

# **CITY COMMISSION MEETING AGENDA**

City Hall Commission Chambers

Monday, July 17, 2023

7:00 p.m.

MEETING #5253

**Public is welcome although seats are limited for social distancing; or you can view as follows:**

1. Watch live on our Facebook page at [www.facebook.com/cityofdodgecity](http://www.facebook.com/cityofdodgecity)

2. Or watch it on our Vimeo page at [www.vimeo.com/cityofdodgecity](http://www.vimeo.com/cityofdodgecity).

The meeting will be archived on both sites to be viewed after the live video has ended.

## **CALL TO ORDER**

## **ROLL CALL**

**INVOCATION BY** Rev Juan Espinoza of First United Methodist Church

## **PLEDGE OF ALLEGIANCE**

## **APPROVAL OF AGENDA**

## **PETITIONS & PROCLAMATIONS**

**VISITORS** (Limit of five minutes per individual and fifteen minutes per topic. Final action may be deferred until the next City Commission meeting unless an emergency situation does exist).

Update on the Streetscape Project

1<sup>st</sup> Quarter 2023 Employee Service Awards

## **CONSENT CALENDAR**

1. Approval of City Commission Meeting Minutes, July 3, 2023.
2. Appropriation Ordinance No.14, July 17, 2023.
3. Cereal Malt Beverage License:

## **ORDINANCES & RESOLUTIONS**

**Resolution No. 2023-24:** A Resolution Accepting Jayhawk Drive from Chaffin Road to 220 Feet Southeast of Allen Road. Report by Ray Slattery, Director of Engineering.

**Resolution No. 2023-25:** A Resolution of the Governing Body of the City of Dodge City, Kansas Approving the Neighborhood Revitalization Plan Standard Plus 20 Rebate Program for Sundance III. Report by Mollea Wainscott, Assistant Director of Economic Development.

## **UNFINISHED BUSINESS**

## **NEW BUSINESS**

1. Approval of the Notice of Revenue Neutral Rate Intent to exceed the Revenue Neutral Rate. Report by Nicole May, Finance Director.
2. Approval to Donate two (2) Vacant Lots to the Community Housing Association of Dodge City. Report by Mollea Wainscott, Assistant Director of Economic Development.

## **OTHER BUSINESS**

## **STAFF REPORTS**

## **ADJOURNMENT**



# Memorandum

**To:** Nick Hernandez, City Manager  
**From:** Brandon Roy, Human Resources Specialist  
**Date:** July 17th, 2023  
**Subject:** Service Awards  
**Agenda Item:** Visitors Section

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**Purpose:** To recognize employees who achieved 5, 10, 15, 20, 25 and 30 years of service in the first quarter of 2023.

**Background:** We want to take this opportunity to offer our thanks for the service award recipients' hard work and commitment to our community and for holding the Core Values of our organization. Employees also receive the following:

- 5 Year – Plaque and a Jacket with their name and City logo.
- 10 Year – A gift card for \$70 to an employee selected local store and a 10 year add on for their plaque.
- 15 Year – A gift card for \$135 to an employee selected local store and a 15 year add on for their plaque.
- 20 year – A gift card for \$255 to an employee selected local store and a 20 year add on for their plaque.
- 25 year – A \$1,000 check and a 25 year add on for their plaque.
- 30 year – A \$1,250 check and a 30 year add on for their plaque .

**Attachments:** Summary of employees to be recognized.

**Approved for the Agenda by:**

\_\_\_\_\_  
Name, Title

# **CITY COMMISSION WORK SESSION MINUTES**

City Hall Commission Chambers

Monday, July 3, 2023

6:30 p.m.

**Public is welcome although seats are limited for social distancing; or you can view as follows:**

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## **CALL OR ORDER**

**ROLL CALL** Mayor Michael Burns, Commissioners Joseph Nuci, Chuck Taylor, Rick Sowers, Commissioner Kent Smoll

## **WORK SESSION**

Brandon Roy, Human Resource Specialist Presented Awards to 5 year, 10 year and 25 year employees.

## **ADJOURNMENT**

Commissioner Kent Smoll moved to adjourn the meeting. Commissioner Chuck Taylor seconded the motion. The motion carried 5 – 0.

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

# **CITY COMMISSION MEETING MINUTES**

City Hall Commission Chambers

Monday, July 3, 2023

7:00 p.m.

MEETING #5252

**Public is welcome although seats are limited for social distancing; or you can view as follows:**

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## **CALL TO ORDER**

**ROLL CALL** Mayor Michael Burns, Commissioners Joseph Nuci, Chuck Taylor, Rick Sowers, Commissioner Kent Smoll.

**INVOCATION BY** Sherry Polkinghorn, Congregational Care Minister, First United Methodist Church

## **PLEDGE OF ALLEGIANCE**

## **APPROVAL OF AGENDA**

Commissioner Rick Sowers moved to approve the agenda as presented. Commissioner Chuck Taylor seconded the motion. The motion carried 5 - 0.

## **PETITIONS & PROCLAMATIONS**

**VISITORS** (Limit of five minutes per individual and fifteen minutes per topic. Final action may be deferred until the next City Commission meeting unless an emergency situation does exist).

## **CONSENT CALENDAR**

1. Approval of City Commission Meeting Minutes, June 19, 2023.
2. Appropriation Ordinance No.13, July 3, 2023.
3. Cereal Malt Beverage License:  
Walmart Store, 1905 N. 14<sup>th</sup> Avenue
4. Approval of Temporary Alcohol Consumption for Long Branch Lagoon.

Commissioner Chuck Taylor moved to accept the consent calendar as presented. Commissioner Kent Smoll seconded the motion. The motion carried 5 - 0.

