



Parks and Recreation

PO Box 880 • Dodge City KS 67801 • Phone: 620/225-8160 • Fax: 620/225-8144

Memorandum

To: City Commissioners
County Commissioners

From: Paul Lewis, Parks & Recreation Director

Date: November 9th, 2016

Cc: Cherise Tieben, City Manager

Subject: Legends Park Artificial Turf

A handwritten signature in black ink, appearing to be "Paul Lewis", is located to the right of the memorandum header.

RECOMMENDATION: Based on a recommendation from the Community Facilities Advisory Board, staff recommends pursuing a turf improvement project to install artificial turf on four fields at Legends Park and to replace pitching mounds at Cavalier and Demon Fields with portable mounds. When completed, this project provides six fields with artificial turf infields to accommodate all levels of play from 9-10 year old baseball/softball to collegiate baseball and softball.

BACKGROUND: The infields at Legends Park are a specialized combination of an Ag Lime base and a red shale top layer. This is a typical infield system and provides an acceptable surface however it requires frequent maintenance and upkeep. A natural soil surface also becomes problematic under wet or windy weather conditions.

The infield at Cavalier and Demon were previously replaced with artificial turf. Both fields are now much more usable and available during inclement weather situations. Both fields though include permanent turf pitching mounds so the fields are only usable for a 90' base length configuration.

Because of our promotion efforts and outstanding facilities, Dodge City is fortunate to host multiple tournaments and events throughout the spring, summer and fall. This past season Legends offered 12 youth baseball/softball tournaments. Of the 12 events, ten tournaments were conducted with a total of 334 teams participating, 81 teams or 25% of which were from out of state. Two tournaments were cancelled from the beginning that had another 43 teams registered and a complete day of both the Tent City and Border Wars Tournaments were lost which had over 100 teams registered.

Wind is almost always an issue but this year was also wetter than most. One third of the tournaments this year were impacted by rain which represents a significant financial impact to the community.

Local revenues from hotel stays, dining, and other expenses are all reduced when people cancel reservations and/or return home early. For that reason, staff recommends replacement of the soil infields with an artificial turf system.

JUSTIFICATION: When completed, the project provides six fields with all-weather playability, and the ability to handle field dimensions for multiple age groups plus quality lighting, seating and other amenities. The artificial turf system provides a consistent, quality playing field and eliminates blowing dirt and virtually all rainouts. Except for lightning and heavy storms, fields are almost always playable and with better drainage associated with turf systems, fields are ready immediately after a storm passes.

Since it's opening in 2000, Legends has established itself as a premier tournament destination for western Kansas and the surrounding states. Cavalier and Demon are also first class facilities with great playing characteristics and spectator amenities. Tournaments have grown to the point where some are bringing in 50 teams or more over a weekend. That's more than Legends can accommodate and when we move to secondary facilities, teams are not impressed. Providing six fields of this quality allows us to continue to expand the tournament market.

The market is also changing for tournaments. While Legends first class amenities and past history is an advantage, several communities have built facilities to attract a piece of the tournament market. Providing six turfed fields gives us an immediate advantage over other regional facilities and secures our position as a prime destination. It also assures teams our tournaments will play regardless of weather and combined with the other attractions available places Dodge at the forefront of tournament destinations.

Ongoing maintenance programs such as re-sodding arcs and replacing infield amendments and materials are eliminated and reduce the time the field is closed for maintenance. AFM staff has spent the weeks since the 2016 tournament season ended reestablishing infield/outfield arcs leaving fields out of play for weeks at a time. Currently Legends is scheduled for adding infield mix and a complete regrading of the skinned areas. The estimated cost to complete that work is in excess of \$80,000 for the four fields. That's a process that should occur routinely and amounts to approximately \$20,000 per year to keep the fields in shape

Finally the turf project will greatly reduce manpower costs for Legends Park. To provide the level of service Legends is known for requires two or three maintenance individuals working all day over the weekend throughout the summer. Manpower costs for providing weekend maintenance runs approximately \$16,000 per season. Turf will allow us to schedule one person instead of three at a time resulting in a savings of between \$10,000 and \$11,000 for labor costs.

FINANCIAL CONSIDERATIONS: This project is proposed for the Why Not Dodge sales tax fund, specifically out of the Depreciation fund. The preliminary construction estimate is \$500,000. The current balance of the Depreciation Fund is just under \$2,000,000.

The project is being proposed as a partnership with USD 443 and Dodge City Community College. The DCHS and DCCC softball teams are significant users at Legends Park and staff is proposing a \$100,000 contribution from both entities to reduce the overall impact to the Why Not Dodge fund to \$300,000. Those contributions could be funded through one time contributions or through ongoing facility rental rates.

The turf itself will have an eight to ten year life expectancy. At that time, the carpet will need to be replaced. About 60% of the cost for the initial installation involves base preparation and drainage improvements so future replacement of the carpet should be half or less of the initial project cost.

