

CITY COMMISSION MEETING AGENDA

City Hall Commission Chambers

Monday, November 1 2021

7:00 p.m.

MEETING #5195

Public is welcome although seats are limited for social distancing; or you can view as follows:

1. Watch live on our Facebook page at www.facebook.com/cityofdodgecity

2. Or watch it on our Vimeo page at www.vimeo.com/cityofdodgecity.

The meeting will be archived on both sites to be viewed after the live video has ended.

CALL TO ORDER

ROLL CALL

INVOCATION BY Pastor Kurt Larson of Grace Community Church

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PETITIONS & PROCLAMATIONS

VISITORS (Limit of five minutes per individual and fifteen minutes per topic. Final action may be deferred until the next City Commission meeting unless an emergency situation does exist).

City Loyalty Oath Ceremony - Police Chief, Drew Francis

CONSENT CALENDAR

1. Approval of City Commission Meeting Minutes October 18, 2021.
2. Appropriation Ordinance No.21, November 1, 2021.
3. Cereal Malt Beverage License:
 - a. Playa Dorada, 307 Military Avenue.
 - b. Sip N Suds, 1604 W Wyatt Earp Blvd.
4. Approval of Change Order #2 for the Green Hill's O'Ford & Trail Street Drainage Improvements.
5. Approval of Change Order #2 for Barbara Lane Drainage Channel Revisions.

6. Approval of Change Order #4 and Change Order #6 for Central Avenue Reconstruction.

ORDINANCES & RESOLUTIONS

Resolution No. 2021-26: A Resolution Authorizing Payment of 2021 Year End Bonuses to Qualified Employees. Report by Human Resources Officer, Tara Schraeder.

UNFINISHED BUSINESS

NEW BUSINESS

1. Approval of Software for Development Services. Report by Director of Administration, Ryan Reid.
2. Approval of Pass-Through Funding Between City of Dodge City and Community Foundation of Southwest Kanas. Report by Public Information Specialist, Abbey Martin.
3. Approval of Professional Services Agreement with the City Prosecutor. Report by City Attorney, Brad Ralph.
4. Approval of 2022 Special Sales Tax Budget. Report by Finance Director, Nicole May.

OTHER BUSINESS

STAFF REPORTS

ADJOURNMENT

CITY COMMISSION MEETING MINUTES

City Hall Commission Chambers

Monday, October 18, 2021

7:00 p.m.

MEETING #5194

Public is welcome although seats are limited for social distancing; or you can view as follows:

1. Watch live on our Facebook page at www.facebook.com/cityofdodgecity

2. Or watch it on our Vimeo page at www.vimeo.com/cityofdodgecity.

The meeting will be archived on both sites to be viewed after the live video has ended.

CALL TO ORDER

ROLL CALL Mayor Rick Sowers, Commissioners Blanca Soto, Joseph Nuci present, Commissioners Kent Smoll and Brian Delzeit reported absent.

INVOCATION by Jay Morford of Oasis Church

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Commissioner Joseph Nuci made a motion to approve the agenda as presented. Commissioner Blanca Soto seconded the motion. The motion carried 3 - 0.

PETITIONS & PROCLAMATIONS

VISITORS (Limit of five minutes per individual and fifteen minutes per topic. Final action may be deferred until the next City Commission meeting unless an emergency situation does exist).

CONSENT CALENDAR

1. Approval of City Commission Meeting Minutes October 4, 2021.
2. Appropriation Ordinance No.20, October 18, 2021.
3. Cereal Malt Beverage License:
 - a. Kate's, 305 E Trail Street,
 - b. Farmers Country Market #11, 1800 Central Avenue.
4. Approval of Change Order for Barbara Lane Drainage Channel Revision.
5. Approval of Change Order #1, Fairway Drive Reconstruction.
6. Approval to Amend the Dodge City Airport Lease with Midwest Custom Ag Aviation.

Commissioner Blanca Soto made a motion to approve the consent calendar as presented. Commissioner Joseph Nuci seconded the motion. The motion carried 3 - 0.

ORDINANCES & RESOLUTIONS

UNFINISHED BUSINESS

NEW BUSINESS

1. Commissioner Joseph Nuci made a motion to approve the bid from PbX Corporation, for the 2nd Ave. Bridge & RCB Repairs in the amount of \$280,962.93. Commissioner Blanca Soto seconded the motion. The motion carried 3 - 0.
2. Commissioner Blanca Soto made a motion to approve the Consulting Service Agreement with SMH Consultants, P.A. in the amount of \$183,420 for Iron Flats Phase I Platting & Infrastructure Design. Commissioner Joseph Nuci seconded the motion. The motion carried 3 - 0.
3. Commissioner Joseph Nuci made a motion to approve the Consulting Service Agreement with SMH Consultants, P.A. for the amount not to exceed \$125,400.00 for Iron Rd. from 14th Ave. to 6th Ave. (Iron Flats Sub-Division). Commissioner Blanca Soto seconded the motion. The motion carried 3 - 0.
4. Commissioner Joseph Nuci made a motion to approve the Jacobs Agreement in the amount of \$2,384,807 for Operations, Maintenance and Management Services for a 10-year term, pending review of the city's legal counsel. Commissioner Blanca Soto seconded the motion. The motion carried 3 - 0.
5. Commissioner Joseph Nuci made a motion to approve the purchase of Crack Sealing Materials for amount not to exceed \$28,290.00 from PMSI of Wichita KS. for the Dodge City Regional Airport. Commissioner Blanca Soto seconded the motion. The motion carried 3 - 0.

OTHER BUSINESS

STAFF REPORTS

ADJOURNMENT

Commissioner Blanca Soto made a motion to adjourn the meeting. Commissioner Joseph Nuci seconded the motion. The motion carried 3 - 0.

ATTEST:

Mayor

City Clerk

**INDIVIDUAL/SOLE PROPRIETOR
APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES**

(This form has been prepared by the Attorney General's Office)

City or County of forel

SECTION 1 - LICENSE TYPE

Check One: New License Renew License Special Event Permit

Check One:

- License to sell cereal malt beverages for consumption on the premises.
 License to sell cereal malt beverages in original and unopened containers and not for consumption on the licenses premises.

