cherise Tieben, City Manager
City Commissioners
From: Paul Lewis, Director 
Date: April 2, 2015
Subject: Fireworks Contract
Agenda Item: Consent Calendar

Recommendation: Staff requests Commission approval to enter into contract with Wald's All American Display Fireworks in the amount of \$25,000 for the July 4th fireworks show. The contract for 2015 is a one year agreement for the July 4 display.

Background: Wald's has provided all of the fireworks shows for the Old Dodge City event since we first started in 1998 with this being the 18th year. They have provided well designed shows, choreographed with music that has developed Dodge City's reputation as a premier show in the state.

This year the July 4th committee is working to coordinate with other agencies and organizations to promote activities planned for the day and then culminate with the fireworks show at 10pm that night. The show will be shot from Morgan Blvd and USD 443 will allow us to use Memorial Stadium for spectator viewing.

Justification: The Dodge City show is the largest display in western Kansas and local response is overwhelmingly positive. This show draws people into the community from all around the area and several thousand people line the streets and parking areas around north Dodge to view the display.

Wald's has provided excellent service and quality displays for the event since its inception. The planning committee has met and recommends to continue contracting with Wald for the display.

Financial Considerations: The contract for this show is \$25,000. That total is up \$5,000 from last year's contract. Based on input from sponsors, the Fireworks Committee believes the additional funds can be raised from private sources.

Of the total expense, the City covers \$5,000 from the Non-Departmental budget. The remainder is raised by the local fireworks committee through corporate and individual sponsors. The committee is already working towards that goal and sent out initial solicitation letters.

Purpose/Mission: The City's support of this program is consistent with the mission of the City to improve quality of life as it enhances a community wide event celebrating our history and providing entertainment for our citizens.

Legal Considerations: Liability issues with this activity are covered by Wald & Co. through a certificate of insurance with a coverage limit of \$5,000,000 for public liability and property damage.

Attachments: Wald Contract



Wald & Co., Inc.

All American Display Fireworks

PO Box 319, Greenwood, Missouri 64034

Phone: 816.537.7400 Fax: 816.537.7270 E-Mail: sales@waldfireworks.com

Website: www.waldfireworks.com

FIREWORKS DISPLAY PROPOSAL FOR City of Dodge City

15qwka1.2

DISPLAY DATE 7/4/2015
PROPOSAL DATE 3/26/2015
BOOKING DEADLINE 5/1/2015
BUDGET **\$25,000.00**

MAIN AERIAL

18 SHELLS FROM THE FOLLOWING LISTING
3" TITANIUM SALUTE W/ SILVER TAIL

144 SHELLS FROM THE FOLLOWING LISTING
3" ASSORTED COLORS TO CRACKLING SHELLS
3" ASSORTED PALM TREE SHELLS W/ TAILS
3" ASSORTED BROCADE SHELLS
3" ASSORTED COLOR PEONY SHELLS
3" ASSORTED COLOR CHANGE PEONIES W/ TAILS
3" ASSORTED COLOR CHRYSANTHEMUMS
3" ASSORTED COLOR SPECIALTY SHELLS
3" ASSORTED WILLOW SHELLS
3" RED GAMBOGE TO ASST COLOR CHRYSANTHEMUMS W/ TAILS
3" GOLDEN WAVE CHRYSANTHEMUMS TO ASST COLORS W/ TAILS
3" ASSORTED COLOR HALF & HALF CHRYSANTHEMUMS
3" ASSORTED COLOR CHRYSANTHEMUMS W/ CRACKLING

144 SHELLS FROM THE FOLLOWING LISTING
4" ASSORTED SPECIAL EFFECT SHELLS
4" ASSORTED BROCADE & KAMURO SHELLS
4" ASSORTED PALM TREE SHELLS
4" ASSORTED COLOR CHANGE SHELLS W/ TAILS
4" ASSORTED COLOR CHRYSANTHEMUMS
4" ASSORTED SPECIAL EFFECT CHRYSANTHEMUM SHELLS
4" ASSORTED SPECIAL EFFECT PEONY SHELLS
4" SPECIAL ASSORTED COLOR IMPORT SHELLS

162 SHELLS FROM THE FOLLOWING LISTING

- 5" ASSORTED SPECIAL EFFECTS SHELLS
- 5" ASSORTED FANCY SPECIAL EFFECTS SHELLS
- 5" ASSORTED COLOR CHRYSANTHEMUMS
- 5" ASSORTED SPECIAL EFFECT CHRYSANTHEMUM SHELLS
- 5" ASSORTED SPECIAL EFFECT PEONY SHELLS
- 5" ASSORTED PATTERN SHELLS
- 5" ASSORTED PALM TREES AND COCONUTS
- 5" ASSORTED DIADEMS, KAMUROS, AND BROCADES

90 SHELLS FROM THE FOLLOWING LISTING

- 6" ASSORTED SPECIAL EFFECTS SHELLS
- 6" ASSORTED FANCY SPECIAL EFFECTS SHELLS
- 6" ASSORTED COLOR CHRYSANTHEMUMS
- 6" ASSORTED COLOR CHRYSANTHEMUMS W/ TAILS
- 6" ASSORTED SPECIAL EFFECTS CHRYSANTHEMUMS
- 6" ASSORTED SPECIAL EFFECT PEONY SHELLS
- 6" ASSORTED PATTERN SHELLS
- 6" ASSORTED DIADEMS, KAMUROS, AND BROCADES
- 6" ASSORTED EFFECT SHELL OF SHELLS
- 6" SPECIAL ASSORTED COLOR IMPORT SHELLS
- 6" FANCY ASSORTED COLOR IMPORT SHELLS

12 SHELLS FROM THE FOLLOWING LISTING

- 8" ASSORTED SPECIAL EFFECT SHELLS
- 8" ASSORTED SPECIAL EFFECT CHRYSANTHEMUM SHELLS
- 8" ASSORTED SPECIAL EFFECT PEONY SHELLS
- 8" ASSORTED FANCY SPECIAL EFFECT SHELLS
- 8" ASSORTED DIADEMS, KAMUROS, AND BROCADES
- 8" ASSORTED EFFECT SHELL OF SHELLS
- 8" SPECIAL ASSORTED COLOR IMPORT SHELLS

7 SHELLS FROM THE FOLLOWING LISTING

- 10" ASSORTED FANCY SPECIAL EFFECT SHELLS
- 10" ASSORTED SPECIAL EFFECT CHRYSANTHEMUM SHELLS
- 10" ASSORTED KAMURO & WILLOW SHELLS
- 10" ASSORTED EFFECT SHELL OF SHELLS

GRAND FINALE

- | | | |
|-----------|----|---|
| 18 | 3" | 12 SHOT TI SALUTES & ASST COLOR EFFECTS |
| 10 | 4" | 5-SHOT ASST COLOR EFFECTS |
| 12 | 5" | 5-SHOT ASST COLOR EFFECTS |

SUMMARY

MAIN AERIAL

3" Shells	162
4" Shells	144
5" Shells	162
6" Shells	90
8" Shells	12
10" Shells	<u>7</u>
Total Shells	577

FINALE

3" Shells	216
4" Shells	50
5" Shells	<u>60</u>
Total Shells	326

**TOTAL PACKAGE PRICE INCLUDING MATERIAL, SHOOTERS FEE,
WORKERS COMP, AND \$5,000,000.00 LIABILITY INSURANCE.....\$25,000.00**

IF YOU ACCEPT THIS PROPOSAL, PLEASE PRINT AND SIGN BELOW AND
RETURN A COPY TO ALL AMERICAN DISPLAY FIREWORKS.

ACCEPTED BY _____
PRINTED NAME

ACCEPTED BY _____ DATE _____
SIGNATURE

Wald & CO., Inc. d/b/a All American Display Fireworks

PO Box 319, Greenwood, Missouri 64034-0319

Phone: 816-537-7400 Fax: 816-537-7270 E-mail: sales@waldfireworks.com

This agreement entered into this 26 day of March, 2015 by and between Wald & Co., Inc. of Greenwood, Missouri, doing business as All American Display Fireworks, (hereinafter referred to as "**All American**") party of the first part, and City of Dodge City (hereinafter referred to as "**Customer**") party of the second part
City of Dodge City And State of Kansas.

WITNESSED: **All American**, for and in consideration of the sum of one dollar (\$1.00) in hand paid, receipt of which is hereby acknowledged and of terms and conditions hereinafter set forth, agrees to furnish Customer As Proposal Dated: 3/26/15 fireworks display in accordance with the program agreed upon and approved by the parties hereto and made a part of this agreement hereof, (hereinafter referred to as "**Display**") with said **Display** to be performed on Saturday, July 04, 2015.

All American agrees to provide services and deliver fireworks as proposed. **All American** reserves the right to make necessary Substitutions with product equal to or greater in value.

All American will submit applications for approval of permits for the **Display** and any rescheduled date from the Authority Having Jurisdiction (hereinafter referred to as "AHJ"), refusal of the AHJ to approval permits will not constitute a breach of contract on **All American**.