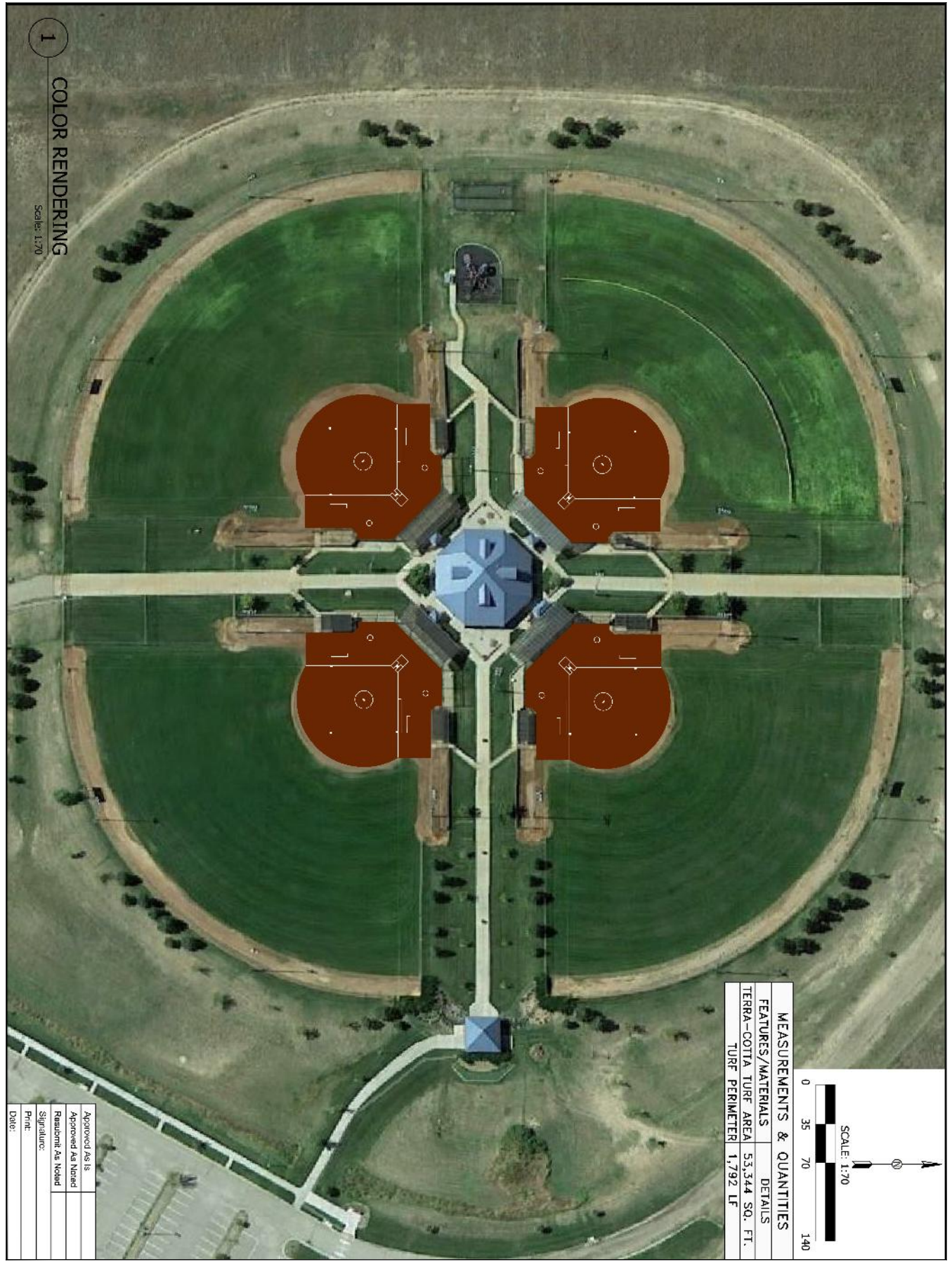
PURPOSE/MISSION: This project is consistent with the goals of the Why Not Dodge program which provides recreation and entertainment venues that serve to enhance the local tourism economy. Legends Park is a premier tournament facility and is already creating an important tourism impact. This project extends the capabilities of Legends and Cavalier and adds more capacity and improves perception of the community and facility to attract more teams.

LEGAL CONSIDERATIONS: This project is being submitted for inclusion in the 2017 Sales Tax Fund Budget. If approved by the Joint Commissions, specifications will be developed and published according to the City's purchasing guidelines. Bids will be solicited and brought before CFAB for review and taken to the City Commission for formal approval.

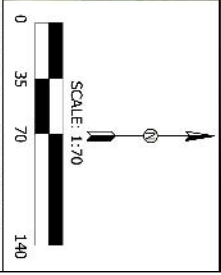
At the same time, staff will work to create a partnership agreement with USD 443 and Dodge City Community College to provide the additional funding necessary to complete the project. In lieu of any kind of agreement, existing field rental rates and agreements will be revised and brought to CFAB for review and input.

