

CITY COMMISSION WORK SESSION AGENDA

City Commission Chambers
Monday, February 18, 2008 5:00 p.m.
MEETING #4698

CALL TO ORDER

ROLL CALL

NEW BUSINESS

1. Discussion of Infrastructure Needs for Casino and Future Development with PEC
2. Discussion of 2008 Street Program

ADJOURNMENT

CITY COMMISSION AGENDA

City Commission Chambers
Monday, February 18, 2008 7:00 p.m.
MEETING #4699

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

PETITIONS & PROCLAMATIONS

VISITORS (Limit of five minutes per individual and fifteen minutes per topic. Final action may be deferred until the next City Commission meeting unless an emergency situation does exist).

CONSENT CALENDAR

1. Approval of City Commission Meeting minutes, February 4, 2008
2. Appropriation Ordinance No. 4, February 18, 2008
3. Approval of Payments for Wyatt Earp Property Land Acquisition Agreements

Parcel	Own/Tenant	Offer	Award
6	Cole	\$2,900	\$ 3,500
10	Akash	\$9,900	\$10,200
17	Liebel	\$2,100	\$ 2,500
22	Lopez	\$4,200	\$ 4,925
26	Vasquez	\$3,200	\$ 3,800
27	Rocky, Inc	\$6,900	\$ 8,200
28	Heiland	\$2,100	\$ 2,510
36	Kolsky	\$4,050	\$18,400
Total		\$35,350	\$54,035

ORDINANCES & RESOLUTIONS

UNFINISHED BUSINESS

Approval of 2008 Street Program

NEW BUSINESS

2007 Distribution of Alcohol & Drug Surtax Funds. Presented by Ryan Carpenter, Dodge City/Ford County Development Corporation.

Appointment of Two (2) City Commissioners to the Dodge City/Ford County Development Corporation Board of Directors. Presented by Nannette Pogue, City Clerk.

Approval of Computer Bids. Presented by Nannette Pogue, City Clerk.

EXECUTIVE SESSION

Discussion of Non-Elected Personnel

OTHER BUSINESS

ADJOURNMENT

CITY COMMISSION MINUTES

City Commission Chambers
Monday, February 4, 2008 7:00 p.m.
MEETING #4697

CALL TO ORDER

ROLL CALL: Mayor Kent Smoll, Commissioners Rick Sowers, Jim Lembright, Jim Sherer, and Terry Lee

Commissioner Lembright moved to amend the agenda to add an Executive Session to discuss non elected personnel, seconded by Commissioner Sowers, unanimous vote.

INVOCATION: Dr. Jerry Ketner, New Hope on the Plains

PLEDGE OF ALLEGIANCE: Boy Scout Troop #168 presented the colors.

PETITIONS & PROCLAMATIONS

Boy Scouts of America, Scouting Anniversary Week

National AMBUCS Month

Kansas State Sportsmanship Award presented by Paul Lewis, Director of Parks and Recreation and April Baugh to Jason Joy, Coach and the players of Pick Chiropractic, 5th & 6th grade Basketball Team

VISITORS (Limit of five minutes per individual and fifteen minutes per topic. Final action may be deferred until the next City Commission meeting unless an emergency situation does exist).

City Character Trait for February: **DEFERENCE**-Limiting my freedom so I do not offend the tastes of those around me. Presented by Mark Hunnicut, Troop #168.

Larry Gerber-concerned about the public purse. Asked about purchases on Wyatt Earp.

Brian Weber-Commented on a situation that a fire employee helped a person that was having vehicle troubles. Appreciated their values and good work. Good things happening in Dodge City, great place to live.

CONSENT CALENDAR

1. Approval of City Commission Work Session Meeting minutes, January 22, 2008
2. Approval of City Commission Meeting minutes, January 22, 2008
3. Appropriation Ordinance No. 3, February 4, 2008

4. Approval of 2008 Trash Cart Purchase
5. Approval of APAC Proposal for Removal of Fuel Tanks, Pumps, and Other at 1111 West Wyatt Earp
6. Approval of Right-of-Way Acquisitions Process
7. Resolution Authorizing Ken Strobel to Sign Easement with Presbyterian Manor

Commissioner Lee moved to approve the Consent Calendar, seconded by Commissioner Sherer, unanimous vote.

ORDINANCES & RESOLUTIONS

Resolution No. 2008-03: A Resolution Establishing Smoking Restrictions in the City of Dodge City. Ken Strobel presented and discussed the Resolution. Commissioner Lee moved to approve Resolution 2008-03, seconded by Commissioner Lembright, unanimous vote.

