

# **CITY COMMISSION MEETING AGENDA**

City Hall Commission Chambers

Monday, August 21, 2017

7:00 p.m.

MEETING #5074

## **CALL TO ORDER**

## **ROLL CALL**

**INVOCATION BY** Pastor Dusty Cookson of First Christian Church

## **PLEDGE OF ALLEGIANCE**

## **PETITIONS & PROCLAMATIONS**

**VISITORS** (Limit of five minutes per individual and fifteen minutes per topic. Final action may be deferred until the next City Commission meeting unless an emergency situation does exist).

## **CONSENT CALENDAR**

1. Approval of City Commission Work Session Minutes, August 7, 2017;
2. Approval of City Commission Meeting Minutes, August 7, 2017;
3. Appropriation Ordinance No. 16, August 21, 2017;
4. Cereal Malt Beverage License:
  - a. Panaderia La Tapatia, 614 E. Wyatt Earp Blvd.
  - b. Dillon Stores, 1700 N. 14<sup>th</sup> Avenue.
5. Approval of Proposal from Diamond Roofing for the Roof on the Process Building at the North Waste Water Treatment Plant.

## **ORDINANCES & RESOLUTIONS**

**Resolution No. 2017-25:** A Resolution Making Certain Findings and Determinations as to the Need for Housing Within the City of Dodge City, Kansas and Setting Forth the Legal Description of Real Property Proposed to be Designated as a Rural Housing Incentive District Within the City. (Church Subdivision). Report by Special Projects Coordinator, Mollea Wainscott.

## **NEW BUSINESS**

1. Approval of Bid for Three (3) Pickup Trucks for the Parks Department. Report by Director of Administration, Ryan Reid.
2. Approval of Bid for the Construction of the 2017 Curb and Gutter, Sidewalk Program. Report by Director of Engineering Services, Ray Slattery.
3. Approval of Agreement for the USDA Rural Business Development Grant. Report by Assistant to City Manager/Project Coordinator, Melissa McCoy.
4. Approval of Bid for the Traffic Signal Improvements. Report by P.E. Civil Engineer, Tanner Rutschman.
5. Approval of Bid for the Traffic Signal Improvement Installations. Report by P.E. Civil Engineer, Tanner Rutschman.

## **OTHER BUSINESS**

## **EXECUTIVE SESSION**

Consultation with an Attorney on Matters that would be Deemed Privileged in an Attorney-Client Relationship.

## **ADJOURNMENT**

# **CITY COMMISSION WORK SESSION MINUTES**

City Hall Commission Chambers

Monday, August 7, 2017

6:30 p.m.

## **CALL TO ORDER**

**ROLL CALL:** Mayor Rick Sowers, Commissioners Jan Scoggins, Joyce Warshaw, Kent Smoll. Brian Delzeit was reported absent.

## **WORK SESSION**

Paul Lewis, Director of Parks and Recreation, presented a Zoo Master Plan.

## **ADJOURNMENT**

Commissioner Jan Scoggins moved to adjourn the meeting. Commissioner Kent Smoll seconded the motion. The motion carried 4-0.

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Mayor

ATTEST:

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Nannette Pogue, City Clerk

# **CITY COMMISSION MEETING MINUTES**

City Hall Commission Chambers

Monday, August 7, 2017

7:00 p.m.

MEETING #5072

## **CALL TO ORDER**

**ROLL CALL:** Mayor Rick Sowers, Commissioners Jan Scoggins, Joyce Warshaw, Kent Smoll. Brian Delzeit was reported absent.

**INVOCATION** by Minister David Barber of First Christian Church

## **PLEDGE OF ALLEGIANCE**

## **PUBLIC HEARING**

Mayor Rick Sowers opened the Public Hearing on the 2018 Budget. Cherise Tieben, City Manager, and Nannette Pogue, Finance Director/City Clerk presented the 2018 City of Dodge City Budget. There were no other comments from the public.

Commissioner Jan Scoggins moved to close the public hearing. Commissioner Kent Smoll seconded the motion. The motion carried 4-0.

## **PETITIONS & PROCLAMATIONS**

**VISITORS (Limit of five minutes per individual and fifteen minutes per topic. Final action may be deferred until the next City Commission meeting unless an emergency situation does exist).**

## **CONSENT CALENDAR**

1. Approval of City Commission Work Session Minutes, July 10, 2017;
2. Approval of City Commission Meeting Minutes, July 17, 2017;
3. Approval of City Commission Work Session Minutes, July 24, 2017;
4. Appropriation Ordinance No. 14, August 7, 2017;
5. Cereal Malt Beverage License:
  - a. Dodge House Restaurant, 2408 W. Wyatt Earp Blvd.
  - b. Taylor's Roadhouse 2, 302 S. 2<sup>nd</sup> Avenue.
  - c. River Stop, 705 S. 14<sup>th</sup> Avenue.
  - d. Spee-D-Stop, 2615 Gary Avenue.
4. Approval of Change Order No. 1 for Comanche Middle School Cross-Walk.

Commissioner Joyce Warshaw moved to approve the Consent Calendar as presented. Commissioner Jan Scoggins seconded the motion. The motion carried 4-0.

**ORDINANCES & RESOLUTIONS**

**Ordinance No. 3672:** A Home Rule Ordinance of the City of Dodge City, Kansas authorizing the acquisition of certain real property for use by the city for Economic Development purposes; and authorizing the issuance of General Obligation Bonds of the City to pay the costs thereof was approved on a motion by Commissioner Kent Smoll. Commissioner Joyce Warshaw seconded the motion. The motion carried 4-0.

**Ordinance No. 3673:** An Ordinance Establishing No Parking on Seventh Street from Wyatt Earp Blvd. to the BNSF railroad tracks and providing penalties for the violation of the provisions of this Ordinance was approved on a motion by Commissioner Jan Scoggins. Commissioner Kent Smoll seconded the motion. The motion carried 4-0.

**Resolution No. 2017-24:** A Resolution implementing a Terms of Use Policy for the City of Dodge City Social Media Pages was approved on a motion by Commissioner Jan Scoggins. Commissioner Joyce Warshaw seconded the motion. The motion carried 4-0.

