

# **CITY COMMISSION MEETING AGENDA**

City Hall Commission Chambers

Monday, August 6, 2018

7:00 p.m.

MEETING #5104

## **CALL TO ORDER**

## **ROLL CALL**

**INVOCATION BY** Pastor Josh Smith, Youth Pastor of First Assembly of God

## **PLEDGE OF ALLEGIANCE**

## **PUBLIC HEARING**

2019 Budget

## **PETITIONS & PROCLAMATIONS**

National Health Center Week Proclamation

**VISITORS** (Limit of five minutes per individual and fifteen minutes per topic. Final action may be deferred until the next City Commission meeting unless an emergency situation does exist).

## **CONSENT CALENDAR**

1. Approval of Special City Commission Meeting, July 16, 2018;
2. Approval of City Commission Meeting, July 16, 2018;
3. Appropriation Ordinance No.15, August 6, 2018;
4. Cereal Malt Beverage License:  
River Stop, 705 S. 14<sup>th</sup> Avenue;  
Spee-D-Stop, 2615 Gary Avenue;  
Playa Dorado, 307 Military Avenue;
5. Approval of Change Order No. 1 for Wagon Wheel #2;
6. Approval of Change Order No. 2 for 6<sup>th</sup> Avenue Final Street Improvements;
7. Approval of Contract for Water Service for 11189 US 56-By-Pass.
8. Approval of Change Order No. 1 for Central Avenue & University Drive/Soule Street Improvements.

9. Approval of Change Order #1 for the Soule Street Extension Project.

## **ORDINANCES & RESOLUTIONS**

### **UNFINISHED BUSINESS**

### **NEW BUSINESS**

1. Approval of 2019 Budget. Report by Finance Director/City Clerk, Nannette Pogue and Assistance to Finance Director, Nicole May.
2. Approval of Bid for Purchase of Water Meters. Report by Director of Public Works, Corey Keller.
3. Approval of Change Order No. 3 for Non-Traversable Railroad Crossing Medians. Report by Director of Engineering, Ray Slattery.
4. Approval of Change Order No. 2 for the Central Avenue Reconstruction Project. Report by Director of Engineering, Ray Slattery
5. Approval of 2018 Asphalt Street Projects. Report by City Engineer, Tanner Rutschman.
6. Approval of Bid for Financing a Rosenbauer 100” Aerial Fire Truck. Report by Assistant to Finance Director, Nicole May.

### **OTHER BUSINESS**

### **ADJOURNMENT**

## National Health Center Week, 2018

### A Proclamation

Whereas: For over 50 years, Community Health Centers have provided high-quality, affordable, comprehensive primary and preventive health care in our nation's underserved communities, delivering value to, and having a significant impact on America's health care system.

Whereas: As the country's largest primary care network, Health Centers are the health care home for 27 million Americans in over 10,000 communities across the nation. One in every twelve people in the United States gets their care in a community health center.

Whereas: Health Centers are a critical element of the health system, serving both rural and urban populations, and often providing the only accessible and dependable source of primary care in their communities. Nationwide, Health Centers serve one in every six residents of rural areas.

Whereas: Every day, Health Centers develop new approaches to integrating a wide range of services beyond primary care, including oral health, vision, behavioral health, and pharmacy services, to meet the needs and challenges of their communities.

Whereas: Health Centers are governed by patient-majority boards, ensuring that the patients of each Health Center are engaged in their own health care decisions.

Whereas: Health Centers are locally owned and operated small businesses that serve as critical economic engines, helping to power local economies by generating \$45.6 billion in economic impact in some of the country's most economically deprived communities.

Whereas: Health Centers nationally employ more than 200,000 people, including physicians, nurse practitioners, physician assistants, and certified nurse midwives who work as part of multi-disciplinary clinical teams designed to treat the whole patient.

Whereas: The Health Center model continues to prove an effective means of overcoming barriers to healthcare access, including geography, income and insurance status, and in doing so, improves health care outcomes and reduces health care system costs.

Whereas: Health Centers reduce overall costs of care by helping manage patients chronic conditions, which keeps them out of costlier health care settings like hospital emergency rooms.

Whereas: Health Centers are on the front lines of emerging health care crises, providing access to care for our nation's veterans, addressing the opioid epidemic, and responding to public health threats in the wake of natural disasters.

Whereas: National Health Center Week offers the opportunity to recognize America's nearly 1,400 health center organizations with over 10,400 service delivery sites, their dedicated staff, board members, patients and all those responsible for their continued success and growth since the first health centers opened their doors more than 50 years ago.

Whereas: During National Health Center Week, we celebrate the legacy of America's Health Centers, and their vital role in shaping the past, present, and future of America's health care system.

NOW, THEREFORE, I, Kent Smoll, Mayor of Dodge City do hereby proclaim August 12-18, 2018, as National Health Center Week. I encourage all Americans to take part in this week by visiting their local Health Center and celebrating the important partnership between America's Health Centers and the communities they serve.

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Mayor

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City Clerk

# **CITY COMMISSION SPECIAL MEETING**

City Hall Commission Chambers

Monday, July 16, 2018

5:00 p.m.

## **CALL TO ORDER**

**ROLL CALL:** Mayor Kent Smoll, Commissioners, Rick Sowers, Jan Scoggins, Joyce Warshaw, and Brian Delzeit by phone.

## **EXECUTIVE SESSION – Discussion Prior to Acquisition of Property**

At 5:05 p.m. Commissioner Rick Sowers moved to recess into executive session pursuant to the preliminary discussions related to the acquisition of real property found in K.S.A. 75-4319(b)(6). The justification for closing the meeting is to protect the city's position in the negotiations and discuss legal advice from council regarding Kansas Statutes and potential agreements. The open meeting will resume in City Commission Chambers in 15 minutes at 5:20 p.m. The Executive Session, in addition to the Commission, will include Cherise Tieben, Nannette Pogue, and Brad Ralph. The Commission will not take any action upon returning to the open session and prior to adjournment. Commissioner Brian Delzeit seconded the motion. The motion carried 4-0. At 5:20, Commissioner Rick Sowers moved and Commissioner Jan Scoggins seconded the motion to extend the executive by 10 minutes to 5:30 p.m. The motion carried 4-0.

## **WORK SESSION**

1. Victoria McGrath and Malayna Halvorson Maes, McGrath Consultants, presented the proposed compensation plan from the salary survey they completed.
2. Cherise Tieben, City Manager, Nannette Pogue, Finance Director and Nicole May, Assistant Finance Director presented a draft of the 2019 Budget.

## **ADJOURNMENT**

Commissioner Jan Scoggins moved to adjourn the meeting; Commissioner Rick Sowers seconded the motion. The motion carried 4-0.

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Mayor

ATTEST:

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City Clerk, Nannette Pogue

# **CITY COMMISSION MEETING MINUTES**

City Hall Commission Chambers

Monday, July 16, 2018

7:00 p.m.

MEETING #5103

## **CALL TO ORDER**

**ROLL CALL:** Mayor Kent Smoll, Commissioners Rick Sowers, Jan Scoggins, Joyce Warshaw, Brian Delzeit.

**INVOCATION** by Father Wesley Schawe, Cathedral of Our Lady of Guadalupe

## **PLEDGE OF ALLEGIANCE**

## **PETITIONS & PROCLAMATIONS**

Brent Harris read the National Day of Cowboy Proclamation. Brent Harris made additional comments about the way of life of a Cowboy. Robin Bailey, representing the Convention and Visitors Bureau and Ray Schrader representing the Drovers made comments. Mayor Kent Smoll designated July 28, 2018 as National Day of the Cowboy.

