

CITY COMMISSION MEETING AGENDA

City Hall Commission Chambers

Tuesday, January 2, 2024

7:00 p.m.

MEETING #5268

Public is welcome although seats are limited for social distancing; or you can view as follows:

1. Watch live on our Facebook page at www.facebook.com/cityofdodgecity

2. Or watch it on our Vimeo page at www.vimeo.com/cityofdodgecity.

The meeting will be archived on both sites to be viewed after the live video has ended.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION BY Pastor Jerry Nolte of United Methodist Church

APPROVAL OF AGENDA

PETITIONS & PROCLAMATIONS

VISITORS (Limit of five minutes per individual and fifteen minutes per topic. Final action may be deferred until the next City Commission meeting unless an emergency situation does exist).

CONSENT CALENDAR

1. Approval of City Commission Meeting Minutes, December 18, 2023.
2. Approval of Special City Commission Meeting Minutes, December 28, 2023.
3. Appropriation Ordinance No.1, January 2, 2022.
4. Cereal Malt Beverage License:
 - a. Dodge City Community College, 2501 N. 14th Avenue.
 - b. Pizza Hut, 110 Frontview.

ADJOURN SINE DIE

INSTALLATION OF ELECTED CITY COMMISSIONERS (With Oath Ceremony)

ELECTION OF MAYOR AND VICE MAYOR

ORDINANCES & RESOLUTIONS

Resolution No. 2024-01: A Resolution of the City of Dodge City, Kansas, Authorizing the Preparation of Financial Statements and Financial Reports on the Basis of Cash Receipts and Disbursements. Report by Nicole May, Finance Director.

UNFINISHED BUSINESS

NEW BUSINESS

STAFF REPORTS

ADJOURNMENT

CITY COMMISSION MEETING MINUTES

Municipal Services Building,

100 Chaffin Road

Monday December 18, 2023

7:00 p.m.

MEETING #5266

Public is welcome although seats are limited for social distancing; or you can view as follows:

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CALL TO ORDER

ROLL CALL Mayor Michael Burns, Commissioner Joseph Nuci, Rick Sowers, Chuck Taylor, Kent Smoll

INVOCATION BY

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Mayor moved to amend the agenda and add to item #5 to New Business. Commissioner Rick Sowers made a motion to amend the agenda with the changes. Commissioner Chuck Taylor seconded the motion. The motion carried unanimously.

PETITIONS & PROCLAMATIONS

VISITORS (Limit of five minutes per individual and fifteen minutes per topic. Final action may be deferred until the next City Commission meeting unless an emergency situation does exist).

Mollea Wainscott, Assistant Director of Economic Development gave report on the Land Bank Budget.

Representatives from Victory Electric presented the City of Dodge City with a Capital Credit Check in the amount a little over \$47,000. Thanked the city for their partnership in all the projects that are going on. It has been a team effort and it is great working with staff.

CONSENT CALENDAR

1. Approval of City Commission Meeting Minutes, December 4, 2023.
2. Approval of City Commission Work Session Minutes, December 4, 2023.
3. Approval of Special City Commission Meeting Minutes, December 7, 2023
4. Appropriation Ordinance No.24, December 18, 2023.
5. Cereal Malt Beverage License:
 - a. Walgreen Store, 1801 N. 14th Avenue.

6. Approve the estimate from Victory Electric to extend electrical service to the Rodeo Hills Lift Station.
7. Approve the estimate from Victory Electric to reroute the electrical service to Gas Handling Building #1 (GHB1).

Commissioner Kent Smoll moved to approve the consent calendar as presented; Commissioner Joseph Nuci seconded the motion. The motion carried unanimously.

ORDINANCES & RESOLUTIONS

Ordinance No. 3806: An Ordinance to amend Chapter 13, Article 4 of the Municipal Code for the City of Dodge City was approved on a motion by Commissioner Joseph Nuci. Commissioner Rick Sowers seconded the motion. The motion carried unanimously.

Ordinance No. 3807: An Ordinance to repeal Chapter 13, Article 4, Section 14-402 of the Municipal Code for the City of Dodge City was approved on a motion by Commissioner Joseph Nuci. Commissioner Rick Sowers seconded the motion. The motion carried unanimously.

Resolution No. 2023-40: A Resolution making certain findings and determinations as to the need for housing within the City of Dodge City, Kansas and setting forth the legal description of real property proposed to be designated as a rural housing incentive district within the city was approved on a motion by Commissioner Chuck Taylor. Commissioner Joseph Nuci seconded the motion. The motion carried unanimously.

UNFINISHED BUSINESS

NEW BUSINESS

1. Commissioner Kent Smoll moved to approve of the allocation of 2023 Special Alcohol and Drug Funds with New Chance receiving \$88,010 and Campass Behavioral Health receiving \$22,715. Commissioner Joseph Nuci seconded. The motion carried unanimously.
2. Commissioner Joseph Nuci moved to approve the supplemental agreement with PEC in the amount not to exceed \$168,243.43 for inspection services for the south bound 14th Avenue bridge repairs. Commissioner Chuck Taylor seconded. The motion carried unanimously.
3. Commissioner Rick Sowers moved to approve change order #6 for the installation of the H2S vessels, piping, and hardware for the biogas project Commissioner Kent Smoll seconded. The motion carried unanimously.
4. Commissioner Kent Smoll moved to approve to purchase a new Closed-Door Full Eject Baler and in Floor Feed Conveyor for the Jane Longmeyer Recycling Center from Dehart Recycling Equipment in the amount not to exceed \$151,640. Commissioner Rick Sowers seconded. The motion carried unanimously.