Customer shall:

1. Furnish sufficient minimum secured safety distances in the judgment of **All American** for proper shooting of **Display**.
2. Provide necessary police protection and/or adequate security and a method to maintain and assure that spectators not go past the minimum Secured safety distances determined by **All American**. Cancellation or postponement of **Display** due to breach of said minimum secured Safety distances does not constitute a breach of this agreement by **All American**.
3. Provide other reasonable safeguards and precautions as **All American** directs or deems necessary
4. Provide unobstructed and safe access to the display site/fall out zone, as **All American** deems necessary. If set up is delayed or **Display** is postponed or cancelled due to **Customer** not providing unobstructed and safe access to the the display site/fall out zone, it will not constitute a breach of this agreement by **All American**. **Customer** will be responsible for any and all additional costs associated with the unobstructed and safe access for set up.
5. Provide fire protection as **All American** deems necessary
6. If program is delayed one or more nights and set up will remain intact, **Customer** shall provide 24-Hour security for the display site at no cost to **All American**. If **Customer** fails to provide such security, **Customer** agrees to reimburse **All American** for any and all costs associated in acquiring the security of the material and display site.
7. Contact the Greenwood office for approval of any changes in site location or site access. **Customer** acknowledges that all changes must be approved by **All American** and the permit issuing **AHJ**. Failure to obtain approval from the **AHJ** will not constitute a breach of this agreement by **All American** and **Customer** will be responsible for the total sum of the agreement

Insurance

All American will provide the **Customer** with a \$5,000,000 Certificate of Insurance covering Public Liability and Property Damage for **Display**. **Customer** will be included as additional insured and agrees to provide a complete list of all additional insureds to be named on the certificate. By signing contract, **Customer** accepts all insurances provided by **All American**. If **Customer** requires an Accord, the **Customer** will be responsible for all costs associated with this request.

Cancellation

If **Customer** cancels the **Display** prior to the fireworks crew starting the set-up of the **Display** and does not reschedule, **Customer** agrees to pay fifty percent (50%) of the total sum of this agreement

If **Customer** cancels the **Display** once the fireworks crew has started the set-up of the **Display**, and does not reschedule **Customer** agrees to pay the total sum of this agreement.

If **All American** cancels the **Display** in the event of: inclement weather, adverse conditions, life/safety issues, **AHJ** cancelation, or some other cause beyond **All American's** control that would prevent the giving of **Display** on the specified date, **Customer** may reschedule with **All American** to a mutually agreed upon **Display** date to be held within 180 days of the original display date. If **Customer** does not reschedule to a mutually agreed upon **Display** date, **Customer** agrees to pay the total sum of this agreement.

Rescheduling

If **Customer** cancels and reschedules the **Display** prior to the fireworks crew leaving **All American** warehouse, **Customer** agrees to pay the total sum of this agreement/proposal, plus any new permit fee costs for such rescheduling.

If **Customer** cancels and reschedules the after the fireworks crew leaves **All American** warehouse, **Customer** agrees to pay the total sum of this agreement/proposal, plus up to ten percent (10%) of the sum of the agreement for rescheduling cost, plus any new permit fee costs for such rescheduling.

If **Customer** cancels and reschedules the **Display** after the set-up has started, **Customer** agrees to pay the total sum of this agreement/proposal, plus up to forty percent (40%) of the sum of the agreement for rescheduling cost, plus any new permit fee cost for such rescheduling or cost.

It is agreed and understood that **Customer** may reschedule the **Display** within 180 days of the original **Display** date and that **Customer** must notify **All American** at least 30 days in advance of proposed rescheduled date. Rescheduled **Display** date and location must be mutually agreed upon by **All American** and **Customer**. If the rescheduled date falls within the 30 days following original **Display** date, the 30-day notice can be suspended, but the new date and location must be mutually agreed upon by **All American** and **Customer**. Any display date other than the original scheduled **Display** date is considered rescheduling.

If "See Proposal" is noted, **Customer** must refer to the proposal for all any additional cancellation/postponement requirements.

Payment

It is further agreed and understood that the **Customer** will pay **All American** the total sum of \$ 25,000.00 for the **Display** as follows: \$10,000 deposit due by 5-1-15. Balance of \$15,000 due in full by 7-10-15.

Customer agrees to pay one and one half percent (1.5%) interest charged per month on unpaid accounts after one day from noted payment due date and Customer agrees to pay all fees necessary to collect balance due, in addition to any and all attorney fees. All accounts 30 days past due will be automatically turned in for collection.

It is further agreed that nothing in this Agreement between **Customer** and **All American**, shall be construed or interpreted to result in a partnership or joint venture, both parties hereto being responsible for their separate and individual acts, omissions, debts, and obligations and neither party shall be responsible for any agreements, proposal or addendum not set forth in this Agreement.

The parties hereto do mutually and severally guarantee terms, conditions, and payments of this agreement which is binding upon the parties, their heirs, executors, administrators, successors, assigns, and agents; as well as terms and conditions further set forth by **All American**.

IN WITNESS WHEREOF, we hereto, set our hands and seals to duplicate copies hereof this the 26 day of March 2015.

WALD & CO., INC./ALL AMERICAN DISPLAY FIREWORKS

CUSTOMER

BY: Charles Wald
Print Name of Authorized Agent

BY: _____
Print Name of Authorized Agent

SIGN: _____
Signature of Authorized Agent

SIGN: _____
Signature of Authorized Agent

This agreement subject to acceptance by All American (Wald & Co., Inc.) at its main office at Greenwood, Missouri. IMPORTANT: Place authorized signature on original (white) and return to All American Display Fireworks by return mail. Retain duplicate (yellow) copy for your files.

Acknowledgment/Approval For Fireworks Display

Name of the Person(s)/Organization

Responsible for the Display: *City of Dodge City, Kansas*

Name of the Authority Having Jurisdiction

At the Display Site: *Dodge City Fire Department*

Display Date: *7-4-15* Rain Date (If known):

Time of the Display: *Approximately 10:00 PM*

Address of Display Site: *2100 First Avenue, Dodge City, Kansas*

City or Nearest City of Display Site: *Dodge City*

As the Authority Having Jurisdiction for the above stated display site, I hereby acknowledge

that (the person(s)/organization) *Wald's All American Display Fireworks for
City of Dodge City, Kansas*

has approval to shoot a fireworks display at the location and date/time designated.

Signed By: _____

Authorized Signature of Representative for Authority Having Jurisdiction

Dodge City Fire Department

Printed Name of Representative

Date Signed

Phone Number(s) of Representative

RETURN TO: Wald & Co., Inc., PO Box 319, Greenwood, MO 64034 or Fax to
(816)537-7270

Memorandum

*To: City Manager
City Commissioners*
From: Nathan Littrell
Date: April 1, 2015
*Subject: Vacate Utility Easement
Ordinance No. 3604*
Agenda Item: Ordinances and Resolutions

Recommendation: City staff recommends approval of this vacation ordinance.

Background: The owner, Robert Waddell III, has requested the vacation of the western half of the utility easement located between 702 & 704 27th Ave. in Glenridge Estates. The vacation of such portion of dedicated easement is necessary for the development of the lot at 702 27th Ave.

Justification: There are no utilities located within this portion of the easement. All of the utility companies have been notified and they have no objection to this easement being vacated.

Financial Considerations: None

Purpose/Mission:

Legal Considerations: None

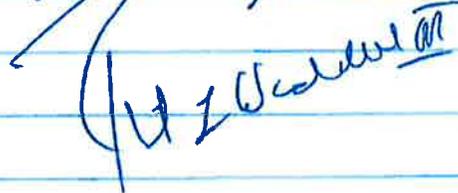
Attachments: Petition, Vacation Ordinance and Map

2-3-15

TO Whom it MAY CONCERN:

I ROBERT WADDELL III, Registered
OWNER OF MOST OF Glenridge Estates, Dodge City
KS, HEREBY REQUEST that the WEST side
of the utility EASEMENT on Block 1, Lot 2
Be VACATED, as it is not being used, nor
would it EVER BE USED in the future. I
REQUEST this so as to continue with
my sub-division Beautification project now
in progress

Thankyou for your considerations:



Robert Waddell III

2-3-2015

ORDINANCE NO. 3604

AN ORDINANCE VACATING THE WEST HALF OF A UTILITY EASEMENT BETWEEN
702 AND 704 27TH AVENUE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF DODGE CITY:

SECTION 1: The following described property in Dodge City, Ford County, Kansas is hereby vacated: A utility easement located on the east 15 feet of 702 27th Ave., Lot 2 of Block 1 of Glenridge Estates, Dodge City, Ford County, Kansas.

SECTION 2: This vacation is granted pursuant to Section 12-504 K.S.A. and is made subject to the existing rights of all present public or private utilities or uses located under, on, upon or over said property.

SECTION 3: No protest to the vacation has been filed, as provided by law.

SECTION 4: This ordinance shall take effect, from and following its publication in the official paper, as provided by law.