ATTACHMENTS: Layout Concept

1 COLOR RENDERING
Scale: 1:70



MEASUREMENTS & QUANTITIES	
FEATURES/MATERIALS	DETAILS
TERRA-COTTA TURF AREA	53,344 SQ. FT.
TURF PERIMETER	1,792 LF



Approved As Is	
Approved As Noted	
Resubmit As Noted	
Signature:	
Print:	
Date:	



DODGE CITY HIGH SCHOOL
SYNTHETIC TURF SOFTBALL FIELDS
Dodge City, Kansas

DATE: OCTOBER 3, 2016	ISSUE: PROPOSAL	SHEET: 1 OF 1
-----------------------	-----------------	---------------



August 24, 2016

MEMO

TO: Cherise Tieben, City Manager

FROM: Nannette Pogue, Finance Director/City Clerk

SUBJECT: 2017 Special Sales Tax Project Budget

In your packet of information is the Sales Tax Projects budget by summary. I will have the detailed budget available if any of the board members want to review it.

The Sales Tax Project Budget consists of 4 Funds:

1. Operating Fund – Which is the main fund that is broken down into five departments:
 - a. Field Sports
 1. Field Maintenance
 2. Concessions
 3. Tournament
 - b. Administration
 - c. Motor Sports
 - d. Special Events Center
 - e. Facilities Maintenance
 - f. Outdoor Regional Aquatics Facilities
2. Sales Tax Fund-Depreciation and Replacement
3. Sales Tax Fund-Organizational Funding
4. Debt Service Fund

SALES TAX PROJECT – OPERATING FUND

The revenue that funds the Sales Tax Fund is a ½ cent City Sales Tax and a ½ County Sales Tax. Projected revenue in the Sales Tax Project Fund for 2017 is \$6,378,500. Since the sales tax has decreased year to date, I have budgeted approximately the same amount for 2017 as was collected in 2015. The other revenues that fund this budget are interest on idle funds, sign sponsorships, and athletic field sports revenue.

The total Field Sports Operations budget for 2017 is \$637,305. The Field Sports Operations budget includes the Field Maintenance, Concessions, and Tournaments.

Field Maintenance

The field sports budget includes:

Personal Services	240,815
Contractual	101,200
Commodities	82,850
Capital Outlay	67,000

The Personal Services, Contractual and Commodities line items reflect normal operating costs and reflect no major changes or increases from the 2016 budget. The Capital Outlay are proposed requests by the department. The following items are included in the proposed capital outlay:

Replace Scoreboards - \$12,000
Backstop Netting - \$15,000
Infield Groomer - \$15,000
Line Painter - \$10,000
Mid Deck Mower - \$15,000

Athletic Field Concessions

There is no budgeted expenditure in 2017 for concessions. Request for proposals were solicited in 2015 and the contract for concessions at the baseball, softball and soccer fields was given to Ezequiel Alvarez owner and operator of Paleteria Rio Grande. The compensation back to the Sales Tax Projects Fund is 20 percent of gross revenues after taxes for concessions.

Athletic Fields Tournaments

Staff has been hired and tournament operations are being handled in house and this structure has resulted in a cost savings of \$50,000 annually. There is \$50,000 in contractual services that includes \$25,000 for the A's mini camps. The remainder of the funds will be used for tournament operations and other programs including soccer.

Sales Tax Project Administration

The Administration Division includes Administrative costs, legal fees and other, organizational funding, and debt service.

Included in the Administration budget is \$150,000 for City Administration costs. The budget for legal fees and other contractual costs is \$25,300. The organizational funding account is budgeted at \$710,000. The actual amount will need to be formally approved by the CFAB and City/County Commissions at a later date. \$3,185,000 is budgeted for debt. This reflects \$2,490,000 for the bonds issued to fund the Special Events Center and

\$695,000 for the bonds issued to fund the aquatics facility. \$345,000 is budgeted to transfer into the Depreciation and Replacement Fund.

Special Events Center

\$857,122 is budgeted for the operating costs of the Special Events Center. In addition to the operations budget an additional \$150,000 is being proposed for capital improvements. In addition to the operations of the Special Events Center \$40,000 is proposed for insurance for the United Wireless Arena and Conference Center and \$5,600 is budgeted for electricity for an LED sign.

The capital items being requested by the United Wireless Arena are:

- Replacement computer-F&B – 1,500
- Replacement computer-Director of Operations – 1,500
- Replacement computer-Fire Command (BCS Server) – 4,000
- Replacement computer-Operations – 1,500
- Laptop for Conference Center– 1,500
- Server Replacement– 8,000
- TV for Conference Center Lobby x 2– 1,500
- Upgrade Ticketmaster Scanners (12) – 16,000
- Printed Banners for outside of Building-end of life 2017– 10,000
- Parking lot surveillance – 2,500
- Facility surveillance – 2,500
- Additional registers, Micros – 5,000
- Restaurant Heavy Duty Mixer – 5,000
- Dinnerwear – 5,000
- Silverwear – 1,000
- Repairs-Steamer & Tilt Skillet – 3,000
- Dishwasher-upstairs bar – 2,000
- Kagarators – 5,000
- Pop up displays – 5,000
- Snap Quick starter displays – 1,600
- Metal snap quick display signage (20) – 6,000
- Parking Lot Lights-remaining after insurance claims in 2016 – 7,800
- Replace carpet squares in Conference Center – 5,000
- Cover downouts around building 9 @1,200 – 3,600
- Chiller Compressor overhaul – 6,000
- Tint Box Office Windows – 5,000
- Removeable gates for stands (12) – 8,500
- Caulking exterior windows – 25,000

The Business Plan for the United Wireless Arena for 2017 is also included in your packet.