**NEW BUSINESS**

1. Commissioner Kent Smoll moved to approve the 2018 City Budget. Commissioner Jan Scoggins seconded the motion. The motion carried 4-0.
2. Commissioner Kent Smoll moved to approve the bid from Lewis Ford in the amount of \$65,300 for two Ford Explorers for Dodge City Police Department Patrol. Commissioner Joyce Warshaw seconded the motion. The motion carried 4-0.
3. Commissioner Kent Smoll moved to approve the bid from Toter in the amount of \$30,800.64 for 624 Wheeled Trash Carts (96 Gallon) for Sanitation Department. The cost of each kart is \$49.36. Commissioner Kent Smoll seconded the motion. The motion carried 4-0.
4. Commissioner Joyce Warshaw moved to approve the bid from Jag Construction Co. in the amount of \$61,744.61 to complete the improvement to the Mall Detention Basin. Commissioner Jan Scoggins seconded the motion. The motion carried 4-0.
5. Commissioner Rick Sowers moved to appoint Commissioner Joyce Warshaw, Commissioner Jan Scoggins, Commissioner Brian Delzeit and Cherise Tieben as Voting Delegates and Melissa McCoy, Ernestor DeLaRosa, Barb Slagle and Brad Ralph as Alternate Delegates for the annual League of Kansas Municipalities Conference. Commissioner Kent Smoll seconded the motion. The motion carried 4-0.

**OTHER BUSINESS**

City Manager, Cherise Tieben

- Will meet with a contingency of interested parties from Dodge City and Regent Members from around the State regarding higher education in Dodge City tomorrow in Wichita.
- The Joint City/County Commission meeting that was scheduled for August 14 is canceled.
- A ribbon cutting will be held on August 16 at the Santa Fe Depot at 4:30. Senator Pat Roberts will be in attendance.
- The City's new website will be rolled out on August 18.
- August 20 is the last day for daily schedule at the Long Branch Lagoon. After August 20, it will be opened on weekends until Labor Day.

Commissioner, Kent Smoll

- Congratulations to Dodge City Roundup and the Chamber of Commerce for another very successful Dodge City Days.
- Some of you may have remembered Bill Reppart. He was President of ST Enterprises and an integral part of ST Enterprises. He died July 24. Condolences to his family.
- Shop local and shop often.

Commissioner, Jan Scoggins

- Thanked everyone for a successful Dodge City Days.
- Debbie Morgan has taken on the faces of Alzheimer's and has a store front in the mall. There will be an Alzheimer's memory walk in September.
- There will be a total eclipse on August 21. The United State Post Office has stamps commemorating the eclipse.

Commissioner, Joyce Warshaw

- Congratulations to everyone at City Hall from Jane Longmeyer to the winning team of the wacky trike race which included Brad Ralph, Thomas Finley, Tanner Rutchman, and Ernestor DeLaRosa.
- School start for most people on August 21. Six schools are under construction. Watch out for the children.

Mayor, Rick Sowers

- Congratulations to Jane Longmeyer and Paul Lewis and thanked them for their efforts in the clean up after the Longhorn Steer Drive. This will be Jane and Paul's last clean up as City employees.
- Roundup had a great rodeo. There was a lot of events during Dodge City Days.

**ADJOURNMENT**

Commissioner Joyce Warshaw moved to adjourn the meeting; Commissioner Jan Scoggins seconded the motion. The motion carried 4-0.

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Mayor

ATTEST:

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Nannette Pogue, City Clerk

**INDIVIDUAL/SOLE PROPRIETOR  
APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES**

(This form has been prepared by the Attorney General's Office)

City or  County of Dodge city

<b>SECTION 1 - LICENSE TYPE</b>	
Check One: <input checked="" type="checkbox"/> New License <input type="checkbox"/> Renew License <input type="checkbox"/> Special Event Permit	
Check One:	
<input checked="" type="checkbox"/> License to sell cereal malt beverages for consumption on the premises.	
<input type="checkbox"/> License to sell cereal malt beverages in original and unopened containers and not for consumption on the licenses premises.	

<b>SECTION 2 - APPLICANT INFORMATION</b>		
Kansas Sales Tax Registration Number (required): <u>004273662523 F01</u>		
Name <u>Esther Rodriguez</u>	Phone No. <u>(620) 339-6839</u>	Date of Birth <u>12/29/85</u>
Residence Street Address <u>210 E Marquet Market St.</u>	City <u>Dodge city</u>	Zip Code <u>67801</u>
<b>Applicant Spousal Information</b>		
Spouse Name <u>Armando Serrano</u>	Phone No. <u>(620) 339-6381</u>	Date of Birth <u>10-29-84</u>
Residence Street Address <u>210 E Market St</u>	City <u>Dodge city</u>	Zip Code <u>67801</u>

<b>SECTION 3 - LICENSED PREMISE</b>	
<b>Licensed Premise</b> (Business Location or Location of Special Event)	<b>Mailing Address</b> (If different from business address)
DBA Name <u>Panaderia la Tapatia</u>	Name
Business Location Address <u>614 E Wyatt Earp Blvd</u>	Address
City <u>Dodge city</u> State <u>Ks.</u> Zip <u>67801</u>	City      State      Zip
Business Phone No. <u>(620) 338-8894</u>	<input checked="" type="checkbox"/> I own the proposed business or special event location. <input type="checkbox"/> I do not own the proposed business or event location.
Business Location Owner Name(s)	

<b>SECTION 4 - APPLICANT QUALIFICATION</b>	
I am a U.S. Citizen	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I have been a resident of Kansas for at least one year prior to application.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I have resided within the state of Kansas for <u>16</u> years.	
I am at least 21 years old.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I have been a resident of this county for at least 6 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Within 2 years immediately preceding the date of this application, neither I nor my spouse <sup>1</sup> has been convicted of, released from incarceration for or released from probation or parole for any of the following crimes: (1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law.	<input type="checkbox"/> Yes Have <input checked="" type="checkbox"/> No Have Not
My spouse has previously held a CMB license.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
My spouse has never been convicted of one of the crimes mentioned above while licensed.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

# CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

City or  County of Dodge City

<b>SECTION 1 – LICENSE TYPE</b>	
Check One: <input type="checkbox"/> New License <input checked="" type="checkbox"/> Renew License <input type="checkbox"/> Special Event Permit	
Check One:	
<input type="checkbox"/> License to sell cereal malt beverages for consumption on the premises.	
<input checked="" type="checkbox"/> License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.	