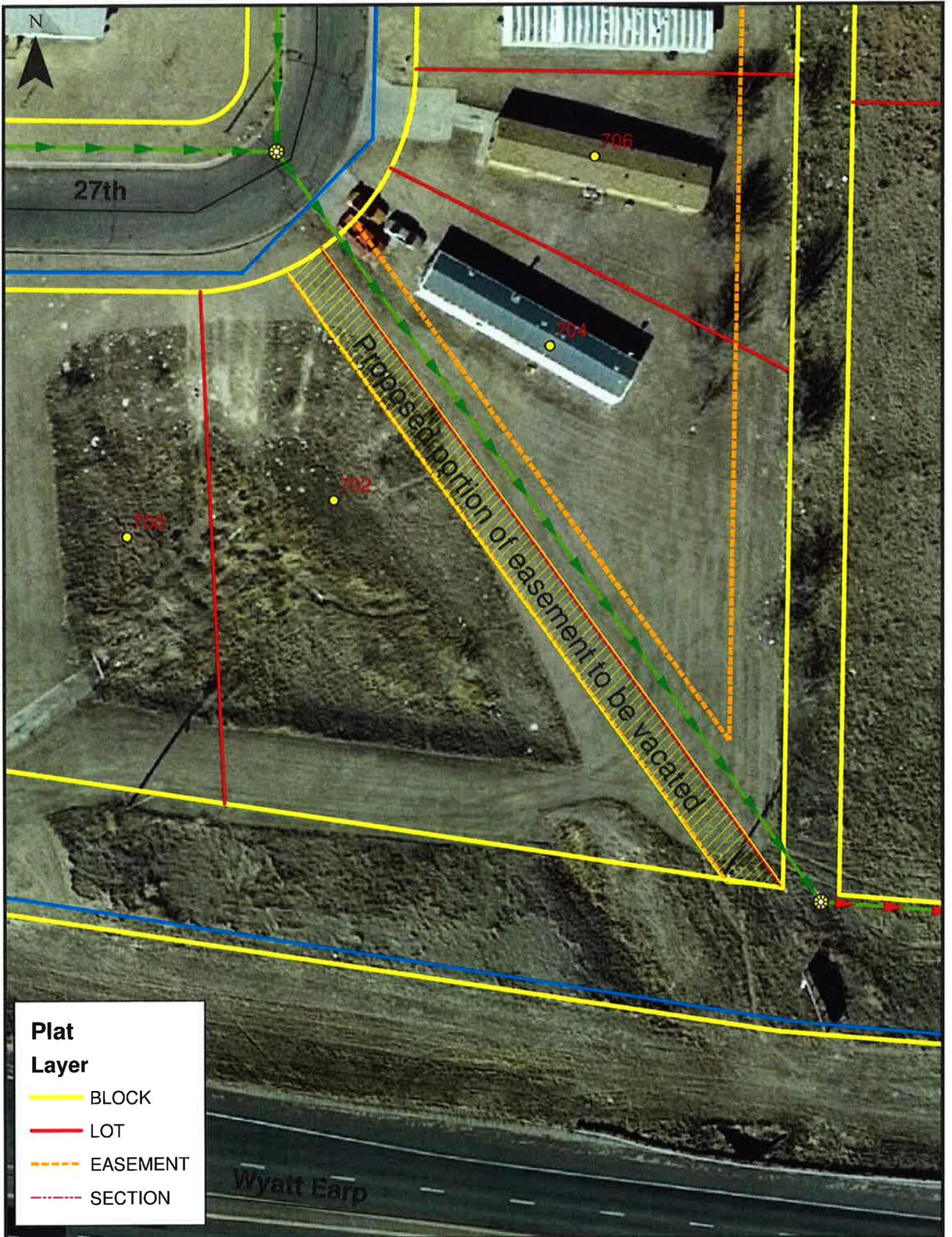
SECTION 5: The City Clerk shall file a certified copy of this ordinance in the offices of the County Register of Deeds and County Clerk for Ford County, Kansas.

PASSED BY THE CITY OF DODGE CITY GOVERNING BODY, IN REGULAR SESSION,
AND APPROVED BY THE MAYOR, THIS SIXTH DAY OF APRIL, 2015.

BRIAN DELZEIT, MAYOR

ATTEST:

NANNETTE POGUE, CITY CLERK



City of Dodge City

City of Dodge City
806 N. Second Ave.
67801

Phone: 620-225-8100
FAX: 620-225-8144
www.dodgecity.org

Memorandum

To: Cherise Tieben, City Manager
From: Nannette Pogue
Date: April 2, 2015
Subject: Resolution No. 2015-10
Agenda Item: Ordinances and Resolutions

Recommendation: I recommend the approval of Resolution No. 2015-10.

Background: McDonalds has approached the City of Dodge City about widening Central Avenue and making driveways into their development project at the Village Square Mall site. In order to accomplish part of the financing of this project they are requesting an additional ½ % sales tax be added to sales at their new McDonalds. In order to accomplish this, the property owner (DCM Limited II, LLC) is petitioning that a Community Improvement District (CID) be established in the area of the new McDonalds development. The petition will be accepted in the April 6th meeting.

The resolution sets a public hearing for May 4, 2015 and provides for notice of the public hearing. The resolution also restates the general nature of the proposed project, the estimated cost of the project, the proposed methods of financing, and a proposed ½% CID sales tax.

Justification: The Community Improvement District is an economic development tool authorized by the State of Kansas that allows eligible construction costs to be reimbursed to the developer. The additional sales tax collected in the improvement district will be paid to the City to reimburse the costs of road, driveway and drainage improvements.

Financial Considerations: none

Purpose/Mission: We value progress and business growth for the community.

Legal Considerations: The petition and Resolution was prepared by Brad Ralph.

Attachments: Resolution No. 2015-10

RESOLUTION NO. 2015____-10

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF DODGE CITY, KANSAS GIVING NOTICE OF A PUBLIC HEARING ON THE ADVISABILITY OF CREATING A COMMUNITY IMPROVEMENT DISTRICT.

WHEREAS, pursuant to the provisions of the Community Improvement District Act, K.S.A. 12-6a26 *et seq.* (the “Act”), cities are authorized to establish community improvement districts, to authorize the performance of community improvement district projects, and to authorize the financing of such projects from the imposition of a community improvement district sales tax to be levied on the sale of tangible personal property or rendering or furnishing of taxable services within the proposed community improvement district in accordance with the Act; and,

WHEREAS, the Governing Body of the City of Dodge City, Kansas (the “City”) has determined to consider the advisability of creating a community improvement district as described in a petition (the “Petition”) filed for the establishment of a community improvement district in accordance with the Act, a copy of which is attached hereto as *Exhibit A*; and,

WHEREAS, the City desires to call and conduct a public hearing under the provisions of the Act in order to determine whether it is advisable to create a community improvement district within the City and approve the project and method of financing the project as requested in the Petition pursuant to the Act.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF DODGE CITY, KANSAS:

Section 1. Time and Place of Hearing. Notice is hereby given that a public hearing will be held by the Governing Body of the City of Dodge City, Kansas to consider the advisability of creating a community improvement district as described in the Petition on _____, May 4, 2015 at City Hall, located at 806 N. Second Avenue, Dodge City, Kansas, the public hearing to commence at 7:00 p.m. or as soon thereafter as the Governing Body can hear the matter. At the public hearing, the Governing Body will receive public comment on the foregoing matters.

Section 2. The General Nature of the Proposed Project. The proposed project to be performed within the proposed community improvement district is described in *Exhibit B*, attached hereto and incorporated herein by reference.

Section 3. The Estimated Cost of the Project. The estimated cost of the proposed project is _____ Three Hundred and Eighty Thousand Dollars (\$380,000_____.00).

Section 4. The Proposed Method of Financing the Project. The proposed method of financing for the proposed community improvement district is by reimbursement of costs on a “pay-as-you-go” basis.

Section 5. The Proposed Amount of Community Improvement District Sales Tax. A one-half percent (1/2%) community improvement district sales tax is proposed to be levied within the proposed community improvement district in accordance with the Act on the sale of tangible personal

property or rendering or furnishing of taxable services within the proposed community improvement district.

Section 6. Legal Description and Map Exhibit. A legal description and map exhibit of the proposed community improvement district are attached hereto as *Exhibit C* and *Exhibit D*, respectively, and incorporated herein by reference.

Section 7. Notice of Public Hearing. The City Clerk is hereby authorized and directed to provide for notice of the public hearing by taking the following actions:

(a) A copy of this resolution must be mailed by United States certified mail, return-receipt requested, at least ten (10) days prior to _____, May 4, 2015, to each owner of real property within the proposed community improvement district.

(b) This resolution, including all exhibits attached hereto, must be published in the official City newspaper once each week for two (2) consecutive weeks; the second publication must occur at least seven (7) days prior to _____, May 4, 2015.

Section 8. Effective Date. This resolution will be effective upon its adoption by the Governing Body of the City of Dodge City, Kansas.

ADOPTED by the Governing Body of the City of Dodge City, Kansas on this —6thth day of _____, April, 2015.

Brian Delzeit, Mayor

Attest:

Nanette Pogue, City Clerk

Ken W. Strobel, City Attorney

EXHIBIT A

Community Improvement District Petition

[Petition on file with City Clerk]

EXHIBIT B

Proposed Project

The general nature of the proposed project (the "**Project**") is to promote the development of a new commercial building along a portion of Central Avenue, as is more particularly described herein, by providing community improvement district financing, in accordance with this Petition and with the Act, to finance the construction, maintenance, and procurement of certain improvements, costs, and services within the District, including, but not limited to, land acquisition, infrastructure related items, sidewalks, parking lots, buildings, utilities, landscaping, lighting, signage, marketing and advertisement, cleaning and maintenance, security, soft costs of the Project, and the City and the petitioner's administrative costs in establishing and maintaining the District, and any other items permitted to be financed within the District under the Act.