SECTION 2 - APPLICANT INFORMATION

Kansas Sales Tax Registration Number (required): 004-812a35270F-61

I have registered as an Alcohol Dealer with the TTB. Yes (required for new application)

Name <u>Marco Antonio Vucelz</u>	Phone No. <u>620 430 2894</u>	Date of Birth <u>5.30.98</u>
Residence Street Address <u>1820 Heenan Way</u>	City <u>Dodge City</u>	Zip Code <u>67801</u>

Applicant Spousal Information

Spouse Name	Phone No.	Date of Birth
Residence Street Address	City	Zip Code

SECTION 3 - LICENSED PREMISE

Licensed Premise (Business Location or Location of Special Event)	Mailing Address (If different from business address)
DBA Name <u>Playa Baroda</u>	Name
Business Location Address <u>307 Military Ave</u>	Address
City <u>Dodge City</u> State <u>KS</u> Zip <u>67801</u>	City State Zip
Business Phone No. <u>620 801 5211</u>	<input type="checkbox"/> I own the proposed business location. <input type="checkbox"/> I do not own the proposed business location.
Business Location Owner Name(s) <u>Marco Antonio Vucelz Gloria De Leon</u>	

SECTION 4 - APPLICANT QUALIFICATION

I am a U.S. Citizen	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I have been a resident of Kansas for at least one year prior to application.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I have resided within the state of Kansas for <u>26</u> years.	
I am at least 21 years old.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I have been a resident of this county for at least 6 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Within 2 years immediately preceding the date of this application, neither I nor my spouse* have been convicted of, released from incarceration for or released from probation or parole for any of the following crimes: (1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law.	<input type="checkbox"/> Yes Have <input checked="" type="checkbox"/> No Have Not
My spouse has previously held a CMB license.	<input type="checkbox"/> Yes <input type="checkbox"/> No
My spouse has never been convicted of one of the crimes mentioned above while licensed.	<input type="checkbox"/> Yes <input type="checkbox"/> No

**INDIVIDUAL/SOLE PROPRIETOR
APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES**

(This form has been prepared by the Attorney General's Office)

City or County of Dodge City

SECTION 1 - LICENSE TYPE

Check One: New License Renew License Special Event Permit

Check One:

- License to sell cereal malt beverages for consumption on the premises.
 License to sell cereal malt beverages in original and unopened containers and not for consumption on the licenses premises.

SECTION 2 - APPLICANT INFORMATION

Kansas Sales Tax Registration Number (required): 004-A15007135F-01

I have registered as an Alcohol Dealer with the TTB. Yes (required for new application)

Name <u>Jeremy Perkins</u>	Phone No. <u>620-255-0171</u>	Date of Birth <u>5/11/1994</u>
Residence Street Address <u>1612 W Wyatt Earp Blvd</u>	City <u>Dodge City</u>	Zip Code <u>67801</u>

Applicant Spousal Information

Spouse Name	Phone No.	Date of Birth
Residence Street Address	City	Zip Code

SECTION 3 - LICENSED PREMISE

Licensed Premise (Business Location or Location of Special Event)	Mailing Address (If different from business address)
DBA Name <u>Sip-N-Suds</u>	Name
Business Location Address <u>1604 W Wyatt Earp Blvd</u>	Address
City <u>Dodge City</u> State <u>Ks</u> Zip <u>67801</u>	City State Zip
Business Phone No. <u>620-255-0171</u>	<input type="checkbox"/> I own the proposed business location. <input checked="" type="checkbox"/> I do not own the proposed business location.
Business Location Owner Name(s) <u>Dean Perkins</u>	

SECTION 4 - APPLICANT QUALIFICATION

I am a U.S. Citizen	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I have been a resident of Kansas for at least one year prior to application.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I have resided within the state of Kansas for <u>2</u> years.	
I am at least 21 years old.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I have been a resident of this county for at least 6 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Within 2 years immediately preceding the date of this application, neither I nor my spouse* have been convicted of, released from incarceration for or released from probation or parole for any of the following crimes: (1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Have Have Not
My spouse has previously held a CMB license.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
My spouse has never been convicted of one of the crimes mentioned above while licensed.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No



Memorandum

To: Nick Hernandez, City Manager and City Commissioners
From: Ray Slattery, PE, Director of Engineering Services
Date: October 20, 2021
Subject: Change Order #2, Green Hill's O'Ford & Trail St. Drainage Improvements, SD 1803
Agenda Item: Consent Calendar

Recommendation: Approve Change Order #2 for the Green Hill's O'Ford & Trail St. Drainage Improvements in the amount of \$2,827.68. This represents the final quantities of the project.

Background: The following items of the project were either above or below the bid quantities. At the Green Hill's O'Ford site the following items changed from the bid quantities.

- 4" Reinforced P.C.C. Pavement (Type C-1, WWF) – The increase of 27 S.Y. represents field measured quantities. The ditch liner was extended to help prevent erosion from the flow of storm water.
- Change to Grass Seed & Cost – The increase was due to the availability to get the specified grass mix and the cost of the new mix.
- Replacement of Pedestrian Bridge – The existing bridge was to be reset. However, it was not specified how the bridge was to be reset, i.e. footings, mountings, etc. Also, the existing bridge was damaged beyond repair during tree removal. It was decided to split the cost of installing a new bridge 3 ways, the City, contractor, and sub-contractor. The new bridge was built to be easily mounted to footings placed beyond the ditch liner.

At the Trail St. site, the following items changed from the bid quantities.

- Seeding & Mulching - The decrease of 0.4 acres represents field measured quantities.
- Ditch Check – The addition of 5 ditch checks was done to help prevent erosion.

Justification: This represents the changes made during construction in order to finish the project.

Financial Considerations: Change Order #2 is for an increase of \$2,827.68. Funding will be from the GOB issued for this project.

Purpose/Mission: The completion of this project aligns with the City's Core Value of Ongoing Improvement and Safety.

Legal Considerations: By approving the Change Order from Building Solutions, LLC, the contract will be amended for by the dollar amount of the Change Order.

Attachments: Change Order #2



Memorandum

To: Nick Hernandez, City Manager and City Commissioners
From: Ray Slattery, PE, Director of Engineering Services
Date: October 25, 2021
Subject: Change Order #2, Barbara Lane Drainage Channel Revision, PL2002
Agenda Item: Consent Calendar

Recommendation: Approve Change Order #2 for Barbara Lane Drainage Channel Revisions for an increase in the amount of \$21,100.00.

Background: The Barbara Lane Drainage Channel Revisions was approved in June of 2021. Seeding was added to the project to complete the project. Seeding of the Wagon Wheel subdivision area was also added to the project. The contractor was agreeable and has already completed the seeding operation. Prior to seeding the drainage area in the Wagon Wheel subdivisions had to be graded to smooth out the erosion and make it easier for City crews to maintain.

Justification: This change order provided the necessary work to complete the construction project.

Financial Considerations: Change Order #2 is for an increase of \$21,100.00. Funding will be from RHID program set up for Wagon Wheel III.

Purpose/Mission: The completion of this project aligns with the City's Core Value of Ongoing Improvement and Safety.

Legal Considerations: By approving the Change Order from Underground Specialist, Inc., the contract dollar amount will be amended.

Attachments: Change Order #2

CITY OF DODGE CITY

Change Order

CONTRACT FOR: Barbara Lane Drainage Channel Revisions

PROJECT NUMBER: PL 2002

CONTRACTOR: Underground Specialists, Inc.