<b>SECTION 2 – APPLICANT INFORMATION</b>			
Kansas Sales Tax Registration Number (required):			
Name of Corporation Dillon Stores, Div of Dillon Companies, Inc		Principal Place of Business 2700 E. 4th., P.O. Box 1608	
Corporation Street Address 2700 E. 4th., P.O. Box 1608		Corporation City Hutchinson	State KS
Date of Incorporation 05/13/1921		Articles of Incorporation are on file with the Secretary of State. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Resident Agent Name		Phone No.	
Residence Street Address		City	State
			Zip Code

<b>SECTION 3 – LICENSED PREMISE</b>			
Licensed Premise (Business Location or Location of Special Event)		Mailing Address (If different from business address)	
DBA Name Dillon's #1		Name Kroger Business License Dept	
Business Location Address 1700 N 14th St		Address P.O. Box 305103	
City Dodge City, KS	State KS	City Nashville, TN	State TN
Zip 67801		Zip 37230-5103	
Business Phone No. 620-225-6130		<input type="checkbox"/> Applicant owns the proposed business or special event location. <input type="checkbox"/> Applicant does not own the proposed business or event location.	
Business Location Owner Name(s)			

<b>SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK</b>			
List each person and their spouse, if applicable. Attach additional pages if necessary.			
Name		Position	
Residence Street Address		City	State
			Zip Code
Date of Birth			
Spouse Name		Position	
Residence Street Address		City	State
			Zip Code
Date of Birth			
Name		Position	
Residence Street Address		City	State
			Zip Code
Date of Birth			
Spouse Name		Position	
Residence Street Address		City	State
			Zip Code
Age			
Name		Position	
Residence Street Address		City	State
			Zip Code
Date of Birth			
Spouse Name		Position	
Residence Street Address		City	State
			Zip Code
Age			

615-001

# *Memorandum*

*To: City Manager  
City Commissioners*

*From: Ryan Reid*

*Date: 2017 08 15*

*Subject: N. Wastewater Process Building  
Roof*

*Agenda Item: Consent Calendar*

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**Recommendation:** Staff recommends accepting the proposal from Diamond Roofing for the new roof for the Process Building at the N. Waste Water Plant. Diamond was the low proposal at \$68,720 and work has been authorized in order to try to get the building protected as soon as possible from the elements. Insurance has agreed to the claim, minus our deductible of \$25,000. Staff recommends approval of this repair expense.

**Background:** The Process Building at the N. Wastewater Treatment Plant was damaged by high winds early this Summer. The storm peeled off the roof leaving the top of the building exposed. Staff needed to work with insurance and local roofers to get a solution restore the building.

**Justification:** Insurance claim/low bidder.

**Financial Considerations:**  
See above.

**Attachments:** Proposal from Diamond , bid tab, photos.

Bid Tab

2017 07

<u>Bidder</u>	<u>\$ Total</u>	
Diamond Roofing	\$68,720	Low bid. Insurance agreed with bid.
D.V. Douglass Roofing, Inc	\$102,588	











## Memorandum

*To: City Manager  
City Commissioners*  
*From: Mollea Wainscott  
Special Projects Coordinator*  
*Date: 8/16/17*  
*Subject: RHID – Church Subdivision*  
*Agenda Item: Resolution No. 2017-25*

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**Recommendation:** Staff recommends adoption of Resolution 2017-25, which permits the submittal of a proposed Rural Housing Incentive District (RHID) to the Kansas Secretary of Commerce for approval.

**Background:** In 2008, the City commissioned a Housing Needs Analysis, which reflected a critical shortage of housing available in the community. In 2009, the City Commission adopted a Resolution providing for several incentive programs in order to encourage housing development in the City. The RHID was identified as one of those programs. The program has captured the attention of several developers, locally and statewide. In 2015, the City commissioned another Housing Needs Analysis taking into consideration the progress that had developed since the 2008 Analysis. The latest Analysis continued to reflect a major shortage of housing. The establishment of this RHID will provide the incentive needed to entice developers to and in our community.

**Justification:** Housing continues to be a constant challenge in the Dodge City area. Establishment of the RHID is necessary in order to address the City's critical housing shortage.

**Financial Considerations:** None at this time. However, if utilized, the financial consideration would be dependent upon each independent development agreement.

**Purpose/Mission:** To provide adequate housing in order for the City to accommodate present and future growth.

**Legal Considerations:** None

**Attachments:** Resolution No. 2017-25

**RESOLUTION NO. 2017-25**

**A RESOLUTION MAKING CERTAIN FINDINGS AND DETERMINATIONS AS TO THE NEED FOR HOUSING WITHIN THE CITY OF DODGE CITY, KANSAS AND SETTING FORTH THE LEGAL DESCRIPTION OF REAL PROPERTY PROPOSED TO BE DESIGNATED AS A RURAL HOUSING INCENTIVE DISTRICT WITHIN THE CITY. (Church Subdivision)**

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**WHEREAS**, K.S.A. 12-5241 et seq. (the “Act”) authorizes any city incorporated in accordance with the laws of the state of Kansas (the “State”) with a population of less than 60,000 located in a county with a population of less than 80,000, to designate rural housing incentive districts within such city; and

**WHEREAS**, prior to such designation the governing body of such city shall conduct a housing needs analysis to determine what, if any, housing needs exist within its community; and

**WHEREAS**, after conducting such analysis, the governing body of such city may adopt a resolution making certain findings regarding the establishment of a rural housing incentive district and providing the legal description of property to be contained therein; and

**WHEREAS**, after publishing such resolution, the governing body of such city shall send a copy thereof to the Secretary of Commerce of the State (the “Secretary”) requesting that the Secretary agree with the finding contained in such resolution; and

**WHEREAS**, if the Secretary agrees with such findings, such city may proceed with the establishment of a rural housing incentive district within such city and adopt a plan for the development or redevelopment of housing and public facilities in the proposed district; and

**WHEREAS**, the City of Dodge City, Kansas (the “City”) has an estimated population of 27,340, is located in Ford County, Kansas, which has an estimated population of 33,848 and therefore constitutes a city as said term is defined in the Act; and

**WHEREAS**, the Governing Body of the City has performed a Housing Needs Analysis dated May 2015 (the “Needs Analysis”), a copy of which is on file in the office of the City Clerk; and

**WHEREAS**, based on the Needs Analysis, the Governing Body of the City proposes to commence proceedings necessary to create a Rural Housing Incentive District, in accordance with the provisions of the Act.

**THEREFORE, BE IT RESOLVED** by the Governing Body of the City of Dodge City, Kansas, as follows:

**Section 1.** The Governing Body hereby adopts and incorporates by this reference as part of this Resolution the Needs Analysis, a copy of which is on file in the office of the City Clerk, and based on a review of said Needs Analysis makes the following findings and determinations.

**Section 2.** The Governing Body hereby finds and determines that there is a shortage of quality housing of various price ranges in the City despite the best efforts of public and private housing developers.

**Section 3.** The Governing Body hereby finds and determines that the shortage of quality housing can be expected to persist and that additional financial incentives are necessary in order to encourage the private sector to construct or renovate housing in the City.

**Section 4.** The Governing Body hereby finds and determines that the shortage of quality housing is a substantial deterrent to the future economic growth and development of the City.

**Section 5.** The Governing Body hereby finds and determines that the future economic well-being of the City depends on the Governing Body providing additional incentives for the construction or renovation of quality housing in the City.