EXHIBIT C

Legal Description

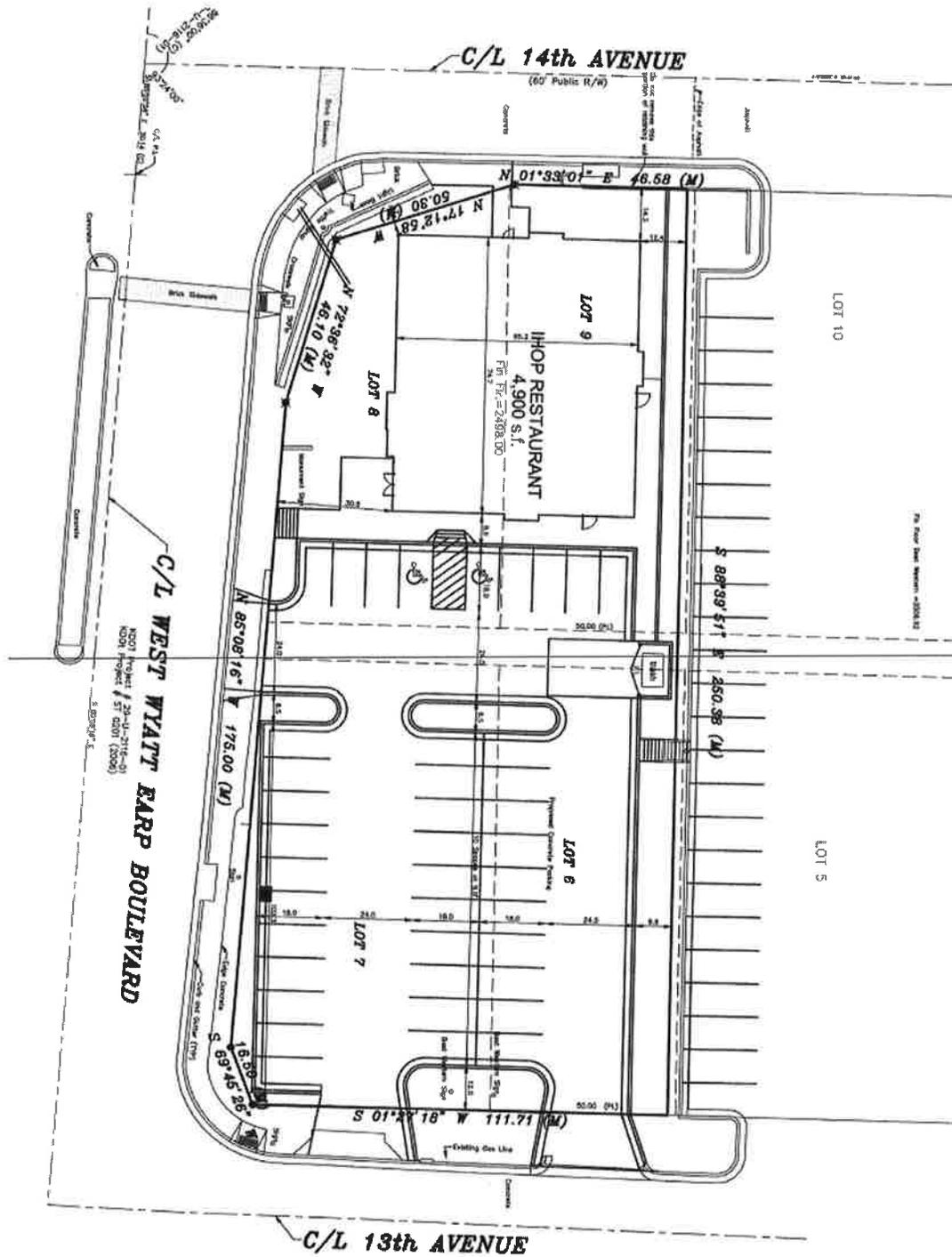
Part of Lot 1 and Lot 2, Block 1, The Village Square Subdivision, City of Dodge City, Ford County, Kansas, being more particularly described as follows:

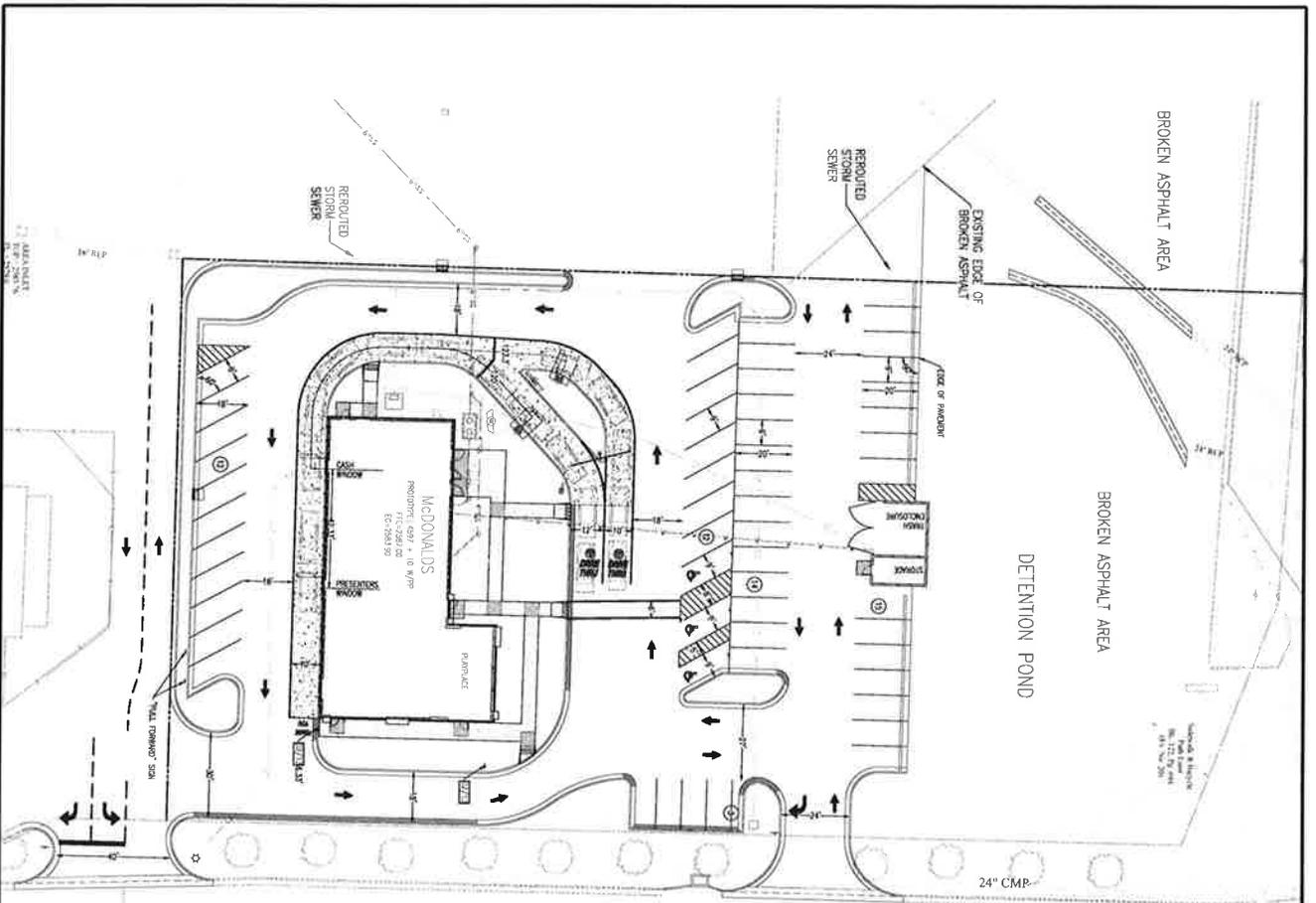
Beginning at the Northeast corner of said Lot 2; thence South $1^{\circ}17'49''$ West, 360.77 feet along the East line of said Lots 2 and 1; thence North $88^{\circ}37'57''$ West, 199.40 feet; thence North $1^{\circ}41'26''$ East, 398.41 feet to a point on the North line of said lot 2; thence South $85^{\circ}45'18''$ East, 109.69 feet along said North Line; thence South $68^{\circ}23'53''$ East, 92.89 feet along said North line to the point of beginning.

Contains 76,716 square feet or 1.761 acres of land, more or less.

