

# **CITY COMMISSION AGENDA**

City Hall Commission Chambers

Monday, February 1, 2010

7:00 p.m.

MEETING #4795

## **CALL TO ORDER**

## **ROLL CALL**

## **INVOCATION:**

## **PLEDGE OF ALLEGIANCE**

## **PETITIONS & PROCLAMATIONS**

Santa Fe Trail Council of the Boy Scouts of America celebrating 100 years of Scouting.

**VISITORS** (Limit of five minutes per individual and fifteen minutes per topic. Final action may be deferred until the next City Commission meeting unless an emergency situation does exist).

Employee of the Month: Connie Marquez, Deputy City Clerk

## **CONSENT CALENDAR**

1. Approval of City Commission Meeting minutes, January 19, 2010
2. Approval of Joint City/County Commission Meeting minutes, January 25, 2010
3. Appropriation Ordinance No. 3, February 1, 2010
4. Cereal Malt Beverage License
  - a. Clasen dba Heartland Store

## **ORDINANCES & RESOLUTIONS**

**Ordinance No. 3485:** AN ORDINANCE REPEALING ORDINANCE NO. 3160, WHICH ESTABLISHED A TEN-MINUTE LOADING ZONE ON THE WEST SIDE OF SECOND AVENUE, NORTH OF VINE STREET.

**Resolution No. 2010-02:** A RESOLUTION REQUESTING SUPPORT AND APPROVAL OF AFFORDABLE RENTAL HOUSING IN THE VICINITY OF 6<sup>TH</sup> AVENUE AND CEDAR RIDGE STREET, DODGE CITY, KANSAS. Presented by Kaci Davignon, Dodge City Ford County Development Corporation, Housing and Neighborhood Revitalization Coordinator

**UNFINISHED BUSINESS**

**NEW BUSINESS**

1. Appointment of two Commissioners to the Dodge City Ford County Development Board of Directors.
2. Appointment of Members to Boards and Commissions. Report by Jane Longmeyer, Director of Public Information.

**OTHER BUSINESS**

**ADJOURNMENT**

*SCOUT WEEK PROCLAMATION  
100 YEARS OF SCOUTING  
FEBRUARY 8, 1910 – FEBRUARY 8, 2010*

*WHEREAS*, the Boy Scouts of America, since its founding in 1910, has partnered with thousands of civic, fraternal and religious organizations offering programs to instill timeless values in youth; and

*WHEREAS*, this youth movement has made, through its values-based program, service to others its mission; and,

*WHEREAS*, through Scouting more than 600 adults in the Santa Fe Trail Council give selfless volunteer service to 2,500 youth by providing support, friendship, and mentoring; and,

*WHEREAS*, the Santa Fe Trail Council of the Boy Scouts of America and its 92 Cub Scout Packs, Boy Scout Troops, Venturing Crews, Explorer Posts, and Learning for Life groups are celebrating 100 Years of Scouting with the theme “Celebrating the Adventure ★ Continuing the Journey”; be it

*RESOLVED*, that I, Rick Sowers, Mayor of Dodge City, Kansas, designate February 7-13, 2010, as Scouting Anniversary Week and urge our citizens to join with me in expressing appreciation to the community organizations that sponsor Scouting; to the volunteers who serve with the partner organizations; and to the youth in the Santa Fe Trail Council of the Boy Scouts of America.



\_\_\_\_\_  
Rick Sowers, Mayor

ATTEST:

\_\_\_\_\_  
Nannette Pogue, City Clerk

# **CITY COMMISSION MINUTES**

City Hall Commission Chambers

Tuesday, January 19, 2010

7:00 p.m.

MEETING #4794

## **CALL TO ORDER**

**ROLL CALL:** Mayor Rick Sowers, Commissioners Jim Sherer, Monte Broeckelman and Brian Weber.

**INVOCATION:** Dr. Jerry Ketner, New Hope on the Plains

## **PLEDGE OF ALLEGIANCE**

## **PETITIONS & PROCLAMATIONS**

**VISITORS** (Limit of five minutes per individual and fifteen minutes per topic. Final action may be deferred until the next City Commission meeting unless an emergency situation does exist).