REQUEST NUMBER: 2

ITEM DESCRIPTION	UNIT	CONTRACT OR PREVIOUS QUANTITY	ADJUSTED QUANTITY	AMOUNT OF OVERRUN OR UNDERRUN	CONTRACT UNIT PRICE	NEW UNIT PRICE	DOLLAR AMOUNT OF CHANGE
Seeding	Ac	0	4	4		\$ 4,500.00	\$ 18,000.00
Grading Prior to Seeding	L.S.	0	1	1		\$ 3,100.00	\$ 3,100.00
NET INCREASE							\$ 21,100.00

RECOMMEDED FOR APPROVAL:

This is to affirm that I have inspected this change in plans and construction and hereby agree to the quantities, unit prices, and amounts shown above.

Ray Slattery, P.E.
Director of Engineering Services

Contractor: Underground Specialists, Inc.

Connie Marquez, City Clerk

Mayor or City Manager

By: _____



Memorandum

To: Nick Hernandez, City Manager and City Commissioners
From: Ray Slattery, PE, Director of Engineering Services
Date: October 26, 2021
Subject: Revised Change Order #4 & Change Order #6, Central Ave. Reconstruction from Vine St. to Comanche St. – Paving, Water, & Sanitary Sewer, ST 1508
Agenda Item: Consent Calendar

Recommendation: Approve the revised Change Order #4 and Change Order #6 Central Ave. Reconstruction for a decrease in the amount of \$7,537.35. This will finalize the project and all quantity changes.

Background: At the May 7, 2019 Commission Meeting the Commission approved the bid from Building Solutions, Inc. for the reconstruction of Central Ave. from Comanche St. to Vine St. It was discovered there were some mathematical and unit price errors in the original Change Order #4. These errors added up to an increase of \$22,956.90. Change Order #6 represents the final quantity adjustment on the project. There was an increase in Permanent Seeding, Striping and a decrease in Erosion Control. All total Change Order #6 is a decrease of \$30,494.25.

Justification: This change order provided the necessary work to complete the reconstruction project.

Financial Considerations: Revised Change Order #4 and Change Order #6 is for a decrease of \$7,537.35. Funding will be from the General Obligation Bond (GOB) issued for the project. Overall the project was only 13% over contract with 6% of this increase being the replacement of the entire sanitary sewer system.

Purpose/Mission: The completion of this project aligns with the City's Core Value of Ongoing Improvement and Safety.

Legal Considerations: By approving the Change Orders, the dollar amount of the Building Solutions contract will be amended.

Attachments: Revised Change Order #4 and Change Order #6

PROJECT

Change Order

CONTRACT FOR: Central Ave. Reconstruction

PROJECT NUMBER: ST 1508

CONTRACTOR: Building Solutions

REQUEST NUMBER: 6

ITEM DESCRIPTION	UNIT	CONTRACT OR PREVIOUS QUANTITY	ADJUSTED QUANTITY	AMOUNT OF OVERRUN OR UNDERRUN	CONTRACT UNIT PRICE	NEW UNIT PRICE	DOLLAR AMOUNT OF CHANGE
STREET							
Permanent Seeding	SF	44855	50913	6058	\$ 0.25		\$ 1,514.50
6" White Multi Component Epoxy Striping	LF	425	474	49	\$ 0.80		\$ 39.20
4" Yellow Multi Component Epoxy Striping	LF	7158	8175	1017	\$ 0.55		\$ 559.35
Erosion Control	LS	1	0.15	-0.85	\$ 38,150.00		\$ (32,427.50)
Correction	LS	0	-1	-1		\$179.80	\$ (179.80)
NET DECREASE							\$ (30,494.25)

RECOMMENDED FOR APPROVAL:

This is to affirm that I have inspected this change in plans and construction and hereby agree to the quantities, unit prices, and amounts shown above.

Ray Slattery, P.E.
Director of Engineering Services

Contractor: Building Solutions

Connie Marquez, City Clerk

Mayor or City Manager

By: _____



Memorandum

To: City Commissioners
City Manager
From: Tara Schraeder, HR Officer
Date: October 27, 2021
Subject: Resolution No. 2021-26
Agenda Item: Year End Bonuses

Recommendation: Approval of Resolution No. 2021-26

Background: Each non-probationary full-time employee with over one (1) year of service will receive a bonus of \$50.00 per calendar years worked for the City, a benefit adopted in 1998. Each non-probationary regular part-time employee with over one (1) year of service will receive a bonus of \$25.00 per calendar years worked for the City. A cap of \$1,000 after 20 years of service has been established.

Justification: This is a budgeted item and funds are available.

Financial Considerations: The estimated cost for the 2021 annual bonuses is \$88,445.38

Purpose/Mission: To provide employees an annual reward benefit for their continued efforts in striving to achieve high performance and service standards set by us and expected by the community.

Legal Considerations: None

Attachments: Resolution No. 2021- 26



RESOLUTION NO. 2021-26

**A RESOLUTION AUTHORIZING PAYMENT OF 2021 YEAR END
BONUSES TO QUALIFIED EMPLOYEES**

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF DODGE CITY:

WHEREAS: Taking into consideration the City's financial standing, the Governing Body desires to recognize the dedication and commitment of City employees by a discretionary yearend bonus, under the guidelines established by Resolution 98-41.

ADOPTED AND APPROVED BY THE GOVERNING BODY OF THE CITY OF DODGE CITY THE 1ST DAY OF NOVEMBER 2021.

Rick Sowers, Mayor

Attest:

Connie Marquez, City Clerk



Memorandum

To: City Commission
From: Ryan Reid, Director of Administration
Date: 2021 10 20
Subject: Development Services Software
Agenda Item: New Business

Recommendation: In February, 2021 Staff issued an RFP for Enterprise Resource Planning (ERP) software. We had one bidder, Tyler Technology for a five year contract. The Commission approved the purchase of the software.

At the time, Development Services software was omitted from the project due to the expense from Tyler. Staff has been researching other options. Staff recommends purchasing the cloud software from IworkQ Systems to meet the needs of Code Enforcement and the Building Inspectors. It will also replace Naviline for City Licenses that the City Clerk administers such as Cereal Malt Beverage, Solicitors, etc.

The cost breakdown is:
First year: \$41,000
Future years: \$24,500

The cost for these functions in Tyler Technologies was approximately \$120,000 per year.

Staff has researched the software and recommends the purchase from IworkQ for their Developmental Services packages and cloud hosting. This price includes training, support, project management etc.