**VISITORS (Limit of five minutes per individual and fifteen minutes per topic. Final action may be deferred until the next City Commission meeting unless an emergency situation does exist).**

Allison Dickens introduced herself. She is a graduate student in the Dodge City area learning about rural government.

## **CONSENT CALENDAR**

1. Approval of City Commission Work Session Minutes, July 2, 2018;
2. Approval of City Commission Meeting, July 2, 2018
3. Appropriation Ordinance No.14, July, 2018;
4. Cereal Malt Beverage License:
  - a. Wal-Mart Stores #372, 1905 N. 14<sup>th</sup> Avenue
  - b. Dodge House Restaurant, 2408 W. Wyatt Earp Blvd;
  - c. El Rodeo, 102 W. Wyatt Earp Blvd.
5. Approval of Change Order No. 1 for Central Avenue & Soule St Improvements.

Commissioner Jan Scoggins moved to approve the Consent Calendar as presented. Commissioner Brian Delzeit seconded the motion. The motion carried unanimously.

## **ORDINANCES & RESOLUTIONS**

**Resolution No. 2018-14:** A Resolution of the City of Dodge City, Kansas, authorizing certain public improvements and providing for the payments of costs thereof was approved on a motion by Commissioner Rick Sowers. Commissioner Joyce Warshaw seconded the motion. The motion carried unanimously.

#### **NEW BUSINESS**

1. Commissioner Jan Scoggins moved to approve the bid from Lewis Ford in the amount of \$65,120 (no trade in) for 2 SUV's with a police package for the Police Department contingent on finding a standardized logo that is highly visible for the police vehicles. Commissioner Joyce Warshaw seconded the motion. The motion carried unanimously.
2. Commissioner Jan Scoggins moved to approve the bid from NOWAK Construction Company in the amount of \$112,025.90 for the construction of the Iron Road Waterline Extension. Commissioner Ken Smoll seconded the motion. The motion carried unanimously.
3. Commissioner Joyce Warshaw moved to approve the bid from APAC-Kansas for 130,000 of sq. yards of asphalt in the amount of \$300,000 to complete the 2018 Asphalt Street Sealing Program. Commissioner Kent Smoll seconded the motion. The motion carried unanimously.
4. Commissioner Rick Sowers moved to approve the Consulting Services Agreement with SMH Consultants, P.A. in an amount not to exceed \$70,725 Candletree #8, Phase II Design pending review by the City Attorney and an agreement with the developer, and authorize the Mayor to sign the agreement. Commissioner Joyce Warshaw seconded the motion. The motion carried unanimously.
5. Commissioner Rick Sowers moved to approve Change Order No. 1 for the Road Safe Traffic Systems in the amount of \$3,845.08 to extend pavement markings quantities on Morgan Boulevard. Commissioner Joyce Warshaw seconded the motion. The motion Carried unanimously.

#### **OTHER BUSINESS**

City Manager, Cherise Tieben

- Updates – would like responses from Commissioners for their attendance at the SKC meeting and the League of Kansas Municipalities meeting.
- Abbey continues to work with Cox to work on the audio for the City Commission meetings broadcasted on Channel 8

Brian Delzeit

Rick Sowers

Jan Scoggins

- Commended the DCCC Choir for 2 of their students participation in the concert in the Ireland church and the Dodge City Daily Globe's coverage of the event.
- Sheriff Carr will be presenting information about scams in the community
- Welcomed Addison to the meeting

Joyce Warshaw

- On Thursday and Friday the mini coopers will be in Dodge City

Kent Smoll

- Asked if there were any major problems on July 3, 4 and 5 while allowing fireworks to be shot off in the City limits. There were locate of complaints, but no major problems
- Dodge City Days is less than 2 weeks away. It is the second largest event in Kansas
- The 4<sup>th</sup> of July fund is officially open for next year. This event is supported by local businesses and citizens
- Shop local and shop often.

**ADJOURNMENT**

The meeting was adjourned on a motion by Commissioner Rick Sowers, seconded by Commissioner Joyce Warshaw. The motion carried unanimously.

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Mayor

ATTEST:

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City Clerk, Nannette Pogue

**INDIVIDUAL/SOLE PROPRIETOR  
APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES**

(This form has been prepared by the Attorney General's Office)

City or  County of City of Dodge city

<b>SECTION 1 - LICENSE TYPE</b>	
Check One: <input type="checkbox"/> New License <input checked="" type="checkbox"/> Renew License <input type="checkbox"/> Special Event Permit	
Check One: <input type="checkbox"/> License to sell cereal malt beverages for consumption on the premises. <input checked="" type="checkbox"/> License to sell cereal malt beverages in original and unopened containers and not for consumption on the licenses premises.	
<b>SECTION 2 - APPLICANT INFORMATION</b>	
Kansas Sales Tax Registration Number (required): <u>01-07908106</u>	
I have registered as an Alcohol Dealer with the TTB. <input checked="" type="checkbox"/> Yes (required for new application)	
Name: <u>Nageeb Alhaj</u>	Phone No: <u>620-408-7716</u>
Residence Street Address: <u>3206 Gary Ave</u>	City: <u>Dodge city KS</u>
Date of Birth: <u>01-01-1968</u>	
Zip Code: <u>67801</u>	
<b>Applicant Spousal Information</b>	
Spouse Name: <u>Laura Alhaj</u>	Phone No: <u>620-408-7716</u>
Residence Street Address: <u>3206 Gary Ave</u>	City: <u>Dodge city KS</u>
Date of Birth: <u>07-16-1983</u>	
Zip Code: <u>67801</u>	
<b>SECTION 3 - LICENSED PREMISE</b>	
Licensed Premise (Business Location or Location of Special Event)	Mailing Address (If different from business address)
DBA Name: <u>River Stop</u>	Name: <u>River Stop</u>
Business Location Address: <u>705 S. 14th Ave</u>	Address: <u>2307 Central Ave</u>
City: <u>Dodge City</u> State: <u>KS</u> Zip: <u>67801</u>	City: <u>Dodge City</u> State: <u>KS</u> Zip: <u>67801</u>
Business Phone No: <u>620-227-9511</u>	<input type="checkbox"/> I own the proposed business location. <input type="checkbox"/> I do not own the proposed business location.
Business Location Owner Name(s): <u>Nageeb Alhaj</u>	
<b>SECTION 4 - APPLICANT QUALIFICATION</b>	
I am a U.S. Citizen	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I have been a resident of Kansas for at least one year prior to application.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I have resided within the state of Kansas for <u>15</u> years.	
I am at least 21 years old.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I have been a resident of this county for at least 6 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Within 2 years immediately preceding the date of this application, neither I nor my spouse* have been convicted of, released from incarceration for or released from probation or parole for any of the following crimes: (1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Have Have Not
My spouse has previously held a CMB license.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
My spouse has never been convicted of one of the crimes mentioned above while licensed.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**INDIVIDUAL/SOLE PROPRIETOR  
APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES**

(This form has been prepared by the Attorney General's Office)