Update on Special Events Center by Charlie Sirokman, Project Manager, International Coliseums Company.

Census 2010 Update by Jane Longmeyer, Human Resources Officer.

Nancy Sapp, Dodge City spoke regarding staffing the Santa Fe Depot Train Station.

## **CONSENT CALENDAR**

1. Approval of City Commission Meeting minutes, January 4, 2010
2. Appropriation Ordinance No. 2, January 19, 2010
3. Cereal Malt Beverage
  - a. Water Sports Campground & RV Park, 500 Cherry Street
4. Approval of Bid for Crack Sealing Material
5. Convention and Visitors Bureau Certified Folder Display Contract

Commissioner Sherer moved to approve the Consent Calendar as presented, seconded by Commissioner Weber. The motion carried 4-0.

**ORDINANCES & RESOLUTIONS**

Resolution No. 2010-01: A Resolution making certain findings and determinations as to the need for housing within the City of Dodge City, Kansas and setting forth the legal description of real property proposed to be designated as a rural housing incentive district within the City.

Commissioner Broeckelman moved to approve Resolution No. 2010-01, seconded by Commissioner Sherer. The motion carried 4-0.

**NEW BUSINESS**

1. The Cooperating Agency Agreement between the Dodge City Fire Department and Dodge City Community College was approved on a motion by Commissioner Sherer, seconded by Commissioner Weber. The motion carried 4-0.
2. The SOS Addition Final Plat was approved on a motion by Commissioner Sherer, seconded by Commissioner Broeckelman. The motion carried 4-0.
3. The OMI Contract for 2010 in the amount of \$1,087,615.80 was approved on a motion by Commissioner Sherer, seconded by Commissioner Weber. The motion carried 4-0.
4. The purchase of 10 golf carts and one range picker from Masek Golf Cars in the amount of \$33,100.00 was approved on a motion by Commissioner Sherer, seconded by Mayor Sowers. The motion carried 3-1 with Commissioner Broeckelman voting no.
5. The contract between Southwest Kansas Coalition and Jennison Government Services in the amount of \$17,000.00 with the City of Dodge City's portion being \$5,666.67 was approved on a motion by Commissioner Sherer, seconded by Commissioner Weber. The motion carried 4-0.

**OTHER BUSINESS**

Ken Strobel, City Manager:

- CFAB meeting on Thursday, January 21<sup>st</sup> at 5:30 p.m.
- Joint City/County Commission Meeting will be held on Monday, January 25<sup>th</sup> at 5:30 p.m.
- Chamber Coalition will be hosting Legislative event on February 1<sup>st</sup> in Topeka

Cherise Tieben, Assistant City Manager:

- Reported that USD 443 unanimously approved the Neighborhood Revitalization Program and thanked USD 443, Dodge City Community College and the County Commission for their support of the program
- Department Head Retreat will be held Friday, January 22<sup>nd</sup>

Commissioner Weber:

- Commented about Kansas Day

Commissioner Sherer:

- Thanks for setting up meeting between all the entities
- Asked about railroad tracks on 14th

Mayor Sowers:

- Request for updated Water Reclamation Facility
- Census 2010 is coming up
- Thanked staff for all they do

**ADJOURNMENT:** Commissioner Sherer moved to adjourn the meeting, seconded by Commissioner Weber.

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Rick Sowers, Mayor

ATTEST:

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Nannette Pogue, City Clerk

# **JOINT CITY/COUNTY COMMISSION MINUTES**

Ford County Government Center, Rose Room

Monday, January 25, 2010

5:30 p.m.