**Section 6.** Based on the findings and determinations recited in *Sections 2* through *5* of this Resolution, the Governing Body proposes to establish a Rural Housing Incentive District pursuant to the Act, within boundaries of the real estate legally described in *Exhibit A*, attached hereto, and shown on the maps depicting the existing parcels of land contained in *Exhibit B*, attached hereto (the "District").

**Section 7.** The City Clerk is hereby directed to publish this Resolution one time in the official City newspaper, and to send a certified copy of this Resolution to the Secretary of Commerce for the Secretary's review and approval.

**Section 8.** This Resolution shall take effect after its adoption and publication once in the official City newspaper.

**Approved** this 21<sup>st</sup> day of August 2017 and signed by the Mayor.

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Rick Sowers, Mayor

ATTEST:

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Nannette Pogue, City Clerk

**Resolution No. 2017-25**  
**Exhibit A**

A-22

Lot 1, Block 2, Final Plat of Church Subdivision, Dodge City, Ford County, Kansas.

Resolution No. 2017-25  
Exhibit B



## Memorandum

*To: City Manager  
City Commissioners*  
*From: Ryan Reid*  
*Date: August 15th, 2017*  
*Subject: Three (3) Pickup trucks for Parks*  
*Agenda Item: New Business*

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**Recommendation:** On August 8th, bids were received and opened for three (3) new pickup trucks. Each of the trucks was for a different division in Parks. Based on the bids received, staff would recommend purchasing the vehicles from the low bidders as follows:

Parks Truck (3/4 ton reg cab 2WD): \$29,733 from Lewis Chevrolet.  
Construction Truck (3/4 ton double cab): \$26,932 from Lewis Chevrolet  
Cemetery Truck (full size, long bed): \$23,969 from Lopp Motors.

Bid tabulation is attached for your review.

**Background:** These vehicles were budgeted.

The Parks truck will be used to pull mowers and also will push snow to help keep City areas clear during the Winter. It will replace a 2001 Dodge that will be passed on to upgrade a different area in Parks.

The Construction truck will be used to replace the 2001 Dodge that is currently being used by Construction. The 2001 Dodge is having expensive mechanical problems that make it less reliable. This vehicle carries the Construction folks and their tools from site to site in the City and greatly increases their capabilities for onsite repairs and projects. The current 2001 Dodge will probably be sold at auction.

The Cemetery truck will be replacing a 2004 Chevrolet ½ ton truck. The new truck will be used for general cemetery work such as hauling equipment, checking cemetery grounds, getting supplies, etc. The 2004 truck will be transferred to Parks for further service.

**Justification:** All of the bidders met specs adequately. Staff is recommending low bids as indicated above.

**Financial Considerations:**

This is a budgeted purchase.

Budgeted amounts:

Parks:\$32,000

Construction: \$40,000

Cemetery: \$23,000

**Attachments:** Bid Tabulation

Bids opened: August 8th, 2017

<b>Bid Tabs (Parks Truck)</b>		3/4 Ton Reg Cab Long Bed 4WD Pickup
<u>Vendor</u>	<u>Total</u>	<u>Notes</u>
Lopp Motors	\$30,184	
Lewis Chevrolet	\$29,733	Low bid, meets specs. 2018 Chevy 2500
G&G	\$31,300	



Example of Chevrolet 2500 Pickup

<b>Bid Tabs (Construction Truck)</b>		3/4 Ton Double Cab 2WD Pickup
<u>Vendor</u>	<u>Total</u>	<u>Notes</u>
Lopp Motors	\$29,997	
Lewis Chevrolet	\$26,932	Low bid, meets specs. 2018 Chevy 2500
G&G	\$29,774	

<b>Bid Tabs (Cemetery Truck)</b>		Full Size Reg Cab Long Bed 2WD Pickup
<u>Vendor</u>	<u>Total</u>	<u>Notes</u>
Lewis Chevrolet	\$24,596	
Lopp Motors	\$23,969	Low bid, meets specs. Dodge Ram 1500.
G&G	\$25,373	



Example of Dodge 1500

## Memorandum

*To: City Manager  
City Commissioners*  
*From: Ray Slattery, P.E.  
Director of Engineering Services*  
*Date: August 14, 2017*  
*Subject: 2017 Curb, Gutter, & Sidewalk  
Program, ST 1708*  
*Agenda Item: New Business*

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**Recommendation:** Approve the proposal from Dowling Construction for the construction of the 2017 Curb, Gutter, & Sidewalk Program in the amount of \$48,831.25. This bid is below the Engineer's estimate and the amount budgeted this year.

**Background:** The Curb, Gutter, & Sidewalk Program was slated for maintenance/reconstruction as part of the 2017 Street Program which was approved by the Commission earlier this year. The areas to receive work include, Front St. Parking Lot between 1<sup>st</sup> Ave. & 2<sup>nd</sup> Ave., sidewalk repairs along the west side of 2<sup>nd</sup> Ave. from Vine St. to Spruce St., Curb & Gutter Repair on the west side of 7<sup>th</sup> Ave. from Walnut St. to Wyatt Earp Blvd., and the construction of two connecting paths from Manor Dr. to Gunsmoke Trail in Chilton Park.

**Justification:** These areas are in need of repairs to the existing Curb & Gutter and Sidewalk to prevent any safety issues and also to just give the area a better appearance. The paths in Chilton Park will provide accessible access to Gunsmoke Trail for those in the neighborhood of this latest extension.

**Financial Considerations:** This project will be funded through the Special Street Funds.

**Purpose/Mission:** The completion of this project would align with the City's core value of ongoing improvement and Safety.

**Legal Considerations:** By approving the bid from Dowling Construction, the City will enter into a contract with Dowling Construction, and be responsible to make payments to Dowling Construction.

**Attachments:** Bid Tabulation which includes the bidders for the project along with the Engineer's Estimate





## City of Dodge City

806 N. Second Ave.  
PO Box 880  
Dodge City, KS 67801

Phone: 620-225-8100  
FAX: 620-225-8144  
www.dodgecity.org

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*Memorandum*

To: City Commissioners and City  
Manager  
From: Assistant to the City  
Manager/Project Development  
Coordinator, Melissa McCoy  
Date: August 17, 2017  
Subject: Rural Business Development Grant  
Agreement  
Agenda Item: New Business

**Recommendation:** Staff recommends approval of the Rural Business Development Grant agreement from USDA Rural Development in the amount of \$76,960. These funds will be used to pay for a feasibility study as well as a consultant to aid with the proposal of bringing higher education opportunities for mid-level health care providers to Southwest Kansas.