City or  County of City of Dodge City

<b>SECTION 1 - LICENSE TYPE</b>			
Check One: <input type="checkbox"/> New License <input checked="" type="checkbox"/> Renew License <input type="checkbox"/> Special Event Permit			
Check One: <input type="checkbox"/> License to sell cereal malt beverages for consumption on the premises. <input checked="" type="checkbox"/> License to sell cereal malt beverages in original and unopened containers and not for consumption on the licenses premises.			
<b>SECTION 2 - APPLICANT INFORMATION</b>			
Kansas Sales Tax Registration Number (required): <u>01-0790866</u>			
I have registered as an Alcohol Dealer with the TTB. <input checked="" type="checkbox"/> Yes (required for new application)			
Name <u>Nageeb Alhaj</u>		Phone No. <u>620-408-7716</u>	Date of Birth <u>01-01-1968</u>
Residence Street Address <u>3206 Gary Ave</u>		City <u>Dodge City KS</u>	Zip Code <u>67801</u>
<b>Applicant Spousal Information</b>			
Spouse Name <u>Laura Alhaj</u>		Phone No. <u>620-408-7716</u>	Date of Birth <u>07-16-1983</u>
Residence Street Address <u>3206 Gary Ave</u>		City <u>Dodge City KS</u>	Zip Code <u>67801</u>
<b>SECTION 3 - LICENSED PREMISE</b>			
Licensed Premise (Business Location or Location of Special Event)		Mailing Address (If different from business address)	
DBA Name <u>Speed D Stop</u>		Name <u>Speed D Stop</u>	
Business Location Address <u>2615 Gary Ave</u>		Address <u>2307 Central Ave</u>	
City <u>Dodge city</u> State <u>KS</u> Zip <u>67801</u>		City <u>Dodge City</u> State <u>KS</u> Zip <u>67801</u>	
Business Phone No. <u>620-225-6905</u>		<input type="checkbox"/> I own the proposed business location. <input type="checkbox"/> I do not own the proposed business location.	
Business Location Owner Name(s) <u>Nageeb Alhaj</u>			
<b>SECTION 4 - APPLICANT QUALIFICATION</b>			
I am a U.S. Citizen		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
I have been a resident of Kansas for at least one year prior to application.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
I have resided within the state of Kansas for <u>15</u> years.			
I am at least 21 years old.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
I have been a resident of this county for at least 6 months.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Within 2 years immediately preceding the date of this application, neither I nor my spouse* have been convicted of, released from incarceration for or released from probation or parole for any of the following crimes: (1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Have Have Not	
My spouse has previously held a CMB license.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
My spouse has never been convicted of one of the crimes mentioned above while licensed.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

**INDIVIDUAL/SOLE PROPRIETOR  
APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES**

(This form has been prepared by the Attorney General's Office)

City or  County of Ford

<b>SECTION 1 – LICENSE TYPE</b>		
Check One: <input type="checkbox"/> New License <input checked="" type="checkbox"/> Renew License <input type="checkbox"/> Special Event Permit		
Check One: <input checked="" type="checkbox"/> License to sell cereal malt beverages for consumption on the premises. <input type="checkbox"/> License to sell cereal malt beverages in original and unopened containers and not for consumption on the licenses premises.		
<b>SECTION 2 – APPLICANT INFORMATION</b>		
Kansas Sales Tax Registration Number (required): <u>81-2935270</u>		
I have registered as an Alcohol Dealer with the TTB. <input checked="" type="checkbox"/> Yes (required for new application)		
Name <u>Marco Valdez</u>	Phone No. <u>620 801 5004</u>	Date of Birth <u>5-30-43</u>
Residence Street Address <u>1820 Hoover Way</u>	City <u>Dodge City KS</u>	Zip Code <u>67801</u>
<b>Applicant Spousal Information</b>		
Spouse Name	Phone No.	Date of Birth
Residence Street Address	City	Zip Code
<b>SECTION 3 – LICENSED PREMISE</b>		
<b>Licensed Premise (Business Location or Location of Special Event)</b>		<b>Mailing Address (If different from business address)</b>
DBA Name <u>Playce Berabela</u>		Name
Business Location Address <u>307 Military Ave</u>		Address
City <u>Dodge City</u> State <u>KS</u> Zip <u>67801</u>	City	State Zip
Business Phone No. <u>620 4601 5211</u>	<input type="checkbox"/> I own the proposed business location. <input checked="" type="checkbox"/> I do not own the proposed business location.	
Business Location Owner Name(s) <u>Gloria</u>		
<b>SECTION 4 – APPLICANT QUALIFICATION</b>		
I am a U.S. Citizen	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
I have been a resident of Kansas for at least one year prior to application.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
I have resided within the state of Kansas for <u>13</u> years.		
I am at least 21 years old.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
I have been a resident of this county for at least 6 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Within 2 years immediately preceding the date of this application, neither I nor my spouse* have been convicted of, released from incarceration for or released from probation or parole for any of the following crimes: (1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law.	<input type="checkbox"/> Yes Have <input checked="" type="checkbox"/> No Have Not	
My spouse has previously held a CMB license.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
My spouse has never been convicted of one of the crimes mentioned above while licensed.	<input type="checkbox"/> Yes <input type="checkbox"/> No	

# Memorandum

*To: City Manager  
City Commissioners*

*From: Ray Slattery, Director of Engineering   
Services*

*Date: July 30, 2018*

*Subject: Wagon Wheel #2 (PL 1703)*

*Agenda Item: Consent Calendar*

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**Recommendation:** Approve Change Order No. 1 for Wagon Wheel #2.

**Background:** Wagon Wheel #2 was approved on October 16, 2017.

**Justification:** ¾" Blue Poly Water Service - The additional 277 LF was needed to place the water services to the correct location per the developer.

8" 11.25° MJ Bend – The additional 2 fittings were needed to keep the waterline behind curb, the fittings also reduced the amount of deflection needed in the water line.

8" 45° MJ Bend – The additional of the bend was needed so the waterline cleared one of the inlets.

8" Gate Valve – The additional gate valve was added so that the entire development does not have to be shut off to water in the future.

6"x6"x6"x6" Cross – This fitting was not needed because of the location of the exiting line as compared to the new waterline.

6" Concrete Pavement – The additional 30.3 SY was needed to repair St. Joseph St. where the new Barbara Ln. connected to St. Joseph St.

Silt Fence - The deletion of 1518 L.F was due to the fact it wasn't installed. The Developer typically has to remove the fence during construction of the homes. The developer would be responsible to replace it.

Inlet Protection - The inlet protection was not installed. The inlets drain into a detention facility located in the development.

Addition of Bond for Project – This item was added to the project because the developer did not inform the contractor the bonds would be required. This is a cost that contractor's typically include in other line items.

**Financial Considerations:** Change Order No. 1 is for a increase of \$7,415.10

**Purpose/Mission:** One of the City's core values in Ongoing Improvements. With the construction of these improvements the City is preparing for the community's future and providing new possibilities for current and future citizens of our community.

**Legal Considerations:** N/A

**Attachments:** Change Order No. 1



## Memorandum

*To: City Manager  
City Commissioners*

*From: Ray Slattery, Director of Engineering Services*

*Date: July 30, 2018*

*Subject: 6<sup>th</sup> Ave. Final St. Improvements (ST 1611)*

*Agenda Item: Consent Calendar*

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**Recommendation:** Approve Change Order No. 2 for 6<sup>th</sup> Ave. Final Street Improvements.

**Background:** 6<sup>th</sup> Ave. Street Improvements was approved on July 17, 2017.

**Justification:** PCC Pavement (AE)(NRDJ)(8") – The additional 169.38 SY was partially due to paving the intersection of the new Legend's Park Drive and Parking Lot. The existing asphalt had deteriorated over the years and construction traffic broke up the pavement.

FLY-Ash Treated Sub-Grade (95%)(6") – the decrease of 193 SY represents actual field measurements.

Stone Riprap (Light 18")(24") - This item was removed from the contract and replaced with Flexamat. This was done to eliminate a maintenance issue of weeds growing in the riprap.

Concrete Sidewalk (4") – the decrease of 411 SY represents actual field measurements. The bid quantity appears to be a typo.

Pavement Parking Bid Items - The quantities shown in Change Order #2 represent actual field measured quantities. The difference for each item is basically measurements in the office and actual field application.

Flexamat – The additional 26 SY was due to addition of the Riprap bid item to this bid item along with some additional mat placed on the project.