Background: The City has been using Central Square's Naviline product for ERP since 2002 when the Commission approved it. At that time it included finance, court, utility billing, fleet maintenance, and payroll. Since then we have added code enforcement, building permits, and mobile building permits as well. That software has served the City well but in more recent years support and innovation has dwindled. The new software will have several advantages over our current software including:

*Cloud based, with more mobile access

*Works with City GIS info for more accurate reporting

- *Improved access by residents and employees to systems**
- *Improved reporting for Administration, Finance, and Department Heads**
- *Improved use of digital documents (more paperless) and easier access to information**
- *More efficient data entry**
- *A fully supported platform with growth and innovation**
- *Improved security to protect against ransomware and other threats**
- *Easier and rapid updates.**
- *Easier to use, modern interface should improve data collection and reduce training times.**

IworkQ has 1,800 client locations and is a leading provider of software of this kind. Numerous Kansas municipal sites have this software including Hays, Great Bend, Wellington, and Atchison.

Justification: The IworkQ package will replace the Naviline package we currently have which we are discontinuing due to age and reliance on obsolete systems. This purchase is part of the larger shift the Commission approved to replace Naviline with Tyler Technologies.

Financial Considerations: The first year will be paid for from SPARKS funding and part of the Emergency Reserve in the budget. Succeeding years will be budgeted for. The City expects to save \$8000 a year in maintenance to the existing software vendor.



Memorandum

To: City Commissioners

From: Abbey Martin, Public Information Officer

Date: October 27, 2021

Subject: Approval of Pass-Through Fund with the Community Foundation of Southwest Kansas for donations and sponsorships of the 150TH Celebration and Events.

Agenda Item: New Business

Recommendation: Approval for City Staff to set up a pass-through fund between the City of Dodge City and the Southwest Kansas Community Foundation to hold donations related to the 150th Celebration and events.

Background: August 17, 2022, will mark 150 years since the charter of Dodge City was established. To celebrate this monumental date, City staff has gathered a planning committee of community partners and members to plan events and partnerships to commemorate the history of the community that has kept us on the map and the hope for continued growth. There have been funds budgeted for the Celebration, but there is an anticipation of needed sponsorships and donations for events.

Justification: Establishing a pass-through fund for potential donors to the Celebration will add a level of transparency for those sponsoring by providing a neutral entity to hold the money for the sole purpose of being used towards 150th Celebration-related events and needs. It will also allow donors the opportunity to make tax deductible donations. The planning committee moved and unanimously approved to establish the pass-through fund with the Community Foundation at the monthly meeting on October 21, 2021.

Financial Considerations: None

Purpose/Mission: Together, we serve to make Dodge City the best place to be.

Legal Considerations: None

Attachments: 150th Planning Committee Meeting Minutes



Dodge City 150th Celebration Planning Committee Meeting
Santa Fe Depot Training Room
October 21, 2021 | 10 am

Attendees: Co-Chairs – Abbey Martin (City of Dodge City), Jessi Rabe (Boot Hill Casino & Resort), Lyne Johnson (Boot Hill Museum)

Committee Members – Coral Lopez (Main Street Dodge City | Events Sub-Committee Chair), Megan Welsh (Dodge City CVB), Justin Wilson (Dodge City CVB | Marketing Sub-Committee Chair), Melissa McCoy (City of Dodge City), Doug Austen (Ford County Legacy Center/Cowboy Band), Kent Stehlik (Ford County Historical Society), Julie Miller (Boot Hill Distillery), Brad Smalley (Boot Hill Distillery), Anna Bjerken (Dodge City Area Chamber of Commerce), Christina Haselhorst (Dodge City Community College), Jessica Humke (Dodge City Area Chamber of Commerce)

Committee Members Absent – Shari Cook (Dodge City Brewing), Lori Juhlin (Dodge City Public Library)

1. Sub-Committee Updates

a. Events

- i. Sub-Committee Chair Coral gave updates on planning for Founders Weekend/George Hoover Day
- ii. April Final Friday – Gunsmoke Theme
- iii. Ongoing list of events to partner/collaborate

b. Marketing

- i. Sub-Committee Chair Justin updated on the marketing plan
- ii. Stand-alone social media platforms
- iii. Will utilize the Dodge City Days website and app with a masked URL

c. Sponsorship

- i. Approval of establishing a pass-through fund with the Southwest Kansas Community Foundation
 1. Co-Chair Lyne Johnson moved to set up a pass-through fund between the City of Dodge City and the Southwest Kansas Community Foundation to hold donations and give sponsors the tax deduction.
 - a. Chris Haselhorst Seconded
 - i. The motion was passed unanimously by the committee.

d. Booster Clubs (Brothers of the Brush/Belles/Smoothies)

- i. Co-Chair Abbey is creating guidelines/bylaws for these groups
- ii. Will be a volunteer hub for events

e. Historical Review

- i. Co-Chair Abbey will be setting up the first meeting for this group now that events and marketing have items to build on.
2. Other items
 - a. Doug Austen mentioned Bat Masterson statue will be installed in the spring of 2022
 - b. Kent Stehlik mentioned doing a display of City logos through the years as part of the promotions.
3. Next meeting date - November 18 at 10 am, Santa Fe Depot Training Room

Memorandum

*To: City Commissioners
City Manager*
From: Brad Ralph
Date: November 1, 2021
*Subject: Approval of Amended Contract
with City Prosecutor*
Agenda Item: New Business

Recommendation: Staff recommends approval of an amendment to the City Prosecutor's contract to increase the rate of compensation.

Background: The City Prosecutor was retained by contract in January 2015. He has functioned in that capacity under the terms of the original contract to this date. The original contract was structured to contemplate representation for all things involving the City Court prosecutions as well as any appeals resulting from that representation. At that time the compensation was considered at a rate that calculated to \$75.00 per hour. Coincidentally the rate of compensation at that time for appointed defense counsel in City and District Court was \$75.00 per hour.

Since that time the rate of compensation, set by statute, for appointed defense counsel has been increased twice, and is now \$100 per hour. There was no corresponding increase in this contract at those times.

The proposed increase in the prosecutor's contract raises the per hour rate to \$95.00 per hour. Please note that this contract is a lump sum amount with the Prosecutor handling all matters in front of the municipal court, including two days per week when the court is in session, plus all ancillary communications and negotiations. The per hour figures are provided as a convenience for the Commissioners.

The original annual contract provides compensation in the total amount of \$85,800. The amendment will increase the payment for legal services to \$108,680. There have been no increases to the rate in the ensuing seven (7) years of service.

Justification: The changes recommended will provide consistency between fees assessed for defense counsel as well as surrounding jurisdictions. This considers the

level of expertise and availability of such representation. This will also provide internal consistency and fairness.

Financial Considerations: This is an annual increase of \$22,880.

Purpose/Mission: Promoting open communications and professional services with the Community.

Legal Considerations: There are no significant legal considerations as this policy is in line with current State statute and the City Code.

Attachments: 1) Proposed Contract. 