UNFINISHED BUSINESS

NEW BUSINESS

The following appointments were made for the 2008 Boards & Commissions:

Housing Authority Board – James “Bob” Marshall

Library Board – Dennis Scheck

Airport Advisory Board – Cade Schoonover, Duane Weber, Scott James, Steve Durrant

Recycling Advisory Board – Larry Corpus, John Scheffing, Kathy Redman, Scott James

Dodge City Zoning Board – Hans Katzenmeier

Board of Zoning Appeals – Richard Goodnaugh, Bill Pennington

Building Board of Appeals – George Tyler, Tony Stegman, Esteban Gallegos, Alex Chavez

Historic Landmark Commission – George Laughead, Jr., Terry Lee, Don Pearce

Convention & Visitors Bureau – Colleen Hastings

Shade Tree Commission – Beth Torrey, Mike Schubert

Parks & Recreation Advisory Board – Jeff McDaniel, Debra Pennington

Golf Advisory Board – Rodney Koehler

Commissioner Sowers moved to approve these appointments, seconded by Commissioner Sherer, Commissioner Lee abstained, vote 4-0

2008 Annual Street Program. Presented by Joe Finley, Director of Engineering Services. Commissioner Lee moved to table the 2008 Street Program, Commissioner Sherer seconded the motion, unanimous vote.

Storm Drainage Improvements, 9th Ave. Drainage Ditch to JAG Construction in the amount of \$16,436.00. Commissioner Sowers moved to approve the Storm Drainage Improvements, seconded by Commissioner Sherer, unanimous vote.

OTHER BUSINESS

Commissioner Lee asked about the status of the Security Guard Ordinance.

Mayor Smoll commented on a letter from the North America Fast Pitch Association that was addressed to the City Manager. He commented that a District Judge has ruled favorably on the constitutionality of casinos in Kansas. Commented on the Sales Tax Comparison Report.

EXECUTIVE SESSION

Commissioner Lembright moved to adjourn to Executive Session at 8:25 p.m. to discuss non elected personnel, not to exceed 15 minutes, seconded by Commissioner Sowers, unanimous vote.

Meeting reconvened at 8:40 p.m.

Commissioner Lembright moved to adjourn the meeting, seconded by Commissioner Sowers, unanimous vote.

ADJOURNMENT

E. Kent Smoll, Mayor

ATTEST:

Nannette Pogue, City Clerk

Memorandum

February 13, 2008

TO: Ken Strobel
City Manager

FROM: Joseph E. Finley, P.E. 
Director of Engineering Services

RE: West Wyatt Earp Reconstruction, Phase II
Land Acquisition Agreements

Last week the court appointed appraisers met to determine the final costs to be paid for the last eight properties on W. Wyatt Earp Boulevard. Attached is an unsigned copy of the report of appraisers.

Listed below is a breakdown of the acquisitions:

PARCEL #	OWNER/TENANT	Offer	Award
6	Cole	\$2,900	\$3,500
10	Akash	\$9,900	\$10,200
17	Liebel	\$2,100	\$2,500
22	Lopez	\$4,200	\$4,925
26	Vasquez	\$3,200	\$3,800
27	Rocky, Inc	\$6,900	\$8,200
28	Heiland	\$2,100	\$2,510
36	Kolsky	\$4,050	\$18,400
	TOTALS	\$35,350.00	\$54,035.00

Attached is a spreadsheet showing the number of parcels acquired thus far and the total dollars spent. In addition, we will also be required to make payment for the court appointed appraisers and any legal fees for the above listed properties. The court has not provided us a cost for these items.

Once the payment is made to the Clerk, the city will own the properties. Staff would recommend approval of payments to acquire these properties.