## **ORDINANCES & RESOLUTIONS**

**Resolution No. 2023-23:** A Resolution authorizing the offering for Sale of General Obligation Bonds, Series 2023-A, and General Obligation Temporary Notes, Series 20232-1, of the City of Dodge City, Kansas was approved on a motion by Commissioner Rick Sowers. Commissioner Kent Smoll seconded the motion. The motion carried 5 - 0.

## **UNFINISHED BUSINESS**

## **NEW BUSINESS**

1. Commissioner Kent Smoll moved to approve to reject the bids for the Legend's Park parking lot repairs. Commissioner Joseph Nuci seconded the motion. The motion carried 5 - 0.
2. Commissioner Joseph Nuci moved to approve Addendum 1 of the Consulting Service Agreement with Olsson in the amount of \$ 99,864 for Trail St. Design Phase 2, from the Love's Driveway west of McCaustland Rd. #1. Commissioner Kent Smoll seconded the motion. The motion carried 5 - 0.

## **OTHER BUSINESS**

## **STAFF REPORTS**

## **ADJOURNMENT**

Commissioner Kent Smoll moved to adjourn the meeting. Commissioner Chuck Taylor seconded the motion. The motion carried 5 - 0.

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk



# Memorandum

**To:** City Commission; CC: City Manager Nick Hernandez

**From:** Collin Clark, Public Information Officer

**Date:** June 29, 2022

**Subject:** Approval of appointments to fill vacancies on the Dodge City Public Library Board and the Airport Advisory Board

**Agenda Item:** Consent Calendar

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**Purpose:** To fill the recent Dodge City Public Library (DCPL) Board vacancy to keep the full 7-person board as required by K.S.A. 2014 Supp. 12-16,128. To fill the vacancy for the Airport Advisory Board.

**Recommendation:** Approve the appointment of Shane Law to fill the vacant position on the DCPL Board left by Chantal Armenta. Also, approve the appointment of Rosa Lizette Garcia to fill the vacant position on the Airport Advisory Board.

**Background:** In late May, Rebecca Grizzell, DCPL Executive Director, received notice that Chantal Armenta would be vacating her position on the DCPL Board. If appointed, Shane will fill the position vacated by Chantal Armenta. In addition, in early June, Corey Keller, Public Works Director, received an Application from Rosa Lizette Garcia for the Airport Advisory Board. If appointed, Rosa Lizette Garcia will be filling a vacant position.

**City Commission Options:**

1. Approve
2. Disapprove
3. Table for further discussion

**Financial Considerations:** None

**Legal Considerations:** None

**Mission/Values:** Working with Boards and Commissions fulfills the City's mission statement: Together, we promote open communications with our community members to improve quality of life and preserve our heritage to foster a better future.

**Attachments:** Applications of Appointees

Approved for the Agenda by:

Public Information Officer

Name, Title



# APPLICATION FOR CITY OF DODGE CITY ADVISORY BOARDS

NAME: SHANE LAWS OCCUPATION: CEO - Victory Electric  
 ADDRESS: 3230 N. 14th Ave., Dodge City TELEPHONE: (620) 253-0735  
 E-MAIL: slaws@victoryelectric.net

Advisory Board(s) you wish to be considered for (If seeking appointment to the Convention and Visitors Bureau Advisory Board, please state the appropriate sector you belong to: At-Large/Local Business, Attraction, or Hotel/Motel/Restaurant):

Library Board - Local Business

Tell us about your educational background:

School	Dates Attended	Major
<u>Texas Woman's University</u>	<u>Graduated 2006</u>	<u>MBA</u>
<u>University of Texas - Arlington</u>	<u>" 1997</u>	<u>BBA</u>

Work history:

Job and Title	Dates of Employment
<u>CEO - Victory Electric</u>	<u>Oct. 2013 - Present</u>



To the best of your knowledge, would the appointment of you to the advisory board(s) listed above for consideration create any conflicts of interest due to your employment or business endeavors? If yes, please explain:

*Not to my knowledge*

Have you ever served on any advisory board, committee, etc. of another public body? If you have, please tell us something about it.

*I served on the board and management committee of the Dodge City Chamber of Commerce until I "termed out." It was a rewarding experience.*

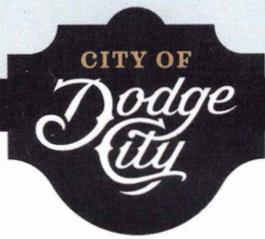
Tell us about other qualifications you have which you feel qualify you for an appointment.

*I've spent close to 35 years in the business sector - primarily in the electric cooperative industry. As a business leader of a not-for-profit electric utility, I have a firm grasp of serving others within our community and see the Library Board as another way to continue to give back.*

Signature: *Steve Lauer* Date: *6/29/23*

Please return to: City Manager's Office, City Hall, P.O. Box 880, Dodge City, Kansas 67801-0880. Fax: 620-225-8144.  
E-mail: [collinc@dodgecity.org](mailto:collinc@dodgecity.org).

**Thank you for your interest!**



# APPLICATION FOR CITY OF DODGE CITY ADVISORY BOARDS

NAME: Rosa Lizette Garcia OCCUPATION: Realtor  
 ADDRESS: 2215 Hillside Ave TELEPHONE: 620-202-0802  
 E-MAIL: lgarcia remax 18 @ gmail.com

Advisory Board(s) you wish to be considered for (if seeking appointment to the Convention and Visitors Bureau Advisory Board, please state the appropriate sector you belong to: At-Large/Local Business, Attraction, or Hotel/Motel/Restaurant):

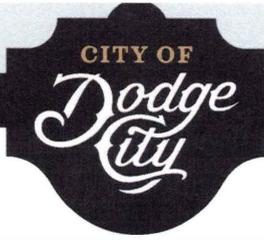
Airport Advisory Board

Tell us about your educational background:

School	Dates Attended	Major
<u>Newman University</u>	<u>2015-2017</u>	<u>Bachelors of Elementary Ed.</u>

Work history:

Job and Title	Dates of Employment
<u>USD 443 Counselor</u>	<u>Aug. 2023 - current</u>
<u>RE/MAX VILLA Realtor</u>	<u>Nov. 2018 - Current</u>
<u>Communities in Schools Student Support Coordinator</u>	<u>July 2019 - April 2022</u>
<u>USD 443 Teacher</u>	<u>2017 - 2019</u>



To the best of your knowledge, would the appointment of you to the advisory board(s) listed above for consideration create any conflicts of interest due to your employment or business endeavors? If yes, please explain:

No

Have you ever served on any advisory board, committee, etc. of another public body? If you have, please tell us something about it.