- 5. Commissioner Joseph Nuci moved to approve the lease with Dodge City Community College for the space at the Chaffin Building at 100 Chaffin Road. Commissioner Rick Sowers seconded the motion. The motion carried unanimously.

OTHER BUSINESS

STAFF REPORTS

EXECUTIVE SESSION

Attorney-Client Privileged Discussion

At 7:45 am Commissioner Rick Sowers made a motion for city to recess into executive session pursuant to K.S.A. 75-4319b2 the justification for closing the meeting is for consultation with legal counsel for the city commission and the city of Dodge city regarding matters subject to attorney client privilege. The city commission will need 15 minute and the meeting will resume at 7:55 pm, meeting to include city manager, city attorneys. The city will not take action upon returning to open session prior to adjournment. Commissioner Josph Nuci seconded the motion. The motion carried unanimously.

At 7:55 pm the meeting was reconvened.

ADJOURNMENT

Commissioner Kent Smoll moved to adjourn the meeting. Commissioner Rick Sowers seconded the motion. The motion carried unanimously.

ATTEST:

Mayor

City Clerk

CITY COMMISSION SPECIAL MEETING MINUTES

City Hall Commission Chambers

806 N. 2nd Ave

Thursday, December 28, 2023

7:30 a.m.

MEETING #5267

CALL TO ORDER

ROLL CALL Mayor Michael Burns, Commissioner Joseph Nuci, Rick Sowers, Chuck Taylor, Kent Smoll.

PUBLIC HEARING

Mayor Michael Burns opened the public hearing on the amendments to the 2023 Budget. Finance Director, Nicole May gave an update on the amendments. There were no public comments. Mayor Burns closed the public hearing.

NEW BUSINESS

1. Commissioner Chuck Taylor moved to approve the 2023 Budget amendments. Commissioner Kent Smoll seconded the motion. The motion carried 5 - 0.

ORDINANCES AND RESOLUTIONS

Resolution No. 2023-41: A Resolution determining the advisability of the making of certain internal improvements in the City of Dodge City, Kansas; making certain findings with respect thereto; and authorizing and providing for the making of the improvements in accordance with such findings. (infrastructure improvements/United Village Addition) was approved on a motion by Commissioner Joseph Nuci. Commissioner Kent Smoll seconded the motion. The motion carried 5 - 0.

UNFINISHED BUSINESS

ADJOURNMENT

Commissioner Joseph Nuci moved to adjourn the meeting. Commissioner Chuck Taylor seconded the motion. The motion carried 5 - 0.

ATTEST:

Mayor

City Clerk



Memorandum

To: Nick Hernandez, City Manager and City Commissioners

From: Nicole May, Finance Director

Date: December 28, 2023

Subject: Resolution 2024-01

Agenda Item: Ordinances and Resolutions

Purpose: This Resolution is required when preparing the financial statements under the KMAAG or cash basis of accounting.

Recommendation: I recommend the approval of Resolution No. 2024-01.

Background: In prior years, the City's financial statements have been issued on the GAAP basis of accounting. The GAAP basis financial statements are very hard to read and understand for those who do not have a finance or accounting background. In the State of Kansas, it is also permissible to issue financial statements on the KMAAG or cash basis of accounting. The financial statement and schedules required by KMAAG are much easier to read and understand for those who do not have a finance or accounting background. Utilizing KMAAG audit format will allow the general public to be able to understand the City's financial statement and therefore the City will be more transparent.

City Commission Options:

1. Approve
2. Disapprove
3. Table for further discussion

Financial Considerations:

Amount \$: N/A

Fund: _____ Dept: _____ Expense Code: _____
___ Budgeted Expense ___ Grant ___ Bonds ___ Other

Legal Considerations: None

Mission/Values: To promote transparency

Attachments: Resolution 2024-01

Approved for the Agenda by:

Nicole May

Nicole May, Finance Director

RESOLUTION NO. 2024-01

A RESOLUTION OF THE CITY OF DODGE CITY, KANSAS, AUTHORIZING THE PREPARATION OF FINANCIAL STATEMENTS AND FINANCIAL REPORTS ON THE BASIS OF CASH RECEIPTS AND DISBURSEMENTS.

WHEREAS, the City of Dodge City, Kansas, has determined that the financial statements and financial reports for the year ended December 31, 2023 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the City Commission or the members of the general public of the City of Dodge City and

WHEREAS, there are no revenue bond ordinances or resolutions or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) for the year ended December 31, 2023.

NOW, THEREFORE BE IT RESOLVED, by the City Commission of the City of Dodge City, Kansas, in regular meeting duly assembled this 2nd day of January, 2024 that the City Commission waives the requirements of K.S.A. 75-1120a(a) as they apply to the City of Dodge City for the year ended December 31, 2023.

BE IT FURTHER RESOLVED that the City Commission shall cause the financial statements and financial reports of the City of Dodge City to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State.

ADOPTED by the Governing Body and approved by the mayor, this 2nd day of January, 2024.

Mayor

ATTEST:

Connie Marquez, City Clerk