

CITY COMMISSION MEETING AGENDA

City Hall Commission Chambers

Monday, March 4, 2024

7:00 p.m.

MEETING # 5274

Public is welcome although seats are limited for social distancing; or you can view as follows:

1. Watch live on our Facebook page at www.facebook.com/cityofdodgecity

2. Or watch it on our Vimeo page at www.vimeo.com/cityofdodgecity.

The meeting will be archived on both sites to be viewed after the live video has ended.

CALL TO ORDER

ROLL CALL

INVOCATION BY Father Wesley Schawe of Cathedral of Our Lady of Guadalupe Church

PLEDGE OF ALLEGIENCE

APPROVAL OF AGENDA

PETITIONS & PROCLAMATIONS

VISITORS (Limit of five minutes per individual and fifteen minutes per topic. Final action may be deferred until the next City Commission meeting unless an emergency situation does exist).

CONSENT CALENDAR

1. Approval of City Commission Meeting Minutes, February 19, 2024.
2. Appropriation, Ordinance No. 6, 2024.
3. Cereal Malt Beverage License:
 - a. Kwik Shop, 1811 Central Avenue.
 - b. Kwik Shop, 1500 W. Wyatt Earp Blvd.
 - c. El Korita Restaurant, 2001 W. Wyatt Earp Blvd.

ORDINANCES & RESOLUTIONS

Ordinance No. 3809: An Ordinance of the City of Dodge City, Kansas Amending the Official Zoning Map of the City, Changing the Property Located at 1712 Avenue E, from R-3 Residential Higher Density to C-2 Commercial Highway. Report by Nathan Littrel, Administrator of Planning and Zoning.

UNFINISHED BUSINESS

NEW BUSINESS

1. Approval to Purchase a 2024 Equinox for Engineering Department. Report by Ryan Reid, Director of Administration.
2. Approval of Change Order #1 to Relocate Irrigation Lines from the Irrigation Pump Stations. Report by Ray Slattery, Director of Engineering.

OTHER BUSINESS

STAFF REPORTS

ADJOURNMENT

CITY COMMISSION MEETING MINUTES

City Hall Commission Chambers

806 N. 2nd Avenue

Monday, February 19, 2024

7:00 p.m.

MEETING # 5273

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CALL TO ORDER

ROLL CALL Mayor Chuck Taylor, Commissioners Jeff Reinert, Rick Sowers, Michael Burns, Daniel Pogue

INVOCATION BY

PLEDGE OF ALLEGIENCE

APPROVAL OF AGENDA Commissioner Rick Sowers moved to approve the agenda as presented. Commissioner Jeff Reinert seconded the motion. The motion carried 5 - 0.

PETITIONS & PROCLAMATIONS

VISITORS (Limit of five minutes per individual and fifteen minutes per topic. Final action may be deferred until the next City Commission meeting unless an emergency situation does exist).

Ashley Flowers and Martin Miller citizens of Dodge City had concerns about the nominations and appointments for the Dodge City Library Board and Advisory Boards.

CONSENT CALENDAR

1. Approval of City Commission Meeting Minutes, February 5, 2024.
2. Appropriation, Ordinance No. 4, February 19, 2024.
3. Cereal Malt Beverage License:
 - a. Yardley Dodge City, 2524 E Wyatt Earp Blvd.
 - b. Corner Market #117, 2615 East Trail Street.
 - c. Corner Market #118, 609 S 2nd Avenue.

Commissioner Michael Burns moved to approve the consent calendar as presented. Commissioner Daniel Pogue seconded the motion. The motion carried 5 - 0.

ORDINANCES & RESOLUTIONS

UNFINISHED BUSINESS

NEW BUSINESS

1. Commissioner Michael Burns moved to approve the purchase of four (4) Dodge Durango's from Lopp Motors in the amount of \$227,676 for the Dodge City Police Department. Commissioner Daniel Pogue seconded the motion. The motion carried 5 - 0.
2. Commissioner Jeff Reinert moved to approve the Design Agreement/Scope of Services with PEC Consultants in the amount of \$915,975 for the replacement of the north bound 14th Avenue Bridge, Waterline and Force Main Relocates. Commissioner Michael Burns seconded the motion. The motion carried 5 - 0.
3. Commissioner Daniel Pogue moved to approve the Professional Services Contract with LK Architecture in the amount of \$1,052,750 for Wright Park action plan design. Commissioner Rick Sowers seconded the motion. The motion carried 5 - 0.
4. Commissioner Michael Burns moved to approve the grant award funding not to exceed \$120,000 for the Dodge City Roundup, Inc. grandstand improvements. Staff also recommends authorization for the City Manager to approve the memorandum of understanding with Roundup for the use of the funds. Commissioner Rick Sowers seconded the motion. The motion carried 5 - 0.

OTHER BUSINESS

STAFF REPORTS

ADJOURNMENT

Commissioner Jeff Reinert moved to adjourn the meeting. Commissioner Daniel Pogue seconded the motion. The motion carried 5 - 0.