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT is made and entered into this 1st day of November, 2021, by and between

THE CITY OF DODGE CITY, KANSAS

A municipal corporation herein referred to as "The City", and Mark Cowell herein referred to as "City Prosecutor".

PURPOSE: The purpose of this Agreement is to set out the scope of services to be provided by the City Prosecutor, and to provide a basis for compensation for such services.

1. Appointment. The City Manager does hereby appoint Mark Cowell to fill the position of City Prosecutor for the City of Dodge City, Kansas, effective November 1, 2021. As such, said City Prosecutor shall have full authority and responsibility to act on the City's behalf as required or provided by the provisions of the City Code, State Statute, or applicable law, and as hereinafter provided. The City Prosecutor shall serve as an independent contractor, and not as an employee of the City.

2. Scope of Professional Services. The City Prosecutor shall:

- a) prosecute and otherwise administer all cases and other issues properly brought before the Municipal Court, including appeals of

municipal cases to the District Court, Kansas Court of Appeals or Kansas Supreme Court;

- b) perform any and all other duties as may be required on said position by the City Code, State or Federal Statutes or Regulations;
- c) appear at regular Court dates, Tuesdays and Thursdays, at such times and frequency so as to prevent an undue backlog of cases and to provide prompt, swift and fair administration of justice, in a timely manner so as not to cause undue delays. The scheduling of the court dates shall be coordinated between the Municipal Judge, the City Manager (or designee), and the City Prosecutor so as to prevent any conflicts in the use of the Court Chambers;
- d) remain in good standing as duly licensed attorney authorized to practice law in the State of Kansas;
- e) prosecute cases in Environmental Court when scheduled.

3. Facilities. The City shall provide facilities for the conduct of Municipal Court. In addition, the City will provide such clerical services and Court supplies as may be necessary, for the operation of Municipal Court. The City will reimburse the City Prosecutor for clerical service expenses incurred when said services have been approved in advance by the City Manager.

4. Reference Support. The City will provide to the City Prosecutor access to a set of Kansas Statutes. In addition, the City will provide other reference books as deemed necessary and appropriate by the City Prosecutor; subject, however, to the prior approval of the City Manager.

5. Compensation. As payment for the professional services to be provided to the City by the City Prosecutor, said City Prosecutor shall be compensated as follows:

- a) The City shall pay the annual amount of One Hundred Eight Thousand, Six Hundred Eighty Dollars (\$108,680.00) for the professional services rendered by the City Prosecutor payable in twelve (12) equal monthly installments commencing November 1, 2021. These professional services include preparation and appearance for all municipal court cases prior to appeal. Professional services for any and all municipal court cases appealed to the District Court and beyond shall be compensated at the rate of \$95.00 per hour plus reasonably incurred expenses. Said billing shall be made monthly with reasonable description of the time expended and expense incurred.
- b) In the event it is determined between the City Prosecutor and the City Manager that additional court dates or special hearing times for court cases or Environmental cases beyond the two (2) per week currently scheduled, such additional Court times will be compensated at a rate to be mutually agreed upon.

- c) The parties hereto specifically acknowledge that this is a Professional Services Agreement, whereby professional services are to be provided by the City Prosecutor as an independent contractor and as such other provisions of the benefit package extended to regular full-time employees, including but not limited to KPERS Retirement Benefit Plans and City health insurance are not extended to the City Prosecutor.

6. Conflict of Interest. Nothing contained herein shall prevent the City Prosecutor from engaging in the private practice of law during the term of this Agreement so long as such does not interfere with or diminish the City Prosecutor's ability to properly and timely perform the duties described herein; provided, however, the City Prosecutor agrees not to accept business which would place the City Prosecutor in a conflict of interest with the City or his duties as City Prosecutor. More specifically the City Prosecutor agrees as follows:

- a) Not to prosecute any cases involving any of his present clients or present clients of the law firm with which the City Prosecutor is associated, if any, without appropriate waivers and consents.
- b) That no member or employee of the law firm with which the City Prosecutor is associated, if any, will practice before the Municipal Court.
- c) That he will not represent any client in any dispute against the City.

d) That he will conduct himself, both professionally and personally, in such a manner so as to uphold the ethical and moral standards incumbent upon the City Prosecutor position and Bar Association in the State of Kansas.

7. Term. This Agreement shall be for an initial term of one (1) year from and after the effective date of this Agreement. This Agreement will automatically renew for additional one (1) year terms thereafter absent written notice from either party to the contrary at least ninety (90) days prior to expiration at the initial term or any extended term.

This Agreement shall constitute the entire Agreement between the City and the City Prosecutor. This Agreement shall be binding upon the parties hereto and the duties and responsibilities hereunder may not be assigned by the City Prosecutor to any other person. If any provision or any portion hereof shall be held to be unconstitutional, invalid, or unenforceable by a Court of competent jurisdiction, such provision shall be severed from this Agreement and the remainder of the Agreement shall remain in force. This Agreement shall be interpreted and governed by the laws of the State of Kansas.

IN WITNESS WHEREOF, the parties to this Agreement have affixed their signatures effective the date first above written.

CITY PROSECUTOR

CITY OF DODGE CITY

By: _____
Mark A. Cowell

By: _____
Nick Hernandez, City Manager



Memorandum

To: Nick Hernandez, City Manager and City Commissioners
JD Gilbert, County Administrator and County Commissioners
From: Nicole May, Finance Director City of Dodge City
Date: October 26, 2021
Subject: 2022 Sales Tax Fund Budget
Agenda Item: New Business

Recommendation: I recommend approving the 2022 Sales Tax Fund Budget as presented.

Background: The City and County Commissions must both approve the budget for the Sales Tax Fund each year. The 2022 budget has been previously discussed in a joint meeting due to concerns in prior years regarding the inadequate funding of the Depreciation and Replacement Fund. The final budget has been prepared based on the feedback from each commission.

Justification: Each year the Sales Tax Fund Budget must be approved by the City and County Commissions after being approved by CFAB. The budget was approved by CFAB at the September 28, 2021 meeting.

Financial Considerations: The budget would be used as guidance for expenses for the 2022 year.

Purpose/Mission: On-going improvements to provide for community growth.

Legal Considerations: None

Attachments: Budget narrative and spreadsheet

The Sales Tax Project Budget consists of 4 Funds:

1. Operating Fund – Which is the main fund that is broken down into five departments:
 - a. Field Sports
 1. Field Maintenance
 2. Concessions
 3. Tournament
 - b. Administration
 - c. Motor Sports
 - d. Special Events Center
 - e. Facilities Maintenance
 - f. Outdoor Regional Aquatics Facilities
2. Sales Tax Fund-Depreciation and Replacement
3. Sales Tax Fund-Organizational Funding
4. Debt Service Fund

SALES TAX PROJECT – OPERATING FUND

The revenue that funds the Sales Tax Fund is a ½ cent City Sales Tax and a ½ County Sales Tax. Projected revenue in the Sales Tax Project Fund for 2022 is \$6,397,056. This is slightly higher than what was budgeted for 2021 and slightly higher than actual collections for 2020, so far for 2021 sales tax collections are 18% greater than last year. There is also \$480,000 in revenues budgeted from the admissions, programs, and concessions at the outdoor aquatics park. The other revenues that fund this budget are interest on idle funds, sign sponsorships, and athletic field sports revenue.