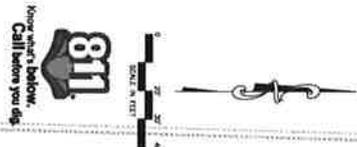
EXHIBIT D

Map Exhibit

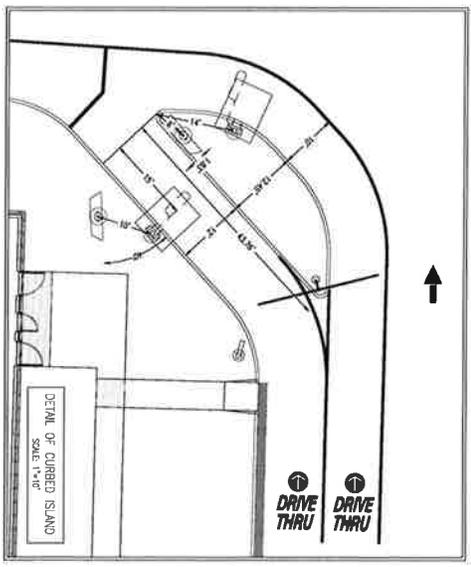




Central Avenue
(Public R/W Varies)



DATE: 11/15/2016
BY: J. B. BROWN
PROJECT NO: 15-0372



*****NOTE TO CONTRACTOR*****
 CONTACT SUE SPICER OR CHL KOKER FOR INSTALLATION AND SEWER INFORMATION. SEE SHEET 15-0372-02 FOR SEWER INFORMATION. ALL SEWER INFORMATION IS TO BE VERIFIED BY THE CONTRACTOR. ALL SEWER INFORMATION IS TO BE VERIFIED BY THE CONTRACTOR. ALL SEWER INFORMATION IS TO BE VERIFIED BY THE CONTRACTOR.

SITE GENERAL NOTES
 1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE UTILITY INFORMATION PROVIDED BY THE CITY. THE CONTRACTOR SHALL VERIFY THE LOCATION AND DEPTH OF ALL UTILITIES PRIOR TO CONSTRUCTION. ALL UTILITIES SHALL BE PROTECTED AND MARKED PRIOR TO CONSTRUCTION. ALL UTILITIES SHALL BE PROTECTED AND MARKED PRIOR TO CONSTRUCTION. ALL UTILITIES SHALL BE PROTECTED AND MARKED PRIOR TO CONSTRUCTION.

PROJECT ADDRESS	
CENTRAL AVE. AND 50 HWY BYPASS	STATE
DODGE CITY	KS
COUNTY	RESIDENTIAL DMC NO
FORD	15-0372
SITE PLAN	

BLACKSTONE ENVIRONMENTAL
 9153 N. 133RD STREET
 OVERLAND PARK, KS 66212

**PRELIMINARY
 NOT FOR
 CONSTRUCTION**

McDonald's
 THESE PLANS AND SPECIFICATIONS ARE THE PROPERTY OF MCDONALD'S CORPORATION AND SHALL NOT BE REPRODUCED WITHOUT THEIR WRITTEN PERMISSION.

OFFICE: HEARTLAND REGION
 ADDRESS: 10001 WASHN BLVD, STE. 400, OVERLAND PARK, KS 66210

DATE	DESCRIPTION	BY

Memorandum

*To: City Manager
City Commissioners*
From: Ryan Reid
Date: April 6th, 2015
Subject: SUV
Agenda Item: New Business

Recommendation: On February 24, 2015 six bids were received and opened for one (1) new SUV for the Fire Department. Based on the bids received, staff would recommend purchasing the SUV from the lowest bidder that met specs (G&G, \$26,130).

Bid tabulation is attached for your review.

Background: This vehicle was budgeted. The SUV to be purchased will be utilized by the Fire Department for administrative use. The unit it is replacing is 2001 Dodge Durango with 80,200 miles. It is scheduled to be reused by another department for in town use (most likely Development Services).

Justification: G&G had the lowest bid-it was for a new GMC Terrain

Financial Considerations:

This purchase was budgetted for this year.

Attachments: Bid Tabulation, photos

Vehicle for CVB

Bid Results 2015 02 24

<u>Vendor</u>	<u>Total</u>	<u>Notes</u>
Midwest superstore	\$28,487	Ford Explorer
G&G	\$26,130	GMC Terrain lowest bid that met specs
Lewis Chevrolet	\$25,433	Equinox did not meet specs
Lewis Chevrolet	\$26,618	Traverse
Lopp Motors	\$28,316	Dodge Durango
Don Hutten Chevrolet	\$31,200	Tahoe



© izmo cars



Memorandum

*To: City Manager
City Commissioners*

*From: Tanner Rutschman, E.I.
Civil Engineer*

Date: April 6, 2015

*Subject: Application of Mastic One Patching
Agenda Item: New Business*

Recommendation: Approve proposal from Stripe and Seal for the Application of Mastic One Patching in the amount of \$25,878.75.

Background: This project will perform preventative maintenance of several asphalt streets in the City. This maintenance consists of filling large transverse cracks with Mastic material to prevent water from percolating through the cracks and into the sub-grade. The following streets will receive Mastic patchwork:

- 1.) 6th Ave. - Comanche St. to Wakonda Way
- 2.) Kerri Dr. - Marsha Ln. to Ragan Rd.
- 3.) McCoy St. - University Dr. to Campus Dr.
- 4.) Andrew St. - University Dr. to Campus Dr.

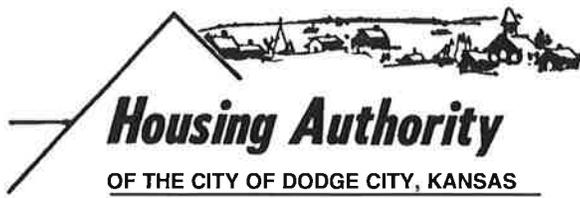
Justification: This project will maintain the street infrastructure in the form of preventative maintenance and extend the service life of the streets.

Financial Considerations: The the Application of Mastic One Patching will cost \$25,878.75. Funding of this project will be from the Special Streets Fund. There was \$30,000 budgeted for this project as part of the 2015 Street Program.

Purpose/Mission: The completion of this project will maintain our street infrastructure in an acceptable condition and extend the life of streets repaired under this project.

Legal Considerations: By approving the bid with Stripe and Seal, the City will enter into a contract with Stripe and Seal, and be responsible to make payments to Stripe and Seal for the completed work.

Attachments: The bid tabulation for Stripe and Seal and Circle C Paving and Construction, LLC which includes the Engineers' estimate.



Housing Authority

OF THE CITY OF DODGE CITY, KANSAS

407 E. BEND AVE.
DODGE CITY, KANSAS 67801
PHONE: 620-225-1965
FAX: 620-225-1462



BOARD OF COMMISSIONERS

Mr. C. Duane Ross
Mrs. Sarah Doll-Heeke
Mr. Leland Kincaid
Mrs. Celia Enriquez
Mr. Robert Marshall

Mr. Matthew A. Brady
Executive Director
Mr. Kirt Province
Operations Manager Public Housing

March 24, 2015

TO: The Commissioners of the City of Dodge City

FROM: The Board of Commissioners of the Dodge City Housing Authority

RE: Appointment of Resident Commissioner to fulfill Bob Marshall's unexpired term

The Dodge City Housing Authority received the enclosed applications for the open Resident Commissioner position (resulting from the death of Mr. Bob Marshall). We reviewed all applications at our March 23, 2015 Board meeting. Following careful consideration of all prospective applicants, we as a Board would like to recommend appointment of Mr. Kenton Dressler to fulfill the unexpired term of Resident Commissioner Marshall.

Thank you for your consideration.

Sincerely,

Matt Brady
On behalf of the Board of Commissioners of the Dodge City Housing Authority



City of Dodge City

806 N. Second Ave.
PO Box 880
Dodge City, KS 67801

Phone: 620-225-8100
FAX: 620-225-8144
www.dodgecity.org

Memorandum

To: City Commissioners and City Manager
From: Project Development Coordinator, Melissa McCoy and Director of Parks and Recreation, Paul Lewis
Date: April 2, 2015
Subject: Santa Fe Depot Upper Floor Development
Agenda Item: New Business

Recommendation: Staff recommends approval of the cost proposal for \$35,800 plus reimbursable expenses not to exceed \$1200 from GMLV Architecture for the architectural and engineering services for the interior remodel of a designated portion of the second floor and the third floor of the Santa Fe Depot.

Background: In 2004, when the restoration of the Santa Fe Depot was complete the second floor space west of the third story staircase and third floor space were not renovated. The Depot Theater and the Tourism Task Force have evaluated different options for the space however, none of these ideas came to fruition due to financial considerations.

Currently, the Dodge City Convention and Visitors Bureau (CVB) is renting offices and has looked at options for purchasing a permanent space. The undeveloped space in the Santa Fe Depot would meet the needs of the CVB and provide for additional office space for other entities. The proposed remodeled space will include new offices, conference rooms, a break room and a storage room. It is intended that the remodel work will include improvements that reflect the historical time period of the building and respect the colors, finishes, light fixtures, doors and hardware. This will include refinishing the existing wood floors adding new drywall, insulation and framing the walls. New ceiling systems, doors, mill and cabinet work, lighting, electrical, heating and air-conditioning systems will be added.

Justification: Utilizing this undeveloped space will help reduce utility costs and provide needed office space for CVB and other entities. It will also allow for the historic Santa Fe Depot building to be open to the public on an ongoing basis.

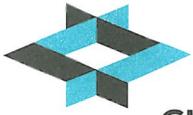
Financial Considerations: Funding for the architectural services from GMLV Architecture in the amount of \$35,800 plus reimbursable expenses not to exceed \$1200 will be paid for through the CVB budget. The estimated cost for the build out is \$437,437 which includes the west portion of the building on the second

floor from the 3rd floor stair case to the west end of the building. It also includes the third floor level. These areas are approximately 4,770 square feet total. The build out will also be paid for out of the CVB budget. City Staff will apply for historic rehabilitation tax credits to offset 25% of the construction and design costs.