**Background:** City and Development Corporation staff along with volunteers have been coordinating efforts to bring higher education opportunities for mid-level health care providers to Southwest Kansas. Recently, there have been discussions with Fort Hays State University, Wichita State University and the University of Kansas to identify outreach programs that could help educate individuals to provide services to meet the critical healthcare needs of Southwest Kansas residents who have been identified as a severely underserved population. The first step in bringing this project to fruition is a feasibility study and the hiring of a consultant to help move the project forward through the coordination of meetings which are required to identify the best options available for all the universities expressing interest in this proposal. This grant opportunity will make funding this project possible.

**Justification:** This is the next step in moving this project forward and the expertise provided by the study as well a consultant will be essential in coordinating all the different stakeholders in the education realm as well as Southwest Kansas communities.

**Financial Considerations:** The Dodge City/Ford County Development Corporation will provide funding to this project for the match needed and work on obtaining additional funds for the project. In addition, City staff time will be eligible for in-kind match for the funds. The City Commission previously approved \$10,000 from the City's 2018 Budget as part of the match commitment as well as office space and equipment. The grant time

frame for budget will run August 2017 – July 2018. Administration of the grant funds, if awarded will need to be provided by the City and/or Economic Development staff.

**Purpose/Mission:** To improve the health care and education opportunities for this region

**Attachments:**

Dodge City Obligation Approval Letter

Rural Business-Cooperative Service Financial Assistance Agreement



**United States Department of Agriculture  
Rural Development**

July 31, 2017

City of Dodge City  
ATTN: Cherise Tieben, City Manager  
806 North Second Street  
Dodge City, KS 67801

RE: City of Dodge City  
Rural Business Development Grant

Dear Ms. Tieben,

This is to notify you that as of July 31, 2017 grant funds in the amount of \$76,960.00 have been reserved for your Rural Business Development Grant (RBDG) project. Attached for your records is a copy of Form RD 1940-1, "Request for Obligation of Funds".

Start of your project is contingent on the attached Grant Agreement being signed by both Dodge City and USDA Rural Development. Before the Grant Agreement can be fully executed you must meet all of the terms and conditions of the Letter of Conditions, including providing any additional required documentation, and sign and return the grant agreement to the following address:

USDA Rural Development  
Attn: Nancy Pletcher  
1303 SW First American Place, Suite 100  
Topeka, KS 66604-4040

The grant agreement will be reviewed by our Agency and signed by me upon USDA Rural Developments approval. An executed copy of the Grant Agreement with both parties' signatures will be sent to you.

Please feel free to contact Nancy Pletcher via phone at 785-271-2733 or via e-mail at [nancy.pletcher@ks.usda.gov](mailto:nancy.pletcher@ks.usda.gov) if you have questions or concerns regarding the RBDG program.

Sincerely,

A handwritten signature in cursive script that reads "Randy Snider".

Randy Snider  
Business Programs Director

cc: Nancy Pletcher, Business Programs Specialist

Enclosure

1303 SW First American Place • Suite 100 • Topeka, KS 66604  
(785) 271-2730 • Fax (785) 271-2771 • TTY (785) 271-2767 • [www.rurdev.usda.gov/ks](http://www.rurdev.usda.gov/ks)

*Committed to the future of rural communities*

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**RURAL BUSINESS-COOPERATIVE SERVICE FINANCIAL ASSISTANCE AGREEMENT**

This Agreement, which includes Attachments A and B, for the Project and Amount described below (the "Project Description") and for the Program identified below, is between the Recipient (you) and the United States of America acting through the Rural Business-Cooperative Service (RBS or we).

Type of Award (mark one):  
 Cooperative Agreement  
 Grant

Program and CFDA Number (mark one):  
 Rural Energy for America Program (REAP) – 10.868  
 Rural Economic Development Grant (REDG)–10.854  
 Rural Business Development Grant (RBDG) – 10.351  
 Rural Microenterprise Assistance Program (RMAP) – 10.870  
 Agricultural Marketing Resource Center (AgMRC) – 10.352  
 Appropriate Technology Transfer for Rural Areas (ATTRA) – 10.782  
 Delta Health Care Services (DHCS) – 10.874  
 Federal-State Research on Cooperatives (RSRC) – 10.350  
 Rural Cooperative Development Grant (RCDG) – 10.771  
 Rural Development Cooperative Agreement (RDCA) - 0.890  
 Socially-Disadvantaged Groups Grant (SDGG) – 10.871  
 Value Added Producer Grant (VAPG) – 10.352  
 Other

**I. GENERAL AWARD INFORMATION**

1. Recipient Name & Address Dodge City 806 N 2nd Avenue; Dodge City, KS 67801	2. DUNS No. 073316721	3. SAM No. 57Y46
	4. Case No. 18-029-486008416	
5. Federal Award Identification Number (FAIN)	6. Award Date 07-21-2017	
7. Performance Start Date 08-15-2017	8. Performance End Date 08-14-2018	
9. Amount of Federal Funds Obligated for this Action, and Total Amount of Federal Funds Obligated \$61,975.00	10. Amount of Matching/Other Funds (if applicable) \$76,960.00	
11. Total Project Cost (Budget Approved Amount) \$138,935.00	12. Award as Percentage of Total Project Cost 44.61	
13. Indirect Cost Rate (if applicable) 0.0	14. Does this award involve Research & Development? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
15. Recipient Contact (Name, Title, Contact Info) Cherise Tieben, City Manager; melissam@dodgecity.org 620-225-8144	16. Agency Contact (Name, Title, Contact Info) Nancy Pletcher, Specialist 785-271-2733 nancy.pletcher@ks.usda.gov	

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is [0570-0050]. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

## II. RESPONSIBILITIES

- A. Recipient.** The Recipient shall remain in compliance with all applicable laws, regulations, Executive Orders, and other generally applicable requirements for the duration of the Agreement including 2 CFR parts 200, 400, 415, 416, 417, 418, 421, and 422. The most commonly-referenced provisions are identified below.
- 1. Financial and Program Management.** You must follow the financial and performance management requirements in 2 CFR §§ 200.300-309.
- a. **Financial Management.** You must maintain a financial management system in compliance with 2 CFR § 200.302.
- b. **Internal Controls.** You must maintain internal controls in compliance with 2 CFR § 200.303.
- c. **Payments.** You must comply with the payment requirements described in 2 CFR § 200.305. Payment must be requested by using the SF-270, "Request for Advance or Reimbursement" or SF-271, "Request for Reimbursement for Construction Programs" (as applicable). Receipts, hourly wage rate, personnel payroll records, or other documentation must be provided upon request from RBS if the request is for an advance; otherwise, the documentation must be provided at the time of the request. Requests for payment must be sent to the Agency contact listed in Section I.16.
- d. **Revisions of the Work Plan and Budget.** You must complete all elements of the Work Plan in Attachment B in accordance with that Attachment and must use project funds only for the purposes and activities specified in Attachment B - Approved Work Plan and Budget. You must further complete the outcomes shown for each Work Plan items within the time and scope constraints shown in Attachment B. You must report any changes and request prior approvals in accordance with 2 CFR § 200.308.
- e. **Period of Performance.** You may only incur costs chargeable to the award in accordance with 2 CFR § 200.309.
- f. **Bonding.** You must maintain your fidelity bond coverage in the amount of \$ 61,975.00 for the Period of Performance of the award. (See 2 CFR § 200.304.)
- g. **Program Income.** You must comply with the requirements of 2 CFR § 200.307. Additionally, if program income is earned during the period of performance, you may use it in accordance with 2 CFR § 200.307(e)(2), provided that you inform us in writing of your intent prior to the award date. However, if you earn program income in excess of what can be used under 2

CFR § 200.307(e)(2) or if you earn unanticipated program income, you must comply with 2 CFR § 200.307(e)(1). Costs incidental to the generation of program income may be deducted from gross income to determine program income, provided these costs have not been charged to the award.