The total Field Sports Operations budget for 2022 is \$642,733. The Field Sports Operations budget includes the Field Maintenance, Concessions, and Tournaments.

Field Maintenance

The field sports budget includes:

Personal Services	\$257,714
Contractual	\$112,250
Commodities	\$85,700

The Personal Services, Contractual and Commodities line items reflect normal operating costs and reflect changes or increases in insurance and chemicals from the 2021 budget.

Athletic Field Concessions

There is no budgeted expenditure in 2022 for concessions. Request for proposals were solicited in 2015 and the contract for concessions at the baseball, softball and soccer fields was given to Ezequiel Alvarez owner and operator of Paleteria Rio Grande. The compensation back to the Sales Tax Projects Fund is 20 percent of gross revenues after taxes for concessions.

Athletic Fields Tournaments

The tournament director position is budgeted at \$69,569 including salaries and benefits. There is also \$117,500 budgeted for Athletic Fields Tournaments. This amount includes \$25,000 for the A's mini camps plus \$80,000 for tournament umpires contract labor.

Sales Tax Project Administration

The Administration Division includes Administrative costs, legal fees and other, organizational funding, and debt service.

Included in the Administration budget is \$150,000 for City Administration costs. The budget for legal fees and other contractual costs is \$5,300. The organizational funding account is budgeted at \$660,000. This \$660,000 is split \$250,000 to the City and \$300,000 to the County and then \$110,000 for Organizational Funding. The actual amount will need to be formally approved by the CFAB and City/County Commissions at a later date. \$3,429,980 is budgeted for debt. This reflects \$2,737,413 for the bonds issued to fund the Special Events Center and \$692,567 for the bonds issued to fund the aquatics facility.

Special Events Center

\$920,000 is budgeted for the operating costs of the Special Events Center and \$20,000 additional funding for an ice or hockey event if that event were to be scheduled. In addition to the operations budget an additional \$20,000 is being proposed for capital improvements. In addition to the operations of the Special Events Center \$40,000 is proposed for insurance for the United Wireless Arena and Conference Center and \$3,200 is budgeted for electricity for an LED sign.

The Business Plan for the United Wireless Arena for 2022 is also included in your packet.

Racetrack

The Dodge City Raceway Park budget is \$336,700. This includes an amount to contract with a promoter to conduct major events and local shows (approximately 12) in an amount not to exceed \$250,000. It also includes: temporary position during the racing season to take care of buildings and grounds; insurance; utilities; maintenance contract on

the elevator; building maintenance; event clean up; and capital projects. Some maintenance items included in the proposed budget are plumbing and electric maintenance and replacement of lighting. Some projects that would be considered for the Raceway Park due to the age of facility are replacement of the caution lights and replacement of 3 air conditioner units.

Facilities Maintenance

This was a new department that was added in 2011. It was found that the contracts with the operators of the facilities focused on the operation and maintenance of the facilities. The maintenance of the grounds is outside of those contracts, so we felt it was necessary to put resources into maintaining the landscaping and parking lots. This budget includes labor and materials necessary to maintain the grounds at the Special Events Center and is in the amount of \$55,895. For 2022, there is a full-time position budgeted that will be shared with Athletic Field Maintenance.

Outdoor Regional Aquatics Facilities

\$522,095 is budgeted for the operating costs of the Regional Aquatics Park. This amount takes into consideration the City taking over operations of the facility for 2022. Included in this amount are personnel cost of \$294,859 which include a full-time manager, a seasonal assistant manager, a maintenance technician that would be shared with the Parks department and also other season position such as lifeguards, concessions and admissions. Contractual services in the amount of \$118,700 and commodities in the amount of \$108,500.

SALES TAX FUND-DEPRECIATION AND REPLACEMENT

In early 2010, the CFAB and City and County Commissions approved the establishment of a Depreciation and Replacement Fund for the Sales Tax Projects. The initial transfer into this fund was \$2,500,000, with an annual transfer of \$750,000. This Depreciation and Replacement Fund was set up to replace and/or improve all of the assets that were funded by the sales tax. As the discussion progressed regarding additional projects, several questions were asked as to whether or not the amount being transferred into this account was too much. We then reviewed the list of assets that were being depreciated and determined whether or not they would be replaced or if insurance would take care of the costs, or if they were completely wiped out, would they even be rebuilt or replaced. Toward that end, we took out all of the equipment, deciding when they needed replaced they would be paid for from the operating funds. We determined which parts of the buildings or complexes would actually need to be replaced or upgraded once they were worn out. After all of the items were reviewed, it was determined by staff that a more comfortable level would be at \$345,000 annually. Due to the addition of the aquatics

park this amount was increased to \$645,000 in 2018. Due to the addition of the turf at the Legends complex this amount has been increased to \$705,000. Due to budget constraints transferred have not been made in 2019 or 2020 and there is \$425,000 planned in 2021 due to excess funds available in the Debt reserve account to be transferred from the Special Sales Tax Projects Fund to the Depreciation and Replacement Fund. The depreciation includes only the projects that were previously funded by the Special Sales Tax. Any additional projects that are added would result in an increase to this fund.

SALES TAX FUND-ORGANIZATIONAL FUNDING

The Interlocal Agreement has a provision that up to 15% of the sales tax collected can be transferred into a special fund. The receipt and expenditure of these funds are a separate process, action by CFAB and the City and County Commissions approves the amount of money transferred into this fund. Applications are accepted and approved as to the amount of money spent on individual projects. The amount proposed to be transferred in 2022 is \$660,000.

SEC REVENUE BOND FUND

This is a non budgeted fund and it accounts for the bond reserve that is required as the result of issuing revenue bonds for the events center and the aquatics facility. It also accounts for a monthly transfer from the operating fund and funds the interest and principal payments on the bonds when they are due.

I have included a graph which shows the outstanding amount of revenue bonds each year through 2035 as well as a graph that shows the payments due each year.

If you have questions or wish additional information, please let me know.

SALES TAX FUND - SPECIAL PROJECTS

FUND SOURCE: 1/2% City Sales Tax; 1/2% County Sales Tax.

