

CITY COMMISSION MEETING AGENDA

City Hall Commission Chambers

Monday, May 6, 2019

7:00 p.m.

MEETING #5124

CALL TO ORDER

ROLL CALL

INVOCATION BY

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PETITIONS & PROCLAMATIONS

National Children's Mental Health Awareness Month Proclamation

National Train Day Proclamation

National Travel and Tourism Week Proclamation

National Historic Preservation Month Proclamation

Older Americans Month Proclamation

VISITORS (Limit of five minutes per individual and fifteen minutes per topic. Final action may be deferred until the next City Commission meeting unless an emergency situation does exist).

CONSENT CALENDAR

1. Approval of City Commission Work Session, April 15, 2019;
2. Approval of City Commission Meeting Minutes, April 15, 2019;
3. Appropriation Ordinance No.9, May 6, 2019;
4. Cereal Malt Beverage License:
 - a. Loves Travel Stop & Country Store, 2505 E Trail St.

ORDINANCES & RESOLUTIONS

Resolution No. 2019-13: A Resolution Certifying Legal Authority to Apply for and Administer the Distance Learning and Telemedicine Grant Program from the United States Department of Agriculture Rural Development. Report by Executive Director of Dodge City/Ford County Development Corporation, Joann Knight.

UNFINISHED BUSINESS

NEW BUSINESS

1. Approval of Bid for Sutherlands Entrance Paving. Report by Director of Engineering Services, Ray Slattery.

OTHER BUSINESS

ADJOURNMENT

Proclamation for National Children’s Mental Health Awareness Month

WHEREAS, addressing the complex mental health needs of children, youth, and families today is fundamental to the future of Dodge City, KS.;

WHEREAS, the need for comprehensive, coordinated mental health services for children, youth, young adults, and families places upon our community a critical responsibility;

WHEREAS, it is appropriate that a month should be set apart each year for the direction of our thoughts toward our children’s mental health and well-being;

WHEREAS, Compass Behavioral Health, through its unique approach to serving children, youth, and young adults with mental health or substance use disorders, is effectively caring for the mental health needs of children, youth, young adults, and their families in our community;

NOW, THEREFORE, I, Brian Delziet, Mayor of the City of Dodge City, do hereby proclaim May 2019, to be Dodge City, KS Children’s Mental Health Awareness Month and urge our citizens and all agencies and organizations interested in meeting every child’s mental health needs to unite during that month in the observance of such exercises as will acquaint the people of Dodge City with the fundamental necessity of a year-round program for children, youth, and young adults with mental health or substance use disorders and their families.

Mayor

Nannette Pogue, City Clerk

National Train Day Proclamation

CITY OF Dodge City

A proclamation of the City of **Dodge City** designating May 11, 2019 “Train Day in **Dodge City**”.

Whereas, Federal and State transportation departments have made expansion of high-speed and intercity passenger rail a top priority in building 21st-Century national infrastructure; and

Whereas, a healthy freight and passenger rail network is essential to keeping the American economy moving efficiently; and

Whereas, **Dodge City** has benefitted from train service on Amtrak’s *Southwest Chief* route; and

Whereas, Amtrak continues to work with states on the development of the next generation of high-speed and intercity passenger rail trains which will create good jobs in the United States by resurrecting the domestic manufacturing base; and

Whereas, During FY 2017 (October 2016 - September 2017) Amtrak welcomed aboard more than 31.7 million passengers, representing the seventh straight year in which ridership has exceeded 30 million, and

Whereas, **5,289** passengers boarded or disembarked Amtrak trains in the City of **Dodge City**; **now therefore be it**

Resolved that the City of **Dodge City**

- Greatly benefits from its place on the intercity rail network
- Passenger rail brings travelers back to American downtowns
- Designates May 11, 2019 “Train Day in **Dodge City**”

Please join us for

National Train Day Open House

May 11 1:00 PM to 3:00 PM

Tour the Historic Depot, and enjoy refreshments while you learn about the historic building and Theater. **Complimentary Historic Trolley Tours will be hosted on that day at 9:00 AM, 10:30 AM, 1:30 PM, and 3:00 PM** in observance of National Train Day at the Visitors Information Center