Racetrack

The Dodge City Raceway Park budget is at \$339,900. This includes a contract with Triple T Promotions to conduct major events and local shows (approximately 16) in the amount of \$195,000. It also includes: temporary position during the racing season to take care of buildings and grounds; insurance; utilities; maintenance contract on the elevator; building maintenance; event clean up; lawn care and services and capital projects. Some maintenance items included in the proposed budget are painting the pit area, track wall as well as other areas and replacement of lighting and building doors Capital outlay is budgeted at \$25,000 parking lot repairs and ADA accessible ramps in parking places.

Facilities Maintenance

This was a new department that was added in 2011. It was found that the contracts with the operators of the facilities focused on the operation and maintenance of the facilities. The maintenance of the grounds is outside of those contracts, so we felt it was necessary to put resources into maintaining the landscaping and parking lots. This budget includes labor and materials necessary to maintain the grounds at the Special Events Center and is in the amount of \$25,450.

Outdoor Regional Aquatics Facilities

\$397,315 is budgeted for the operating costs of the Regional Aquatics Park. This includes a management contract with StandGuard Aquatics in the amount of \$87,000. In addition to the operations budget an additional \$10,000 was budgeted for insurance and bonds and \$12,685 for building improvements.

SALES TAX FUND-DEPRECIATION AND REPLACEMENT

In early 2010, the CFAB and City and County Commissions approved the establishment of a Depreciation and Replacement Fund for the Sales Tax Projects. The initial transfer into this fund was \$2,500,000, with an annual transfer of \$750,000. This Depreciation and Replacement Fund was set up to replace and/or improve all of the assets that were funded by the sales tax. As the discussion progressed regarding additional projects, several questions were asked as to whether or not the amount being transferred into this account was too much. We then reviewed the list of assets that were being depreciated and determined whether or not they would be replaced or if insurance would take care of the costs, or if they were completely wiped out, would they even be rebuilt or replaced. Toward that end, we took out all of the equipment, deciding when they needed replaced they would be paid for from the operating funds. We determined which parts of the buildings or complexes would actually need to be replaced or upgraded once they were worn out. After all of the items were reviewed, it was determined by staff that a more comfortable level would be at \$345,000 annually, so that is the amount being proposed to be transferred in 2017 from the Special Sales Tax Projects Fund to the Depreciation and Replacement Fund. The depreciation includes only the projects that were previously funded by the Special Sales Tax. Any additional projects that are added would result in an increase to this fund.

SALES TAX FUND-ORGANIZATIONAL FUNDING

The Interlocal Agreement has a provision that up to 15% of the sales tax collected can be transferred into a special fund. The receipt and expenditure of these funds are a separate process which action by CFAB and the City and County Commissions approves the amount of money transferred into this fund. Applications are accepted and approved as to the amount of money spent on individual projects. The amount proposed to be transferred in 2017 is 710,000 with the City and County Commissions recommending as a priority an amount not to exceed \$600,000 for funding costs and expenses of the County owned Expo Center and the City owned Santa Fe Depot or other Master Tourism Plan implementation projects, which total amount recommended allows for one-half to the County and one half to the City.

SEC REVENUE BOND FUND

This is a non budgeted fund and it accounts for the bond reserve that is required as the result of issuing revenue bonds for the events center and the aquatics facility. It also accounts for a monthly transfer from the operating fund and funds the interest and principal payments on the bonds when they are due.

I have included a graph which shows the outstanding amount of revenue bonds each year through 2035 as well as a graph that shows the payments due each year.

If you have questions or wish additional information, please let me know.

SALES TAX FUND - SPECIAL PROJECTS

Fund Source: 1/2% City Sales Tax; 1/2% County Sales Tax.

Guidelines: On June 10, 1997, the voters went to the polls to approve a 1/2% Citywide Sales Tax and a 1/2% Countywide Sales Tax to fund Civic Center upgrades to air-conditioning and electrical, softball facilities and complex, a motor sports track, a special events center and other projects. 1/4% City and 1/4% County sales tax went into effect on October 1, 1997. The additional 1/4% City tax was added to fund these projects in January 2000, and the additional 1/4% County tax was added in June, 1999. Currently this fund is being funded at the full 1/2% City and 1/2% County Sales Taxes.

