

# **CITY COMMISSION MEETING AGENDA**

City Hall Commission Chambers

Monday, March 21, 2022

7:00 p.m.

MEETING #5207

**Public is welcome although seats are limited for social distancing; or you can view as follows:**

1. Watch live on our Facebook page at [www.facebook.com/cityofdodgecity](http://www.facebook.com/cityofdodgecity)

2. Or watch it on our Vimeo page at [www.vimeo.com/cityofdodgecity](http://www.vimeo.com/cityofdodgecity).

The meeting will be archived on both sites to be viewed after the live video has ended.

## **CALL TO ORDER**

## **ROLL CALL**

**INVOCATION BY** Pastor Brian Kimball of First Southern Baptist Church

## **PLEDGE OF ALLEGIANCE**

## **APPROVAL OF AGENDA**

## **PETITIONS & PROCLAMATIONS**

**VISITORS** (Limit of five minutes per individual and fifteen minutes per topic. Final action may be deferred until the next City Commission meeting unless an emergency situation does exist).

Boot Hill Museum Update

## **CONSENT CALENDAR**

1. Approval of City Commission Work Session Minutes, March 7, 2022.
2. Approval of City Commission Meeting Minutes, March 7, 2022.
3. Appropriation Ordinance No.6, March 21, 2022.
4. Cereal Malt Beverage License:
  - a. El Korita Restaurant, 2001 W. Wyatt Earp Blvd.
  - b. Kwik Shop #350762, 1811 Central Avenue.
  - c. Kwik Shop #350703, 1500 W. Wyatt Earp Blvd.
5. Approval of Change Order #2 Reroute Project, ST2009.

## **ORDINANCES & RESOLUTIONS**

**Resolution No. 2022-09:** A Resolution Establishing Fees and Rates for Water Utility Services for the City of Dodge City. Report by Nicole May, Finance Director.

**Resolution No. 2022-10:** A Resolution Establishing Fees and Rates for Sanitary Sewer Service for the City of Dodge City. Report by Nicole May, Finance Director.

**Resolution No. 2022-11:** A Resolution Establishing Fees and Rates for Solid Waste Collection Service in the City of Dodge City. Report by Nicole May, Finance Director.

**Resolution No. 2022-12:** A Resolution Establishing Fees and Rates for Storm Water Utility Service for the City of Dodge City. Report Nicole May, Finance Director.

## **UNFINISHED BUSINESS**

## **NEW BUSINESS**

1. Approval of Quotes for Spare Product Compressor, Product Motor, & Feed Motors for Warrior Project. Report by Ray Slattery, Director of Engineering.

## **OTHER BUSINESS**

## **STAFF REPORTS**

## **ADJOURNMENT**

# **CITY COMMISSION WORK SESSION MINUTES**

City Hall Commission Chambers

Monday, March 7, 2022

6:30 p.m.

**Public is welcome although seats are limited for social distancing; or you can view as follows:**

1. Watch live on our Facebook page at [www.facebook.com/cityofdodgecity](http://www.facebook.com/cityofdodgecity)

2. Or watch it on our Vimeo page at [www.vimeo.com/cityofdodgecity](http://www.vimeo.com/cityofdodgecity).

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## **CALL OR ORDER**

**ROLL CALL:** Mayor Kent Smoll reported absent, Vice Mayor Michael Burns, Commissioners Chuck Taylor, Joseph Nuci. Rick Sowers present.

## **WORK SESSION**

Corey Keller Director of Public Works gave a presentation on the Dodge City Regional Airport Terminal remodel and expansion projects and funding for a Spatial analysis, FAA Section 106 eligibility, and CATEX analysis.

## **ADJOURNMENT**

**Commissioner Joseph Nuci made a motion to adjourn the meeting. Commissioner Chuck Taylor seconded the motion, the motion carried 4 - 0.**

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

# **CITY COMMISSION MEETING MINUTES**

City Hall Commission Chambers

Monday, March 7, 2022

7:00 p.m.

MEETING #5206

**Public is welcome although seats are limited for social distancing; or you can view as follows:**

1. Watch live on our Facebook page at [www.facebook.com/cityofdodgecity](http://www.facebook.com/cityofdodgecity)
2. Or watch it on our Vimeo page at [www.vimeo.com/cityofdodgecity](http://www.vimeo.com/cityofdodgecity).