PROCLAMATION

WHEREAS, Travel is at the heart of America’s economic sustainability. It generates millions of jobs, and billions in taxes, it is a vital resource in improving America’s image. **In Dodge City, the travel industry contributes substantially to our city’s cultural and social well-being.** Travel is one of our most fundamental freedoms. Every citizen benefits from travel and tourism. **The travel industry significantly enhances our personal growth and education, while promoting intercultural understanding and appreciation of Dodge City’s history, geography and culture;** and,

WHEREAS, Travel is one of America’s largest service exports, and is among the largest private-sector employers in the United States. Across the nation, **one of every eight U.S. non-farm jobs is connected to travel;** and,

WHEREAS, Kansas tourism has a **\$11 Billion** impact on the Kansas economy; and,

WHEREAS, According to the latest report from Tourism Economics, ‘The Economic Impact of tourism in Ford County,’ Key indicators of that report show that in Ford County, **leaders in the community are supporting the importance and growth of tourism in Dodge City and throughout the county,** with visitors **spending \$133 million in Ford County,** and the visitor spending in Ford County **ranks 8th among all counties in the state.**

WHEREAS, Tourism in Ford County generated **\$18.8 million in tax revenues, with \$11.3 million accruing to state and local governments.** The **largest two categories of spending are recreation, and food and beverages,** with **\$38 million spent in recreation and \$28.5 million spent on food and beverages in Ford County.**

WHEREAS, This spending **directly supported 1,162 jobs in Ford County,** with **overall visitor-supported economic activity supporting more than 1,477 jobs – that is one out of every 12 jobs in the county.**

WHEREAS, **Visitors spending averaged \$15,200 every hour of every day in Ford County in 2017.** **“Groups” (conference meetings, bus travelers, weddings, reunions) impacted Dodge City by \$11 million;** increasing our tax revenues and providing an improved quality of life for Dodge City citizens.

NOW, THEREFORE, I, Brian Delzeit, Mayor, do hereby proclaim May 5-11, 2019 as

NATIONAL TRAVEL AND TOURISM WEEK

BE IT FURTHER RESOLVED that the City of Dodge City with the aid of the Convention and Visitors Bureau, will hold a **reception on May 7th from 9 AM to 10:30 AM, with a complimentary Historic Trolley Tours on that day at 9:30 AM, 11:00 AM, 1:30 PM, and 3:00 PM** in observance of Travel and Tourism Week in Dodge City at the Visitors Center, and urge the citizens to join me in this special observance with appropriate events and activities.

IN WITNESS THEREOF, I have hereunto set my hand this 6th day of May, 2019

Brian Delzit, Mayor

Nannette Pogue, City Clerk

City of Dodge City Proclamation for National Historic Preservation Month 2019

WHEREAS, historic preservation is relevant for communities across the nation, both urban and rural, and for Americans of all ages, all walks of life and all ethnic backgrounds; and

WHEREAS, the City of Dodge City is a treasure-trove of historic resources, including 22 local historic landmarks, 11 properties listed on the State Register of Historic places, a State and National Registered Historic Downtown District, 9 properties listed on the National Register of Historic Places; and

WHEREAS, historic preservation is inherently economically, environmentally, and socially sustainable, fostering a culture of reuse and maximizing the life cycle of all resources through conservation; and

WHEREAS, historic preservation is an effective tool for managing growth, sustaining development, revitalizing neighborhoods, fostering local pride, and maintaining community character while enhancing livability; and

WHEREAS, it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the tangible aspects of the heritage that has shaped the City of Dodge City and us as a people; and

WHEREAS, historic preservation encourages community reinvestment, saving resources and promoting socially, culturally, and economically rich communities;

NOW, THEREFORE, I, Brian Delzeit, Mayor of the City of Dodge City, do recognize May 2019 as National Historic Preservation Month, and call upon the people of Dodge City to join their fellow citizens across the United States in recognizing and participating in this special observance.

Mayor

Nannette Pogue, City Clerk

Proclamation for Older Americans Month 2019

Whereas Kansas includes a growing number of older Americans who enrich the community of Dodge City through their diverse life experiences; and

Whereas, this year's national theme of Older American's Month, "Connect, Create, Contribute" encourages older adults and their communities to: **Connect** with friends, family, and services that support participation; **Create** by engaging in activities that promote learning, health, and personal enrichment; and **Contribute** time, talent, and life experience to benefit others.