SALES TAX - SPECIAL PROJECTS	2015 Actual	2016 Budget or Estimate	2017 Budget
<i>Unreserved Fund Balance, January 1</i>	3,315,003	2,164,596	1,804,949
Revenues:			
Sales Tax	4,647,930	4,865,000	4,765,000
Sales Tax	1,179,576	1,270,000	1,180,000
Interest Income	2,345	2,000	2,500
Concessions		6,000	10,000
Field Rental	11,612	6,000	
Other Athletic Field Inc		11,000	76,000
Sign Sponsorships		2,000	0
Aquatics Park Revenue	0	0	345,000
RV Space Rental at Racetrack			
Sale of Scrap	0	0	0
TOTAL RECEIPTS	5,841,462	6,162,000	6,378,500
RESOURCES AVAILABLE	9,156,465	8,326,596	8,183,449
Expenditures			
FIELD SPORTS			
FIELD MAINTENANCE			
Personal Services	227,883	235,645	235,875
Adj current salaries mid year + proposed raise			4,940
Contractual	116,550	90,850	101,200
Commodities	74,345	80,850	82,850
Capital Outlay	<u>12,485</u>	<u>57,000</u>	<u>67,000</u>
Total - Field Maintenance	431,263	464,345	491,865
TOURNAMENTS			
Personal Services	0	0	83,860
Adj current salaries mid year + proposed raise			1,580
Contractual	110,250	147,000	50,000
Commodities		0	10,000
Total - Tournaments	110,250	147,000	145,440
TOTAL FIELD SPORTS OPERATIONS	541,513	611,345	637,305

ADMINISTRATION			
Contractual	865,837	885,300	885,300
Commodities	241	300	300
Payment for Expo Center	0	0	0
Aquatics Park (to be reimbursed)	-288,333		

Transfer to Depreciation & Replacement Fund	345,000	345,000	345,000
Series A & B - Debt Service (SEC)	2,606,998	2,610,000	2,490,000
Series A 2015 - Debt Service (Water Park)	537,542	695,000	695,000
Transfer to Reserve for 2015 Series A	694,790		
Other Payments	<u>800</u>	<u>2,000</u>	<u>2,000</u>
TOTAL - ADMINISTRATION	4,762,876	4,537,600	4,417,600
MOTOR SPORTS			
Personal Services	8,878	10,800	10,800
Contractual	289,923	277,100	291,600
Commodities	9,002	20,000	12,500
Capital Outlay	5,764	12,000	25,000
Concessions	0	0	0
Reimbursed Expense	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL - MOTOR SPORTS OPERATIONS	313,566	319,900	339,900
SPECIAL EVENTS CENTERS			
Contractual	1,164,325	830,752	857,122
Insurance & Electrical	43,395	45,600	45,600
Capital Outlay	<u>150,506</u>	<u>150,000</u>	<u>150,000</u>
TOTAL - SPECIAL EVENTS CENTER	1,358,226	1,026,352	1,052,722
SALES TAX PROJECTS-FACILITIES MAINTENANCE			
Personal Services	11,210	16,150	16,150
Contractual	0	500	0
Commodities	4,478	<u>9,800</u>	<u>9,300</u>
TOTAL-FACILITIES MAINTENANCE	15,688	26,450	25,450
Outdoor Regional Aquatics Facility			
Contractual		<u>75,000</u>	397,315
Insurance			10,000
Improvements to Buildings			<u>12,685</u>
TOTAL-OUTDOOR REGIONAL AQUATICS FACILITY			420,000
TOTAL EXPENDITURES	6,991,869	6,521,647	6,892,977
<i>Unreserved Fund Balance, December 31</i>	<i>2,164,596</i>	<i>1,804,949</i>	<i>1,290,472</i>

SALES TAX FUND-DEPRECIATION & REPLACEMENT

Sales Tax Fund-Depreciation & Replacement	2015 Actual	2016 Budget or Estimate	2017 Budget
<i>Unreserved Fund Balance, January 1</i>	4,646,184	4,991,184	2,936,184
Revenues:			
Transfer from Other Funds	345,000	345,000	345,000
TOTAL RECEIPTS	345,000	345,000	345,000
RESOURCES AVAILABLE	4,991,184	5,336,184	3,281,184
Expenditures:			
Capital Outlay	0	2,400,000	1,000,000
TOTAL EXPENDITURES	0	2,400,000	1,000,000
<i>Unreserved Fund Balance, December 31</i>	4,991,184	2,936,184	2,281,184

ST FUND - ORGANIZATIONAL FUNDING

ST - ORGANIZATIONAL FUNDING	2015 Actual	2016 Budget or Estimate	2017 Budget
<i>Unreserved Fund Balance, January 1</i>	116,184	198,130	187,880
Revenues:			
Non-Govt Grants	90000		
Sale of Labor and Material	0		
Transfer from CVB		85,430	85,430
Transfer from Other Funds	777,000	710,000	710,000
TOTAL RECEIPTS	867,000	795,430	795,430
RESOURCES AVAILABLE	983,184	993,560	983,310
Expenditures			
Personal Services	73,539	87,580	81,445
Adj current salaries mid year + proposed raise			2,190
Contractual	665,503	713,600	713,600
Commodities	46,012	2,500	2,500
Capital Outlay	0	2,000	0
TOTAL EXPENDITURES	785,054	805,680	799,735
<i>Unreserved Fund Balance, December 31</i>	198,130	187,880	183,575

Sales Tax Projects-Events Fund

Sales Tax Projects-Events Fund	2015 Actual	2016 Budget or Estimate	2017 Budget
<i>Unreserved Fund Balance, January 1</i>	155,066	104,562	
Revenues:			
Contributions & Donations	69,496		
Transfer from Other Funds			
TOTAL RECEIPTS	69,496	0	0
RESOURCES AVAILABLE	224,562		
Expenditures			
Contractual	120,000		0
Capital Expenditures	0		
TOTAL EXPENDITURES	120,000	0	0
<i>Unreserved Fund Balance, December 31</i>	104,562		