2. **Procurement and Property Standards.** You must follow the procurement standards requirements in 2 CFR §§ 200.310-.326.
3. **Performance and Financial Monitoring and Reporting.** You must follow the requirements in 2 CFR Part 170, including Appendix A, and 2 CFR §§ 200.327-.329, and submit reports as outlined below. Unless otherwise directed in the addendum to this Agreement, the reports are due as indicated below.
  - a. **Form SF-425, "Financial Status Report."** Reports are due 30 calendar days after the reporting period ends. A final report is due within 90 days after the Performance End Date specified in Section 1.8. of this Agreement or at the completion of your project, whichever date is sooner. Your reporting periods are below (mark one):
    - Semi-Annually: January 1 – June 30 and July 1 – December 31
    - Semi-Annually: April 1 – September 30 and October 1 – March 31
    - ✓ Quarterly: January 1 – March 31, April 1 – June 30, July 1 – September 30, October 1 – December 31
  - b. **Performance Reports.** Reports are due 30 calendar days after the reporting period ends. A final report is due within 90 days after the Performance End Date specified in Section 1.8. of this Agreement or at the completion of your project, whichever date is sooner. Your reporting periods are below (mark one):
    - Semi-Annually: January 1 – June 30 and July 1 – December 31
    - Semi-Annually: April 1 – September 30 and October 1 – March 31
    - ✓ Quarterly: January 1 – March 31, April 1 – June 30, July 1 – September 30, October 1 – December 31
4. **Subrecipient Monitoring and Management.** You must monitor and manage any subrecipients in accordance with 2 CFR §§ 200.330-.332.

5. **Record Retention and Access.** You must retain records related to this work performed under this Agreement and allow access to them in accordance with 2 CFR §§ 200.333-.337.
  6. **Closeout.** You must comply with the closeout requirements in 2 CFR § 200.343.
  7. **Post-Closeout Adjustments and Continuing Responsibilities.** You must continue to comply with the requirements in 2 CFR § 200.344 even after the Period of Performance for this Agreement has ended.
  8. **Cost Principles.** You must comply with the provisions in 2 CFR Part 200, most of which are contained in Subpart E.
  9. **Audits.** You must comply with the provisions in 2 CFR Part 200, Subpart F.
  10. **Civil Rights Compliance.** Unless otherwise provided in the addendum, you must comply with Executive Order 12898, Executive Order 13166- Limited English Proficient, the Americans with Disabilities Act of 1990, Title VI of the Civil Rights Act of 1964, and Section 504 of the Rehabilitation Act of 1973 as applicable. Your compliance, shall include collection and maintenance of data on race, sex, and national origin of your membership, ownership, and employees. These data must be available to us for Civil Rights Compliance Reviews. Unless otherwise provided in Attachment A, you must submit to a post-award compliance review conducted after the final disbursement of grant funds have occurred.
  11. **Universal Identifier and Central Contractor Registration.** You must comply with 2 CFR Part 25, including Appendix A. Note that the Central Contractor Registration is now available through the System for Award Management at [www.sam.gov](http://www.sam.gov).
  12. **Special Conditions.** You must comply with any special conditions identified in Attachment A – Program Addendum.
- B. Rural Business-Cooperative Service (RBS).** RBS shall remain in compliance with all applicable laws, regulations, Executive Orders, and other generally applicable requirements for the duration of the Agreement. The most commonly-referenced provisions are identified below.
1. **Payments.** We will advance or reimburse funds up to the Award Amount identified in Section 1.9 upon the Recipient's proper request according to Section II.A.1.c.

2. **Monitoring and Enforcement.** We will monitor the project to ensure that you are in compliance with the terms of the award. If we find that you are not in compliance, we will enforce the terms of this Agreement using the provisions of 2 CFR §§ 200.338-342.

**C. Both Parties.** The Recipient and RBS agree to the following:

1. **Invalid Clauses.** The invalidity of any one or more phrases, clauses, sentences, paragraphs, or provisions of this Agreement shall not affect the remaining portions of the Agreement.
2. **Conflict between this Agreement and Other Applicable Regulations or Laws.** If there is a conflict between this Agreement and the applicable Program Regulation, the applicable Program Regulation shall prevail. If there is a conflict between this Agreement and another law or regulation, RBS shall seek a legal opinion to determine which provision applies.
3. **Dates.** When the date fixed for the performance of an act under this Agreement is on a weekend or Federal holiday, then the performance by the close of business on the next Federal work day shall have the same force and effect as if made performed or exercised on the specified date.

The signatories below certify that they have authority to enter into this Agreement.

Approved by an Authorized Representative of the Recipient:

Cherise Tieben

Name (Please Print)

City Manager

Title (Please Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Approved by the United States of America, Rural Business-Cooperative Service by:

Randy Snider

Name (Please Print)

Business Programs Director

Title (Please Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Attachment A – Program Addendum**  
**Attachment B – Approved Work Plan and Budget**

**Attachment A – Program Addendum**

Attachment A – Program Addendum

**PROGRAM NAME:**

- Rural Business Development Grant Program (RBDG)
- Rural Economic Development Grant Program (REDG)
- Rural Microenterprise Assistance Program (RMAP)

**AUTHORITY:** RBDG (7 USC 1932(c)); REDG (7 USC 940c); RMAP (7 USC 2008s).

**APPLICABLE PROGRAM REGULATIONS:** RBDG (7 CFR part 4280 subpart E); REDG (7 CFR 4280 subpart A); RMAP (7 CFR part 4280 subpart D).