MEETING #4795

## **CALL TO ORDER**

**ROLL CALL:** Mayor Rick Sowers, Commissioners Kent Smoll, Jim Sherer and Monte Broeckelman. Commissioner Brian Weber was reported absent.

**Ford County:** Chairman Kim Goodnight, Commissioners Terry Williams and John Swayze.

## **NEW BUSINESS**

1. Selection of CFAB member at-large. Mayor Sowers moved to appoint Inga Vasquez to the CFAB for a three year term, seconded by Commissioner Sherer. The motion carried 4-0.

**Ford County:** Chairman Goodnight moved to appoint Inga Vasquez to the CFAB for a three year term.

2. Establish amount of allocation for Organizational Funding Account for 2010. Commissioner Smoll moved to transfer \$512,220.00 into the 2010 Organizational Funding Account, seconded by Commissioner Sherer. The motion carried 3-1. Commissioner Broeckelman voting no.

**Ford County:** Chairman Goodnight moved to approve the transfer of \$512,200.00 to the 2010 Organizational Funding Account, seconded by Commissioner Williams. The motion carried 2-1. Commissioner Swayze voting no.

3. Review and approve Organizational Grant Requests for 2010. Commissioner Smoll moved to approve funding to the following organizations with associated amounts and to let staff handle the disbursement of funds and request quarterly reporting and accurate accounting of funds spent, seconded by Commissioner Sherer. The motion carried 3-1. Commissioner Broeckelman voting no.

**Ford County:** Commissioner Williams moved to approve the same, seconded by Chairman Goodnight. The motion carried 2-1. Commissioner Swayze voting no.

Requested amounts:

Depot Theater Company-\$150,000.00

Trail of Fame-\$10,000.00

RoundUp-\$75,000.00

Dodge City Area Arts Council-\$20,000.00

Ford County Historical Society-\$10,000.00

Boot Hill Museum-\$155,000.00

4. Review and Approve CFAB Budget for 2010. Commissioner Smoll moved to approve the Sales Tax Project fund budget in the amount of \$12,238,471.00, seconded by Commissioner Sherer. The motion carried 4-0.

**Ford County:** Chairman Goodnight moved to approve the CFAB Budget for 2010 in the amount of \$12,238,471.00, seconded by Commissioner Williams. The motion carried 3-0.

**ADJOURNMENT:** Commissioner Sherer moved to adjourn the Joint City/County Commissioner meeting, seconded by Commissioner Broeckelman. The motion carried 4-0.

**Ford County:** Chairman Goodnight moved to adjourn, seconded by Commissioner Williams. The motion carried 3-0.

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Rick Sowers, Mayor

ATTEST:

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Nannette Pogue, City Clerk

(Corporate Application Form)

APPLICATION FOR LICENSE TO RETAIL CEREAL MALT BEVERAGES

Dodge City, FORD COUNTY, KANSAS, Jan 26, 2010

TO THE GOVERNING BODY OF THE CITY OF Dodge City, KANSAS,

or THE BOARD OF COUNTY COMMISSIONERS OF FORD COUNTY, KANSAS.

GENTLEMEN—On behalf of Clasen Inc. corporation whose principal place of business is 1400 S. Oliver Wichita, Kansas 67218

and under authority of the resolution of the Board of Directors of said corporation. I hereby apply for a license to retail cereal malt beverages in conformity with the laws of the State of Kansas and the rules and regulations prescribed and hereafter to be prescribed by you relating to the sale or distribution of cereal malt beverages on behalf of said corporation; for the purpose of securing such license, I make the following statements under oath:

1. The proposed licensee is Clasen Inc. corporation with principal place of business at Wichita, ks. The resident agent is Gene Clasen with offices at 1400 S. Oliver Wichita, KS 67218. Said corporation was incorporated on 1-23-1996. A copy of the Articles of Incorporation are presently on file with the Register of Deeds of this County. Yes ( ), No ( ).