Water Park Construction Fund

Water Park Construction	2015 Actual	2016 Budget or Estimate	2017 Budget
<i>Unreserved Fund Balance, January 1</i>	204,369	7,804,512	
Revenues:			
Interest			
Bond Proceeds	10,000,000		
TOTAL RECEIPTS	10,000,000	0	0
RESOURCES AVAILABLE	10,204,369		
Expenditures			
Engineering & Design	24,292		
Contractual	7,671		
Commodities	260		
Capital Expenditures	7,772,289		0
Cost of Issuance	0		
TOTAL EXPENDITURES	7,804,512	0	0
<i>Unreserved Fund Balance, December 31</i>	<i>2,399,857</i>		

DEBT SERVICE ACCOUNT

ACCOUNT DESCRIPTION

In June of 1998, two series of Revenue Bonds were issued to fund the construction of projects voted on by the citizens of Dodge City. Series A was issued in the amount of \$6,000,000 was issued to fund the construction of a fourplex softball complex, updates to the Cavalier Field baseball complex located behind Sheridan Activity Center, construction of soccer fields, addition of air-conditioning and mechanical and other updates to the Civic Center and updates to other baseball/softball fields in the community. Construction is complete on all of these projects. The Series A Revenue Bonds were paid off early when the new revenue bonds to fund the Special Events Center were issued.

Construction of the Motor Sports Complex was completed in 2000 and the bonds issued for financing the project were paid off in 2008.

New Revenue Bonds were issued in 2009 to fund the Special Events Center. The Revenue Bond was issued in the amount of \$40,300,000. A reserve fund and debt service fund was required to be set up.

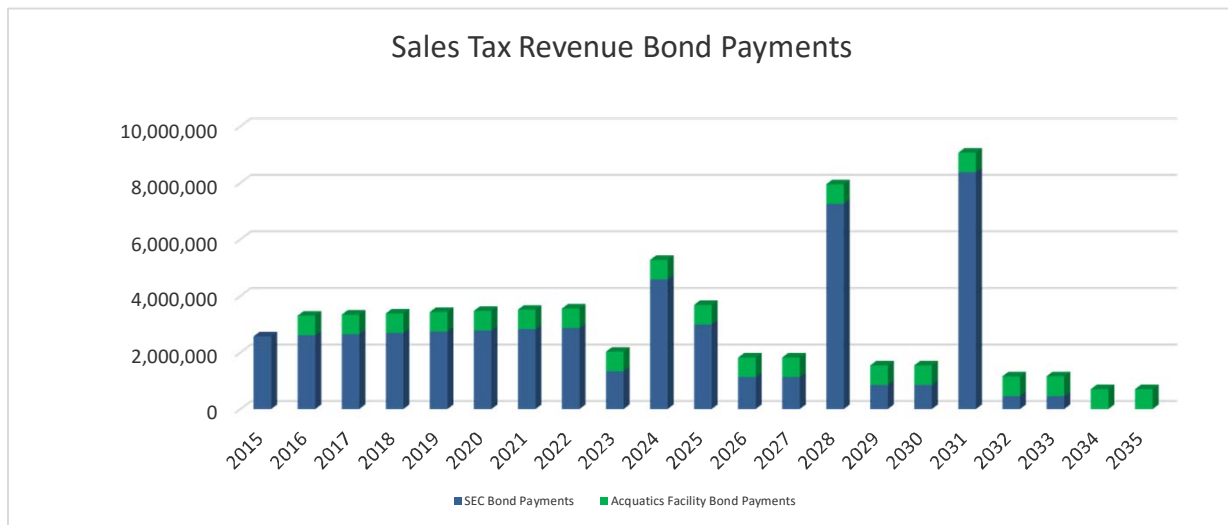
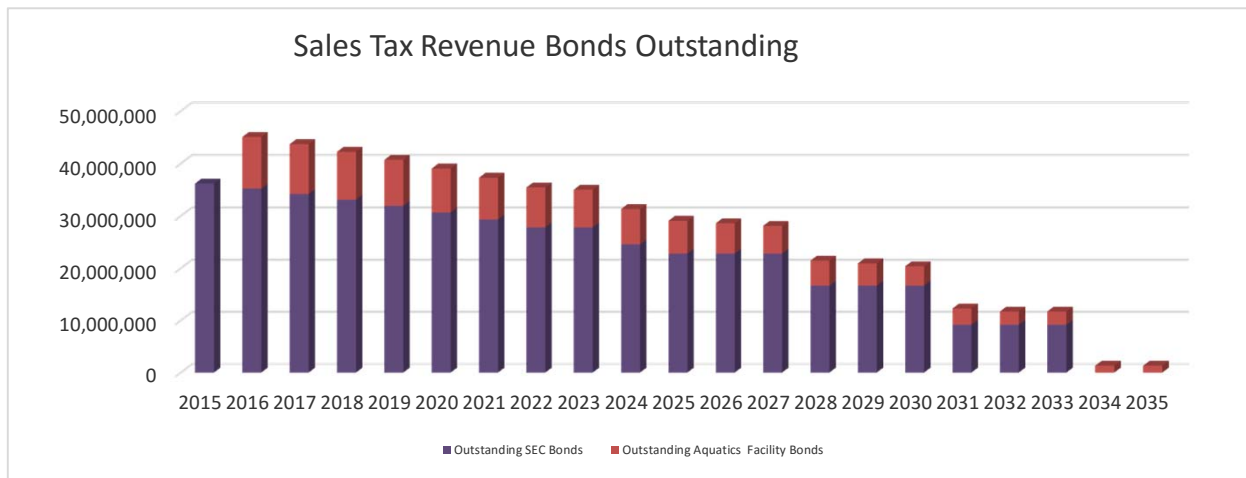
This account services the payment of annual principal and interest payments for those revenue bonds.