Parcel shown in white have settled

Parcels shown have settlement pending - LAI is processing paperwork

Parcel No	Owner	Sq Ft Right of way	Sq Ft TE	Offer	Actual	Difference	Pending	
1	Tuxhorn	W. Wyatt Earp & Matt Down Rd.	1151	672	\$ 9,500.00	\$ 12,130.00	\$ 2,630.00	\$ -
2	Jankl, Inc	2408 W. Wyatt Earp Blvd.		2106	\$ 4,500.00	\$ 10,000.00	\$ 5,500.00	\$ -
3	David Inc.	2400 W. Wyatt Earp Blvd.	192	3373	\$ 8,500.00	\$ 10,000.00	\$ 1,500.00	\$ -
4	Hotel Properties,LLC	2320 W. Wyatt Earp Blvd.	220	2323	\$ 6,500.00	\$ 6,500.00	\$ -	\$ -
5	Sinhprasent	2300 W. Wyatt Earp Blvd.		3791	\$ 8,000.00	\$ 8,000.00	\$ -	\$ -
6	Cole	2208 W. Wyatt Earp Blvd		1373	\$ 2,900.00	\$ 3,500.00	\$ 600.00	\$ -
7	Brown	1800 W. Wyatt Earp Blvd	63	1630	\$ 3,900.00	\$ 3,900.00	\$ -	\$ -
8	Hotel Dodge	1708 W. Wyatt Earp Blvd	57	2505	\$ 5,700.00	\$ 5,700.00	\$ -	\$ -
9	Swinney	1700 W. Wyatt Earp Blvd	120	879	\$ 2,700.00	\$ 31,609.00	\$ 28,909.00	\$ -
10	Akash	1610 W. Wyatt Earp Blvd	227	3336	\$ 8,600.00	\$ 10,200.00	\$ 1,600.00	\$ -
11	McBride	1520 W. Wyatt Earp Blvd.	1577	2200	\$ 16,000.00	\$ 16,000.00	\$ -	\$ -
12	Henrichs	1514 W. Wyatt Earp Blvd	486	900	\$ 5,300.00	\$ 50,000.00	\$ 44,700.00	\$ -
		Relocation			\$ 20,000.00	\$ 17,108.00	\$ (2,892.00)	\$ -
13	Dodge Enterprises Inc.	1510 W. Wyatt Earp Blvd.			\$ 20,400.00	\$ 38,900.00	\$ 18,500.00	\$ -
14	Burdick	1509 W. Wyatt Earp Blvd			\$ 62,400.00	\$ 105,400.00	\$ 43,000.00	\$ -
15	O'Reilly Auto	1511 W. Wyatt Earp Blvd			\$ 25,600.00	\$ -	\$ -	\$ 25,600.00
16	High Plains Pizza	1513 W. Wyatt Earp Blvd		1576	\$ 3,350.00	\$ 3,350.00	\$ -	\$ -
17	Liebl	1601 W. Wyatt Earp Blvd.		1002	\$ 2,100.00	\$ 2,500.00	\$ 400.00	\$ -
18	Southwinds Mex	1603 W. Wyatt Earp Blvd		1024	\$ 2,150.00	\$ 2,150.00	\$ -	\$ -
19	Guthrie	1605 W. Wyatt Earp Blvd		1589	\$ 3,400.00	\$ 3,400.00	\$ -	\$ -
20	Hanck	1701 W. Wyatt Earp Blvd		1680	\$ 3,600.00	\$ 5,000.00	\$ 1,400.00	\$ -
21	Buchue	1705 W. Wyatt Earp Blvd.		3083	\$ 6,500.00	\$ 6,500.00	\$ -	\$ -
22	Lopez	1803 W. Wyatt Earp Blvd.		1970	\$ 4,200.00	\$ 4,925.00	\$ 725.00	\$ -
23	Settle	1811 W. Wyatt Earp Blvd.		2796	\$ 5,900.00	\$ 5,900.00	\$ -	\$ -
24	Zuniga	1905 W. Wyatt Earp Blvd		1156	\$ 2,500.00	\$ 2,500.00	\$ -	\$ -
25	Hernandez	2001 W. Wyatt Earp Blvd	50	2867	\$ 6,400.00	\$ 6,400.00	\$ -	\$ -
26	Brady/Vasquez	2011 W. Wyatt Earp Blvd		1519	\$ 3,200.00	\$ 3,800.00	\$ 600.00	\$ -
27	Rocky, Inc.	2111 W. Wyatt Earp Blvd		3274	\$ 6,900.00	\$ 8,200.00	\$ 1,300.00	\$ -
28	Heiland	2303 W. Wyatt Earp Blvd		1004	\$ 2,100.00	\$ 2,510.00	\$ 410.00	\$ -
29	Wigans	2305 W. Wyatt Earp Blvd.		3300	\$ 6,700.00	\$ 15,750.00	\$ 9,050.00	\$ -
30	Cox	2313 W. Wyatt Earp Blvd		3089	\$ 6,500.00	\$ 6,500.00	\$ -	\$ -
31	Tuxhorn	2401 W. Wyatt Earp Blvd		9379	\$ 20,600.00	\$ 24,700.00	\$ 4,100.00	\$ -
32	Jiva Inc	2200 W. Wyatt Earp Blvd	139	1625	\$ 4,400.00	\$ 4,400.00	\$ -	\$ -
33	Kim	2100 W. Wyatt Earp Blvd	441	1993	\$ 40,000.00	\$ 182,500.00	\$ 142,500.00	\$ -
34	Two Brothers LLC	2010 W. Wyatt Earp Blvd	96	273	\$ 1,250.00	\$ 1,250.00	\$ -	\$ -
35	Two Brothers LLC	2000 W. Wyatt Earp Blvd	138	1861	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -
36	Stclair	1908 W. Wyatt Earp Blvd	83	1652	\$ 4,050.00	\$ 18,400.00	\$ 14,350.00	\$ -
37	OK Tree	1809 W. Wyatt Earp Blvd	51	2109	\$ 4,800.00	\$ 13,175.00	\$ 8,375.00	\$ -
					\$ 355,500.00	\$ 657,757.00	\$ 327,857.00	\$ 25,600.00