ATTEST:

Mayor

City Clerk



Memorandum

To: Nick Hernandez, City Manager and City Commissioners

From: Nathan Littrell, Planning & Zoning Administrator

Date: March 4, 2024

Subject: Ord. No. 3809

Agenda Item: Ordinances and Resolutions

Purpose: The applicant wishes to rezone this property to C-2 Commercial Highway to allow for commercial development. The applicant plans to construct a convenience store as well as a laundry mat at this location.

Recommendation: It is City Staff's recommendation to approve this ordinance. On February 13, 2024, the Planning Commission reviewed and voted 4-0 to recommend approval of the proposed rezoning. The proposed zoning amendment does not conflict with the City's Comprehensive Plan.

Background: This property is currently vacant. This proposed zoning change will allow for commercial use that would service the neighboring residential area. The property immediately east is currently zoned R-3 Residential Higher Density but is being utilized as a fitness gym. The most appropriate zone for that use would be C-2 Commercial Highway. There is more existing commercial use in the C-O Commercial Office zone farther east. There were no concerns from adjacent property owners addressed at the Planning Commission or with City staff. No protests to this proposed zoning amendment have been filed.

City Commission Options:

1. Approve
2. Disapprove
3. Table for further discussion

Financial Considerations: None

Legal Considerations: None

Mission/Values: Approving this rezoning ordinance will encourage and support growth and development in our community.

Attachments: Ordinance #3809, Map

ORDINANCE NO. 3809

AN ORDINANCE OF THE CITY OF DODGE CITY, KANSAS AMENDING THE OFFICIAL ZONING MAP OF THE CITY, CHANGING THE PROPERTY LOCATED AT 1712 AVENUE E, FROM R-3 RESIDENTIAL HIGHER DENSITY TO C-2 COMMERCIAL HIGHWAY.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF DODGE CIY, KANSAS:

SECTION 1: The following described real property located in Dodge City, Ford County, Kansas is hereby rezoned:

Tract of land in the Northeast Quarter (NE/4) of Section Twenty-five (25), Township Twenty-six (26) South, Range Twenty five (25) West of the Sixth Principal Meridian, Ford County, Kansas:

Lots 4, 5, 6, 7 and Lot 8, Except the North 30 feet of Lot 8
Block 21, McClure Place Addition
Dodge City, Ford County, Kansas

SECTION 2: This ordinance shall take effect, from and following its publication in the official paper, as required by law.

PASSED BY THE CITY OF DODGE CITY GOVERNING BODY, IN REGULAR SESSION AND APPROVED BY THE MAYOR, THIS FOURTH DAY OF MARCH, 2024.

ATTEST:

CHUCK TAYLOR, MAYOR

CONNIE MARQUEZ, CITY CLERK

R1

E. Comanche St.

Proposed
C-2

R3

CO

E. Magnolia St.

Ave. D

Ave. E

Ave. F

Ave. G

R2

E. Mulberry St.



Memorandum

To: City Commission
From: Ryan Reid, Director of Administrative Services
Date: 2024 02 20
Subject: Bids for New Engineering SUV
Agenda Item: New Business

Purpose: To inspect projects, meet residents, contractors, and consultants and to assist the Engineering Department in travel/training. Also available to other departments if needed.

Recommendation: Approve purchase of one 2024 Equinox from Lewis Chevrolet for \$31,230.

Background: Staff opened bids and received two bids for this vehicle. Lewis is the lower bid and they are a local business that we have bought vehicles from in the past.

The current Ford Explorer that Engineering has been using has mechanical issues. It is a 2005 vehicle with about 78,000 miles on it. I expect it to be sold at auction.

City Commission Options:

1. Approve
2. Disapprove
3. Table for further discussion

Financial Considerations:

Amount: \$31,230

Fund: 14030200 441005

Budgeted Expense Grant Bonds Other

Legal Considerations: None

Mission/Values: Ongoing Improvement, Working Towards Excellence

Attachments: Bid tab

Approved for the Agenda by:

Ryan T. Reid, Director of Administrative Services

Bid Tab

One (1) Engineering Midsized SUV

<u>Bidder</u>	<u>Cost Each</u>	<u>Notes</u>
Cable Dahmer	\$35,345	Buick Envision, 14 days
Lewis Chevrolet	\$31,230	Should be here in 30 days Local vendor. Low bid



Memorandum

To: Nick Hernandez, City Manager and City Commissioners
From: Ray Slattery, PE, Director of Engineering Services
Date: March 4, 2024
Subject: Approve Change Order (CO) #1/Quote to Relocate Irrigation Lines from Nowak – SS 2101
Agenda Item: New Business

Purpose: The 4-main irrigation lines need to be relocated so that earthwork for Facultative #5 can be finished.

Recommendation: Approve CO #1 or Quote for the relocation of the 4-15" Irrigation Lines from the Irrigation Pump stations (IPS) in the amount of \$149,638.0.