### BID ALTERNATE

PCC Pavement (7") – The additional 13.64 SY is because the island planned for the drive was omitted to provide more access room for vehicles.

Median Curb (9") – This item was removed from the project because the drive island was removed from the project.

Seeding - This item was removed from the project because the drive island was removed from the project.

#### ADDITIONAL ITEMS

Sidewalk Retaining Wall – This item was added to the contract so that we did not have to disturb as much of the developed lots. This would have required more seeding and adjustment of landscape features such as fences, block walls, and plantings. This resulted in an addition in 323.2 LF of sidewalk retaining wall.

Asphalt Pavement Excavation – This item was added to remove that portion of the Legend’s Park parking lot discussed previously. This item added 416 SY removal to the project.

**Financial Considerations:** Change Order No. 2 is for an increase of \$4,294.54

**Purpose/Mission:** One of the City's core values in Ongoing Improvements. With the construction of these improvements the City is preparing for the community's future and providing new possibilities for current and future citizens of our community.

**Legal Considerations:** N/A

**Attachments:** Change Order No. 2

# PROJECT Change Order

CONTRACT FOR: 6th Ave. Final Street Improvements

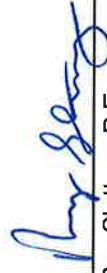
PROJECT NUMBER: ST 1611

CONTRACTOR: Building Solutions, LLC

REQUEST NUMBER: 2

ITEM DESCRIPTION	UNIT	CONTRACT OR PREVIOUS QUANTITY	ADJUSTED QUANTITY	AMOUNT OF OVERRUN OR <b>UNDERRUN</b>	CONTRACT UNIT PRICE	NEW UNIT PRICE	DOLLAR AMOUNT OF CHANGE
PCC Pavement (AE)(NRDJ)(8")	SY	10428	10597.38	169.38	\$ 43.50		\$ 7,368.03
Fly-Ash Treated Sub-Grade (95%)(6")	SY	11799	11606	-193	\$ 4.50		\$ (868.50)
Stone Riprap (Light 18")(24")	SY	11	0	-11	\$ 200.00		\$ (2,200.00)
Concrete Sidewalk (4")	SY	2938	2527	-411	\$ 40.00		\$ (16,440.00)
Pavement Marking (Epoxy)(6")(White)	LF	423	495	72	\$ 2.50		\$ 180.00
Pavement Marking (Epoxy)(4")(White)	LF	420	430	10	\$ 1.65		\$ 16.50
Pavement Marking (Epoxy)(4")(Yellow)	LF	3676	3656	-20	\$ 1.65		\$ (33.00)
Pavement Marking (Epoxy)(18")(Yellow)	LF	45	37	-8	\$ 16.50		\$ (132.00)
Pavement Marking (Epoxy)(24")(White)	LF	74	80	6	\$ 44.00		\$ 264.00
Flexamat	SY	30	56	26	\$ 108.00		\$ 2,808.00
<b>Bid Alternate</b>							
PCC Pavement (7")	SY	156	169.64	13.64	\$ 42.75		\$ 583.11
Median Curb (9")	LF	49	0	-49	\$ 12.00		\$ (588.00)
Seeding	Ac.	0.002	0	-0.002	\$ 2,400.00		\$ (4.80)
Sidewalk Retaining Wall	LF	0	323.2	323.2		\$ 33.50	\$ 10,827.20
Asphalt Pavement Excavation	SY	0	419	419		\$ 6.00	\$ 2,514.00
						<b>NET INCREASE</b>	<b>\$ 4,294.54</b>

RECOMMENDED FOR APPROVAL:



Ray Slattery, P.E.  
Director of Engineering Services

This is to affirm that I have inspected this change in plans and construction and hereby agree to the quantities, unit prices, and amounts shown above.

Nannette Pogue, City Clerk

Mayor or City Manager

Contractor: Building Solutions, LLC

By: \_\_\_\_\_

# *Memorandum*

*To: City Manager  
City Commissioners*  
*From: Ray Slattery, P.E.  
Director of Engineering Services*  
*Date: July 31, 2018*  
*Subject: Contract for Water Service for 11189  
US 56 By-Pass*  
*Agenda Item: Consent Calendar*

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**Recommendation:** Approve Contract for Water Service.

**Background:** The city has allowed county Residents/Businesses located adjacent to waterline to connect services lines once a Contract has been approved between the City and the Resident/Business/Property Owner.

**Justification:** By allowing these connections, the Residents/Businesses have access to a potable water supply when their private well quits working or have other issues, like contaminations. The connections provides a safe supply of potable water for the Resident/Business/Property Owner.

**Financial Considerations:** None, the Resident/Business/Property Owner will be responsible for all the cost associated with the service connection. The cost of this service has been estimated to be approximately \$7,249.53 plus filing fees. Mid-America Truck Wash will pay the actual cost to install the service.

**Purpose/Mission:** This project aligns with two of the City's Core Values. Those are "Safety", together we endeavor to provide a safe potable water for the Residents/Business around Dodge City.

**Legal Considerations:** None

**Attachments:** Contract for Water Service

## CONTRACT FOR WATER SERVICE

THIS AGREEMENT is made and entered into by and between the City of Dodge City, Kansas, a municipal corporation, hereinafter referred to as “City” and Mid America Washout , hereinafter referred to as “Owner(s)”, and who are the record Owner(s) of the following described property, located in Ford County, Kansas: (Insert Legal Description below)

GLADDEN ADDITION #2, S31, T26, R24, ACRES 38.6, LT 6 BLK 1 EXC ROW; TR BEG 425.07' N OF NW COR LT 6; TH W 1223.43'; NWLY 209.97'; N 315.11'; W 195'S ALG E ROW MCCAUSTLAND RD TO N/L FLD CTRL; SELY ALG FLD CTRL 952'(S); S TO N/L RVR; ELY ALG N/L RVR TO W/L EXT GLADDEN ADDN 2; N ALG RVR ADDN TO POB Plat Book/Page D /152

More commonly known as 11186 Hwy 56 Bypass ; hereinafter referred to as “the premises”.

WHEREAS, at the present time the premises are located outside the corporation limits of the City, and

WHEREAS, at some point in the future it may be of benefit to the City and the Owners for the City to annex the premises into the corporate limits of the City, and

WHEREAS, in accordance with the provisions of K.S.A. 12-534 the City and Owners may agree that the City will provide access to municipal water services for the premises, even though the premises are not currently within the corporate limits of the City, and that said agreement may be conditional upon the Owners consent to annexation of the premises at a later date and such other terms and conditions as the City deems appropriate and necessary, and

WHEREAS, the Owners desire to have public water service provided to the premises described above, under the terms and conditions of this agreement, and, the City is willing to provide such water service under the terms and conditions of this agreement;

NOW, THEREFORE, in consideration of the mutual promises of the parties, it is agreed as follows: The City hereby agrees, that in its sole discretion, it will to either allow Owners access to City water system at its present location, or, that it will install, construct and maintain an extension of the City’s present public water system to a point selected by the City and allow the Owners to access such public water extension, all under the terms and conditions as set forth herein.

The Owners do hereby agree to accept public water service from a connection at such point as selected by the City and further agree to be responsible for and to pay all costs associated with the system extension and the accessing or tapping the City’s public water system at such point or location. Should the City elect not the extend the water main line to said premises at this time, the Owners understand and agree that Owners will be responsible to pay for any future costs associated with any future extension.

## Contract for Water Service

Page 2

The Owners understand and agree that the size of the water lines and size of the tap will be determined by the City in accordance with its estimated needs of service to the Owners and Owners accept such service with the knowledge and understanding that the City's ability to provide public water service is regulated by certain state agencies which have the legal right to regulate and restrict the City's ability to provide such public water services.