Yes I was on the Ford County Coordinated Community Response Team. It was eye opening to see the way the system works when dealing with domestic violence, rape, teen dating, and sexual assaults. Currently the Vice President for Dodge City Board of Realtors.

Tell us about other qualifications you have which you feel qualify you for an appointment.

I love Dodge City and want to be a part of making a difference in our Community. My experience with USA 443 and Dodge City Board of Realtors brings a broad range of community engagement.

Signature: [Signature] Date: 6/16/23

Please return to: City Manager's Office, City Hall, P.O. Box 880, Dodge City, Kansas 67801-0880. Fax: 620-225-8144.

E-mail: [collinc@dodgecity.org](mailto:collinc@dodgecity.org).

Thank you for your interest!



# Memorandum

**To:** Nick Hernandez, City Manager and City Commissioners  
**From:** Ray Slattery, PE, Director of Engineering Services  
**Date:** July 17, 2023  
**Subject:** Approve Resolution 2023-24, Accepting Jayhawk Dr.  
**Agenda Item:** Ordinances and Resolutions

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**Purpose:** The purpose is to accept Jayhawk Dr. so that the City can take over ownership and add to our infrastructure asset inventory.

**Recommendation:** Approve Resolution 2023-24, accepting Jayhawk Dr. into the City's street network and adding the roadway to the infrastructure asset inventory.

**Background:** Prior to the development of the new Fed Ex Distribution Center, only a short section of Jayhawk Dr. existed at the north end of the Dodge City Industrial Park Development at the Allen Rd. intersection. With the construction of the Fed Ex Distribution Center, Jayhawk Dr. needed to be extended and complete the connection to Chaffin Rd. The developer of the Fed Ex Distribution Center paid to have this remaining portion of Jayhawk Dr. constructed. Plans and specifications were submitted and approved by the Engineering Services Department for the construction of the roadway.

After the placement of the concrete in May of 2022, cracking appeared in numerous panels of the roadway. The City worked with the contractor to repair the cracked panels. Once these panels were replaced earlier this year, the joints in the roadway were sealed, finalizing the project. This work was completed in June 2023.

Once accepted by the City, the City will assume ownership of the roadway, maintenance responsibilities, and it can be added to the City's infrastructure asset inventory.

**City Commission Options:**

1. Approve
2. Disapprove
3. Table for further discussion

**Financial Considerations:** None

Amount \$:

Fund:

Budgeted Expense       Grant       Bonds       Other

**Legal Considerations:** None

**Mission/Values:** This project aligns with the City's Core Value of Ongoing Improvements.

**Attachments:** Resolution 2023-24 and Notice of Final Acceptance

**Approved for the Agenda by:**

A handwritten signature in blue ink that reads "Ray Slattery, PE". The signature is written in a cursive style.

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**Ray Slattery, PE, Dir. of Engineering Services**

**RESOLUTION NO. 2023-24**

**A RESOLUTION ACCEPTING JAYHAWK DRIVE FROM CHAFFIN ROAD  
TO 220 FEET SOUTHEAST OF ALLEN ROAD**

**WHEREAS**, the City of Dodge City, Kansas, Engineering Services Department has approved the plans and specifications for the construction of Jayhawk Drive located in the Dodge City Industrial Park Development; and,

**WHEREAS**, the street improvements and repairs have been completed in June 2023; and,

**WHEREAS**, the City Commission of the City of Dodge City, Kansas is in receipt of a certification from the Director of Engineering Services that said the construction has been found to be in reasonable conformance with the engineering plans and specifications approved by the City of Dodge City and recommending that these improvements be accepted by the City and added to its street system,

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF DODGE CITY, KANSAS**, that the street improvements of Jayhawk Drive in the Dodge City Industrial Park Development be herby accepted by the City and added to its street system.

**ADOPTED** by the City Commission this 17<sup>th</sup> day of July, 2023.

**APPROVED AND SIGNED** by the Mayor this 17<sup>th</sup> day of July, 2023.

CITY OF DODGE CITY, KANSAS

By: \_\_\_\_\_  
Michael Burns  
Mayor

(SEAL)

ATTEST:

By: \_\_\_\_\_  
Connie Marquez  
City Clerk



## CITY OF DODGE CITY

### NOTICE OF FINAL ACCEPTANCE

July 6, 2023

TO: Buffalo Builders, LLC  
Attn: Trey Williams  
100 River Bluff Drive, Suite 210  
Little Rock, AR 72202

PROJECT: Construction of Jayhawk Drive

PROJECT NUMBER: ST 2111

You are hereby notified that the project described as follows:

**the Construction of Jayhawk Drive from Chaffin Rd. to Allen Rd. in the Dodge City Industrial Park Development**

was accepted by the City of Dodge City on **July 17, 2023**. The one-year maintenance period will begin starting **N/A**. Prior to the end of the specified maintenance period, you will be notified of any defects requiring corrective action.

REMARKS:

Maintenance Period not applicable to this project.