Attachments:

GMLV Cost Proposal

Santa Fe Depot Floor Plan



GLMVArchitecture

April 1, 2015

via e-mail

Ms. Melissa R. McCoy
Project Development Coordinator
City of Dodge City
806 N. Second Avenue
Dodge City, KS 67801

Re: Santa Fe Depot Building
Interior Remodel Designated Areas of Second Floor and Third Floor
Proposal for Architectural and Engineering Services

Dear Melissa:

We appreciate this opportunity to present this Proposal for Architectural and Engineering Services for the interior remodel of a designated portion of the second floor and the entire third floor of the Santa Fe Depot building.

SCOPE OF PROJECT

The City of Dodge City is proposing to remodel designated areas of the Santa Fe Depot building to provide office and support spaces for City departments. The designated areas include the west portion of the second floor from the third floor stairs to the west end of the building. Areas not included are those areas already finished. The other area is the partial third floor level. These areas are approximately 4,770 square feet total and were not remodeled in the main renovation Project several years ago.

The remodeled spaces will include new offices, workroom, conference rooms, break room, storage room, etc. Improvements will consist of refinishing the existing wood floors; new drywall and frame walls; insulation of existing exterior walls; new ceiling systems; new doors and hardware; new millwork and cabinet work; new lighting, electrical and heating and air conditioning systems; and new wall finishes.

It is intended the remodel work will include improvements reflecting the late 1880s time period of the rest of the building with respect to colors, finishes, light fixtures, doors, hardware, etc., as the available funds allow.

Preliminary estimated construction value is \$437,437.

The City of Dodge City is requesting Architectural and Engineering Design Services for the interior building improvements to the Santa Fe Depot building from final design through construction.

PROJECT TEAM

I will be the Principal-in-Charge for the Project. All correspondence will be addressed to me. Eric Eakins, AIA will be the Project Architect and lead the design and production of final Design Documents and will



be assisted by a team of architectural support. Integrated Consulting Engineers, Inc. will be the Mechanical and Electrical Engineers for the Project.

SCOPE OF SERVICES

Architectural Services will include:

1. Gather and review all available drawings and information on the existing building.
2. Review and field measure on site the existing walls, structure and other building conditions.
3. Meet with City staff to finalize space requirements.
4. Design the architectural, mechanical, and electrical systems.
5. Prepare Construction Documents for Bidding and construction. Specifications will be on the Drawings.
6. Assist the City with soliciting construction bids.
7. Be available to answer questions and prepare Addenda during the Bidding Phase.
8. Facilitate a pre-bid conference with interested Bidders on site to review the Project and answer questions.
9. Schedule and facilitate a pre-construction meeting with all Contractors and the City to set the administrative procedures for the Project.
10. Review on site the progress of the Work at approximate midpoint of construction.
11. Review shop submittals for conformance with design intent.
12. Answer questions through Requests for Information (RFIs) submitted by the Contractors.
13. When the Project is determined to be Substantially Complete, provide a site review with final punch list.

FEEES

We propose to provide the above Services for the stipulated sum of **Thirty-Five Thousand Eight Hundred Dollars (\$35,800)** plus Reimbursable Expenses estimated not to exceed **\$1,200**, plus the cost of reproducing Construction Documents.

REIMBURSABLE EXPENSES

Professional Fees do not include Reimbursable Expenses. Reimbursable Expenses include transportation, lodging, and subsistence for out-of-town consultants, reproduction of documents, shipping, postage, messenger or courier service charges, purchase of maps and similar documents, and other similar expenses as may be authorized by the City of Dodge City. Billings for Reimbursable Expenses will be at cost plus 10 percent.

OTHER SERVICES

Not included in the above Fees are Services that may be required for:

1. Structural and Civil Engineering Design.
2. Site Survey for boundary and topography.
3. Geotechnical for soils investigation.
4. Surveys or abatement design for any hazardous materials.

SCHEDULE

We can begin immediately. At the initial meeting, we can develop a schedule of milestones for the Project.

Ms. Melissa McCoy
April 1, 2015
Page 3 of 3

PAYMENT

GLMV Architecture, Inc. shall submit on a monthly basis invoices for Compensation due for Professional Services performed. Payments shall be due and payable within 45 days from the date of our invoice, and payments unpaid shall bear interest from the date payment at the rate of 1.5 percent per month.

ADDITIONAL SERVICES

Services requested beyond the scope of the Services described above shall be considered Additional Services. Additional Services shall be provided if requested and will be performed on a negotiated lump sum basis.

This Proposal is valid for 60 days.

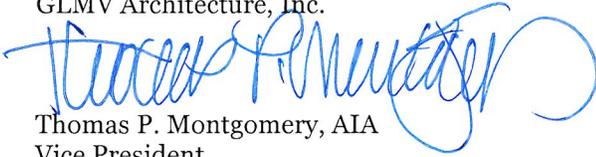
We appreciate this opportunity to work with you and the City of Dodge City. With approval, we can prepare an Owner and Architect Agreement for signature.

Sincerely,

Approved:

GLMV Architecture, Inc.

City of Dodge City



Thomas P. Montgomery, AIA
Vice President

By: _____

TPM/sy

Date: _____

Enclosure

c (w/enc.): Mr. Paul Lewis, City of Dodge City, via e-mail
865.110/1.1/TPM
c (w/o enc.): 865.110/1.6

Memorandum

To: City Manager
City Commissioners

From: Corey Keller
Superintendent of Public Works

Date: April 2, 2015

Subject: Water Conservation Report

Agenda Item: Other Business

As outlined in our Water Conservation plan; staff must review the plan annually for any changes necessary. Upon review of the document, the only changes to be made are the adjustments to water and sewer rates. This past year, staff were able to implement many new practices which helped with a reduction in water use throughout the City.

In the time since water conservation was last discussed; City staff has implemented monthly usage reports of city facilities that are reviewed by the Department Heads. In 2014 City facilities used 19% less water than in 2013. This practice has allowed staff to adjust watering times on irrigation systems, investigate potential leaks, and look for new opportunities for conservation. Although there is still room for improvement; staff continues to look at new endeavors to conserve water and to educate the public on conservation. Staff has also began planning a low water use demonstration area where we can highlight water conservation and landscaping techniques to assist with educating the public.

Water Savings

City Owned Facilities	2013	2014	Savings
Water Used	10,850,400	8,810,600	2,039,800 gallons
All City Wells	5470 acre feet	4823 acre feet	647 acre feet
National Beef	2942 acre feet	2354 acre feet	588 acre feet

2014 Irrigation

Water sent to the golf course 2014: Approximately 67,986,000 gallons
 Allotted Acre feet well 13: 203 acre feet
 Amount used from the well 2014: 59 acre feet
 Allotted Acre feet (203) – Acre feet used (59) = 144 Acre feet saved.
 144 Acre feet = 46,922,544 Gallons Saved.

Water used to irrigate from the SWWT 2014: 1,785,891,117 gallons

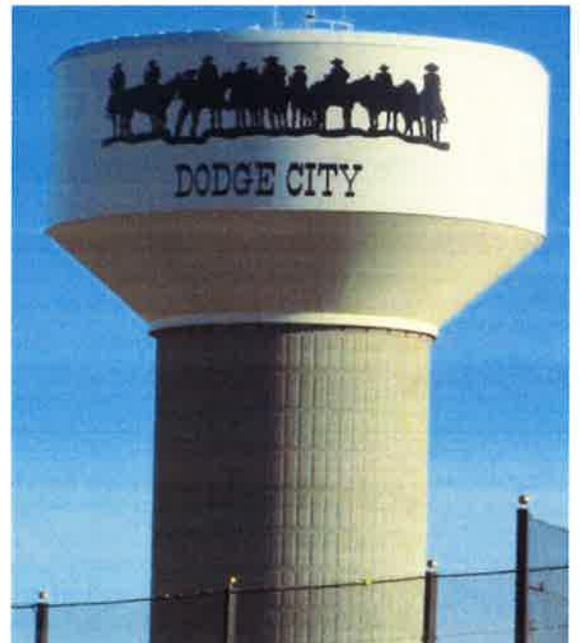
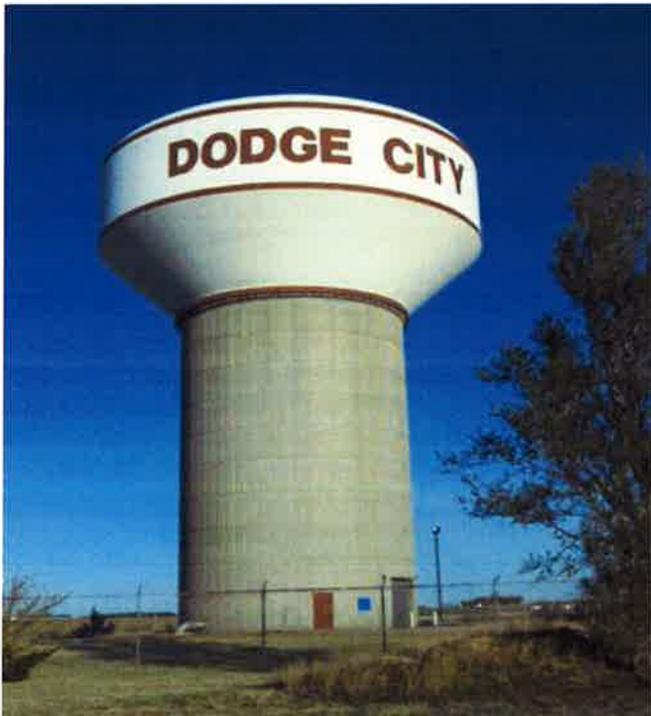
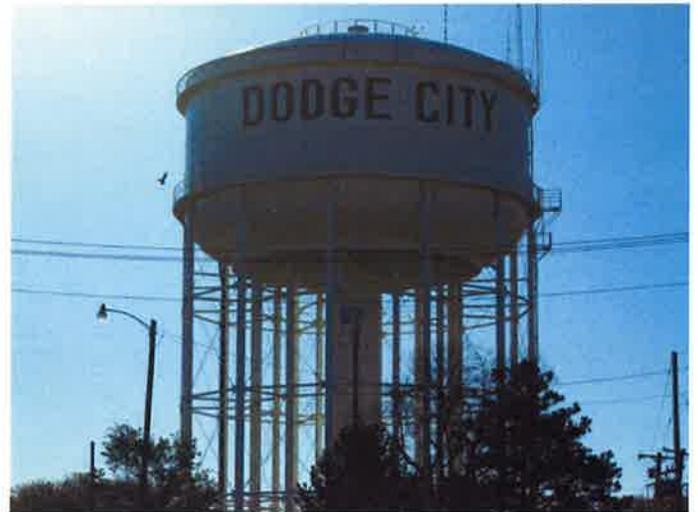
State Level