2. The following are the full and complete list of officers, directors, stockholders owning in the aggregate more than 25 percent of corporate stock, and managers of said corporation together with their position and address, age, date of birth, place of birth, method of acquiring United States citizenship—if acquired by naturalization, date and place of naturalization, and the length of residence in the State of Kansas. Gene Clasen

3. The premises for which the license is desired are located at 1800 Central Ave. Dodge City, ks 67801. (a) The legal description of the premises is Northeast Corner Comanche St. & Central Ave. (b) The street number is 1800 Central Ave. (c) The building is described as

(d) The corporate business under the license will be conducted in the name of the corporation or in the following name: Gene's Heartland Foods

4. The name and address of the owner or owners of the premises upon which the place of business is located is Robert & Jeanne Weigel 2300 S. 48th St. Lincoln, Nebraska 68506

5. I hereby certify with regard to each of the persons named in number 2 above the following statements are true: (a) None of them has within the last two years from this date been convicted of (1) A felony (2) A crime involving moral turpitude (3) Drunkenness (4) Driving a motor vehicle while under the influence of intoxicating liquor (5) Violation of any state or federal intoxicating liquor law. If any of the above have been convicted of any of the above specified offenses, the details are set out hereinafter. (b) No manager, officer or director or any stockholder owing in the aggregate more than 25% of the stock of the corporation has been an officer, manager or director, or a stockholder owning in the aggregate more than 25% of the stock of a corporation which: (A) has had a retailer's license revoked under K.S.A. 41-2708 and amendments thereto; or (B) has been convicted of a violation of The Drinking Establishment Act or the Cereal Malt Beverage Laws of the State.

6. The place of business will be conducted by the following manager or agent: Name JEFF CHARBONNEAU Address 3202 Cervantes Residence Dodge City, KS 67801 Length of residence within this city or county in which the application is being made Method of obtaining U.S. citizenship together with date of naturalization if such is the method Date and place of birth

I hereby certify that with regard to this above-named manager the statement contained in number 5 above is in every respect true. If not, the details are set out hereinafter.

7. This application is for a license to retail cereal malt beverages for consumption on the premises. ( ). For a license to retail cereal malt beverages in original and unopened containers and not be consumption on the premises. (x).

A license fee of \$ 75.00 is enclosed herewith.

**ORDINANCE NO. 3485**

**AN ORDINANCE REPEALING ORDINANCE NO. 3160, WHICH ESTABLISHED A TEN-MINUTE LOADING ZONE ON THE WEST SIDE OF SECOND AVENUE, NORTH OF VINE STREET.**

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**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF DODGE CITY:**

SECTION 1: Ordinance No. 3160 that established one ten-minute loading zone along the west curb line of Second Avenue, located approximately 128 feet north of the north curb line of Vine Street and Second Avenue to 147 feet north of the same point is hereby **REPEALED**.

SECTION 2: This Ordinance shall take full force and effect following its publication in the official City newspaper as provided by law and after removal of the signs advising the motoring public.

Passed and approved by the Governing Body of the City of Dodge City and approved by the Mayor this 1<sup>st</sup> day of February, 2010.

\_\_\_\_\_  
Rick Sowers, Mayor

ATTEST:

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Nannette Pogue, Finance Director/City Clerk

## ORDINANCE NO. 3160

AN ORDINANCE ESTABLISHING ONE TEN-MINUTE LOADING ZONE ON THE WEST SIDE OF SECOND AVENUE, NORTH OF VINE STREET AND ESTABLISHING PENALTIES FOR THE VIOLATION OF THE PROVISIONS OF THIS ORDINANCE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF DODGE CITY:

SECTION 1: One ten-minute loading zone is hereby established at the west curb of Second Avenue, immediately north of Vine Street. The established loading zone is located approximately 128 feet north of the north curb line of Vine Street and Second Avenue to 147 feet north of the same point.

SECTION 2: The hours for the loading zone shall be from 7:00 a.m. to 6:00 p.m., Monday through Saturday, inclusive. Said loading zone shall be used for the use of any person or business having a need for loading or unloading of goods or materials.