GUIDELINES: On June 10, 1997, the voters went to the polls to approve a 1/2% Citywide Sales Tax and a 1/2% Countywide Sales Tax to fund Civic Center upgrades to air-conditioning and electrical, softball facilities and complex, a motor sports track, a special events center and other projects. 1/4% City and 1/4% County sales tax went into effect on October 1, 1997. The additional 1/4% City tax was added to fund these projects in January 2000, and the additional 1/4% County tax was added in June,

SALES TAX - SPECIAL PROJECTS	2020 Actual	2021 Budget or Estimate	2022 Budget
Unreserved Fund Balance, January 1	290,265	310,774	141,066
Revenues:			
Sales Tax	4,766,128	4,902,120	5,004,435
Sales Tax	1,326,305	1,203,600	1,392,621
Interest Income	6,023	7,000	1,000
Concessions	500	12,000	12,000
Field Rental	10,935	10,000	10,000
Other Athletic Field Inc	18,268	103,000	103,000
Sign Sponsorships	0	0	0
Aquatics Park Revenue	214,818	480,000	480,000
Contributions & Donations	2,300	2,300	3,000
Sale of Scrap	3,100	7,000	3,000
TOTAL RECEIPTS	6,348,377	6,727,020	7,009,056
RESOURCES AVAILABLE	6,638,642	7,037,794	7,150,122
Expenditures:			
FIELD SPORTS			
FIELD MAINTENANCE			
Personal Services	188,463	267,341	257,714
Adj current salaries mid year + proposed raise	0	0	0
Contractual	101,915	97,750	112,250
Commodities	58,541	80,600	85,700
Capital Outlay	0	0	0
Total - Field Maintenance	348,919	445,691	455,664
TOURNAMENTS			
Personal Services	50,350	68,990	69,569
Adj current salaries mid year + proposed raise	0	0	0
Contractual	16,663	107,500	107,500
Commodities	567	10,000	10,000
Total - Tournaments	67,580	186,490	187,069
TOTAL FIELD SPORTS OPERATIONS	416,499	632,181	642,733

ADMINISTRATION			
Contractual	860,239	865,300	815,300
Commodities	0	0	0
Payment for Expo Center	0	0	
Aquatics Park (to be reimbursed)		0	
Transfer to Depreciation & Replacement Fund	0	425,000	50,000
Series A & B - Debt Service (SEC-2009)	0	0	0
Series A 2015 - Debt Service (Water Park)	685,356	691,200	692,567
Series A 2016	2,655,467	2,271,847	2,737,413
Transfer to Event Fund	0	80,000	80,000
Other Payments	2,658	2,800	2,800
TOTAL - ADMINISTRATION	4,203,720	4,336,147	4,378,080
MOTOR SPORTS			
Personal Services	8,110	10,800	10,800
Contractual	264,380	319,400	318,900
Commodities	3,926	6,500	12,000
Capital Outlay	22,946	0	41,000
Concessions	0	0	0
Reimbursed Expense	0	0	0
TOTAL - MOTOR SPORTS OPERATIONS	299,362	336,700	382,700
SPECIAL EVENTS CENTERS			
Contractual	925,500	895,500	920,000
Comm	466	0	160
Insurance & Electrical	48,688	44,000	44,000
Capital Outlay	12,854	20,000	20,000
TOTAL - SPECIAL EVENTS CENTER	987,508	959,500	984,160
SALES TAX PROJECTS-FACILITIES MAINTENANCE			
Personal Services	5,891	14,000	48,595
Contractual	0	0	0
Commodities	3,011	7,300	7,300
TOTAL-FACILITIES MAINTENANCE	8,902	21,300	55,895
OUTDOOR REGIONAL AQUATICS FACILITY			
Personnel	0	0	294,895
Contractual	392,940	588,400	118,700
Insurance	10,000	10,000	0
Commodities	8,937	12,500	108,500
Improvements to Buildings	0	0	0
TOTAL-OUTDOOR REGIONAL AQUATICS FACIL	411,877	610,900	522,095
TOTAL EXPENDITURES	6,327,868	6,896,728	6,965,663
Unreserved Fund Balance, December 31	310,774	141,066	184,459

SALES TAX FUND-DEPRECIATION & REPLACEMENT

Sales Tax Fund-Depreciation & Replacement	2020 Actual	2021 Budget or Estimate	2022 Budget
Unreserved Fund Balance, January 1	1,197,938	1,080,398	1,005,398
Revenues:			
Transfer from Other Funds	27,195	425,000	50,000
TOTAL RECEIPTS	27,195	425,000	50,000
RESOURCES AVAILABLE	1,225,133	1,505,398	1,055,398
Expenditures:			
Capital Outlay	144,735	500,000	20,000
TOTAL EXPENDITURES	144,735	500,000	20,000
Unreserved Fund Balance, December 31	1,080,398	1,005,398	1,035,398

ST FUND - ORGANIZATIONAL FUNDING

ST - ORGANIZATIONAL FUNDING	2020 Actual	2021 Budget or Estimate	2022 Budget
Unreserved Fund Balance, January 1	193,750	265,403	262,403
Revenues:			
Non-Govt Grants	0	0	0
Sale of Labor and Material	0	0	0
Transfer from General Fund	0	0	0
Transfer from Other Funds	710,000	710,000	660,000
TOTAL RECEIPTS	710,000	710,000	660,000
RESOURCES AVAILABLE	903,750	975,403	922,403
Expenditures:			
Personal Services	0	0	0
Contractual	638,330	712,000	662,000
Commodities	17	1,000	1,000
Capital Outlay	0	0	0
TOTAL EXPENDITURES	638,347	713,000	663,000
Unreserved Fund Balance, December 31	265,403	262,403	259,403

Sales Tax Projects-Events Fund

Sales Tax Projects-Events Fund	2020 Actual	2021 Budget or Estimate	2022 Budget
Unreserved Fund Balance, January 1	55,048	55,048	55,048
Revenues:			
Contributions & Donations	0	80,000	80,000
Transfer from Other Funds	0	0	0
TOTAL RECEIPTS	0	80,000	80,000
RESOURCES AVAILABLE	55,048	135,048	135,048
Expenditures:			
Contractual	0	80,000	80,000
Capital Expenditures	0	0	0
TOTAL EXPENDITURES	0	80,000	80,000
Unreserved Fund Balance, December 31	55,048	55,048	55,048

DEBT SERVICE ACCOUNT

In June of 1998, two series of Revenue Bonds were issued to fund the construction of projects voted on by the citizens of Dodge City. Series A was issued in the amount of \$6,000,000 was issued to fund the construction of a fourplex softball complex, updates to the Cavalier Field baseball complex located behind Sheridan Activity Center, construction of soccer fields, addition of air-conditioning and mechanical and other updates to the Civic Center and updates to other baseball/softball fields in the community. Construction is complete on all of these projects. The Series A Revenue Bonds were paid off early when the new revenue bonds to fund the Special Events Center were issued.