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APPROVED BY:

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Ray Slattery, P.E.  
Director of Engineering Services



# Memorandum

**To:** City Manager, City Commissioners  
**From:** Mollea Wainscott, Assistant Director of Economic Development  
**Date:** 07/12/23  
**Subject:** Neighborhood Revitalization Program  
**Agenda Item:** Resolution No. 2023-25

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**Purpose:** To promote and encourage commercial and residential development through the creation, rehabilitation, conservation, or redevelopment of designated areas in which there is a predominance of buildings or improvements which by reason of age, history, architecture, or significances should be preserved or restored to productive use.

**Recommendation:** Staff recommends adoption of Resolution 2023-25, which approves a Standard Plus 20 Rebate Program, 95% rebate for years one (1) through twenty (20) to developments that have a minimum investment of \$6,000,000 for Sundance III.

**Background:** In 2022, the City adopted a Neighborhood Revitalization Program (NRP) and updated the rebate periods that provide developers and property owners incentive to increase the value of property in a designated area. The plan allows for a Standard Plus 20 Rebate Program for qualifying projects with a minimum \$6,000,000 investment.

**City Commission Options:**

1. Approve
2. Disapprove
3. Table for further discussion

**Financial Considerations:** The taxing entities have no risk in this process; in addition, they would not have received the increment as the development would not have been feasible without the incentive.

**Legal Considerations:** Reviewed and approved by City Attorney.

**Mission/Values:** To provide adequate housing in order for the City to accommodate present and future growth.

**Attachments:** Resolution No. 2023-25

**Approved for the Agenda by:**

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Name, Title

**RESOLUTION NO. 2023-25**

**A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF DODGE CITY, KANSAS APPROVING THE NEIGHBORHOOD REVITALIZATION PLAN STANDARD PLUS 20 REBATE PROGRAM FOR SUNDANCE III.**

**WHEREAS**, pursuant to the provisions of K.S.A. 12-17,114 et seq. the City of Dodge City is authorized to adopt a Unified Neighborhood Revitalization Plan and designate a Neighborhood Revitalization Area within the City; and,

**WHEREAS**, the City of Dodge City desires to adopt such a Plan and designate a Neighborhood Revitalization Area in order to accomplish rehabilitation, conservation and redevelopment of such an Area; and,

**WHEREAS**, following proper notice the City of Dodge City has conducted a public hearing concerning the proposed Unified Neighborhood Revitalization Plan; and,

**WHEREAS**, the City of Dodge City finds that the adoption of the proposed Unified Neighborhood Revitalization Plan (the “Plan”) and the implementation of the Plan in the designated Area is necessary to protect the public health, safety and welfare of the residents of the City of Dodge City.

**WHEREAS**, the Unified Neighborhood Revitalization Plan allows the City of Dodge City to approve a Standard Plus 20 Rebate Program, 95% rebate for years one (1) through twenty (20) to developments with a minimum \$6,000,000 investment.

**THEREFORE, BE IT RESOLVED** by the Governing Body of the City of Dodge City, Kansas as follows:

**Section 1.** The Unified Neighborhood Revitalization Plan for the City of Dodge City, Kansas dated September 22, 2022, is hereby adopted.

**Section 2.** The Neighborhood Revitalization Area as described in the Plan is hereby approved.

**Section 3.** City staff are hereby authorized and directed to implement the Plan in accordance with the procedures set out therein and to execute on behalf of the City all necessary documents and to take all actions necessary for the implementation of the Plan.

**Section 4.** City of Dodge City adopted Resolution 2022-31 approving the Unified Neighborhood Revitalization Plan (the “Plan”) and the implementation of the Plan on September 6<sup>th</sup>, 2022.

**Section 5.** This Resolution shall remain in effect until rescinded by action of the City Commission.

**ADOPTED** by the Governing Body of the City of Dodge City, Kansas, on July 17, 2023.

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Mayor

ATTEST:

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City Clerk



# Memorandum

**To:** Nick Hernandez, City Manager and City Commissioners

**From:** Nicole May, Finance Director

**Date:** July 12, 2023

**Subject:** Notice of Revenue Neutral Rate Intent

**Agenda Item:** New Business

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**Purpose:** The City is anticipating exceeding the Revenue Neutral Rate (RNR). The County Clerk must be notified by July 20<sup>th</sup> if the municipality intends to exceed the Revenue Neutral Rate. The RNR for the 2024 budget is 39.006. The total mill levy for the 2023 budget was 43.448.

**Recommendation:** City staff recommends approving the Notice of Revenue Neutral Rate Intent to exceed the RNR.

**Background:** In March 2021, the Legislature approved Senate Bill 13 requiring any taxing subdivision that intends to exceed their Revenue Neutral Rate to give additional notice. The County Clerk must be notified by July 20<sup>th</sup>. The City will be required to have a public hearing before the budget is adopted. The County Clerk is required to notify all taxpayer's of the revenue neutral rate hearings and levy changes.

The Revenue Neutral Rate for the City of Dodge City calculated by the Ford County Clerk is 39.006. The anticipated rate needed for the 2024 budget is 39.448. The City may adopt a budget with a mill levy less than this anticipated mill levy but the final budget cannot exceed this mill levy.

**City Commission Options:**

1. Approve
2. Disapprove
3. Table for further discussion

**Financial Considerations:** None

**Legal Considerations:** Legal consideration will be satisfied upon notification to the County Clerk.

**Mission/Values:** We value progress and growth for the community's future.

**Attachments:** Notice of Revenue Neutral Rate Intent.

**Approved for the Agenda by:**

*Nicole May*

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**Nicole May, Finance Director**