In addition, the Owners hereby agree that they shall not permit or allow any other persons to utilize the public water service as established by this agreement by attaching to such water lines which the Owners may install for service to the premises.

Owners further agree that they will pay public water rates as established by ordinance for residential & commercial customers of the City of Dodge City, as the same may be amended from time to time.

Owners on their own behalf or on behalf of their heirs, administrators, executors, personal representatives and successor owners do, by this agreement, petition the City to annex the premises as described above into the corporate city limits of the City of Dodge City. Owners agree that all determinations with regard to when such annexation shall take place shall be made by the governing body of the City and that Owners shall not withdraw this request for annexation. This request for annexation shall be binding on the present Owners and any successors in interest in and to the above-described property. At such time that annexation takes place, the Owners agree that all costs associated with providing the usual city services to the premises shall be paid for by said Owners.

Owners further agree that they will not assign any right, privilege or obligation which shall accrue to them by virtue of this agreement to any other person or entity except for a legal successor in title to the above-described premises, and any attempt to make such assignment to any other person or entity shall automatically terminate this agreement.

In the event Owners should fail to perform any actions or obligations incumbent upon them by virtue of this agreement and should such default or failure continue for a period of thirty (30) days after notice from the City of such failure or default, then the City may, at its option, terminate this agreement, terminate water services to the premises and no longer be required to provide such service and shall be released from any obligations under this agreement.

The Owners understand and agree that if the present City water system is to be extended that all costs associated with such extension of said public water system to provide such water service to the premises under this agreement and all costs associated with the tapping and connection to the system regardless of whether the system is extended or not, shall be paid by the Owners; that the estimated cost of providing such water service is approximately, \$ 7,249.53 which amount may be increased due to unforeseen circumstances or decreased due to actually costs of installation and which amount shall be paid by the Owner to the City in the following time and manner:

**All tapping, meter and service line installation fees, along with filing fees shall be paid once installation is complete and prior to water service being turned on.**

The Owner further agrees that the Owner shall be responsible for and shall pay all costs associated with the installation, construction and continuing maintenance of the Owner's private water service line from the point of connection at the City's meter to the Owners point of use. The Owner shall construct and maintain said line in accordance with City ordinances and any and all state or federal regulations applicable to such service.

**Contract for Water Service**

Page 3

SPECIAL CONDITIONS:

**The Owners shall also install a Backflow device on the new service after the water meter, but prior to any connection points.**

THIS AGREEMENT is binding on the parties hereto and any and all successors in interest in and to the above-described premises.

IN WITNESS WHEREOF, the parties have executed this agreement the day and year noted below.

CITY OF DODGE CITY, KANSAS  
A Municipal Corporation

By \_\_\_\_\_  
E. Kent Smoll, Mayor

ATTEST:

\_\_\_\_\_  
Nannette Pogue, City Clerk

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

STATE OF KANSAS, FORD COUNTY, ss:

BE IT REMEMBERED, that on this \_\_\_\_\_ day of \_\_\_\_\_, A.D. \_\_\_\_\_, before me, the undersigned, a Notary Public in and for the County and State aforesaid, came, **E. Kent Smoll**, who acknowledged himself to be the **Mayor of the City of Dodge City, Kansas**, a corporation, and that he, as such Mayor and Nannette Pogue, Clerk, being authorized so to do, executed the foregoing instrument for the purposes therein contained, and such persons duly acknowledge the execution of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal, the day and year last above written.

\_\_\_\_\_  
Notary Public

My Appointment Expires:

**Contract for Water Service**

Page 4

By

\_\_\_\_\_

(Owner Signature)

\_\_\_\_\_

(Owner Signature)

\_\_\_\_\_

(Printed Owner Name)

\_\_\_\_\_

(Printed Owner Name)

DATED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

STATE OF KANSAS, FORD COUNTY, ss:

BE IT REMEMBERED, that on this \_\_\_\_\_ day of \_\_\_\_\_, A.D. \_\_\_\_\_, before me, the undersigned, a Notary Public in and for the County and State aforesaid, came

\_\_\_\_\_  
Who are personally known to me to be the same person(s) who executed the within instrument of writing and such person(s) duly acknowledged the execution of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal, the day and year last above written.

\_\_\_\_\_

Notary Public

My Appointment Expires:

Contract for Water Service

Page 4

By [Signature]  
(Owner Signature)  
Chad S Ruda  
(Printed Owner Name)

[Signature]  
(Owner Signature)  
Sarah J Ruda  
(Printed Owner Name)

DATED this 20<sup>th</sup> day of July, 2018

STATE OF KANSAS, FORD COUNTY, ss:

BE IT REMEMBERED, that on this 20<sup>th</sup> day of July, A.D. 2018, before me, the undersigned, a Notary Public in and for the County and State aforesaid, came Chad Ruda and Sarah Ruda

Who are personally known to me to be the same person(s) who executed the within instrument of writing and such person(s) duly acknowledged the execution of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal, the day and year last above written.

[Signature]  
Notary Public

My Appointment Expires: 6/8/2021



# Memorandum

*To:* City Manager  
Assistant City Manager  
City Commissioners   
*From:* Ray Slattery,  
Director of Engineering  
Services  
*Date:* July 31, 2018  
*Subject:* Central Ave. & University  
Dr./Soule St. Imp. ST 1614  
*Agenda Item:* Consent Calendar

---

**Recommendation:** Approve change order No. 1 of Central Ave. & University Dr./Soule St. Improvements.

**Background:** Central Ave. & University Dr./Soule St. Improvements was approved on February 19, 2018.

**Justification:** Concrete Pavement Excavation – The addition of 6 SY of pavement represents final field measurements.

6” Crushed Concrete Sub-Grade – The addition of 42 SY was needed because the eastern limit of the project was adjusted to provide a smoother transition from the concrete pavement to the existing asphalt pavement. The cross slopes of the two pavement types varied greatly and a longer transition area was required.

7” PCC Pavement – The addition of 36 SY of pavement was needed to provide a smoother transition from the cross slope of the new concrete pavement to the parabolic cross slope of the existing asphalt pavement. The transition looked to be more severe in the field than it appeared on paper during design.

6” Driveway Pavement – the additional 59.5 SY was a result of adding the additional parking spaces on private property. This was done because of the concern of taking away the on street parking.

30” Standard Curb & Gutter – The additional 70.5 LF was a result of lengthening the transition and the added parking area on private property, as mentioned above.

Remove Cross, Waterline – There was only one existing cross that had to be removed. The other cross was removed sometime in the past.

Asphalt Pavement-Other Methods – The additional 35.5 SY was a result of lengthening the transition as mentioned above.

Remove Extra Waterline & Valve, 10” C900 Waterline Installed, & Install city Supplied 10” Gate Valve – Once the existing waterline and gate valve was exposed, it was determined that the existing valve was inoperable. Therefore it was determined that the valve should be replaced. To do this a section of the existing waterline was removed and replace, the valve replaced and moved so that it would not be in possible conflict with the new curb return.

18” Fire Hyd. Extension – The extension was needed because the standard 4’ bury hydrant was not tall enough to bring the hydrant to the proper elevation.

**Financial Considerations:** Change Order 1 is for an increase of \$10,364.25.

**Purpose/Mission:** One of the City's core values in Ongoing Improvements. With the construction of these improvements the City is preparing for the community's future and providing new possibilities for current.

**Legal Considerations:** N/A

**Attachments:** Change Order 1

## CHANGE ORDER #1

### Central Ave. & University Dr./Soule St. Improvements ST 1614

#### ITEM:

#### DESCRIPTION:

**Concrete Pavement Excavation** – The addition of 6 SY of pavement represents final field measurements.

**6" Crushed Concrete Sub-Grade** – The addition of 42 SY was needed because the eastern limit of the project was adjusted to provide a smoother transition from the concrete pavement to the existing asphalt pavement. The cross slopes of the two pavement types varied greatly and a longer transition area was required.

