



SPECIAL CITY COMMISSION MEETING AGENDA

City Hall Commission Chambers

806 N 2nd Avenue

Dodge City, KS

Tuesday, December 30, 2025

7:30 a.m.

MEETING # 5329

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

PUBLIC HEARING

2025 Budget Amendments

UNFINISHED BUSINESSES

1. Approval of Alcohol and Drug Grants. Report By Nicole May, Finance Director.

NEW BUSINESS

1. Approval of Budget Amendments. Report by Nicole May, Finance Director.
2. Approval of City Managers Contract Agreement. Report by City Attorney, Paige Gilmore.

ADJOURNMENT



Memorandum

To: Nick Hernandez, City Manager and City Commissioners
From: Nicole May, Finance Director
Date: December 10, 2025
Subject: Allocation of 2025 Special Alcohol and Drug Funds
Agenda Item: New Business

Purpose: The City receives a portion of the alcohol and drug tax that is collected in the community. The City solicits applications from those who qualify for the funds. The applications received met the general requirements of the program. The recommendations by the committee are the amounts they feel best meets the overall goals of the program.

Recommendation: I recommend the approval of the disbursements of Special Alcohol and Drug Tax money for the recommended programs.

Background:

City Commission Options:

1. Approve
2. Disapprove
3. Table for further discussion

Financial Considerations: The City of Dodge City receives a portion of the alcohol and drug tax that is collected in the community. That tax is allocated 1/3 to the General Fund, 1/3 to a Special Park and Recreation Fund and 1/3 to a Special Alcohol and Drug Fund. This allocation is spelled out in the Kansas State Statutes. The amount deposited into the Special Alcohol and Drug fund are to be used for “the purchase, establishment, maintenance or expansion of services or programs whose principal purpose is alcoholism and drug abuse prevention and education, alcohol and drug detoxification, intervention in alcohol and drug abuse or treatment of persons who are alcoholics or drug abusers or are in danger of becoming alcoholics or drug abusers”. In order to accomplish this, we take applications from agencies/programs that provide those services. There is approximately \$172,700 to be allocated for these programs. The applications received, the amount applied for and the recommended allocation is:

Organization	Project	Amount of Request	Recommendation
New Chance	Assist with social detox position & bilingual licensed counselor position	98,200	93,200
Compass Behavioral Health	Dual Diagnosis services	50,000	30,000
Friends of Recovery	Oxford Houses of Dodge City	57,500	45,000

Dodge City Police Dept	DARE Program	4,502	4,500
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Amount \$: \$172,700

Fund:124 Dept:65000 Expense Code: 420003

Budgeted Expense Grant Bonds Other

Legal Considerations: None

Mission/Values: Support the quality of life in Dodge City by best spending the monies the City receives for drug and alcohol treatment, education and prevention programs.

Attachments: None

Approved for the Agenda by:



Nicole May, Finance Director



Memorandum

To: Nick Hernandez, City Manager and City Commissioners

From: Nicole May, Finance Director

Date: December 24, 2025

Subject: Approval of 2025 Budget Amendment

Agenda Item: Public Hearing and New Business

Recommendation: I recommend the approval of the 2025 Budget Amendments.

Background: Kansas law provides that each year municipalities set a budget for each of the funds that the municipality has. It also provides that if the revenues exceed what was budgeted and the expenditures exceed the budget, the budget can be amended by going through the same procedure as when the budget was originally adopted. The 2025 budget was passed by the City Commission in September of 2024. A public hearing notice was published in the December 20, 2025, edition of the Dodge City Daily Globe notifying the public that the City Commission would hold a public hearing to consider the amendments for the 2025 budget.

Justification: To ensure no violations of the budget law.

Financial Considerations: Cash is available in all funds that are being amended. The following funds are being amended:

Transient Guest Tax 2% - Increase of \$200,000 due to increased transient guest tax collections, there were additional funds available in this fund and additional expenses were expended.

Capital Equipment – Increase of \$1,000,000 due to purchases being made in different years than budgeted, expenses and revenues were adjusted.

Street Sales Tax – Increase of \$1,400,000 due to increased sales tax collections, additional expenses were able to be paid in the current year.

Water Utility Fund – Increase of \$4,445,484 due to higher than budgeted cash carryover, additional funds were available to be expended.

Wastewater Utility Fund – Increase of \$771,534 due to higher than budgeted cash carryover, additional funds were available to be expended.

Special Alcohol – Increase of \$52,700 due to higher than budgeted cash carryover, additional funds were available to grant.

Purpose/Mission: To promote open communications and inform the public when necessary budget changes are needed.

Legal Considerations: This amendment will allow us to comply with the State of Kansas budget law.

Attachments: Notice of hearing and budget amendments.