**APPLICABLE FEDERAL REGISTER NOTICE:** [INSERT FR REFERENCE]

**ADDITIONAL PROGRAMMATIC AWARD PROVISIONS:**

RBS and the Recipient agree to the following additional provisions:

Section II, Paragraph A.1.g. is retained and the following language is added:

Program income funds must be spent prior to grantee or Agency funds whenever possible. Otherwise, a program income account must be established and utilized in the following manner:

[INSERT WHAT PROGRAM INCOME CAN BE USED FOR AS RELATED TO THIS SPECIFIC PROJECT. EXAMPLES MAY INCLUDE BUT ARE NOT LIMITED TO, EQUIPMENT MAINTENANCE AND REPAIRS. THE EXPENDITURE OF THESE FUNDS SHOULD BE PROJECT SPECIFIC]:

Real property acquired or improved with Award Funds. (Provide the legal description and/or address of where the real property or other property described in block below is located. Use continuation sheets as necessary.)



**Attachment B – Approved Work Plan and Budget.** (The work plan must have time, scope, and outcome entries for each task.)

## Memorandum

*To: City Manager  
City Commissioners*  
*From: Tanner Rutschman, P.E.   
Civil Engineer*  
*Date: August 21, 2017*  
*Subject: Traffic Signal Improvements, ST 1610*  
*Agenda Item: New Business*

---

**Recommendation:** Approve the quote from Gades Sales Co. Inc., for the equipment necessary to complete the proposed traffic signal improvements in the amount of \$54,055.00. Public Works has established Gades as the City's sole traffic signal equipment provider in order to keep all signals consistent.

**Background:** This project will purchase the equipment and materials necessary to complete the proposed improvements at several locations around town. This quote also includes technical assistance from Gades to set up the signal cabinets and to make the improvements operational. The locations included are:

- 14<sup>th</sup> Ave. & Ross Blvd.
- Central Ave. & University Dr./Soule St.
- 6<sup>th</sup> Ave. & Ross Blvd.
- 1<sup>st</sup> Ave. & Wyatt Earp Blvd.
- 14<sup>th</sup> Ave. & Wyatt Earp Blvd.

**Justification:** This project will improve the safety the intersections as well as the operations of the intersections. The improvements along Ross Blvd. and at Central Ave. & Soule St. will improve the efficiencies of turning traffic, while the improvements along Wyatt Earp Blvd. are required to establish the railroad quiet zone. In conjunction with the purchase of these materials, City staff is presenting quotes to install this signal equipment in an additional memo this evening. The street work to complete the Central Ave. & Soule St./University Dr. intersection will be put out to bid later this year.

**Financial Considerations:** The purchase of these materials and technical assistance will cost \$54,055.00. Funding of this project will be from the Special Streets Funds in the amount of \$50,207.00 and the General Obligation Bond for the 6<sup>th</sup> Ave. extension project (ST 1611) in the amount of \$3,848.00. This year's Special Streets Fund had a budget of \$50,000 for Traffic Signal Improvements and will be able to cover the additional \$207. The 6<sup>th</sup> Ave. extension project came in well under the bonded amount and can cover the addition costs to purchase materials for the 6<sup>th</sup> Ave. & Ross Blvd. traffic signal.

**Purpose/Mission:** This project aligns with the City's core value of ongoing improvement through increased safety and efficiencies for the travelling public.

**Legal Considerations:** By approving the quote from Gades Sales Co. Inc., the City will be responsible to make payment to Gades Sales Co. Inc., for the materials and technical assistance.

**Attachments:** The quote from Gades Sales Co. Inc., for the traffic signal materials and technical assistance.



TRAFFIC CONTROL SPECIALISTS  
www.gadestraffic.com

# Quote

Page 2

<b><u>Central &amp; Soule / University</u></b>			
1	KS-38-LR-15-GV-HH-AB, 38' Mast Arm & Combo Pole w/15' Luminaire Arm		
1	KS-32-NL-GV-HH-LAB, Mast Arm & Pole To fit Existing Foundation on NW corner		
2	5 Section Doghouse Signals w/LED's Backplate and Mounting Bracket		
2	R10-12 Signs w/Mounting Bracket		
1	EPAC Controller in "P" Base Mount Cabinet with Monitor, Load Switches, Flasher, Flash Transfer Relay and Video Rack		
1000	Video Coax / Power Cable		
1	Technical Assistance		
1	Lot Price for Central & Soule	\$29,559.00	\$29,559.00
<b><u>1st Ave &amp; Wyatt Earp</u></b>			
1	5 Section Doghouse Signal w/LED's Backplate and Mounting Bracket		
1	R10-12 Sign w/Mounting Bracket		
1	Load Switch for Existing Cabinet		
1	Technical Assistance		
1	Lot Price for 1st Ave & Wyatt Earp	\$1,272.00	\$1,272.00
<b><u>14th Ave &amp; Wyatt Earp</u></b>			
1	Alpha Battery Backup System		
1	D Panel, Relay & Socket for Existing Cabinet		
1	Technical Assistance to add Preemption		
1	Lot Price for 14th Ave & Wyatt Earp	\$4,238.00	\$4,238.00

Valmont delivery is 9 - 11 weeks after release of order. Additional information will need to be clarified for the existing mast arm and foundation at Central & Soule.

By: Sharon Quaney  
[squaney@gadestraffic.com](mailto:squaney@gadestraffic.com)

Payment terms are Net 30 days after invoice date. Accepted payment methods are cash, check or ACH.  
Credit Card payments are accepted with a 4% convenience fee added to the invoice total.

PO Box 9003, Wichita, KS 67277 - 316-943-1219



TRAFFIC CONTROL SPECIALISTS  
www.gadestraffic.com

# Quote

Date: 8/10/2017

Quote to: Mr. Tanner Rutschman  
City of Dodge City

Job: Various Locations  
Traffic Signal Modifications  
REVISED

Qty	Description	Unit Price	Line Total
<b>14th Ave &amp; Ross Blvd</b>			
1	KS-44-HR-15-GV-HH-AB, 44' Mast Arm and Pole w/15' Luminaire Arm & Anchor Bolts ***This pole will require a new foundation ***		
3	5 Section Doghouse Signals w/LED's, Backplates and Mounting Brackets		
4	R10-12 Signs w/Mounting Brackets (1 for NB traffic to replace existing sign)		
3	Load Switches for Existing Cabinet		
1	Technical Assistance		
1	Lot Price for 14th & Ross Modifications	\$15,138.00	\$15,138.00
<b>6th Ave &amp; Ross Blvd</b>			
1	3 Section Signal w/LED's, Backplate and Mounting Bracket		
1	5 Section Doghouse Signal w/LED's Backplate and Mounting Bracket		
2	R10-12 Signs w/Mounting Bracket (1 for NB traffic - currently has no sign)		
1	Video Detection Camera w/Mounting		
250	Video Coax / Power Cable **Video Processor in Cabinet is already equipped for two camera capabilities. No additional processor required.		
1	Technical Assistance		
1	Lot Price for 6th & Ross Modifications	\$3,848.00	\$3,848.00

Continued .....