**7" PCC Pavement** – The addition of 36 SY of pavement was needed to provide a smoother transition from the cross slope of the new concrete pavement to the parabolic cross slope of the existing asphalt pavement. The transition looked to be more severe in the field than it appeared on paper during design.

**6" Driveway Pavement** – the additional 59.5 SY was a result of adding the additional parking spaces on private property. This was done because of the concern of taking away the on street parking.

**30" Standard Curb & Gutter** – The additional 70.5 LF was a result of lengthening the transition and the added parking area on private property, as mentioned above.

**Remove Cross, Waterline** – There was only one existing cross that had to be removed. The other cross was removed sometime in the past.

**Asphalt Pavement-Other Methods** – The additional 35.5 SY was a result of lengthening the transition as mentioned above.

**Remove Extra Waterline & Valve, 10" C900 Waterline Installed, & Install city Supplied 10" Gate Valve** – Once the existing waterline and gate valve was exposed, it was determined that the existing valve was inoperable. Therefore it was determined that the valve should be replaced. To do this a section of the existing waterline was removed and replaced, the valve replaced and moved so that it would not be in possible conflict with the new curb return.

**18" Fire Hyd. Extension** – The extension was needed because the standard 4' bury hydrant was not tall enough to bring the hydrant to the proper elevation.



# Memorandum

*To: City Manager  
City Commissioners*

*From: Ray Slattery, P.E.  
Director of Engineering Services*

*Date: August 2, 2018*

*Subject: Soule St. Extension  
Paving, Water, & Sanitary Sewer,  
CA 1703 – CO #1*

*Agenda Item: Consent Calendar*

---

**Recommendation:** Approve Change Order #1 for the Soule St. Extension Project in the amount \$20,483.28.

**Background:** The reason for this change order is to change the Sub-Grade Preparation line item from Fly-Ash to Crushed Concrete. City Staff and most of the area contractors were told earlier this year that fly-ash from the Sunflower Power Plant in Holcomb, Ks was not available, but would be made available later in 2018. We have since been notified that the power plant will not be operating in the foreseeable future, therefore no fly-ash will be produced. As a substitute for fly-ash, the contractor will use crushed concrete as the sub-grade treatment. The contractor submitted a unit price of \$10.85/SY for the crushed concrete. This is only \$0.35/ SY higher than a recent bid price for 6” crushed concrete.

**Financial Considerations:** The total cost of this change order is \$20,483.28. this overage will need to come out of the project funds. This project is part of the STAR Bond project.

**Purpose/Mission:** The completion of this project would align with the City's Core Values of Ongoing Improvement and Working Towards Excellence.

**Legal Considerations:** By approving the Change Order, additional payment will need to be made to Dick Construction.

**Attachments:** Change Order #1

# CITY OF DODGE CITY

## Change Order

CONTRACT FOR: Soule St. Extension - Paving, Water & Sanitary Sewer

PROJECT NUMBER: CA 1703

CONTRACTOR: Dick Construction

REQUEST NUMBER: 1

ITEM DESCRIPTION	UNIT	CONTRACT OR PREVIOUS QUANTITY	ADJUSTED QUANTITY	AMOUNT OF OVERRUN OR <span style="color: red;">UNDERRUN</span>	CONTRACT UNIT PRICE	NEW UNIT PRICE	DOLLAR AMOUNT OF CHANGE
6" Fly-Ash treated Sub-Grade	SY	3132	0	-3132	4.31		\$ (13,498.92)
6" Crushed Concrete Sub-Grade Treatment	SY	0	3132	3132		\$10.85	\$ 33,982.20
<b>NET INCREASE</b>							<b>\$ 20,483.28</b>

RECOMMENDED FOR APPROVAL:

This is to affirm that I have inspected this change in plans and construction and hereby agree to the quantities, unit prices, and amounts shown above.

\_\_\_\_\_  
Ray Slattery, P.E.  
Director of Engineering Services

Contractor: Dick Construction

\_\_\_\_\_  
Nannette Pogue, City Clerk

\_\_\_\_\_  
Mayor or City Manager

By: \_\_\_\_\_

# *Memorandum*

*To: City Manager  
Assistant City Manager  
City Commissioners*

*From: Corey Keller*

*Date: August 1, 2018*

*Subject: Purchase of Water Meters*

*Agenda Item: New Business*

---

**Recommendation:** To purchase 300 water meters from Municipal Supply in the amount of \$76,000.00. This is a sole source purchase, Municipal Supply is the only supplier of the Neptune meters.

**Background:** This purchase is for 200 5/8 inch meters and 100 3/4 inch meters. The 3/4 meters will be utilized on the Central Street reconstruction project. The 5/8 meters will be utilized to replace non-radio read style meters throughout the City. To date we have a total of 8,424 water accounts. Currently we still have 1,153 of the old style meters left in the system. All 300 meters will be utilized to replace the old style meters and any new services that will be placed throughout the year.

**Justification:** The meters that will be purchased are to replenish the Water Departments current inventory.

**Financial Considerations:**

2017 Budget Fund and Amount:	Water Department, General Supplies	\$ 330,000.00
	Expenditures to date	\$ 69,106.81
	Water Meter Purchase	<u>\$ 76,000.00</u>
	Line Item Balance	<b>\$ 184,893.19</b>

The remaining balance will be utilized throughout the year to replace supplies as needed.





# Memorandum

*To: City Manager  
City Commissioners*  
*From: Ray Slattery, P.E.*   
*Director of Engineering Services*  
*Date: July 27, 2018*  
*Subject: Change Order #3 Non-Traversable  
Railroad Crossing Medians; CA 1702*  
*Agenda Item: New Business*

---

**Recommendation:** Approve Change Order No. 3 for Non-Traversable Railroad Crossing Medians

**Background:** Non-Traversable Railroad Crossing Medians was approved on September 18, 2017

**Justification:** Pavement Excavation – The additional 20 S.Y. is final field measured quantities. Some additional pavement was removed because of existing pavement cracks or construction joints to provide a better transition between the new pavement/medians and the existing pavement.

2' 6" Median Curb – The additional 7 L.F. represents final field measure quantities.

3' 6" Median Curb – The reduction of 10 L.F. represents actual field measurements.

9" PCC Pavement – The additional 23 S.Y. is final field measured quantities. As mentioned above, some additional pavement was removed because of existing pavement cracks or construction joints to provide a better transition between the new pavement/medians and the existing pavement.

Railroad Flagger – The reduction of 0.47 of the Lump Sum price represent the actual billing from the Railroads Flagging Company. The amount of time required was over estimated as compared to the amount approved by Change Order #1.

2nd Ave. Crossing – The reduction of 0.03 of the Lump Sum price represent the actual quantities

**Financial Considerations:** Change Order No. 3 is for a decrease of \$9,768.99.

**Purpose/Mission:** One of the City's core values in Ongoing Improvements. With the construction of these improvements the City is preparing for the community's future and providing new possibilities for current and future citizens of our community.

**Legal Considerations:** N/A

**Attachments:** The Change Order No. 3

## CHANGE ORDER #3

### Non-Traversable Railroad crossing Median CA 1702

#### ITEM:

#### DESCRIPTION:

**Pavement Excavation** – The additional 20 S.Y. is final field measured quantities. Some additional pavement was removed because of existing pavement cracks or construction joints to provide a better transition between the new pavement/medians and the existing pavement.