SEC Revenue Bond Fund	2015 Actual	2016 Budget or Estimate	2017 Budget
<i>Reserve for Debt Service</i>	1,098,008	1,169,775	
<i>Bond Reserve</i>	3,353,952	3,458,846	
Revenues:		Non Budgeted	
Investment Earnings	92,739	Fund	
Transfer from Other Funds	2,640,164		
TOTAL RECEIPTS	2,732,903	0	0
RESOURCES AVAILABLE	7,184,863		
Expenditures			
Debt - Principal	890,000		
Debt-Interest	1,666,242		
Debt Service Fees	0		
TOTAL EXPENDITURES	2,556,242	0	0
<i>Reserved Fund Balance, December 31</i>	<i>4,628,621</i>		

	2015 Actual	2016 Budget	2017 Budget
--	--------------------	--------------------	--------------------

Water Park Revenue Bond Fund		or Estimate	
Reserve for Debt Service	0	298,256	
Bond Reserve	0	694,326	
Revenues:			Non Budgeted Fund
Investment Earnings	-462		
Transfer from Other Funds (for Debt Serv Pmts)	537,542		
Transfer from Other Funds (for Reserve Fund)	694,790		
TOTAL RECEIPTS	1,231,871	0	0
RESOURCES AVAILABLE	1,231,871		
Expenditures			
Debt - Principal	0		
Debt-Interest	239,289		
Debt Service Fees	0		
TOTAL EXPENDITURES	239,289	0	0
Reserved Fund Balance, December 31	992,582		

The graphs depict the annual payments as well as the outstanding bond amounts in future years.



DEPOT

The City took over the operation of the Depot in 2015. Previously, the Depot received the funding from

the Sales Tax Project Fund "Organizational Funding" and the Depot Theater Company personnel operated the depot. The funding continues to come from the Sales Tax Project Fund and it was written into the Interlocal Agreement between the City and the County that the Depot would be a priority funding project. The City of Dodge City now operates the Depot.

Depot	2015 Actual	2016 Budget or Estimate	2017 Budget
<i>Unreserved Fund Balance, January 1</i>	<i>0</i>	<i>39,081</i>	<i>41,466</i>
Revenues:			
Transfer from Organizational Funding Account	250,000	250,000	250,000
TOTAL RECEIPTS	250,000	250,000	250,000
RESOURCES AVAILABLE	250,000	289,081	291,466
Expenditures			
Personal Services	40,347	46,315	51,845
Adj current salaries mid year + proposed raise	134,561		1,220
Contractual	25,210	129,000	129,500
Commodities	10,801	17,300	17,300
Capital Outlay		55,000	55,000
TOTAL EXPENDITURES	210,919	247,615	254,865
<i>Unreserved Fund Balance, December 31</i>	<i>39,081</i>	<i>41,466</i>	<i>36,601</i>

CFAB

PO Box 880 ☐ Dodge City KS 67801 ☐ Phone: 620/225-8100 ☐ Fax: 620/225-8144

Memorandum:

To: City Manager, City Commissioners, County Administrator and County Administrator

From: Community Facility Advisory Board

Date: November 1, 2016

Subject: *CFAB Recommendations for 2017 CFAB Organizational Funding*

Recommendation: The Community Facility Advisory Board (CFAB) recommends approval of the 2017 CFAB Organizational Funding Requests as submitted.

Background:

CFAB met on October 26, 2016 to review and make recommendations on the 2017 Organizational Funding Applications. The requests and recommendations for funding are follows:

2017 CFAB Organizational Funding Requests

Total Funding Available \$110,000

- Dodge City Area Arts Council: **\$14,375.00**
- Dodge City Roundup: **\$46,896.00**
- Dodge City Trail of Fame: **\$27,000.00**
- Ford County Historical: **\$14,275.00**
- Thunder on the Plains: **\$25,000.00**
- Young Guns Youth Rodeo: **\$36,910.00**

2017 CFAB Recommendations:

\$11,375.00

\$34,640.00

\$25,800.00

\$14,260.00

\$10,000.00

\$13,925.00

Total Requests:
\$164,456.00

CFAB Recommended Funding:
\$110,000

Detailed Description of CFAB Recommendations for Organizational Funding

1. \$11,375-Dodge City Area Arts Council- (\$4,275)Utilities and (\$7,100)Insurance
2. \$34,640- Roundup Rodeo-(\$11,900) Beer Stand Roof, (\$15,500)Contestant Payout and (\$7,240)for Power Supply for contract personnel and camper trailers
3. \$25,800-Dodge City Trail of Fame-(\$15,000)Contract Labor Charlie Meade, (\$10,800)Matt Dillon Statue
4. \$14,260- Ford Co. Historical Society- (\$10,850)Operations,(\$3,410)Matching funds for Heritage Trust Grant
5. \$13,925-Young Guns- (\$13,925) Operations for Expo rent, sound system, Secretary, Judges, EMT & tractor –City would pay Expo Center directly for Expo rent, sound system and tractor usage.
6. \$10,000-Thunder on the Plains-Air Show-These funds will be held by the City until deposits are needed or the event planning is finalized.