City of Dodge City

2024

**FUND PAGE FOR FUNDS WITH A TAX LEVY**

Adopted Budget <b>General</b>	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
Unencumbered Cash Balance Jan 1	5,057,230	4,530,606	3,303,983
Receipts:			
Ad Valorem Tax	3,821,541	4,250,487	xxxxxxxxxxxxxxxxxxxx
Delinquent Tax	189,164	150,000	80,000
Motor Vehicle Tax	642,146	593,820	592,612
Recreational Vehicle Tax	3,794	3,120	3,816
16/20M Vehicle Tax	0	1,724	1,767
Commercial Vehicle Tax	33,883	29,957	31,281
Watercraft Tax	0	1,266	1,395
Gross Earning (Intangible) Tax	0		0
LAVTR	0		0
City and County Revenue Sharing	0		0
Mineral Production Tax			
Local Alcoholic Liquor	133,603	121,564	137,274
Compensating Use Tax			
Local Sales Tax	6,077,999	6,000,000	6,000,000
Franchise Tax	1,935,804	2,138,000	1,895,000
Licenses	465,813	275,475	280,775
Federal & State Grants	14,245	0	0
State Highway Maintenance	33,830	33,500	33,500
General Government - Sale of Labor & Re	5,582	15,000	10,000
Misc Charges for Service	4,751	6,500	5,000
Amtrak Rent for Depot	13,000	13,000	13,000
Animal Control	48,748	40,000	48,000
Fines and Forfeitures	761,187	681,000	755,000
Police	269,699	250,000	270,000
Engineering Fees	10,934	5,000	7,500
Airport Fees	150,286	152,500	147,200
Cemetery Fees	102,988	100,000	98,000
Recreation Fees	600	0	0
Golf Course Fees	642,397	560,000	640,200
Zoo Contributions	711	0	0
Public Buildings & Grounds Rentals	138,540	110,000	138,000
Sale of Scrap Material			
Sale of Equipment & Real Estate	83,825	500	0
Contributions and Donations	144,090	20,000	0
Transfer From:			
Water	466,500	689,552	855,016
Wastewater	447,132	613,722	730,155
Sanitation	187,027	232,734	245,041
Charge to Parks and Recreation		50,000	50,000
Drainage Fund		95,722	99,248
Charge to Sales tax fund		150,000	150,000
CVB		150,000	150,000
Development & Growth		57,000	57,000
Sales tax			720,000
Biogas Franchise Fee		150,000	150,000
In Lieu of Taxes (IRB)	40,258	0	76,057

Interest on Idle Funds	147,302	20,000	200,000
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>17,017,379</b>	<b>17,761,143</b>	<b>14,671,837</b>
<b>Resources Available:</b>	<b>22,074,609</b>	<b>22,291,749</b>	<b>-17,975,820</b>



Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>17,544,003</b>	<b>18,987,766</b>	<b>21,855,110</b>
Unencumbered Cash Balance Dec 31	4,530,606	3,303,983	xxxxxxxxxxxxxxxxxxxx
2022/2023/2024 Budget Authority Amount	19,670,160	20,687,766	21,855,110
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	21,855,110
		Tax Required	3,879,290
	Delinquent Comp Rate: 1.6%		60,129
	Amount of 2023 Ad Valorem Tax		3,939,419

City of Dodge City

2024

Adopted Budget <b>General Fund - Detail Page 1</b>	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
<b>Expenditures:</b>			
Commission			
Salaries	61,738	61,500	61,776
Contractual	19,599	8,650	13,950
Commodities	145	1,100	1,000
Capital Outlay	0	0	0
<b>Total</b>	<b>81,482</b>	<b>71,250</b>	<b>76,726</b>
<b>Depot Train Station</b>			
Salaries	19,458	26,587	26,668
Contractual	2,558	2,100	1,900
Commodities	456	1,200	450
Capital Outlay	0	0	0
<b>Total</b>	<b>22,472</b>	<b>29,887</b>	<b>29,018</b>
<b>Administration</b>			
Salaries	929,171	980,000	1,196,057
Contractual	353,300	327,050	418,425
Commodities	21,092	24,100	24,100
Capital Outlay	9,952	13,500	14,200
Transfer to Capital Equipment	19,516	20,000	20,000
<b>Total</b>	<b>1,333,031</b>	<b>1,364,650</b>	<b>1,672,782</b>
<b>Information Systems</b>			
Salaries	275,375	345,870	420,888
Contractual	1,887	6,000	10,600
Commodities	2,233	5,000	6,300
Capital Outlay	2,291	1,000	1,200
<b>Total</b>	<b>281,786</b>	<b>357,870</b>	<b>438,988</b>
<b>Economic Development</b>			
Salaries	375,978	429,900	471,153
Contractual			
Commodities			
Capital Outlay			
<b>Total</b>	<b>375,978</b>	<b>429,900</b>	<b>471,153</b>
<b>Police</b>			
Salaries	4,761,802	5,343,730	5,511,912
Contractual	400,918	482,980	534,950
Commodities	236,353	222,935	226,030
Capital Outlay	(57,741)	35,650	74,750
Transfer to Capital Equipment	74,981	73,010	75,000
<b>Total</b>	<b>5,416,313</b>	<b>6,158,305</b>	<b>6,422,642</b>
<b>Animal Control</b>			
Salaries	305,261	339,375	377,954
Contractual	78,486	79,490	87,230
Commodities	49,677	45,775	47,800
Capital Outlay	0	1,300	23,800
Transfer to Capital Equipment	10,994	11,000	11,000
<b>Total</b>	<b>444,418</b>	<b>476,940</b>	<b>547,784</b>
<b>Fire</b>			
Salaries	2,234,545	2,440,490	2,454,412
Contractual	119,952	79,500	85,500
Commodities	66,546	60,250	68,500
Capital Outlay	103	56,500	7,500
Transfer to Capital Equipment	74,681	67,000	75,000
<b>Total</b>	<b>2,495,827</b>	<b>2,703,740</b>	<b>2,690,912</b>
<b>Page 1 - Total</b>	<b>10,451,307</b>	<b>11,592,542</b>	<b>12,350,005</b>