**2' 6" Median Curb** – The additional 7 L.F. represents final field measure quantities.

**3' 6' Median Curb** – The reduction of 10 L.F. represents actual field measurements.

**9" PCC Pavement** – The additional 23 S.Y. is final field measured quantities. As mentioned above, some additional pavement was removed because of existing pavement cracks or construction joints to provide a better transition between the new pavement/medians and the existing pavement.

**Railroad Flagger** – The reduction of 0.47 of the Lump Sum price represent the actual billing from the Railroads Flagging Company. The amount of time required was over estimated as compared to the amount approved by Change Order #1.

**2<sup>nd</sup> Ave. Crossing** – The reduction of 0.03 of the Lump Sum price represent the actual quantities placed during the construction of the 2<sup>nd</sup> Ave. Crossing as compared to Change Order #2.



# Memorandum

*To: City Manager  
City Commissioners*

*From: Ray Slattery, P.E.  
Director of Engineering Services*

*Date: August 2, 2018*

*Subject: Central Ave. Reconstruction from  
Vine St. to Comanche St. –  
Paving, Water, & Sanitary Sewer,  
ST 1508 – CO #2*

*Agenda Item: New Business*

---

**Recommendation:** Approve Change Order #2 for the Central Ave. Reconstruction Project in the amount \$122,524.00 and add 5 calendar days to the project for additional work done.

**Background:** At the May 7<sup>th</sup> commission Meeting the Commission approved the bid from Building Solutions, Inc. for the reconstruction of Central Ave. from Comanche St. to Vine St. The contractor started construction of July 9<sup>th</sup> in the Comanche St. intersection on the waterline tie-in. Once the pavement was removed and the area excavated, changes had to be made to complete the water line tie-in. An existing 16” layover gate valve was found to be leaking. A new 16” Butterfly Valve was installed a few years ago to take the place of the Layover valve. This meant the layover gate valve could be removed. The contractor removed and replaced the pavement and City Crews removed the layover valve. The removal of the extra pavement is included in this change order. It was also discovered that an existing 10” valve could not be fully closed and allowed water to leak by. This valve was replaced by the contractor while the area was excavated. An additional new 10” valve was installed in this same area to provide better isolation of the system so that not as many residents/businesses had to be shut off during this part of the project or in the future. Work associated with the installation of these two valves in included in this change order. Modifications had to be made to the storm sewer to enable the traffic signal to remaining in operations until the new signal is installed towards the end of the project. A storm manhole was added along with some modifications to the top of a proposed inlet. After the project started, we were notified that the Post Office would not deliver mail in the construction zone. So that the residents and businesses could still receive their mail close to home the contractor has constructed cluster boxes that will move down the project with the construction. The cost of this is included in the change order.

Sub-Grade Preparation – Changing from Fly-Ash to Crushed Concrete. City Staff and most of the area contractors were told earlier this year that fly-ash from the Sunflower Power Plant in Holcomb, Ks was not available, but would be later in 2018. We have since been notified that the power plant will not be operating in the foreseeable future, therefore no fly-ash will be produced. As part of the original bid the contractors were asked to submit a unit price for crushed concrete

sub-grade treatment. Building Solutions was the only contractor to submit a unit price for this sub-grade treatment. There is a \$5.00 per SY increase to go with crushed concrete resulting in a total increase of \$102,400 for the sub-grade treatment.

**Financial Considerations:** The total cost of this change order is \$122,524.00. With this change order there is still \$229,166.00 remaining in contingencies.

**Purpose/Mission:** The completion of this project would align with the City's Core Values of Ongoing Improvement and Working Towards Excellence.

**Legal Considerations:** By approving the Change Order, additional payment will need to be made to Building Solutions, Inc.

**Attachments:** Change Order #2

# CITY OF DODGE CITY

## Change Order

CONTRACT FOR: Central Ave. Reconstruction

PROJECT NUMBER: ST 1508

CONTRACTOR: Building Solutions

REQUEST NUMBER: 2

ITEM DESCRIPTION	UNIT	CONTRACT OR PREVIOUS QUANTITY	ADJUSTED QUANTITY	AMOUNT OF OVERRUN OR <span style="color: red;">UNDERRUN</span>	CONTRACT UNIT PRICE	NEW UNIT PRICE	DOLLAR AMOUNT OF CHANGE
Remove & Place 2 New 10" Water Valves	L.S.	0	1	1		\$ 9,545.00	\$ 9,545.00
Additional Concrete Removal for City	L.S.	0	1	1		\$ 2,658.00	\$ 2,658.00
Storm Junction Box	L.S.	0	1	1		\$ 3,500.00	\$ 3,500.00
Mail Box Clusters	L.S.	0	1	1		\$ 3,450.00	\$ 3,450.00
Adjust Top of Inlet B2	L.S.	0	1	1		\$ 575.00	\$ 575.00
<b>SUB-GRADE PREPARATION</b>							
6" Fly-Ash Treated Sub-Grade	S.Y.	20408	0	-20408	\$ 5.50		\$ (112,244.00)
6" Crushed Concrete Sub-Grade	S.Y.	0	20480	20480		\$ 10.50	\$ 215,040.00
<b>NET INCREASE</b>							<b>\$ 122,524.00</b>

RECOMMENDED FOR APPROVAL:

This is to affirm that I have inspected this change in plans and construction and hereby agree to the quantities, unit prices, and amounts shown above.

\_\_\_\_\_  
Ray Slattery, P.E.  
Director of Engineering Services

Contractor: Building Solutions

\_\_\_\_\_  
Nannette Pogue, City Clerk

\_\_\_\_\_  
Mayor or City Manager

By: \_\_\_\_\_

## Memorandum

*To: City Manager  
City Commissioners*  
*From: Tanner Rutschman, P.E.  
City Engineer*  
*Date: August 6, 2018*  
*Subject: 2018 Asphalt Street Projects,  
ST 1807*  
*Agenda Item: New Business*

**Recommendation:** Approve the proposal from APAC Kansas Inc. Shears Division for the construction of the 2018 Asphalt Street Projects in the amount of \$404,163.50 which includes the bid alternate. This bid is below the Engineer's estimate and the amount budgeted this year. APAC was not the low bidder on the project. Their total bid came in \$4,163.51 (1%) higher than Klotz Sand. City staff is recommending approval of APAC's bid because they propose to start the street projects in September and complete them this year, which is a whole 6 months ahead of Klotz Sand.

**Background:** These projects were slated for maintenance/reconstruction as part of the 2018 Street Program which was approved by the Commission earlier this year. The streets to receive improvements are as follows:

**Full Depth Reconstruction**

Academy Ave. Hennessy St. to the north end  
Gary Ave. Frontview St. to Mellane St.

**Mill & Inlay**

Ave. F Division St. to Comanche St.  
St. Joseph St. Ave. A to the East End  
Sycamore St. S. 2<sup>nd</sup> Ave. to Minneola Rd.  
Spruce St. 12<sup>th</sup> Ave. to 9<sup>th</sup> Ave.

**Asphalt Overlay**

Linn St. Greenwood Ave. to Overhill Rd.

POSSIBLE STREETS TO EXTEND QUANTITIES					
STREET	AHEAD	BEHIND	PCI	AREA (SY)	COST
W. ASH ST.	7th Ave.	9th Ave.	51	2400	\$26,000
W. ASH ST.	12 <sup>th</sup> Ave.	14 <sup>th</sup> Ave.	55	2400	\$26,000
LONGBRANCH RD.	Harris Ave.	Masterson Ave.	41	3600	\$38,500
LAYTON ST.	6th Ave.	Hart Ave.	34	990	\$11,000
11 <sup>th</sup> Ave.	W. Ash St.	Comanche St.	55	6600	\$70,000

PARK ST.	15th Ave.	17th Ave.	41	1800	\$18,500
WRIGHT AVE.	Wyatt Earp Blvd.	W. Division St.	49	5600	\$65,000

**Justification:** These roads have deteriorated past the point where minor maintenance can provide a satisfactory driving surface and they are requiring continual attention from our street maintenance crews.