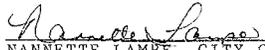
SECTION 3: Any person convicted of the violation of the provisions of the Ordinance shall be subject to penalties provided by Article 1, Section 116 of the Code of the City of Dodge City.

SECTION 4: This Ordinance shall take full force and effect following its publication in the official City newspaper as provided by law and after the posting of appropriate signs advising the motoring public.

Passed and approved by the Governing Body of the City of Dodge City and approved by the Mayor this 5th day of February, 1996.

  
GERALD SCHMITT, MAYOR

ATTEST:

  
NANNETTE LAMPE, CITY CLERK

Dear Joe Finly

1/21/10

I have a sign that says

10 min Parking only at my house.

It used to be a buisnes and  
now I want to remove it please,

at 805 N. 2nd. Street

Salvador Alder

620 430 7823

# Memorandum

*To: City Commissioner and Ken Strobel,  
City Manager*

*From: Joann Knight, Dodge City/Ford  
County Development Corporation*

*Date: January 26, 2010*

*Subject: Resolution 2010-02*

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**Recommendation:** Staff recommends the approval of Resolution 2010-02 which indicates the City of Dodge City's support of the Overland Property Group, LLC's application to the Kansas Housing Resource Corporation for housing tax credits.

**Background:** In April of 2008 the City and County received the CHAT report which provided our community with a housing needs and analysis. The report showed that our community housing needs were substantial and provided guidance to the areas which the cause of the shortage and efforts which can be made to correct the issue. The report also indicated that there was a need for housing on many different income levels. Utilization of housing tax credits allow developers the opportunity to make moderate income dwellings available to low income renters.

**Justification:** The Dodge City/Ford County Development Corporation has been working to recruit developers to increase the amount of housing within the Dodge City/Ford County area. Overland Property Group, LLC is proposing to build 96 units through tax-credit housing within Dodge City. Low-to-moderate income citizens and families will benefit from this tax credit.

**Financial Considerations:** None at this time.

**Purpose/Mission:** Through approval of this Resolution we will be supporting another developer who is working to bring much needed housing to our area, therefore preparing for and improving our community's future.

**Legal Considerations:** None

**Attachments:** Resolution 2010 -02

**RESOLUTION NO. 2010-02**

**A RESOLUTION REQUESTING SUPPORT OF AN APPLICATION FOR HOUSING TAX CREDITS TO BE UTILIZED FOR THE DEVELOPMENT OF AFFORDABLE RENTAL HOUSING IN THE VICINITY OF 6<sup>TH</sup> AVENUE AND CEDAR RIDGE STREET, DODGE CITY, KANSAS.**

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**WHEREAS**, The City of Dodge City, Kansas has been informed by Overland Property Group, LLC that a housing tax credit application will be filed with the Kansas Housing Resources Corporation for the development of affordable rental housing to be located in the vicinity of 6<sup>th</sup> Avenue and Cedar Ridge Street, Dodge City, Kansas.

**WHEREAS**, this housing development will contain up to 96 units;

**WHEREAS**, the units will be targeted to low-income families;

**WHEREAS**, the development will be a new construction;

**WHEREAS**, the property will have the following amenities: washer/dryer in units, patio/deck, landscaping, frost-free refrigerator with icemaker, walk-in closets, central air, disposal, cable television access, and internet access;

**NOW, THEREFORE, BE IT RESOLVED** by the Dodge City Governing Body, that we support and approve the development of the aforesaid housing in our community, subject of City ordinances an the building permit process. This resolution is effective until January 25<sup>th</sup> 2011. In the event that any of the characteristics mentioned above should change prior to the issuance of a building permit, this resolution is null and void.

ADOPTED BY THE GOVERNING BODY AND APPROVED BY THE MAYOR, this day of the 1<sup>st</sup> of February, 2010.