Whereas, the City of Dodge City is committed to strengthening our community by connecting with and supporting older adults, their families, and caregivers and acknowledging older Kansans' many valuable contributions to society; and

Whereas, the City of Dodge City recognizes the importance of bringing together all generations and engaging in activities that promote physical, mental, and emotional well-being for the benefit of all; and

Whereas, the City of Dodge City can enhance the lives of older Americans in our community by:

- promoting home- and community-based services that support independent living;
- involving older adults in community events and other activities; and
- providing opportunities for older adults to work, volunteer, learn, lead, and mentor.

Now, therefore, as the mayor of the City of Dodge City, I hereby proclaim May 2019 to be Older Americans Month and we urge every resident to take time during this month to recognize older adults and the people who serve them as essential and valuable members of our community.

Dated this 6th day of May, 2019
Brian Delzeit, Mayor
City of Dodge City

CITY COMMISSION WORK SESSION MINUTES

City Hall Commission Chambers

Monday, April 15, 2019

5:30 p.m.

CALL TO ORDER

ROLL CALL: Mayor Brian Delzeit, Commissioners, Jan Scoggins, Rick Sowers, Joyce Warshaw. Kent Smoll was reported absent.

1. Zoo Master Plan. Stacey Ludlum, Felis Consulting, LLC and Melissa McCoy, Assistant City Manager/Public Affairs presented to the Commission the next steps for the Zoo Master Plan and presented 4 concepts that they plan to test with the public.

Commissioner Kent Smoll joined the meeting at 5:50 p.m.

2. Nathan Littrell presented the results of the Comprehensive Plan and discussed the next steps with the Commission.

ADJOURNMENT

Commissioner Joyce Warshaw moved to adjourn the meeting and Commissioner Jan Scoggins seconded the motion. The motion carried unanimously.

Mayor

ATTEST:

Nannette Pogue, City Clerk

CITY COMMISSION MEETING MINUTES

City Hall Commission Chambers

Monday, April 15, 2019

7:00 p.m.

MEETING #5123

CALL TO ORDER

ROLL CALL: Mayor Brian Delzeit, Commissioners Rick Sowers, Joyce Warshaw, Jan Scoggins and Kent Smoll.

PLEDGE OF ALLEGIANCE – Boy Scout Troup #162 presented the colors

APPROVAL OF AGENDA: Commissioner Jan Scoggins moved and Joyce Warshaw seconded the motion to approve the Agenda as presented. The motion carried unanimously.

PETITIONS & PROCLAMATIONS

Mayor Brian Delzeit read an Autism Proclamation and proclaimed April, 2019, as Autism Awareness Month. Jennie Zortman made comments and thanked the Commission for the proclamation.

Mayor Brian Delzeit read an Arbor Day Proclamation and proclaimed Friday, April 26, 2019, as Arbor Day in the City of Dodge City. On that day, the City plans to plant a tree as a memorial for the Ken Strobel Family.

Mayor Brian Delzeit read a DCHS Wrestling Team Day Proclamation and proclaimed Thursday, April 18, 2019, as Dodge City High School Red Demon Wrestling Team Day. Coach Lars Lueders introduced 3 wrestlers that placed first at State; Damian Mendez, Couy Weil, and Garrett Edwards. He also introduced other wrestlers that were part of the team that placed at the State tournament.

VISITORS (Limit of five minutes per individual and fifteen minutes per topic. Final action may be deferred until the next City Commission meeting unless an emergency situation does exist).

Corey Keller, Public Works Supervisor gave the Crew Recycling Update.

CONSENT CALENDAR

1. Approval of City Commission Work Session, April 1, 2019;
2. Approval of City Commission Meeting Minutes, April 1, 2019;
3. Appropriation Ordinance No.8 April 15, 2019;
4. Approval of the Purchase of Park Street Property from Harold and Carol Jackson;

- 5. Approval Contract with Wald's All American Display Fireworks;
- 6. Approval of Change Order No. 1 for Youth Complex Drainage Improvements.