	Budgeted Amount	To Date Amount	Difference
Right of way acquisition	\$ 1,250,000.00	\$ 657,757.00	\$ (592,243.00)
LAI	\$ 150,000.00	\$ 142,340.00	\$ (7,660.00)
Adam & Jones	\$ 25,000.00	\$ 16,984.33	\$ (8,015.67)
Court Fees	\$ -	\$ -	\$ -
	\$ 1,425,000.00	\$ 817,081.33	\$ (607,918.67)

Memorandum

To: Ken Strobel
City Manager

From: Ray Slattery, P.E.
City Engineer

Date: January 30, 2008

Subject: Annual Street Program

Below please find Staff's recommendations for the 2008 Street Program. The major focus will be on maintaining and reconstructing our residential asphalt streets. This year's program will consist of three major projects; Street Sealing Program, Asphalt Street Reconstruction Program, and 6th Ave. Reconstruction. There will also be some smaller maintenance projects; Concrete Street Repairs, Brick Street Repairs, Traffic Signal Improvements, Sidewalk Construction/Repair, and Traffic Markings. The program also includes the design phase of the reconstruction of Trail St., from US56/US 400 intersection (Over Pass) to 14th Ave., and Comanche St., both two lane sections at each end of town.

Also included in this year's program, but not related to the city street system is the paving of some of the Roadways at the Cemetery along with the reconstruction of the Airport Road and Parking Lot.

The following is a list of the proposed projects for this year.

1. **6th Ave. Reconstruction, Phase II;** Plains St. to Frontview Rd. \$ 420,000

This would complete the funding for this project. The project would replace the existing asphalt pavement that is starting to fail with concrete from Frontview Rd. to Ross Blvd., a portion of which is adjacent to the new elementary school that is currently under construction. Phase I of this project was funded in 2007. Construction on Phase I was delayed after visiting with the school district and architect concluded that reconstructing 6th Ave. would probably slow the construction schedule of the new school. It was decided that delaying construction until the Spring of 2008 would not hinder the progress of the school's construction. Staff still believes it is important to have this roadway reconstructed before the new school opens.

2. 2008 Asphalt Street Sealing Program \$ 400,000

This is the 6th year of the Sealing Program. The 2008 phase of the Street Sealing Program will encompass all residential Streets north of US 50 and west of Ave. A. See the attached map of streets proposed for sealing. With the completion of this phase of the Asphalt Street Sealing Program, all the residential asphalt streets in town will have been sealed in the past six years. This does not include any asphalt street that may have been reconstructed during this time frame.

3. 2008 Asphalt Street Reconstruction \$ 325,000

This project consists of reconstructing residential asphalt streets. The process used is removing the existing asphalt pavement and replacing it with 6" of new asphalt pavement over paving fabric and a treated sub-grade. Some curb and gutter will be replaced, if needed, but a majority of the curb and gutter will remain.

The streets proposed for reconstruction are shown in the following table:

Street	From	To
Fairway Dr	Comanche St	Ruth Ann Dr
Marehs Ln	Fairway Dr.	Robin Rd

4. Pavement Markings \$ 25,000

This money will be allocated for contractor work for pavement markings and striping on arterials or collector streets around town.

5. Concrete Street Repairs \$ 75,000

This money will be allocated for contractor work for concrete street repair around town.

6. Brick Street Repairs \$ 75,000

This money will be allocated for contractor work for brick street repair, primarily on the designated historic brick streets.

7. Traffic Signal Repairs and Improvements \$ 25,000

The City Electrician will prioritize which intersections around town are in need of updating or major maintenance. This also includes the installation of traffic control cameras on an intersection.

8. 2008 Sidewalk Program \$ 75,000

This money would be divided between the Cost Share Program and sidewalk replacement on or near city owned property. A majority of the money would be for reconstructing sidewalks. For your information, the sidewalk along 3rd Ave. from Spruce St. to Front St. is one of the sidewalk projects scheduled to be let in 2008

9. Design of Trail St. \$ 125,000

This design work will be done by a consultant in preparation for reconstructing Trail St. Once designed the roadway may be reconstructed in phases, depending upon funding or turned into KDOT if funding becomes available.