## Memorandum

*To: City Manager  
City Commissioners*

*From: Tanner Rutschman, P.E.  
Civil Engineer*

*Date: August 21, 2017*

*Subject: Traffic Signal Improvements -  
Installation, ST 1610*

*Agenda Item: New Business*

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**Recommendation:** Approve the quote from Phillips Southern Electric Co. Inc., for the installation & purchase of additional equipment necessary to complete the proposed traffic signal improvements in the amount of \$73,298.65.

**Background:** This project will install & purchase addition equipment and materials necessary to complete the proposed improvements at several locations listed below. A more detailed list of improvements can be seen in the quote.

- 14<sup>th</sup> Ave. & Ross Blvd.
- Central Ave. & University Dr./Soule St.
- Central Ave. & San Jose St.
- 1<sup>st</sup> Ave. & Wyatt Earp Blvd.
- East Wyatt Earp Blvd. in front of the Santa Fe Depot

**Justification:** This project will improve the safety and operations of the intersections. The improvements along Ross Blvd. and at Central Ave. & Soule St. will improve the efficiencies of turning traffic, while the improvements along Wyatt Earp Blvd. are required to establish the railroad quiet zone. The street work to complete the Central Ave. & Soule St./University Dr. intersection will be put out to bid later this year.

**Financial Considerations:** The installation & purchase of additional equipment will cost \$73,298.65. Funding of this project will be from the Special Streets Funds in the amount of \$68,837.44 and the General Obligation Bond for the Central Ave. Improvement project (ST 1506) in the amount of \$4,461.21. This year's Special Streets Fund had a budget of \$120,000 for Central Ave. & University Dr./Soule St. and 14<sup>th</sup> Ave. & Ross Blvd. Intersection Improvements (ST 1614). The \$68,837.44 will come out of that project and the additional funds required to complete the street improvements will come out of next year's budget. The Central Ave. Improvement project came in under the bonded amount and can cover the addition costs to purchase & install materials for the Central Ave. & San Jose St. traffic signal.

**Purpose/Mission:** This project aligns with the City's core value of ongoing improvement through increased safety and efficiencies for the travelling public.

**Legal Considerations:** By approving the quote from Phillips Southern Electric Co. Inc. , the City will enter into a contract with Phillips Southern Electric Co. Inc., and be responsible to make payments to Phillips Southern Electric Co. Inc.

**Attachments:** The quotes from Phillips Southern Electric Co. Inc., and L&S Electric LLC, as well as a quote tab with the Engineer's Estimate for the traffic signal materials and installation.



# L&S Electric LLC

PO Box 1701 Salina, Ks. 67402  
785-820-1898\*785-825-7337 fax  
[brrlittle@gmail.com](mailto:brrlittle@gmail.com)



8/14/2017

RE: Dodge City Signal Work Various Intersections

Work Scope: Electrical

**Includes:**

- Sales Tax
- Minimal traffic control (city to help with major set ups)
- All labor and material except noted for a complete system

**Excludes:**

- Seeding or finish grading
- Surveying locations
- Compaction and concrete testing
- Payment or performance bond (add 1.9% if required)

**\*San Jose and Central**

- Includes Gades
  - Install 2 ea doghouses
- Total Lump Sum \$6,088.00

**\*University and Sole**

- Excludes Gades
  - Service work
  - Service Box 1 ea
  - All new cameral wire (Provided by Gades)
  - Signal wire as needed in existing conduit assuming to be usable
  - Splice for new controller
  - New controller (Provided by Gades)
  - New controller pad
  - New signal base
  - Knock down old base below grade
- Total Lump Sum \$51,995.00

\*14<sup>th</sup> and Ross

-Excludes Gades

-New signal base

-Dog houses 3 ea

-Install new pole and mast (Provided by Gades)

-Cut off old bolts on bases flush, cap, and extend concrete to new base

Total Lump Sum \$26,020.00

\*Wyatt Earp Hawk Signal

-Includes Gades

-New wire as needed in existing conduit assumed to be usable

Total Lump Sum \$34,908.00

\*First Ave and Wyatt Earp Train Crossing

-Includes Gades

-Change one dog house

Total Lump Sum \$5,990.00

**Total Lump Sum \$125,001.00**

Barry Little

Partner

785-820-1898

# Phillips Southern Electric Co., Inc.

---

650 E. Gilbert Wichita, Kansas 67211 Tel.316-265-4186 Fax 316-265-1942

August 16, 2017

Mr. Tanner Rutschman, P.E.  
City of Dodge City, KS

RE: City of Dodge City Various Location Traffic Signal Modifications Quote

Tanner,

We at Phillips Southern Electric are pleased to have the opportunity to provide you pricing on the listed traffic signal modifications. Please see below for respective pricing.

**Materials and Installation:** *(City would like the contractor to purchase these materials)*

- **San Jose St. & Central Ave.** **\$4,428.00**
  - Install 5 Section Doghouse Heads to the existing north & southbound signals. (2 total doghouses)
- **East Wyatt Earp Blvd. HAWK Signal** **\$22,765.00**
  - Upgrade an existing flashing yellow crosswalk signal to a HAWK signal.
- **1<sup>st</sup> Ave. & Wyatt Earp Blvd.** **\$1,995.00**
  - Install a 5 section doghouse head on the northbound signal.

**Installation:** *(City shall purchase materials from Gades and store beforehand to possibly expedite the projects)*

- **14<sup>th</sup> Ave. & Ross Blvd.** **\$12,580.00**
  - Install new eastbound signal base beside the existing base.
  - Install new pole and mast arm.
  - Install 5 section doghouse heads to 3 of the signals. (3 total doghouses)
  - Remove existing eastbound signal and cut bolts flush at base.
- **Central Ave. & University Dr./Soule St.** **\$30,985.00**
  - Install new signal base.
  - Install two new poles and mast arms (One on the existing westbound base and one on the new eastbound base).
  - Install new service box.
  - Install new controller pad near the existing pole mounted cabinet.
  - Knock the existing eastbound signal base down ~24" below grade.
  - Install all new camera wire.

Our pricing includes all items necessary to complete, unless specified that City will provide. We do include all traffic control needed to complete and site restoration in our pricing. We will transport all salvaged material to city yard or dispose of it, whichever per the direction of City.

See below for the list of price exclusions:

- Performance and Payment Bonds, if required add .75%
- Storm Water Pollution Prevention Control Measures
- Traffic Signal Material Identified by being Supplied by City
- Construction Staking
- Sales Tax

Please let me know if there are any questions.

Thanks,

Jason Phillips  
Project Manager