The meeting will be archived on both sites to be viewed after the live video has ended.

## **CALL TO ORDER**

**ROLL CALL** Mayor Kent Smoll reported absent, Vice Mayor Michael Burns, Commissioners Rick Sowers, Chuck Taylor, Joseph Nuci present.

## **INVOCATION**

## **PLEDGE OF ALLEGIANCE**

## **APPROVAL OF AGENDA**

Commissioner Michael Burns made a motion to add an executive session to the agenda. Commissioner Joseph Nuci moved, and Commissioner Rick Sowers seconded the motion to approve and add an executive session to the agenda. The motion carried 4 -0.

## **PETITIONS & PROCLAMATIONS**

Vice Mayor Michel Burns read the Youth Art Month Proclamation and declared March as Youth Art Month.

**VISITORS (Limit of five minutes per individual and fifteen minutes per topic. Final action may be deferred until the next City Commission meeting unless an emergency situation does exist).**

Melissa Vander Hamm gave an update on the Young Gun Rodeo and stated that the rodeo continues to bring more and more youth contestants that participate in the Young Guns Rodeo.

## **CONSENT CALENDAR**

1. Approval of City Commission Meeting Minutes, February 21, 2022.
2. Appropriation Ordinance No.5, March 7, 2022.
3. Cereal Malt Beverage License:
  - a. Provecho, 202 E. Fronview

4. Approval of Change Order #1 for the Event Center Concrete Repairs.

Commissioner Chuck Taylor made a motion to approve the consent calendar as presented. Commissioner Joseph Nuci seconded the motion. The motion carried 4 - 0.

#### **ORDINANCES & RESOLUTIONS**

**Charter Ordinance No. 43:** Commissioner Rick Sowers made a motion to repeal Charter Ordinance No. 42 and approve Charter Ordinance No. 43; a Charter Ordinance exempting the City of Dodge City, Kansas from the provisions of K.S.A. 64-101, et. Seq., providing substitute and additional provisions which relate to the naming of an official city newspaper and repealing any ordinance in conflict therewith. Commissioner Chuck Taylor seconded the motion. The motion carried 4 - 0.

#### **UNFINISHED BUSINESS**

#### **NEW BUSINESS**

1. Commissioner Joseph Nuci made a motion to approve to purchase from the ribbon board screens and associated hardware and software for the United Wireless Arena a sole source bid from Daktronics in the amount of \$1,474,49. Commissioner Rick Sowers seconded the motion. The motion carried 4 - 0.
2. Commissioner Rick Sowers moved to approve the scope of services with Burns and McDonnell in the amount not to exceed \$214,341.85 for the spatial analysis and section 106 eligibility evaluation. Commissioner Joseph Nuci seconded the motion. The motion carried 4 - 0.
3. Commissioner Rick Sowers moved to approve the slide restoration project for Long Branch Lagoon Water Park by Whitewater West Industries in the amount not to exceed 121,800. Commissioner Chuck Taylor seconded the motion. The motion carried 4 - 0.

#### **OTHER BUSINESS**

#### **STAFF REPORTS**

#### **EXECUTIVE SESSION**

At 7:50 pm Commissioner Rick Sowers moved that the city commission move into executive session pursuant to the confidential data relating to financial affairs of third parties, exception found in K.S.A. 75-4319 (b)(4). The justification for closing the meeting is to protect the privacy of the entities to be discussed per their request. The open meeting will resume in the City Commission Chambers in 15 minutes at 7:10 pm. Those who will be

included are City Commissioners, City Manager, Nick Hernandez. The Commission will not take action upon

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2022

City Commission Meeting

March 7,

returning to open session and prior to adjournment. Commissioner Joseph Nuci seconded the motion. The motion carried 4 - 0.

Open meeting reconvened at 8:11.

**ADJOURNMENT**

Commissioner Rick Sowers moved to adjourn the meeting. Commissioner Joseph Nuci seconded the motion. The motion carried 4-0.