10. Design of Comanche St \$ 125,000

This design work will be preformed by a consultant in preparation for reconstructing both ends of Comanche St. Once designed the roadway may be reconstructed in phases, depending upon funding or turned into KDOT if funding becomes available. This is also in preparation of any future development along or near both sections of this roadway.

11. Cemetery Roadway Paving \$ 100,000

This will continue the project that was started in 2002. An asphalt mat will be placed over the existing lane. The existing asphalt milling, road gravel surface will be used as the base for the new asphalt mat. If a new lane is constructed into a new division, provisions will be made to stabilize the base material.

12. Reconstruction of the Airport Entrance Road and Parking Lot \$ 1,375,000

This project consists of reconstructing the entrance road and parking lot of the Airport. The process used will be similar to that of reconstructing our residential streets; the thickness of the asphalt will be thicker to compensate for the truck traffic. Engineering Services will work closely with the Airport Manager so that there will be as little inconvenience as possible. Due to time constraints, the design phase of this project may be done by a consultant with Engineering Services handling project administration.

TOTAL \$ 3,145,000

Of the \$3,145,000, \$2,545,000 would need to come from General Obligation Bonds (GOB). After conferring with the Finance Director it was determined that with a 10 year pay off, it would add approximately 2.55 mills. However, the payments for debt will already be more in 2009 than in 2008 because of the issue we bonded in 2007 for the

remainder of Wyatt Earp Blvd. and 14th Ave. Based on the current evaluations, for every \$100,000 bonded, approximately 10 mills would be needed for payment.

Attached for your information is the following table:

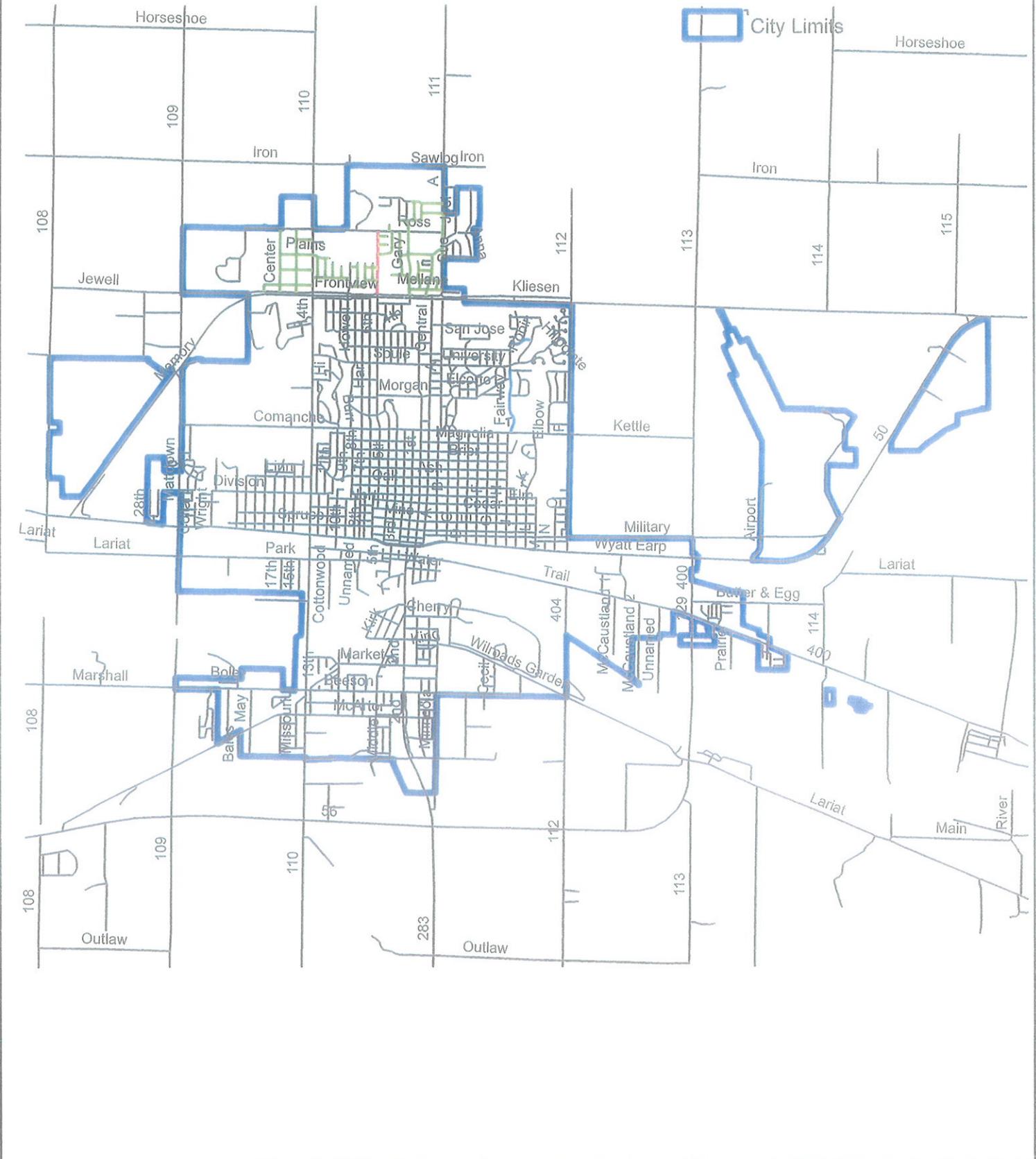
2008 Project Funding Sources

This is staff's recommendation for the 2008 Street Program. As always, Staff would be happy to make any additions or deletions to the program that you or the commission desire.

If you have any comments or questions, please let me know.

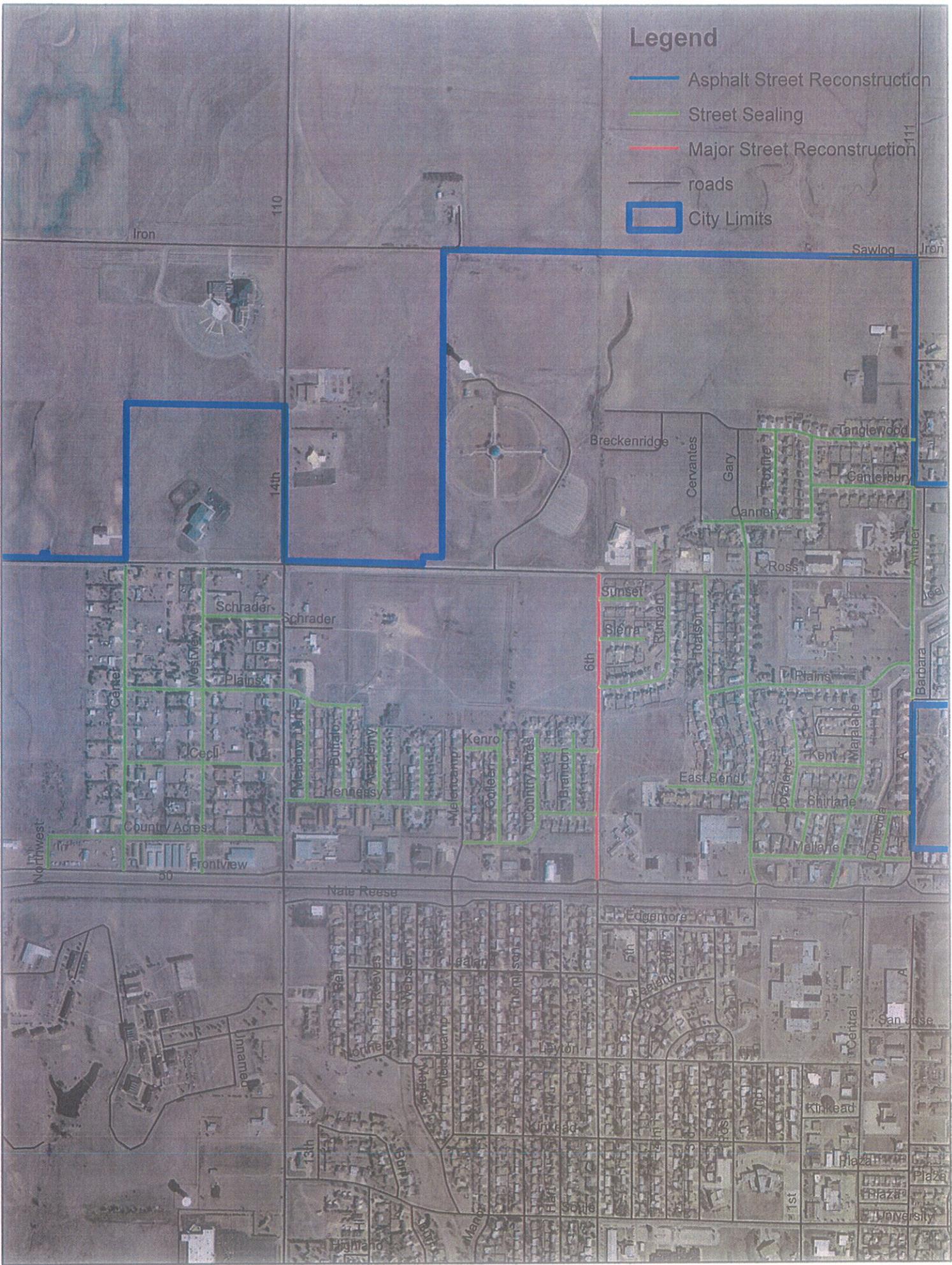
Legend

- Asphalt Street Reconstruction
- Street Sealing
- Major Street Reconstruction
- roads
- City Limits

