

SPECIAL CITY COMMISSION MEETING AGENDA

City Hall Commission Chambers

Thursday, December 29, 2022

8:00 a.m.

MEETING #5234

Public is welcome although seats are limited for social distancing; or you can view as follows:

1. Watch live on our Facebook page at www.facebook.com/cityofdodgecity

2. Or watch it on our Vimeo page at www.vimeo.com/cityofdodgecity.

The meeting will be archived on both sites to be viewed after the live video has ended.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC HEARING

Amendments to the 2022 Budget

APPROVAL OF AGENDA

CONSENT CALENDAR

1. Appropriation Ordinance No.25, December 29, 2022.

NEW BUSINESS

1. Approval of 2022 Budget Amendments

EXECUTIVE SESSION

Privileged Consultation with Attorney/Client Matters

ADJOURNMENT



Memorandum

To: Nick Hernandez, City Manager and City Commissioners
From: Nicole May, Finance Director
Date: December 27, 2022
Subject: Approval of 2022 Budget Amendment
Agenda Item: Public Hearing and New Business

Recommendation: I recommend the approval of the 2022 Budget Amendments.

Background: Kansas law provides that each year municipalities set a budget for each of the funds that the municipality has. It also provides that if the revenues exceed what was budgeted and the expenditures exceed the budget, the budget can be amended by going through the same procedure as when the budget was originally adopted. The 2022 budget was passed by the City Commission in September of 2021. A public hearing notice was published in the December 19, 2022, edition of the Dodge City Daily Globe notifying the public that the City Commission would hold a public hearing to consider the amendments for the 2022 budget.

Justification: To ensure no violations of the budget law.

Financial Considerations: Cash is available in all funds that are being amended. The following funds are being amended:

Transient Guest Tax 2% - The only expense budgeted from this fund was the 2022 allocation to Boot Hill Museum. Due to increased transient guest tax collections, there were additional funds available in this fund and were expended.

Water Utility Fund – Due to the fire at the water building on Trail St. in 2021 fire insurance proceeds were received and they were receipted into the Water Utility Fund. Due to the purchase of the Municipal Services Building(MSB) these funds needed to be transferred to the fund for the purchase of the MSB. The transfer of these funds was not originally budgeted so the budget must be amended to include this transfer.

Purpose/Mission: To promote open communications and inform the public when necessary budget changes are needed.

Legal Considerations: This amendment will allow us to comply with the State of Kansas budget law.

Attachments: Notice of hearing and budget amendments.

**Notice of Budget Hearing for Amending the
2022 Budget**

The governing body of
City of Dodge City

will meet on the day of December 29, 2022 at City Commission Chambers for the purpose of hearing and answering objections of taxpayers relating to the proposed amended use of funds.

Detailed budget information is available at City Hall
and will be available at this hearing.

Summary of Amendments

Fund	2022 Adopted Budget			2022 Proposed Amended Expenditures
	Actual Tax Rate	Amount of Tax that was Levied	Expenditures	
Transient Guest Tax - 2%			200,000	210,000
Water Utility Fund			4,791,080	5,491,080
			0	0
			0	0
			0	0
			0	0
			0	0
			0	0
			0	0

Nicole May
Official Title: Finance Director

City of Dodge City

2022

Adopted Budget

Water Utility Fund	2022 Adopted Budget	2022 Proposed Budget
Unencumbered Cash Balance January 1	1,915,046	1,915,046
Receipts:		
Ad Valorem Tax		
Delinquent Tax		
Motor Vehicle Tax		
Recreational Vehicle Tax		
16/20M Vehicle Tax		
Sale of Water	5,000,000	5,885,352
Sales of Labor & Material - Water	90,000	120,319
Other- Water	5,000	4,117
Rentals & Leases	9,000	24,159
National Beef Bond Payment	247,654	247,654
Interest on Idle Funds	1,000	51,835
Total Receipts	5,352,654	6,333,436
Resources Available:	7,267,700	8,248,482
Expenditures:		
Water Maintenance		
Personal Services	658,451	658,451
Contractual	908,700	908,700
Commodities	304,900	304,900
Capital Outlay	325,000	325,000
Transfers:		
General	466,500	466,500
Bad Debt Expense	5,000	5,000
Debt - Principal	1,767,800	1,767,800
Debt - Interest	209,654	209,654
Utility Administration	145,075	145,075
Transfer to MSB Building	0	700,000
Total Expenditures	4,791,080	5,491,080
Unencumbered Cash Balance December 31	2,476,620	2,757,402

CPA Summary