City of Dodge City

2024

Adopted Budget <b>General Fund - Detail Page 2</b>	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
<b>Expenditures:</b>			
Municipal Court			
Salaries	242,188	268,750	270,900
Contractual	262,598	235,250	254,200
Commodities	8,861	7,200	9,900
Capital Outlay	6,380	8,600	5,800
<b>Total</b>	<b>520,027</b>	<b>519,800</b>	<b>540,800</b>
<b>Public Works</b>			
Salaries	297,070	374,800	390,415
Contractual	456,932	453,800	458,600
Commodities	45,544	39,400	48,500
Capital Outlay	0	0	0
Transfer to Capital Equipment	93,600	93,600	93,600
<b>Total</b>	<b>893,146</b>	<b>961,600</b>	<b>991,115</b>
<b>Engineering</b>			
Salaries	354,977	351,350	466,861
Contractual	16,777	22,350	25,900
Commodities	10,712	9,950	12,850
Capital Outlay	1,976	4,000	4,000
Transfer to Capital Equipment	4,559	4,663	4,663
<b>Total</b>	<b>389,001</b>	<b>392,313</b>	<b>514,274</b>
<b>Airport</b>			
Salaries	103,663	143,710	163,270
Contractual	122,837	90,300	110,600
Commodities	37,097	38,800	38,500
Capital Outlay	(4,182)	0	0
Capital Lease Payment	41,016	41,016	0
Transfer to Capital Equipment	19,094	19,100	19,100
<b>Total</b>	<b>319,525</b>	<b>332,926</b>	<b>331,470</b>
<b>Cemetery</b>			
Salaries	126,555	148,860	151,429
Contractual	33,652	40,595	38,800
Commodities	21,950	22,300	23,500
Capital Outlay	0	0	0
Transfer to Capital Equipment	17,306	17,310	17,310
<b>Total</b>	<b>199,463</b>	<b>229,065</b>	<b>231,039</b>
<b>Public Transportation</b>			
Contractual	157,395	230,000	230,000
Transfer to Capital Equipment	16,621	16,625	16,625
<b>Total</b>	<b>174,016</b>	<b>246,625</b>	<b>246,625</b>
<b>Recreation - Administration</b>			
Contractual	(10,734)	16,500	16,500
Capital Outlay		25,000	25,000
<b>Total</b>	<b>(10,734)</b>	<b>41,500</b>	<b>41,500</b>
<b>Parks</b>			
Salaries	877,543	958,910	941,390
Contractual	122,001	122,020	124,400
Commodities	196,640	151,500	164,100
Capital Outlay	3,159	23,500	8,700
Transfer to Capital Equipment	79,454	79,460	80,000
<b>Total</b>	<b>1,278,797</b>	<b>1,335,390</b>	<b>1,318,590</b>
Page 2 -Total	3,763,241	4,059,219	4,215,413
Page 1 -Total	<b>10,451,307</b>	<b>11,592,542</b>	<b>12,350,005</b>
<b>Grand Total</b>	<b>14,214,548</b>	<b>15,651,761</b>	<b>16,565,418</b>

(Note: Should agree with general sub-totals.)

City of Dodge City

2024

Adopted Budget <b>General Fund - Detail Page 3</b>	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
<b>Expenditures:</b>			
<b>Zoo</b>			
Salaries	104,811	151,710	118,170
Contractual	11,323	22,050	18,650
Commodities	35,441	43,050	23,875
Capital Outlay	0	10,000	0
Transfer to Capital Equipment	105,603	3,450	3,450
<b>Total</b>	<b>257,178</b>	<b>230,260</b>	<b>164,145</b>
<b>Golf Course</b>			
Salaries	433,255	467,850	542,269
Contractual	121,042	79,900	101,300
Commodities	305,568	211,600	291,100
Capital Outlay	0	16,700	16,700
Transfer to Capital Equipment	61,814	61,820	65,000
<b>Total</b>	<b>921,679</b>	<b>837,870</b>	<b>1,016,369</b>
<b>Hennessey Hall</b>			
Salaries	19,195	30,700	
Contractual	114,227	119,700	112,000
Commodities	11,280	16,600	11,350
Capital Outlay	0	12,000	10,000
Transfer to Capital Equipment	0	0	0
<b>Total</b>	<b>144,702</b>	<b>179,000</b>	<b>133,350</b>
<b>Development Services</b>			
Salaries	523,218	588,030	599,528
Contractual	167,169	198,000	254,300
Commodities	39,125	44,700	40,300
Capital Outlay	10,783	2,000	1,000
Transfer to Capital Equipment	10,644	10,645	11,000
<b>Total</b>	<b>750,939</b>	<b>843,375</b>	<b>906,128</b>
<b>Non-Departmental</b>			
Community Promotion/Contractual	274,138	94,000	138,200
Computer Upgrades	342,582	21,000	17,000
Appropriation to Communications	638,237	707,500	707,500
Additional COLA/Merit		400,000	300,000
Salary Survey		23,000	207,000
Emergency Reserve			1,700,000
<b>Total</b>	<b>1,254,957</b>	<b>1,245,500</b>	<b>3,069,700</b>
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>
Page 3 -Total	3,329,455	3,336,005	5,289,692
Page 2 -Total	3,763,241	4,059,219	4,215,413
Page 1 -Total	<b>10,451,307</b>	<b>11,592,542</b>	<b>12,350,005</b>
<b>Grand Total</b>	<b>17,544,003</b>	<b>18,987,766</b>	<b>21,855,110</b>

(Note: Should agree with general sub-totals.)