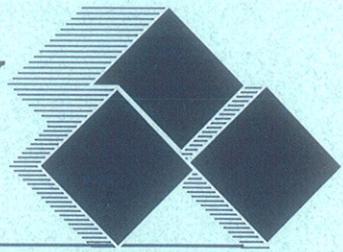


Legend

- Asphalt Street Reconstruction
- Street Sealing
- Major Street Reconstruction
- roads
- City Limits



Dodge City Ford County



DEVELOPMENT CORPORATION

311 W. Spruce • P.O. Box 818 • Dodge City, KS 67801-0818 • (620) 227-9501 • FAX (620) 338-8734 • 1-800-381-3690
www.dodgedev.org • email: jknight@dodgedev.org

January 4, 2008

Ken Strobel, City Manager
City of Dodge City
P.O. Box 880
Dodge City, KS 67801

Dear Ken;

As we begin the 2008-year, it is time to elect representatives from the City Commission to serve on our Board of Directors.

As stated in our by-laws, we are requesting that you remain on our Management Committee, which meets each month on the third Thursday at 11:30 a.m. You will automatically continue to serve on the Board of Directors also.

Additionally, two City Commissioners are requested to serve on the Board of Directors. Our Board of Directors meets on the third Thursday in the months of March, June, September and November at 12:00 noon. During those months, the Management Committee meeting will precede the Board at 11:00 a.m. instead of 11:30 a.m.

We greatly appreciate the support and interest the City has shown to our organization. We look forward to continuing the cooperation for the betterment of Dodge City and Ford County.

Please notify us as soon as possible as to whom you have elected to serve on our Board of Directors.

Sincerely,

Joann Knight
Executive Director

Memorandum

To: Ken Strobel, City Manager
From: Nannette Pogue *NP*
Date: 2/13/2008
Re: Approval of Bids for 2008 Computer Purchases

During the budget process, each Department along with Ryan Reid, the IS Administrator, identifies personal computers, printers or servers that need replaced along with any new computers that are needed for the department's operation. The specifications are then written to align with these needs. The advertisement for bids for these computers was sent to the local paper and to interested parties. Bids were received on February 12, 2008.

Attached to this memo is the bid tabulation and a list of those who will receive computers in 2008. Since the time the specifications were sent out, the number of personal computers and led screens has been revised (23pcs and 17 leds). Also, the low bidder included as an option to extend the warranty on the Acer pcs from one year to three years at a cost of \$58.10 per unit. It is recommended to increase the warranty thereby extending the original bid by \$58.10 per pc. This tabulation and list were compiled and reviewed by Ryan Reid.

The recommendation is to purchase the computers from Southern Computer Warehouse in the amount of \$16,322.10. There will be a server bid later on in the year. The bid amounts were under the budgeted amounts in each of the 3 funds, the General Fund, CVB Fund and Utility Billing Fund. If you have any questions or wish additional information, please let me know.

2008 02 12

Breakdown of new pcs/lcds

User	Dept	PC?	LCD?
Daryl	Eng	Y	Y
Mary W.	Admin	Y	N
Dennis	Dev Serv	Y (laptop)	N
Rhonda	Insp	Y	N
Vickie	Insp	N	Y
Luanne	Court	Y	N
Debbie	Sheridan	Y	Y
PD det It	PD	Y	Y
det 1	PD	Y	Y
det 2	PD	Y	Y
det 3	PD	Y	Y
det 4	PD	Y	Y
det 5	PD	Y	Y
det 6	PD	Y	Y
Report Writing PC 1	PD	Y	N
Report Writing PC 2	PD	Y	N
Report Writing PC 3	PD	Y	N
Property PC (Tammi)	PD	Y	Y
Roy S.	PD	Y	Y
Kevin	Fire	Y	Y
R.T. Reid	UB	Y	Y
Carmen	UB	Y	Y
UB scanning pc	UB	Y	N
UB front counter R	UB	Y	Y
Jan	CVB	Y	Y