**Financial Considerations:** This project will be funded through General Obligation Bonds. A total of \$500,000 was bonded for this year's projects and City staff will be working with the contractor to extend quantities to utilize the total bonded amount.

**Purpose/Mission:** The completion of this project would align with the City's core value of ongoing improvement.

**Legal Considerations:** By approving the bid from APAC Kansas Inc. Shears Division the City will enter into a contract with APAC Kansas Inc. Shears Division and be responsible to make payments to APAC Kansas Inc. Shears Division.

**Attachments:** Bid Tabulation which includes the bidders for the project along with the Engineer's Estimate

CITY OF DODGE CITY, KANSAS  
 BID TABULATION

PROJECT: 2018 Asphalt Street Projects

PROJECT #: ST 1807

BID DATE: 07/31/18

ENGINEER'S ESTIMATE

ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT
<b>BASE BID</b>					
1	Mobilization	L.S.	1	\$30,000.00	\$ 30,000.00
2	Pavement Excavation	S.Y.	2651	\$10.00	\$ 26,510.00
3	Sub-Grade Repair	C.Y.	50	\$50.00	\$ 2,500.00
4	6" Fly-Ash Sub-Grade Preparation	S.Y.	2644	\$10.00	\$ 26,440.00
5	Paving Fabric	S.Y.	2644	\$2.50	\$ 6,610.00
6	4" HMA Base Course	Ton	608	\$78.00	\$ 47,424.00
7	2" HMA Surface Course	Ton	2543	\$80.00	\$ 203,440.00
8	Asphalt Patching	Ton	40	\$165.00	\$ 6,600.00
9	1 1/2" Asphalt Mill	S.Y.	9365	\$4.00	\$ 37,460.00
10	2" Asphalt Mill	S.Y.	4060	\$5.00	\$ 20,300.00
11	30" Standard Curb & Gutter	L.F.	30	\$50.00	\$ 1,500.00
12	7" Concrete Pavement	S.Y.	3	\$100.00	\$ 300.00
13	Manhole Adjustment	Each	11	\$1,000.00	\$ 11,000.00
14	Water Valve Adjustment	Each	15	\$750.00	\$ 11,250.00
15	Traffic Control	L.S.	1	\$25,000.00	\$ 25,000.00
<b>BID ALTERNATE</b>					
1	1 1/2" Asphalt Mill	S.Y.	3225	\$4.00	\$ 12,900.00
2	2" HMA Surface Course	Ton	370	\$80.00	\$ 29,600.00
3	Manhole Adjustment	Each	3	\$1,000.00	\$ 3,000.00

BASE BID           \$ 456,334.00  
 ALTERNATE       \$ 45,500.00  
 TOTAL             \$ 501,834.00

CONTRACTOR: Klotz Sand Co., Inc.	
ADDRESS: PO Box 150	
CITY:            Holcomb	
STATE:          Kansas	
ZIP:             67851	
UNIT PRICE	CONTRACT AMOUNT
\$14,352.22	\$ 14,352.22
\$10.75	\$ 28,498.25
\$28.00	\$ 1,400.00
\$4.58	\$ 12,109.52
\$3.25	\$ 8,593.00
\$74.50	\$ 45,296.00
\$74.50	\$ 189,453.50
\$125.00	\$ 5,000.00
\$2.75	\$ 25,753.75
\$3.00	\$ 12,180.00
\$36.00	\$ 1,080.00
\$100.00	\$ 300.00
\$550.00	\$ 6,050.00
\$550.00	\$ 8,250.00
\$3,600.00	\$ 3,600.00
\$2.75	\$ 8,868.75
\$74.50	\$ 27,565.00
\$550.00	\$ 1,650.00

BASE BID           \$ 361,916.24  
 ALTERNATE       \$ 38,083.75  
 TOTAL             \$ 399,999.99

BID SECURITY       5%  
 START DATE        3/10/2019

CONTRACTOR: APAC Kansas Inc. Shears Division	
ADDRESS: 11188 South 56 Bypass	
CITY:            Dodge City	
STATE:          Kansas	
ZIP:             67801	
UNIT PRICE	CONTRACT AMOUNT
\$30,490.00	\$ 30,490.00
\$5.00	\$ 13,255.00
\$38.00	\$ 1,900.00
\$7.00	\$ 18,508.00
\$2.00	\$ 5,288.00
\$76.50	\$ 46,512.00
\$76.00	\$ 193,268.00
\$125.00	\$ 5,000.00
\$1.65	\$ 15,452.25
\$1.65	\$ 6,699.00
\$50.00	\$ 1,500.00
\$350.00	\$ 1,050.00
\$950.00	\$ 10,450.00
\$900.00	\$ 13,500.00
\$5,000.00	\$ 5,000.00
\$1.65	\$ 5,321.25
\$76.00	\$ 28,120.00
\$950.00	\$ 2,850.00

BASE BID           \$ 367,872.25  
 ALTERNATE       \$ 36,291.25  
 TOTAL             \$ 404,163.50

BID SECURITY       5%  
 START DATE        9/4/2018

## *Memorandum*

*To: Cherise Tieben, City Manager*  
*From: Nicole May*  
*Date August 2, 2018*  
*Subject: Firetruck Lease*  
*Agenda Item New Business*

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**Recommendation:** I recommend the City Commission approve the bid from Western State Bank for the financing of a Rosenbauer 100' Aerial Fire Truck and proceed with a Lease Purchase Agreement.

**Background** The bid from Hays Fire Equipment for a Rosenbauer 100' Aerial Fire Truck for the Fire Department in an amount not to exceed \$934,995, was approved at the March 5, 2018, City Commission meeting. At that time the Commission also directed staff to seek lease purchase financing. I solicited bids for the lease purchase financing of that project. I received 3 bids for the financing of this project. A summary of those bids is attached. After reviewing the bids, it is suggested to go with the option proposed by Western State Bank of a 5/5 Adjustable rate at 2.99%. This lease would be locked into a rate of 2.99% for 5 years and then on 10/1/2023 would adjust based on the 5 year treasury rate. The maximum the rate could adjust to is an increase of 3% or to 5.99%. After doing some calculations, it was determined that the total interest that would be paid under this option would be \$159,406.44 and that would be if the rate adjusted to the maximum of 5.99%. The average interest rate over the life of the lease would be 3.56%. The annual payments would be \$106,566.46 for the first 5 years and a maximum of \$113,751.92 for the remaining years. Due to the unique nature of this lease, the Ordinance will be brought before the Commission at a later date.

**Justification:** The Fire department is in need of a new truck and it was determined to finance this equipment through a Lease Purchase Agreement.

**Financial Considerations:** Annual payments of approximately \$106,566.46 for the first 5 years and a maximum of \$113,751.92 for the remaining years to be paid from the Municipal Equipment Reserve Fund.

**Purpose/Mission:** On-going Improvement to provide for community growth.

**Legal Considerations:** None.

**Attachments:** Bid summary.

Summary of Bids for Lease Purchase of Firetruck

<u>Bank</u>	<u>Interest Rate</u>	<u>Annual Payment</u>	<u>Total Interest Paid Over Term</u>
Bank of the West	3.910%	110,798.78	172,987.82
US Bancorp	3.512%	108,676.95	151,769.46
Western State Bank	4.490%	113,325.32	198,253.20
Western State Bank	2.990%	106,566.46	130,664.60 Variable interest rate adjust after 5 years

\*\* I recorded what was given to me, did not change or check any figures