Commissioner Jan Scoggins moved to approve the Consent Calendar as presented. Commissioner Kent Smoll seconded the motion. The motion carried unanimously.

NEW BUSINESS

Commissioner Rick Sowers moved to approve the bid from Municipal Supply in the amount of \$92,285.85 for 295 water meters and some additional parts for meters for the Utilities Department. Commissioner Kent Smoll seconded the motion. The motion carried unanimously.

Commissioner Kent Smoll moved to authorize staff to enter into a contract with Imagemakers from Wamego Kansas for the purpose of analyzing the current Dodge City Convention and Visitors Bureau marketing program, subject to legal counsel review, for a total not to exceed \$25,000. Commissioner Joyce Warshaw seconded the motion. The motion carried unanimously.

City Attorney Brad Ralph discussed with the City Commission a question that had come up at a previous Commission meeting regarding moving the City Elections from At-Large positions to a combination of Wards and At-Large positions. Brian Delzeit and Joyce Warshaw voiced that they were opposed to staff continuing to look into this process further. Jan Scoggins was in favor. There was not a majority of the City Commission requesting further information.

ADJOURNMENT

Commissioner Kent Smoll moved to adjourn the meeting. Commissioner Joyce Warshaw seconded the motion. The motion carried unanimously.

Mayor

Attest:

City Clerk

CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

City or County of Dodge City

SECTION 1 – LICENSE TYPE			
Check One: <input type="checkbox"/> New License <input checked="" type="checkbox"/> Renew License <input type="checkbox"/> Special Event Permit			
Check One: <input type="checkbox"/> License to sell cereal malt beverages for consumption on the premises. <input checked="" type="checkbox"/> License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.			
SECTION 2 – APPLICANT INFORMATION			
Kansas Sales Tax Registration Number (required): 004-731220756F-01			
I have registered as an Alcohol Dealer with the TTB. <input checked="" type="checkbox"/> Yes (required for new application)			
Name of Corporation Love's Travel Stops & Country Stores, Inc.		Principal Place of Business	
Corporation Street Address 10601 N. Pennsylvania Avenue		Corporation City Oklahoma City	State OK Zip Code 73120
Date of Incorporation December 29, 1986		Articles of Incorporation are on file with the Secretary of State. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Resident Agent Name CT Corporation		Phone No. 785-233-0593	
Residence Street Address 112 S.W. 7th Suite 3-C		City Topeka	State KS Zip Code 66603
SECTION 3 – LICENSED PREMISE			
Licensed Premise (Business Location or Location of Special Event)		Mailing Address (If different from business address)	
DBA Name Love's Travel Stop #558		Name Attn: Licensing	
Business Location Address 2505 East Trail Street		Address P.O. Box 26210	
City Dodge City	State KS	Zip 67801	City Oklahoma City
			State OK
			Zip 73126
Business Phone No. (620) 227-5380		<input checked="" type="checkbox"/> Applicant owns the proposed business location. <input type="checkbox"/> Applicant does not own the proposed business location.	
Business Location Owner Name(s) Love's Travel Stop & Country Stores, Inc.			
SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK List each person and their spouse*, if applicable. Attach additional pages if necessary.			
Name Gregory Michael Love		Position Co-CEO	Date of Birth 10/08/1961
Residence Street Address 7201 Nichols Road		City Oklahoma City	State OK Zip Code 73120-1223
Spouse Name		Position	Date of Birth
Residence Street Address		City	State Zip Code
Name Frank Criner Love IV		Position Co-CEO	Date of Birth 04/11/1969
Residence Street Address 1501 Huntington Avenue		City Oklahoma City	State OK Zip Code 73116-5416
Spouse Name		Position	Age
Residence Street Address		City	State Zip Code
Name Jennifer Love Meyer		Position Vice President of Communications	Date of Birth 03/12/1966
Residence Street Address 6919 Avondale Court		City Oklahoma City	State OK Zip Code 73116-5008
Spouse Name		Position	Age
Residence Street Address		City	State Zip Code

Memorandum

*To: City Manager, City Manager
City Commissioners*

*From: Joann Knight, Executive Director of
the Dodge City/Ford County
Development Corporation*

Date: 05/03/19

Subject: USDA RL&T Grant Application

Agenda Item: Resolution No. 2019-13

Recommendation: Staff recommends the approval of Resolution No. 2019-13 allowing the City of Dodge City to apply for funding from the United States Department of Agriculture Rural Development Distance Learning and Telemedicine Grant and to administer the funds if awarded.