The Kansas Water Office continues to work on the States 50 Year water vision. The plan is in its final stages and will be implemented in 2016. Staff continues to attend public meetings to provide input for consideration as the vision develops. The State intends the document to evolve and continue to address water conservation issues as they arise. Staff will continue to update information as new developments occur.

WATER CONSERVATION PLAN

City of Dodge City, Kansas

2015



The City of Dodge City endeavors to ensure that its citizens are provided with a dependable water supply for our immediate needs and long term requirements of the community. This water conservation plan will begin to address additional ways in which potable water can be conserved and preserved by the City, residents and the business community.

Construction of the water well system began over one hundred years ago with the Ogallala Aquifer as the primary source of potable water. There are fifteen active wells located throughout the City with an additional eleven wells used for industrial and irrigation only. The City will remain proactive in exploring new water rights and will continue to maintain its existing wells, as well as drill new wells as needed.

In partnership with the State of Kansas' efforts, the City believes that water conservation measures need to be established and become common practice. The primary objective in developing and utilizing a water conservation plan is to maintain the City's water system to provide the necessary water for the daily activities and maintain levels in the storage facilities to aid in any emergency that may occur. The plan should also make the City's customers aware that conserving consumption and changing their water use habits will protect our water supply for many generations to come.

BACKGROUND

The City of Dodge City used 183 gallons per person per day (GPCD) in 2012 and has used an average of 5.006 million gallons per day from 2010-2013. Included in the quantity shown below are:

- Water sold to all residential/commercial/industrial customers.
- Water furnished for public facilities including public buildings, parks and zoo, swimming pools, recreational facilities, and public landscape areas being irrigated for beautification purposes.
- Leaks in the distribution system.
- Water metered or sold for construction purposes in and around the City.

However, the GPCD figure does not include municipally supplied water for industries that use over 200,000,000 gallons per year. According to Figure 1, shown in the [2012 Kansas Municipal Water Use Publication](#), our City is located in Region 4. From this publication it was determined that our City GPCD water use was 183, which was 8 percent below the regional average of 199 GPCD among cities in Region 4 during 2012. The City desires to set a water use conservation goal for usage not to exceed 177 GPCD based on the regional average of the last five years (2008-2012). Our City anticipates not exceeding this goal by carrying out the specific actions that are outlined in our plan.

AVERAGE GPCD USE FOR PUBLIC WATER SUPPLIERS IN REGION 4 KANSAS, 2008-2012

Public Water Supplier	Region	2008	2009	2010	2011	2012	AVG
Regional Average	4	168	156	168	196	199	177
Almena	4	133	83	84	104	166	114
Arnold	4	125	111	124	98	109	113
Ashland	4	200	213	218	276	286	239
Bazine	4	97	90	115	123	135	112
Bogue	4	163	148	198	211	282	200
Brownell	4	84	141	107	189	188	142
Bucklin	4	147	139	148	175	169	156
Clayton	4	87	93	100	97	85	92
Collyer	4	109	89	89	107	140	107
Dodge City	4	203	172	164	199	183	184
Englewood	4	539	442	398	677	444	500
Ford	4	295	274	249	289	317	285
Hanston	4	212	194	202	213	223	209
Hill City	4	191	226	225	227	247	223
Jetmore	4	178	171	175	222	230	195
Lenora	4	163	150	189	209	175	177
Minneola	4	206	174	184	241	215	204
Morland	4	222	177	255	195	255	221
Ness City	4	147	132	161	153	142	147
Norton	4	208	191	199	175	211	197
Norton Co. RWD #01	4	40	48	43	46	58	47
Ransom	4	110	108	128	130	124	120
Spearville	4	123	128	131	194	177	151
Trego Co. RWD #01	4	81	67	116	132	143	108
Trego Co. RWD #02	4	101	114	129	163	206	143
Utica	4	175	176	214	257	255	215
WaKeeney	4	199	172	178	181	214	189

WATER CONSERVATION EDUCATION

The City will be implementing the following education methods to promote conservation practices beginning in 2014:

- The City water bill currently shows the total number of gallons used during the billing period and the cost of the water. This will help the customer to evaluate if they can improve their conservation practices.

- Water conservation information will be submitted to local news media, including the newspaper, radio, television, website and Facebook and any other methods deemed appropriate.
- The City utility department will provide information for grade school students to help the children understand the ways they can help conserve water.
- The City will display water conservation tips at the water office and other public exposure points within the City offices.

CONSERVATION PRACTICE

- Conservative watering and accountability for its own water practices will be set by the City of Dodge City.
- A low water use demonstration plot, including xeriscaping techniques, will be established by the City of Dodge City showing how water conservation landscaping can be utilized in residential and commercial areas. The demonstration area will use low water demand grasses and shrubs, limited turf areas and efficient irrigation systems, as well as, use of various types of mulches suitable for the Dodge City area.
- Departmental water usage reports will be distributed to all department heads monthly to justify water usages within their departments.
- Irrigation of greens and tees at the golf course were converted to use reclaimed water from the water reclamation plant built in 2011.

WATER MANAGEMENT MONITORING

The City of Dodge City has water meters on all water supplies and water pumped to the distribution system. Any new supply will have an individual meter on each source of supply.

Dodge City replaced and/or completely reconditioned all its well head meters in 1992 as part of a new utility monitoring and control system. These meters are read by the utility monitoring system continuously but also provide a monthly total readout approximately the last day of each month. The meters are also physically read and an accuracy calculation performed to make sure they are within 2% variance of the gallons pumped per the SCADA system.

All residential, commercial and industrial customers are currently metered. The City has continued to replace manual read meters with radio read meters and has reached 80% completion. Any new meters installed are radio read meters to increase the efficiency of reading the meters. There is a program in place to replace meters as they are deemed unreliable or nonfunctioning.

The City's leak detection program involves the meter reader and Naviline. Obvious leaks, including leaking services from meters to the main line, are documented and repaired as

quickly as circumstances allow. Leaking services from the meter to the building are the responsibility of the occupant. If discovered by the City, the occupant is notified of these leaks and required to make repairs. If the customer refuses to repair the leak after forty-eight (48) hours of being notified, the City may shut-off the service and remove the meter. This will not only prevent loss of water, but in some cases will prevent damage to property.

Water pressure is monitored continuously using the SCADA system at 703 W. Trail St. There are multiple points where pressure readings are taken throughout the City. These come from well sites, tower locations and the reservoir. Residential pressure is checked when an inquiry or concern is expressed by a customer.

Water use rates are set by resolution with a consumer price index (CPI) clause requiring an automatic adjustment annually. Customers are billed for the amount of water used as well as a base fee. Rates for 2014 and 2015 are as follows:

	<u>2014</u>	<u>2015</u>
Water base fee	\$ 7.93	\$ 8.05
Rate per 1000 gal water	\$ 2.13	\$ 2.16
Sewer base fee	\$15.96	\$16.19
Rate per 1000 gal sewer	\$ 2.16	\$ 2.19

MANAGEMENT CONSERVATION PRACTICE

The City understands that a plentiful water supply will assure our future. The City has been using recycled wastewater since the early 1980's. The south reclamation plant sent to irrigation pivots 1.5 billion gallons of recycled wastewater in 2012. We have expanded the use of recycled water to significant levels in the north zone of the City as well. The wastewater reclamation site processed 90 million gallons of wastewater in 2012. This recycled water is used to irrigate Mariah Hills Golf Course and saved emergency well #13 19 million gallons. These reclamation sites are beneficial to the community as a whole and vital to the preservation of our water table that has seen little to no recharge in many years.