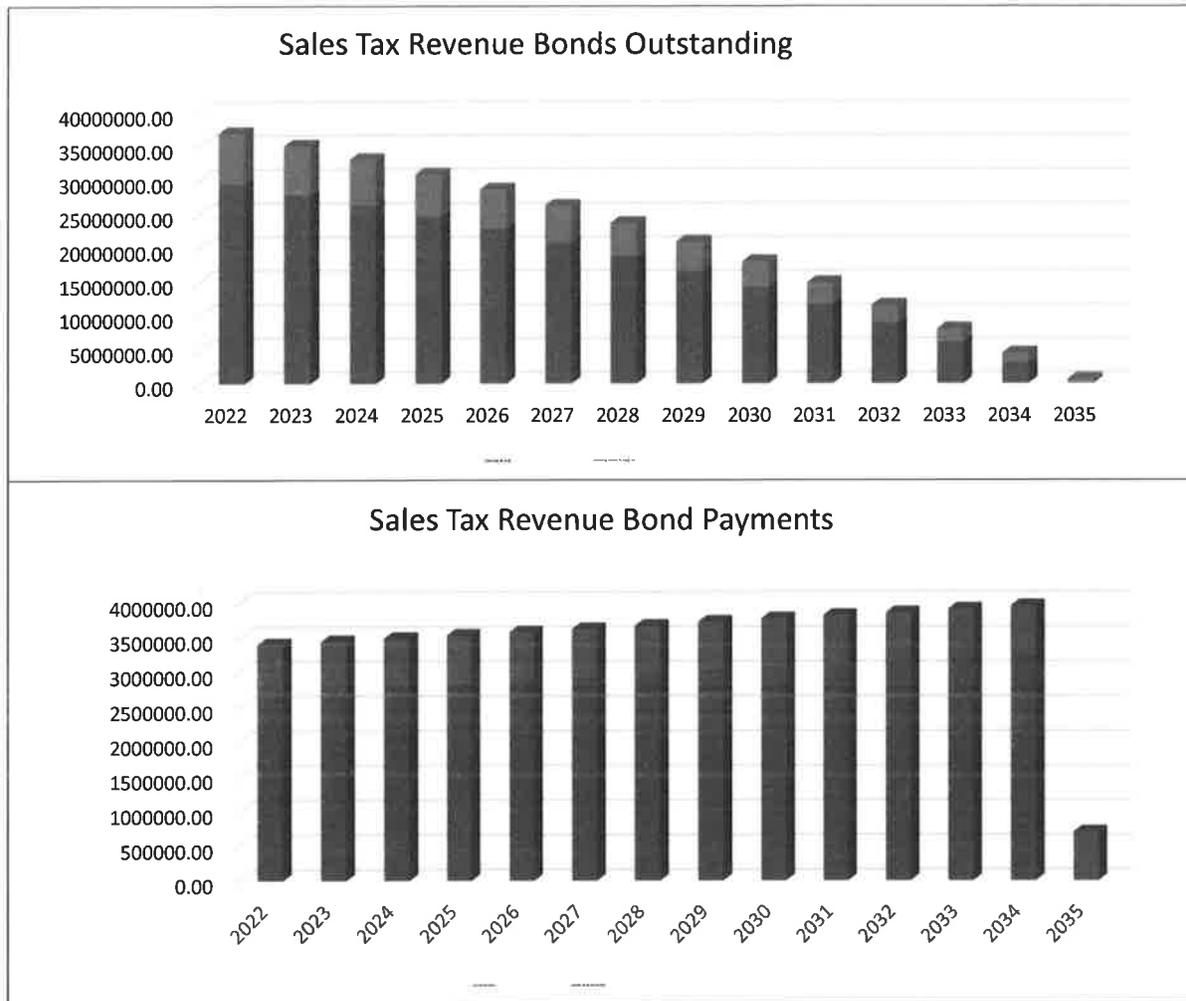
Construction of the Motor Sports Complex was completed in 2000 and the bonds issued for financing the proejct were paid off in 2008.

New Revenue Bonds were issued in 2009 to fund the Special Events Center. The Revenue Bond was issued in the amount of \$40,300,000. A reserve fund and debt service fund was required to be set up.

SEC Revenue Bond Fund	2020 Actual	2021 Budget or Estimate	2022 Budget
Reserve for Debt Service	905,408	945,229	
Bond Reserve	3,620,434	3,725,050	
Revenues:			
Investment Earnings	104,663	NON-BUDGETED	NON-BUDGETED
Other Financing	0	FUND	FUND
Transfer from Other Funds	2,656,699		
TOTAL RECEIPTS	2,761,362		
RESOURCES AVAILABLE	7,287,204		
Expenditures:			
Debt - Principal	1,345,000		
Debt-Interest	1,271,925		
Debt Service Fees	0		
TOTAL EXPENDITURES	2,616,925		
Reserved Fund Balance, December 31	4,670,279		

Water Park Revenue Bond Fund	2020 Actual	2021 Budget or Estimate	2022 Budget
Reserve for Debt Service	264,993	252,233	
Bond Reserve	736,964	673,246	
Revenues:			
Investment Earnings	-76,001	NON-BUDGETED	NON-BUDGETED
Transfer from Other Funds (for Debt Serv Pm	684,323	FUND	FUND
Transfer from Other Funds (for Reserve Fund	0		
TOTAL RECEIPTS	608,322		
RESOURCES AVAILABLE	1,610,279		
Expenditures:			
Debt - Principal	390,000		
Debt-Interest	294,700		
Debt Service Fees	100		
TOTAL EXPENDITURES	684,800		
Reserved Fund Balance, December 31	925,479		

The graphs depict the annual payments as well as the outstanding bond amounts in future years.



DEPOT

The City took over the operation of the Depot in 2015. Previously, the Depot received the funding from the Sales Tax Project Fund "Organizational Funding" and the Depot Theater Company personnel operated the depot. The funding continues to come from the Sales Tax Project Fund and it was written into the Interlocal Agreement between the City and the County that the Depot would be a priority funding project. The City of Dodge City now operates the Depot.

Depot	2020 Actual	2021 Budget or Estimate	2022 Budget
Unreserved Fund Balance, January 1	425,833	554,994	482,097
Revenues:			
Other	26,905	0	0
Transfer from Organizational Funding Account	250,000	250,000	200,000
TOTAL RECEIPTS	276,905	250,000	200,000
RESOURCES AVAILABLE	702,738	804,994	682,097
Expenditures:			
Personal Services	49,762	58,797	61,073
Adj current salaries mid year + proposed raise	0	0	0
Proposed Raise	0	0	0
Contractual	74,446	9,500	97,250
Commodities	23,536	43,100	42,100
Capital Outlay	0	211,500	194,050
Merit Salary Raise	0	0	0
TOTAL EXPENDITURES	147,744	322,897	394,473
Unreserved Fund Balance, December 31	554,994	482,097	287,624