2008 02 12

Project 2008 Computers

Items	Starr	CDWG	Global	Insight	SCW
22 Acer Veriton pcs	\$ 9,878.00	\$ 9,570.00	\$ 11,638.00	\$ 10,358.48	\$ 9,319.20
14 samsung lcds	\$ 4,130.00	\$ 3,766.00	\$ 3,920.00	\$ 3,602.76	\$ 3,567.48
1 laptop (Acer Travelmate)	\$ 880.00	\$ 938.00	\$ 850.00	\$ 827.54	\$ 828.61
Extended warranty (2 yrs) for laptop	\$ 185.00	incl above	\$ 88.00	none	\$ 82.45
TOTALS	\$ 15,073.00	\$ 14,274.00	\$ 16,496.00	\$ 14,788.78	\$ 13,797.74

does not meet specs
on form factor

Memorandum

To: Nannette Pogue, City Clerk/Director of Finance
cc: City Commission
City Manager
Assistant City Manager
From: Ryan Carpenter
Date: February 13, 2008
Subject: 2007 Distribution of Alcohol & Drug Surtax Funds

Pursuant to KSA 79-41a04, a portion of the Alcohol and Drug Surtax Funds received by the City for year 2007 are recommended to be distributed as follows. The City received seven applications totaling \$238,448.40 in requests while \$37,000.00 is available for distribution. Once the grant proposals were submitted a review team was assembled, with the specific task of making a recommendation for distribution of the requests that were submitted through a rubric system.

Three Dodge City residents volunteered to serve on the review team, with varying backgrounds in budgeting, grant writing, administration, community and non-profit board development, desire to support quality of life issues, interest in helping the community, and the willingness to volunteer a few hours to assist in the review and recommendation process.

The review team met February 7, 2008 to discuss their individual recommendations for the grant requests using the rubric system. All of the requests met the interpreted guidelines outlined by the State Statute and the review team felt all programs are very valuable and could assist in the community. The review team did provide suggestions for the organizations that submitted requests for funds to better outline their requests if submitted in the future.

City of Dodge City Police Department -

Project 'Junior Law Enforcement Academy' - \$1500.00USD recommended funding for the project. Review team appreciates the efforts of the project and wants to remind those coordinating the project to adhere to the intent of the legislation which has established these funds. Additionally, the review team was extremely pleased that other funding sources were sought and obtained for the operation of this project.

Dodge City Public Library -

Project 'Alcohol and Drug Abuse Prevention Library Update' - \$2,200.00USD recommended funding for the project. Review team concern regarding information distribution that the information is available but how is it being 'marketed' to alert the public that the materials are available and what those materials value to patrons can be. However, it was also noted in the applicant's application that efforts have been made to inform other grant applicants and grant recipients of these materials along with other agencies who provide drug and alcohol abuse prevention related services.

Friends of Recovery –

Project '*Oxford Houses of Dodge City Kansas*' - **\$3000.00USD** recommended funding for the project. Review team appreciates the efforts of the agency. Their concern is additional funding for existing personnel and benefits should not be funded. Amount recommended for commodities only. This recommendation is in part do to the amount of total available dollars.

CASA –

Project '*The Littlest Victim of Substance Abuse*' - **\$3206.00USD** recommended funding for the project. Review team was highly in favor of staff (people) gaining or acquiring knowledge; however organizations who employ Certified Drug & Alcohol staff and supply counseling services of this type need to be the providers of those services, not an organization who does not employ Certified Drug & Alcohol staff and counseling services nor is it within their mission. Commodities purchases are the recommended items that this application should support. An average of the dollar amount recommendations of each review team member where calculated to come to a consensus of the recommended dollar figure.

Ford County -

Project '*Alternative School/Community Education Opportunities*' - **\$1,200.00USD** recommended funding for this project. Review team was very aware that the project is extremely worthwhile in the community; however the application was incomplete according to the directions of the application process. Do to the amount of available funding the dollar amount recommendation was an agreed recommendation of the review team based on commodity needs stated in the application.

New Chance, Inc. -

Project '*New Chance, Inc.*' - **\$8,257.00USD** recommended funding for the project. Do to the total amount of funds available the review team could not fully fund the request. The dollar amount recommended was reach by an average of each review team member's recommendation and agreed up.

Area Mental Health Center –

Project '*Area Mental Health Center Integrated Dual-Diagnosis Treatment (IDDT)*' - **\$16,464.00USD** recommended funding for this project. Do to the total amount of funds available the review team could not fully fund the request. They really liked the involvement of this project and wished more dollars were available. The dollar amount recommended was reached by an average of each review team member's recommendation and agreed

The review team highly recommends in the future those organizations or agencies applying should strongly collaborate with other organizations to benefit and allow for greater access to distributed funds through resource materials, facilities, public served, public information available, etc. Through collaboration a larger effort can be made to eradicate drug and alcohol abuse and the need for such funding to exist.

Recommendation of city staff is to approve the annual Drug & Alcohol Surtax Funds recommendation as reviewed and presented by the three member review team for award distribution. If you have any questions do not hesitate to contact me.