Background: During the earthwork of the drainage ditch of Facultative #5, it was discovered the 4-15" irrigation lines would be in conflict. These lines were not located as indicated on the plans from the construction of the original facility in the early 1980's. The irrigation lines need to be relocated out and around the drainage ditch so that the ditch can be constructed per plans. The irrigation lines will be moved to the west out of the ditch section and placed at the same elevation as they are currently constructed. Due to the nature of the treated effluent, we did not want to just lower the lines and create a sag that could allow fine sediment to settle and eventually plug the irrigation lines. With no way to clean the lines, if they were to plug the line would have to be excavated, cut opened, and cleaned. This would be a time-consuming operation. And depending upon the time of the year, could be costly to our farmer partner.

This work needs to be completed in a very short window. As we need to start irrigating to maintain freeboard in the facultative lagoons. Nowak plans to start later this week or early next week. They anticipate it will take two weeks to complete but are going to push to complete the relocation as soon as possible. They are aware of our need to start irrigating.

City Commission Options:

1. Approve
2. Disapprove
3. Table for further discussion

Financial Considerations: CO #1 amount is \$149,638.00. Funding could come from the State Revolving Fund (SRF) or Operating Fund. I would suggest it come from the SRF, this could be changed once the project is finalized and prior to the final loan amount is certified.

Amount \$: \$149,638.00

Fund:

Budgeted Expense Grant Bonds Other SRF

Legal Considerations: This Change Order will be added to Nowak's Contract.

Mission/Values: This aligns with the City's Core Value of Ongoing Improvement, Safety, Working Towards Excellence.

Attachments: Nowak Quote

Approved for the Agenda by:

A handwritten signature in blue ink that reads "Ray Slattery, PE". The signature is written in a cursive style with a horizontal line underneath the name.

Ray Slattery, PE, Dir. of Engineering Services

CHANGE ORDER No. 1

Date of Issuance: 02/28/2024

Project Name: Dodge City Wastewater Treatment Plant Expansion - Phase 2	Owner: City of Dodge City	Owner's Project Number:
Engineer's Project Number (if applicable): 210263-002	Date of Contract: November 1, 2023	
Contractor: Nowak Construction	Funding Agency Project Number (if applicable):	

The following changes are hereby made to the CONTRACT DOCUMENTS:

Justification: Relocate four (4) irrigation lines that are in conflict with the drainage ditch around the new facultative cells. Utility record information did not reflect locations discovered in the field.

Change to CONTRACT PRICE

Original CONTRACT PRICE: \$5,971,705.00

Increase in CONTRACT PRICE as of this Change Order: \$ 149,638.00

The new CONTRACT PRICE incorporating this CHANGE ORDER: \$6,121,343.00

Change to CONTRACT TIME:

Original Contract Times: Working Days Calendar Days

Substantial completion (days or date): _____

Final completion (days or date): _____

The CONTRACT TIME (as adjusted by previous CHANGE ORDERS):

Substantial completion (days or date): _____

Final completion (days or date): _____

[Increase] [Decrease] in CONTRACT TIME as of this Change Order:

Substantial completion (days or date): _____

Final completion (days or date): _____

CONTRACT TIMES with all approved CHANGE ORDERS:

Substantial completion (days or date): _____

Final completion (days or date): _____

REQUESTED:

By: *Gregory A. Post*
Contractor (Authorized Signature)

Date: 2/28/2024

Approved by Funding Agency (if applicable): _____

RECOMMENDED:

By: *Nicole Franken*
Engineer (Authorized Signature)

Date: 2/28/2024

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

Date: _____

Nowak Construction Company, Inc.

200 South Goddard Rd
Goddard, KS 67052

Phone: (316) 794-8898
Fax: (316) 794-2243

To: CITY OF DODGE CITY	Contact:
Address: 110 W SPRUCE ST, PO BOX 880 DODGE CITY, KS 67801	Phone: (620) 225-8123
	Fax:
Project Name: Phase 2 - Force Main Design Package	Bid Number:
Project Location:	Bid Date: 8/25/2023
Addendum #: #1, #2	

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
	Construction Staking	1.00	LS	\$4,000.00	\$4,000.00
Total Price for above Items:					\$4,000.00

15" PIP Irrigation Pipe Relocate

15" PIP Irrigation Line Relocate (4 EA 300' +/- Lines With Fittings, Mega Lug Restraints & Thrust Blocking)	1,240.00	LF	\$117.45	\$145,638.00
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Total Price for above 15" PIP Irrigation Pipe Relocate Items: \$145,638.00

Total Bid Price: \$149,638.00

Notes:

• QUALIFICATIONS

No Addendum are acknowledged
Sheets provided used for our quote
Construction Staking by others
Construction inspection by others
Quote is good for 30 days

INCLUSION

15" PIP 100 PSI pipe
15" PIP Gasketed fittings
Mega lug Restraints
Thrust Blocking
Construction Staking

EXCLUSIONS

Pipe, fittings and all other material not included above
Construction Inspection
Testing
Permits
Insurance (Special)
Restoration
BMP's
Seeding
Sales Tax
Special Wage Rates

ACCEPTED:

The above prices, specifications and conditions are satisfactory and are hereby accepted.

Buyer: _____

Signature: _____

Date of Acceptance: _____

CONFIRMED:

Nowak Construction Company, Inc.

Authorized Signature: _____

Estimator: _____