The City desires to continue to be a good steward of water use by repairing, or if at all possible, preventing leaks. The billing system provides valuable data to initiate investigation into variances of consumption within the City's system.

- A. All source water is metered and an accuracy test will be conducted every three years beginning in 2014. Meters will be repaired or replaced if its test measurements are not within industry standards (such as AWWA standards). Source water meters will be repaired or replaced within two weeks when malfunctions occur.

- B. All meters for source water are read at least on a monthly basis and meters at individual service connections will be read at least once every two months.
- C. The City currently utilizes a portion of its treated wastewater to irrigate approximately 2900 acres of farmland.
- D. The recently constructed water reclamation plant in the north part of town has been designed to supply irrigation water to Mariah Hills Golf Course and is permitted so that other sites can be added in the future. At some point in the future, the well currently used at Mariah Hills for irrigation will be returned to emergency municipal use.
- E. Our ongoing leak detection and repair program will continue to be utilized to target unusual consumption within the system. Our billing system is the first line of defense for service lines. A closer inspection of the water system will be initiated whenever the amount of unsold water exceeds 20 percent of the total source water for a four-month time period beginning January 2014.
- F. The City may need to consider a proposal to change the City water use rate schedule. Any change will be presented to the City Commission. A proposed rate schedule with an increasing block rate will encourage conservation practices. This will create a situation which will require users to pay more if they choose to exceed conservative use.
- G. City irrigation systems will also need to be programmed to operate with conservation practices as a priority. Watering shall occur during early morning hours for minimal evaporation. Irrigation shall be set to eliminate water dependency. The City will encourage landscaping with drought tolerant plants.
- H. Water sales are based on the amount of water used and the gallons are clearly stated on the bill.

REGULATION

Dodge City currently has no specific water conservation regulations for irrigation/sprinkler systems. The following regulations for irrigation systems should be reviewed:

- A. Regulations to control irrigation system design and installation will be considered. All plans for such systems would require City review and approval prior to installation by development service & inspections and park departments.
- B. Separate meters will be required on all irrigation systems which irrigate more than one acre of turf.

DROUGHT/EMERGENCY CONTINGENCY

The City of Dodge City addresses its short-term water shortage problems through a series of stages based on conditions of supply and demand with accompanying triggers, goals and actions.

Each stage is more stringent in water use than the previous stage since water supply conditions are more deteriorated. The City Manager is authorized by Ordinance No. 3583 to implement the appropriate conservation measures. The purpose of the ordinance is to provide for the declaration of a water supply watch, warning and/or emergency and the implementation of voluntary and mandatory water conservation measures throughout the City in the event a drought stage is declared.

The City of Dodge City requires the implementation of a drought/emergency contingency when one of the following occurs:

STAGE 1: WATER WATCH. The goals of this stage are to heighten awareness of the public of water conditions and to maintain the integrity of the water supply system. A water watch may be declared if one or more of the following occurs:

- City's water storage falls below 75% and does not recover within 12 hours.
- Demand for five days exceeds an average of 10.75 million gallons per day. Under a water watch, the public is made aware of water conditions and is encouraged to participate in water conservation efforts.

The "Water Watch" will be terminated when the triggering events have ceased to exist.

Education actions are as follows:

- The City will make news releases to the local media (print, radio, television, online web, social media and any other methods deemed appropriate) describing present conditions and indicating the water supply outlook for the upcoming season, along with water saving tips.
- Previous months' summaries of precipitation, temperature, water levels and storage will be made public at the beginning of each month.

Management actions are as follows:

- Minimal washing of City vehicles and equipment and flushing of hydrants will be rescheduled.
- The City wells will be kept operational in regards to maintenance and equipment failure.
- Leaks will be repaired within forty-eight (48) hours of detection.
- Reduce watering times on parks and public grounds by 10%.

Regulation Actions

- The public will be asked to curtail some outdoor water use and to make efficient use of indoor water, i.e. wash full loads, take short showers, do not let faucets run, etc.

STAGE 2: WATER WARNING. The goal of this warning stage is to reduce peak demand consumption by 20% and to reduce overall consumption by 10%. This measure will be triggered by one of the following conditions:

- When the water tower storage falls below 65% or the underground pumping station has fallen below 50%, or a mechanical failure happens at either location.
- Total system storage does not recover above 65% within 12 hours.
- Demand for a three-day average exceeds 12.0 million gallons.

The "Water Warning" shall terminate when the triggering events have ceased to exist for a period of fourteen (14) consecutive days.

Education actions are as follows:

- A weekly news release describing existing conditions and projecting the water supply outlook for the following week.
- Totals for rainfall, water consumption and storage will be published weekly with a summary of temperature.
- Water conservation articles will be provided to all media sources and any other methods deemed appropriate.

Management actions are as follows:

- City water supplies will be monitored daily.
- All leaks discovered will be repaired within twenty-four (24) hours.
- Well #13 and Well #14, available for stand-by emergency use, will be prepared for service. Watering from Well #13 at the municipal golf course shall be minimized. Reuse water, provided by the north reclamation plant, will be under restrictions only per its permit.
- Reduce watering on parks and public grounds to every third day not including Mariah Hills Golf Course and City athletic complexes.
- The City will continue to observe water conservation practices, review the monthly water use for their departments, and make use of the information to see where further reductions might be made.

Regulation actions are as follows:

- Outdoor water use, including lawn watering and car washing, will be restricted to before 10:00 am and after 9:00 pm.
- Golf course will water tees and greens after sunset.
- Refilling of swimming pools will be allowed one day a week after sunset.
- Waste of water will be prohibited – a water warning will be issued to customer.

WATER EMERGENCY. The goals of this condition are to reduce peak demands by 40% and the overall consumption by 25%. This measure will be triggered by any one of the following conditions:

- The total City storage has fallen below 55%.
- Total system storage does not recover within 12 hours
- Demand for two days is in excess of 14.0 million gallons.

The "Water Emergency" shall be terminated when the triggering events have ceased to exist for a period of fourteen (14) consecutive days. Upon termination of a "Water Emergency", "Water Warning" becomes operative.

Education actions are as follows:

- Make daily news releases to local media describing current conditions and giving the following day's supply projections.
- Summaries of total rainfall, water consumption and storage will be published weekly along with average temperatures.

Management actions are as follows:

- City water supply is monitored daily by the SCADA system and personnel.
- Leaks will be repaired within twelve (12) hours of detection.
- Mariah Hills Golf Course – reduce irrigation on tees and fairways to every third day. Hand water greens and reduce green structure irrigation by 10%. All watering at the clubhouse and driving range would be shut off until further notice.
- Athletic fields – reduce irrigation on common areas and non-essential fields to every third day. Reduce overall watering times by 10%.
- Parks & public grounds – reduce watering times an additional 10% from previously established levels.
- The standby well #13 at the golf course will be connected to the City's system until the emergency has passed if deemed necessary by public works, parks, and city manager's office.

Regulation actions are as follows:

- Outdoor water use will be banned.
- Waste of water will be prohibited. Fines will be issued as per City code.

PROVISIONS FOR PLAN REVISION, MONITORING AND EVALUATION

Dodge City will continue to review its management practices on a monthly basis, reviewing totals for water pumped, water sales and water leaks. Having a continuous review of data will prevent us from falling behind on goals stated in this plan. As problems are detected, they will be corrected as soon as possible. With the intention of maintaining our goals set within this plan, the utility division will continue to review the water conservation practices of city departments and pass that information to department heads so that they may best evaluate where they might improve their usage and practices.

The City of Dodge City municipal water conservation plan will be reviewed during the month of March each year and more frequently as water conditions are deemed to be under storage or drought conditions. If the water conservation gallons per capita per day (GPCD) goals for the previous year are not met, the City will review the data collected from the previous year in relationship to the status and effectiveness of the conservation practices that are outlined in the plan and provide a status report to the Division of Water Resources (DWR) and Kansas Water Office (KWO) with the current water consumption in relation to the yearly allocations. Upon review, it may be determined that additional water conservation practices may need to be taken to achieve and maintain its water use conservation GPCD goals.

Total Water Rights of City of Dodge City:

Developed Water Rights:

	<u>Quantity</u>		<u>Associated Water Rights</u>
	2,050	MGY	FO 002, FO 069, #17329, #19165, #20235, #21703 #21704, #25293, #33158, #34040, #34536, #35210
	82.77	MGY	6604
	79.18	MGY	30108
	83.09	MGY	37634
Total:	2,295.04	MGY	
	7,043.21	ac-ft	

Water Rights purchased or Under Contract for Future Development:**

	<u>Quantity</u>		<u>Associated Water Rights</u>
Goodnight	58.65	MGY	#25753
	32.58	MGY	#20236
Gjerstad	72.99	MGY	#30111
	52.13	MGY	#30109
	89.60	MGY	#14916
	84.72	MGY	#12534
Ford County	43.66	MGY	#4743
Land & Cattle	42.03	MGY	#19875
	17.6	MGY	#19874
Total:	493.96	MGY	
	1,515.91	ac-ft	

** Quantities of Water Rights shown as Irrigation use,
quantities have not been converted to Municipal use.

National Beef's Water Rights:

	<u>Quantity</u>	
S. Well Field	1011.03	MGY
	3,102.73	ac-ft