City of Dodge City

2024

**FUND PAGE FOR FUNDS WITH A TAX LEVY**

Adopted Budget	Prior Year	Current Year	Proposed Budget
<b>Library Employee Benefits Fund</b>	Actual for 2022	Estimate for 2023	Year for 2024
Unencumbered Cash Balance Jan 1	1,586	8,532	7,580
Receipts:			
Ad Valorem Tax	191,676	190,549	XXXXXXXXXXXXXXXXXX
Delinquent Tax	9,213	10,000	5,000
Motor Vehicle Tax	30,276	30,073	26,567
Recreational Vehicle Tax	179	158	171
16/20M Vehicle Tax	0	87	79
Commercial Vehicle Tax	1,602	1,517	1,402
Watercraft Tax	0	64	63
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% Total Re			
<b>Total Receipts</b>	<b>232,946</b>	<b>232,448</b>	<b>33,282</b>
<b>Resources Available:</b>	<b>234,532</b>	<b>240,980</b>	<b>40,862</b>
Expenditures:			
Appropriation to Library Board	236,000	233,400	233,400
Cash Forward (2024 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Ex			
<b>Total Expenditures</b>	<b>226,000</b>	<b>233,400</b>	<b>233,400</b>
Unencumbered Cash Balance Dec 31	8,532	7,580	XXXXXXXXXXXXXXXXXX
2022/2023/2024 Budget Authority Amount	226,000	233,400	233,400
<b>Non-Appropriated Balance</b>			
Total Expenditure/Non-Appr Balance			233,400
Tax Required			192,538
Delinquent Comp Rate: 1.6%			2,984
Amount of 2023 Ad Valorem Tax			195,522

Adopted Budget	Prior Year	Current Year	Proposed Budget
<b>Capital Improvement Fund</b>	Actual for 2022	Estimate for 2023	Year for 2024
Unencumbered Cash Balance Jan 1	816,190	738,249	30,516
Receipts:			
Ad Valorem Tax	154,394	134,325	XXXXXXXXXXXXXXXXXX
Delinquent Tax	6,812	7,500	5,000
Motor Vehicle Tax	24,158	23,985	18,728
Recreational Vehicle Tax	143	126	121
16/20M Vehicle Tax	0	70	56
Commercial Vehicle Tax	1,272	1,210	989
Watercraft Tax	0	51	44
Transfer from Biogas	307,158	325,000	500,000
Contributions & Donations	76,000		
Rent			
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% Total Re			
<b>Total Receipts</b>	<b>569,937</b>	<b>492,267</b>	<b>524,938</b>
<b>Resources Available:</b>	<b>1,386,127</b>	<b>1,230,516</b>	<b>555,454</b>
Expenditures:			
Public Safety	118,440		
Other		1,200,000	900,000
Public Buildings & Grounds	139,830		
Library	389,000		
Airport Match	608		
Commodities			
Quality of Life CIP			
Cash Forward (2024 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Ex			
<b>Total Expenditures</b>	<b>647,878</b>	<b>1,200,000</b>	<b>900,000</b>
Unencumbered Cash Balance Dec 31	738,249	30,516	XXXXXXXXXXXXXXXXXX
2022/2023/2024 Budget Authority Amount	830,000	1,200,000	900,000
<b>Non-Appropriated Balance</b>			
Total Expenditure/Non-Appr Balance			900,000
Tax Required			344,546
Delinquent Comp Rate: 1.6%			5,340
Amount of 2023 Ad Valorem Tax			349,886

CPA Summary

City of Dodge City

2024

**FUND PAGE FOR FUNDS WITH A TAX LEVY**

Adopted Budget	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
<b>Special Liability Fund</b>			
Unencumbered Cash Balance Jan 1	0	64	7,431
Receipts:			
Ad Valorem Tax	387,778	476,451	XXXXXXXXXXXXXXXXXXXX
Delinquent Tax	18,718	15,000	12,500
Motor Vehicle Tax	63,361	60,256	66,428
Recreational Vehicle Tax	374	317	428
16/20M Vehicle Tax	0	175	198
Commercial Vehicle Tax	3,326	3,040	3,506
Watercraft Tax	0	128	156
Charge to Sales Tax Fund		120,000	140,000
Charge to Water		120,000	180,000
Charge to Wastewater		90,000	150,000
Charge to Sanitation		50,000	100,000
Charge to Biogas		92,000	150,000
Contributions & Donations		180,000	180,000
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% Total Re			
<b>Total Receipts</b>	<b>473,557</b>	<b>1,207,367</b>	<b>983,216</b>
<b>Resources Available:</b>	<b>473,557</b>	<b>1,207,431</b>	<b>990,647</b>
Expenditures:			
Contractual Services	473,493	1,200,000	1,400,000
Cash Forward (2024 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Ex			
<b>Total Expenditures</b>	<b>473,493</b>	<b>1,200,000</b>	<b>1,400,000</b>
Unencumbered Cash Balance Dec 31	64	7,431	XXXXXXXXXXXXXXXXXXXX
2022/2023/2024 Budget Authority Amount	1,165,907	1,200,000	1,400,000
<b>Non-Appropriated Balance</b>			
Total Expenditure/Non-Appr Balance			1,400,000
Tax Required			409,353
Delinquent Comp Rate: 1.6%			6,345
Amount of 2023 Ad Valorem Tax			415,698

Adopted Budget	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
0			
Unencumbered Cash Balance Jan 1	0	0	0
Receipts:			
Ad Valorem Tax		0	XXXXXXXXXXXXXXXXXXXX
Delinquent Tax			
Motor Vehicle Tax			
Recreational Vehicle Tax			
16/20M Vehicle Tax			
Commercial Vehicle Tax			
Watercraft Tax			
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% Total Re			
<b>Total Receipts</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Resources Available:</b>	<b>0</b>	<b>0</b>	<b>0</b>
Expenditures:			
Cash Forward (2024 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Ex			
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>
Unencumbered Cash Balance Dec 31	0	0	XXXXXXXXXXXXXXXXXXXX
2022/2023/2024 Budget Authority Amount	0	0	0
<b>Non-Appropriated Balance</b>			
Total Expenditure/Non-Appr Balance			0
Tax Required			0
Delinquent Comp Rate: 1.6%			0
Amount of 2023 Ad Valorem Tax			0

CPA Summary



# Memorandum

**To:** Nick Hernandez, City Manager and City Commissioners  
**From:** Mollea Wainscott, Assistant Director of Economic Development  
**Date:** July 17, 2023  
**Subject:** Donation of lots  
**Agenda Item:** New Business

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**Recommendation:** Staff recommends donating two vacant lots to the Community Housing Association of Dodge City for housing developments.