Total: \$ 110,000.00

Justification:

The CFAB recommendation is based on the amount of funding available.

Financial Considerations:

The total available funds for 2017 Organizational Funding is \$710,000. The City and County recommend as a priority per the Inter-local agreement an amount not to exceed \$600,000 for funding costs and expenses of the County owned Expo Center and the City owned Santa Fe Depot or other Master Tourism implementation projects. This total amount shall be allocated one-half to the County and one-half to the City.

In addition, any Kansas not-for-profit, tax exempt corporation, organization with its principal offices located in Ford County and the principal function of which is to promote and or/preserve the western heritage of Dodge City and Ford County, the promotion of tourism and attracting visitors and conventions to the area through the construction and/or maintenance of public facilities and or conducting public activities may submit a request for the remaining funds in the Organizational Funding account. The total amount of funding requests from these organizations for 2017 is **\$164,456.00**. Based on the funds available and funds requested, CFAB recommends funding in the amount of **\$110,000.00**.

Legal Considerations:

This recommendation meets the criteria set forth per the Inter-local Agreement.

Attachments:

Summary of 2017 Organizational Funding Requests

Memorandum:

To: City Manager, City Commissioners, County Administrator and County Administrator

From: CFAB

Date: November 1, 2016

Subject: Summary **Requests for 2017 CFAB Organizational Funding**

Summary of Individual Organizational Funding Requests:

Listed below is a summary of the individual Organizational Funding Requests. City Staff contacted each of the entities prior to the CFAB meeting to determine priorities for funding requests. The priorities are highlighted.

2017 CFAB Organizational Funding Requests

- Dodge City Area Arts Council: \$14,375.00
- Dodge City Roundup: 46,896.00
- Dodge City Trail of Fame: \$27,000.00
- Ford County Historical Society:\$14,275.00
- Thunder on the Plains \$25,000.00
- Young Guns Youth Rodeo: \$36,910.00

Total Requests: \$164,456.00

Total Funding Available: \$110,000.00

(Requests over allocated funding-54,456.00)

Summary of Individual Organizational Funding Requests:

Applicant: Dodge City Arts Council

Requested Grant Amount: \$14,375.00

Matching Funds: \$7,200.00

Total Project Costs: \$21,655.00

Proposed Project: (listed in order of priorities)

- \$4,275 Utilities
- \$7,100 Insurance
- \$3,000 Installation and concrete base for La Salsa Man

Applicant: Dodge City Roundup

Requested Grant Amount: \$46,896.00

Matching Funds: \$143,220.00

Total Project Cost: \$190,116.00

Proposed Projects: (listed in order of priorities)

- \$11,900 Beer Stand Roof
- \$15,500 Contestant Payout
- \$14,475 Power Supply for Contract Personnel and Camper Trailers
- \$5,021 Storage for Premium Seating

Applicant: Dodge City Trail of Fame

Requested Grant Amount: \$27,000.00

Matching Funds: \$20,832.00

Total Project Cost: \$64,050.00

Proposed Projects: (listed in order of priorities)

- \$15,000.00 Contract Labor for Special Deputy US Marshal Charlie Meade
- \$12,000.00-Matt Dillon Statue

Applicant: Ford County Historical Society

Requested Grant Amount: \$14,275.00

Matching Funds: \$14,000.00

Total Project Cost: \$28,275.00

Proposed Projects: (listed in order of priorities)

- \$10,850 Operations
- \$3,425 Matching Funding for Heritage Trust Fund Grant for Home of Stone Restoration

Applicant: Thunder on Plains

Requested Grant Amount: \$25,000.00

Matching Funds: \$0.00

Total Project Cost: \$68,000

Proposed Projects:

- \$25,000 to secure flight acts for air show.

Applicant: Young Guns Association

Requested Grant Amount: \$36,910.00

Matching Funds: \$110,950.00

Total Project Cost: \$147,610.00

Proposed Projects: (Operations is the Priority over equipment.)

- \$25,410.00-Operations (Costs below is per weekend/total of 5 weekends for youth events)
 - \$550 Building rent WSB Expo
 - \$4,000 Stalls
 - \$150 Sound System
 - \$500 Secretary
 - \$900 Judges
 - \$125 Insurance
 - \$300 EMT
 - \$260 Tractor
- \$2,985.00 Equipment Request
 - \$1285.00 Computer Program that figures points
 - \$1,500 Laser Eyes
 - \$200 Printer