[Seal]

City of Dodge City, KS

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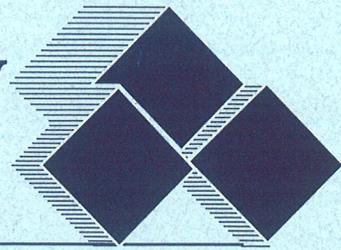
Rick Sowers, Mayor

Attest:

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Nannette Pogue, City Clerk

# Dodge City Ford County



DEVELOPMENT CORPORATION

311 W. Spruce • P.O. Box 818 • Dodge City, KS 67801-0818 • (620) 227-9501 • FAX (620) 338-8734 • 1-800-381-3690  
www.dodgedev.org • email: jknight@dodgedev.org

January 20, 2010

Ken Strobel, City Manager  
City of Dodge City  
P.O. Box 880  
Dodge City, KS 67801

Dear Ken;

As we begin the 2010-year, it is time to elect representatives from the City Commission to serve on our Board of Directors.

As stated in our by-laws, we are requesting that you remain on our Management Committee, which meets each month on the third Thursday at 11:30 a.m. You will automatically continue to serve on the Board of Directors also.

Additionally, two City Commissioners are requested to serve on the Board of Directors. Our Board of Directors meets on the third Thursday in the months of March, June, September and November at 12:00 noon. During those months, the Management Committee meeting will precede the Board at 11:00 a.m. instead of 11:30 a.m.

We greatly appreciate the support and interest the City has shown to our organization. We look forward to continuing the cooperation for the betterment of Dodge City and Ford County.

Please notify us as soon as possible as to whom you have elected to serve on our Board of Directors.

Sincerely,

Joann Knight  
Executive Director

## Memorandum

*To: City Manager  
Assistant City Manager  
City Commissioners*

*From: Jane Longmeyer, Dir. of Public Information*

*Date: January 28, 2010*

*Subject: Boards and Commissions*

*Agenda Item: New Business*

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**Recommendation:** The applicants listed below be appointed to fill expired/vacant terms:

Housing Authority Board - Mary Virginia Winter  
Library Board - John Smithhisler, Cecilia Domingus  
Airport Advisory Board - Duane Weber, Steve Durrant, Mike Schubert, Paul Yaroslaski  
Dodge City Zoning Board - Emily Schultz, Billy D. Manning  
Board of Zoning Appeals - Larry Daniels, Robert Vinton  
Historic Landmark Commission - Janice Klein, Nancy Jo Trauer  
Convention & Visitors Bureau - Hospitality/Kari Casterline; At Large/Rod Crick; Attraction/Colleen Hastings  
Shade Tree Commission - Gary Musick, Nina Kliewer, David Grayson, Karrett Brown  
Parks & Recreation - Mike Mariche, Jennifer Hiemstra  
Golf Advisory Board - Judy Bluemer  
Recycling Advisory Board - Cheryl Koontz, David Grayson, Debbie Allen  
Santa Fe Trails Community Corrections - Francisco Herrera, Jennifer Gutierrez  
St. Mary of the Plains College Adv. Committee - Dave Geist, Kent Stehlick, Pat McLaughlin

**Background:** During the month of January, applications are solicited from the general public to fill expired/vacant terms to the various boards and commissions. The notice regarding vacancies or expired terms is advertised through the media and the City's web page. The Mayor and City Manager review the applications and the Mayor makes a recommendation to the City Commission.

**Justification:** The Boards/Commissions are established by ordinance.

**Financial Considerations:** None. The Board/Commission members serve as volunteers in an advisory capacity.

**Purpose/Mission:** The City of Dodge City presently appoints members to various advisory boards/commissions. These groups make recommendations to the City Commission regarding various phases of municipal operations or, in some cases, are responsible for operation of certain programs or facilities. These boards are an excellent place for individuals to assist the City by providing and recommending while learning about local government operations.

**Legal Considerations:** None

**Attachments:** None