**Background:** The City of Dodge City owns property located at Thurow Park. The vacant property is underutilized. The Community Housing Association of Dodge City (CHAD) operates the Abandoned Housing Program and would like to build a new house on lot 2 and a duplex on lot 1 with the Dodge City Community College Building Trades Program. Both homes will then be sold to moderate-income families. CHAD will donate funds to the park for the City to make improvements to the park.

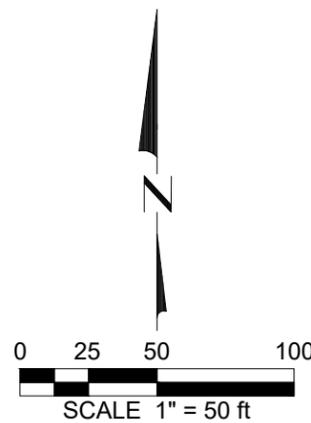
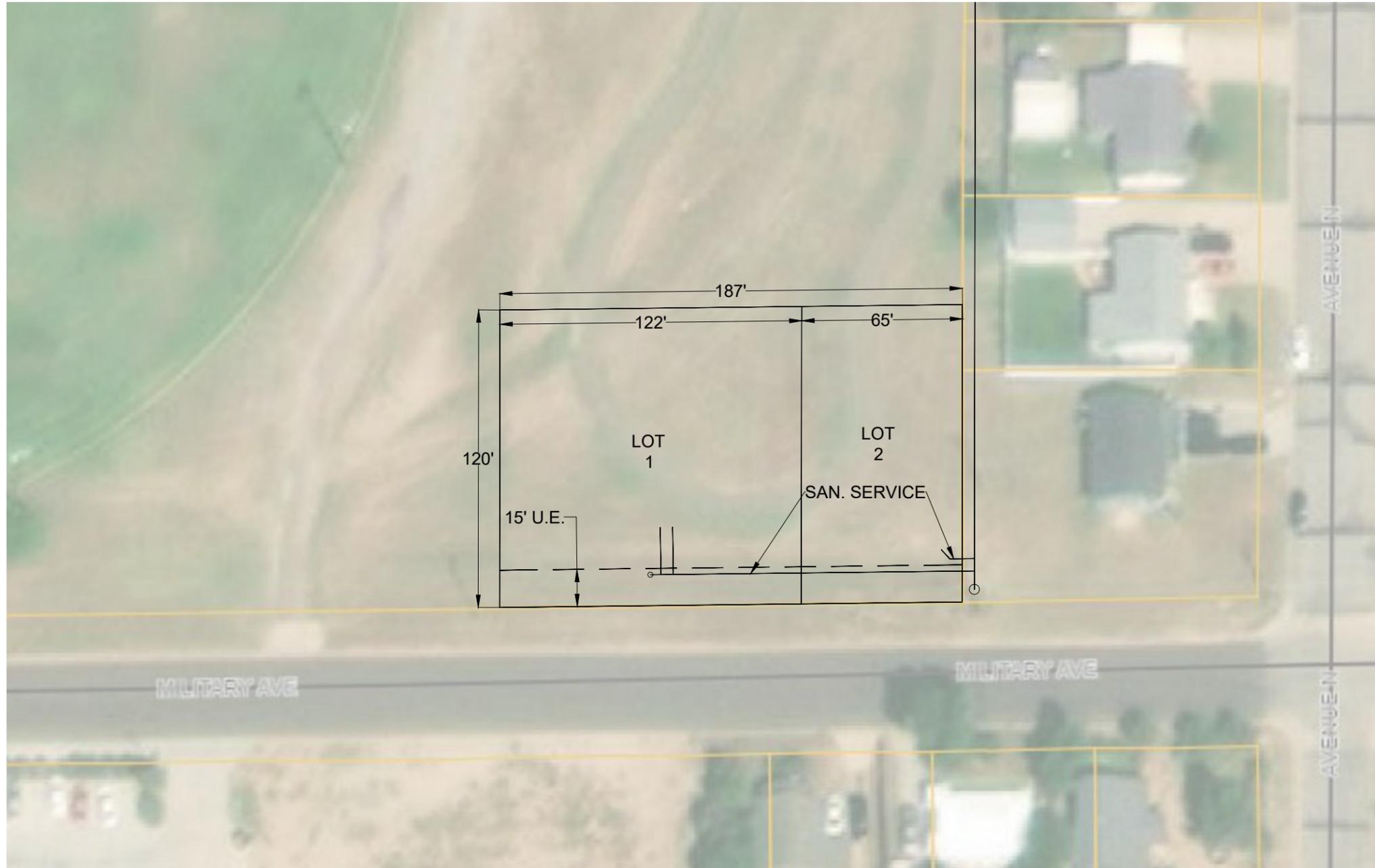
**Justification:** Housing continues to be a constant challenge in the Dodge City area. The Abandoned Housing Program has been successful in creating new housing and rehabilitating vacant housing throughout Dodge City.

**Financial Considerations:** None

**Purpose/Mission:** To provide adequate housing in order for the City to accommodate present and future growth.

**Legal Considerations:** None

**Attachments:** Map



DRAWN BY <b>JR</b>	<b>CITY OF DODGE CITY, KANSAS</b> CITY HALL    ENGINEERING DEPARTMENT    (620) 225-8106	PROJECT NO
CHECKED BY	<b>THUROW PARK LOT LAYOUT MILITARY AVENUE</b>	SHEET OF <b>1 1</b>
DATE <b>02/09/23</b>		REVISIONS