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk



# Memorandum

**To:** Nick Hernandez, City Manager and City Commissioners  
**From:** Ray Slattery, PE, Director of Engineering Services  
**Date:** March 21, 2022  
**Subject:** Change Order #2, McCaustland Rd. #2 Reroute Project, ST 2009  
**Agenda Item:** Consent Calendar

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**Recommendation:** Approve Change Order #2 for the McCaustland Rd. #2 Reroute Project for a decrease in the amount of \$10,469.00.

**Background:** The McCaustland Rd. #2 Reroute Project was approved at the December 21, 2020 Commission Meeting. The start date was set for May 10, 2021, however the contractor incurred weather delays on other projects and was not able to start the project until June 7, 2021. The following items were adjusted or added to the project during the construction. Pavement Excavation was increase by 14 SY. Contractor Furnished Fill was deleted from the project. There was enough fill on site. 30" Standard Curb & Gutter was decreased by 46 LF. 30" Reverse Curb & Gutter was increased by 176 LF. 5" HMA Base Course increased by 11.39 Tons. 2" HMA Surface Course increase by 19.26 Tons. 8" PCC Pavement increased by 4 SY. 6" PCC Sidewalk increased by 7 SY. Connect to Existing RCB was deleted from the project as was the 18" RCP Storm Pipe. Flexamat decreased by 1 SY. Only 1 Construction Entrance was built. Temporary Seeding was deleted from the project. Permanent Seeding increased by 1 Ac. The 6" Crushed Concrete Sub-Grade was deleted from the project. 30" Standard Curb & Gutter was decreased by 144 LF at the back of Nor-Am's property. Flexamat was increase by 3 SY. The unit price for regrading the ditch was entered incorrectly in Change Order #1, the unit price is correct in Change Order #2. Backfill was required where excavation had already been done for Curb & Gutter that was removed from the project. Railroad Ties were installed instead of Curb & Gutter as a compromise with the adjacent property owner.

**Justification:** This change order pays for work required to complete the project.

**Financial Considerations:** Change Order #2 is for a decrease of \$10,469.00. Funding will be from General Obligation Bonds. Repayment of the bonds will come from AD Valorem Property Taxes collected on the Nor-Am development.

**Purpose/Mission:** The completion of this project aligns with the City's Core Value of Ongoing Improvement and Safety.

**Legal Considerations:** By approving the Change Order from APAC Kansas, Inc., Shears Division the contract dollar amount will be amended.

**Attachments:** Change Order #2

# CITY OF DODGE CITY

## Change Order

CONTRACT FOR: McCaustland Rd. 2 Reroute Project

PROJECT NUMBER: ST 2009

CONTRACTOR: APAC Kansas Inc., Shears Division

REQUEST NUMBER: 2

ITEM DESCRIPTION	UNIT	CONTRACT OR PREVIOUS QUANTITY	ADJUSTED QUANTITY	AMOUNT OF OVERRUN OR UNDERRUN	CONTRACT UNIT PRICE	NEW UNIT PRICE	DOLLAR AMOUNT OF CHANGE
<b>BASE BID</b>							
Pavement Excavation	SY	110	124	14	\$ 21.00		\$ 294.00
Contractor Furnished Fill	CY	125	0	-125	\$ 21.35		\$ (2,668.75)
30" Standrad Curb & Gutter	LF	1891	1845	-46	\$ 28.50		\$ (1,311.00)
30" Reverse Curb & Gutter	LF	1031	1207	176	\$ 28.50		\$ 5,016.00
5" HMA Base Course	Ton	1188	1199.39	11.39	\$ 86.00		\$ 979.54
2" HMA Surface Course	Ton	475	494.26	19.26	\$ 88.00		\$ 1,694.88
8" PCC Pavement	SY	306	310	4	\$ 75.00		\$ 300.00
6" PCC Sidewalk	SY	35	42	7	\$ 75.00		\$ 525.00
Connect to Existing RCB	Each	1	0	-1	\$ 11,000.00		\$ (11,000.00)
18" RCP Storm Pipe	LF	14	0	-14	\$ 187.00		\$ (2,618.00)
Flexamat	SY	36	35	-1	\$ 120.00		\$ (120.00)
Construction Entrance	Each	2	1	-1	\$ 2,835.00		\$ (2,835.00)
Temporary Seeding	Ac	1.3	0	-1.3	\$ 1,500.00		\$ (1,950.00)
Permanent Seeding	Ac	1.3	2.3	1.0	\$ 5,500.00		\$ 5,500.00
<b>BID ALTERNATE</b>							
6" Crushed Concrete Sub-Grade	SY	101	0	-101	\$ 34.00		\$ (3,434.00)
30" Standrad Curb & Gutter	LF	361	217	-144	\$ 28.50		\$ (4,104.00)
Flexamat	SY	54	57	3	\$ 87.00		\$ 261.00
Regrade a portion of the Drainage Ditch	LS	1	0	-1		\$ 9,300.00	\$ (9,300.00)
Regrade a portion of the Drainage Ditch	LS	0	1	1		\$ 9,335.00	\$ 9,335.00
Backfill Excavation made for Curb & Gutter	LS	0	1	1		\$ 3,405.96	\$ 3,405.96
Install Railroad Ties	LF	0	28.5	28.5		\$ 54.75	\$ 1,560.38
						<b>NET DECREASE</b>	<b>\$ (10,469.00)</b>