Background: Staff has been collaborating with the Kansas Health Foundation, Community Foundation of Southwest Kansas – Scroggins Foundation Grant, NetWork Kansas and the Western Kansas Rural Economic Development Alliance to pull together coalitions throughout the region to identify potential students and aid the community colleges and universities in promoting their programs that they can offer in the region in a blended format so that we can meet their student numbers by working together. The purpose of this initiative is to encourage high school students and working adults to obtain their two-year degrees from our area community colleges and work to obtain their bachelor's degrees thru the University Center.

In March 2019, we submitted an application to USDA for the Business Opportunity Grant. If awarded, this grant will provide funds to hire a full-time coordinator and aid in the renovations at Hennessey Hall to provide a classroom and office.

In April 2019, the Rural Education and Workforce Alliance (REWA) submitted an Application for Recognition of Exemption Under Section 501(c)(3) of the Internal Revenue Code to the Department of Internal Revenue Service.

Justification: This application for funding from the USDA will provide funds to extend the internet to the classroom at Hennessey Hall. It will also provide audio and video equipment, computers, TV screens, and other equipment needed to transform the classroom into a long-distance learning hub. Four to five other rural communities (under 5,000 population) will receive compatible equipment to create an end-user facility in their communities.

Financial Considerations: The Dodge City/Ford County Development Corporation and the other rural end-user communities will provide funding to this project for the match needed. Administration of the grant funds, if awarded, will be provided by the City and Economic Development staff.

Purpose/Mission: To improve the education opportunities for this region.

Legal Considerations: None

Attachments: Resolution No. 2019-13

RESOLUTION NO. 2019-13

**A RESOLUTION CERTIFYING LEGAL AUTHORITY
TO APPLY FOR AND ADMINISTER THE DISTANCE LEARNING AND
TELEMEDICINE GRANT PROGRAM
FROM THE UNITED STATES DEPARTMENT OF AGRICULTURE,
RURAL DEVELOPMENT**

WHEREAS, City of Dodge City, is a legal governmental entity as provided by the STATE OF KANSAS, and

WHEREAS, City of Dodge City, desires to obtain financial assistance from Rural Development, United States Department of Agriculture for the purpose of delivering education between remote sites via telecommunications, and

WHEREAS, City of Dodge City, authorized Cherise Tieben, City Manager, as approved by the Kansas Department of Agriculture, to act as the applicant's official representative in signing and submitting the application for the DISTANCE LEARNING AND TELEMEDICINE GRANT PROGRAM.

ADOPTED by the Governing Body of the City of Dodge City, Kansas, on May 6, 2019.

DATE: May 6, 2019

Brian Delzeit, Mayor

ATTEST:

Nannette Pogue, City Clerk

Memorandum

*To: City Manager
City Commissioners*

*From: Ray Slattery, P.E.
Director of Engineering Services*

Date: April 24, 2019

*Subject: Sutherlands Entrance Paving,
CA 1703, Ph. II*

Agenda Item: New Business

Recommendation: Approve the bid from Building Solutions, LLC for the Sutherlands Entrance Paving associated with the 14th Ave. & Soule St. Development in the amount \$127,792.25. The Engineer's Estimate for the project was \$123,182.50. The bid from Building Solutions is within 10% of the Engineer's Estimate.

Background: A drive from 14th Ave. to Sutherland's Parking Lot was outlined in the developer's agreement. This drive will also provide access to the two out lots of the development along 14th Ave.

Justification: This infrastructure improvement is essential for the planned development of the area.

Financial Considerations: This project will be funded through STAR Bond proceeds.

Purpose/Mission: The completion of this project would align with the City's Core Values of Ongoing Improvement and Working Towards Excellence.

Legal Considerations: By approving the bid from Building Solution, LLC, the City will enter into a contract with building solutions LLC, and be responsible to make payments to Building Solutions, LLC.

Attachments: Bid Tabulation which includes all the bidders for the project along with the Engineer's Estimate