RECOMMENDED FOR APPROVAL:

This is to affirm that I have inspected this change in plans and construction and hereby agree to the quantities, unit prices, and amounts shown above.

\_\_\_\_\_  
Ray Slattery, P.E.  
Director of Engineering Services

Contractor: APAC Kansas Inc., Shears Division

\_\_\_\_\_  
Connie Marquez, City Clerk

\_\_\_\_\_  
Mayor or City Manager

By: \_\_\_\_\_





# Memorandum

**To:** Nick Hernandez, City Manager and City Commissioners  
**From:** Nicole May, Finance Director  
**Date:** March 14, 2022  
**Subject:** Utility Rates  
**Agenda Item:** Ordinances and Resolutions

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**Recommendation:** I recommend the approval of: Resolution No. 2022-09, setting fees for the water utility; Resolution No. 2022-10, setting fees for the sanitary sewer services; Resolution No. 2022-11, setting fees for solid waste collection; and Resolution No. 2022-12, setting fees for the storm water utility service for the City of Dodge City.

**Background:** In March of 1992, the City Commission adopted Ordinance No. 2997 that sets forth an annual review of utility rates. Rates for utility service are set by the City Commission through adoption of the appropriate ordinance. City Code requires the commission to review rates annually to ensure adequate income is received to cover operational maintenance, capital and debt requirements. At a minimum, the rates for each utility shall be adjusted by the amount of increase in the Consumer Price Index for all Urban Consumers (CPI-U). The CPI-U is tabulated by the Bureau of Labor Statistics. Information obtained indicates that the 5 year average for the CPI-U for water, sewer, and trash collection services for the year 2021 was 3.36%. From this figure, the City of Dodge City will base their increase for water, wastewater, solid waste services and stormwater for 2022. All rates and base fees will be increased by 3.36%. Both the Resolution establishing rates for water and the Resolution establishing rates for sanitary sewer include a section that allows the City to charge one and one half the rate for service outside the city limits. To date, the City has not charged the one and one half rate for services outside the city limits.

All fees including Industrial fees have been increased for the sanitary sewer fund. This will include the negotiated rates charged to National Beef, Nor-Am and Mid-America Washout.

**Justification:** The fee increases are part of an annual review of the fees to ensure adequate income is received to cover the costs of operation, capital and debt.

**Financial Considerations:** As the operational costs increase, the fees will keep pace to cover the costs of operations, debt payments and capital costs. We continue to make sure the wastewater revenues are adequate to cover future bond payments.

**Purpose/Mission:** Allowing continued and on-going improvements to the City's utility infrastructure.

**Legal Considerations:** None

**Attachments:** Resolutions

**RESOLUTION NO. 2022-09**

**A RESOLUTION ESTABLISHING FEES AND RATES FOR WATER UTILITY SERVICE FOR THE CITY OF DODGE CITY.**

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WHEREAS, for the peace, health, safety, and welfare of the citizens of Dodge City, it is deemed necessary for the City to provide water utility service to its citizens; and

WHEREAS, it is necessary for each and every resident using the water utility of Dodge City to pay a fair and equitable share of the cost of operation for said utility; and

WHEREAS, Chapter 15, Article I, Section 123 requires the rates for water usage by all residents of the City to be set annually by Commission Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Dodge City, Kansas, that the following shall be the fee schedule for Water Utility Service in Dodge City.

**Section 1:** REPEAL: Resolution 2021-16; adopted on the 21st day of June, 2021, is hereby repealed.

**Section 3:** RATES ESTABLISHED:

A. Fees for residents within the corporate limits of the City of Dodge City:

New Service Connection Fee	\$26.00
New service connection fee	\$52.00
After normal business hours, Saturdays, Sundays and Holidays	
Monthly Base Fee	\$ 9.50
Cost per thousand Gallons water	\$ 2.55
Kansas Water Protection fee	
Per thousand gallons water	\$ .032
Sales Tax for Commercial Accounts	
No Sales Tax on Residential Service	

B. Fees for the residents within the service area of the City of Wright shall be the same as those listed above, plus any additional fees that were established when the City of Wright was originally provided with water service through the City of Dodge City's Water Utility.

- C. Fees will be one and one half times outside the corporate limits of Dodge City or the area serviced by the Wright Improvement District.

**Section 4:** LATE FEE: All bills for utility services furnished by the City are payable as specified under Chapter 15, Article I, Section 124. Failure to pay the total utility bill on the required date will result in a charge equal to 10% of the bill.

**Section 5:** DELINQUENCY FEE: a delinquency fee of \$40.00 will be charged to the past due account if not paid by the reminder due date

**Section 6:** RESTORATION OF SERVICE AFTER DISCONTINUANCE: Should the utility services be discontinued for being delinquent as outlined in Chapter 15, Article 1, Section 127, service shall be restored upon the payment of all rates, charges, penalties, and delinquency fees due. An additional charge for restoring service on Saturdays, Sundays and holidays is \$15.00.

**Section 7:** A fee of \$25.00 shall be charged to shut off water service for repair.

**Section 8.** New utility service applications will be required to provide a current signed and dated lease agreement prior to utility service being granted. The lease agreement will have the current lessee's name that is applying for utility service plus the landlord's name, address and phone number. The lease agreement shall be signed by both parties with current dates. Copies of the lease agreement will be required. If the applicant is delinquent for prior utility services, all delinquent accounts shall be paid and current before utility services is granted.

**Section 9.** EFFECTIVE DATE: The rates specified hereinabove shall be come effective during the month of April, 2022 as appropriate and upon its adoption by the City Commission and publication in the official City newspaper.

PASSED BY THE GOVERNING BODY OF THE CITY OF DODGE CITY, KANSAS, this 21st day of March, 2022.

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Mayor

ATTEST:

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Connie Marquez, City Clerk

**RESOLUTION NO. 2022-10**

**A RESOLUTION ESTABLISHING FEES AND RATES FOR SANITARY SEWER SERVICE FOR THE CITY OF DODGE CITY.**

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WHEREAS, for the peace, health, safety, and welfare of the citizens of Dodge City, it is deemed necessary for the City to provide wastewater collection and treatment service to its citizens; and

WHEREAS, such wastewater collection and treatment services includes residential, commercial, and industrial users; and

WHEREAS, Federal Regulations require that all users pay a fair and equitable share of the collection of wastewater and for the costs of treatment plant construction, operation and maintenance, and replacement costs.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Dodge City, Kansas, that the following shall be the fee schedule for Sewer Service in Dodge City.

**Section 1:** REPEAL: Resolution 2021-13 adopted on the 21st day of June, 2021 is hereby repealed.

**Section 2:** SEWER USE FEES:

Sewer use fees to pay for the cost of collection and treatment of wastewater, for operation and maintenance of the wastewater collection and treatment system and for the cost of replacement of components of the system shall be established, as set forth herein below:

2.1 Residential Customers

Monthly Service charge	\$19.09
Monthly volume charge per 1,000 gallons	\$2.58

2.2 Mobile Home Parks served by master meter (s)

Monthly service charge	\$19.09
Master meter monthly accumulative reading, Q, multiplied by \$2.58 per 1,000 gallons	A= (Q) (2.58) (1000)
Total Bill =	T= \$19.09 + A

2.3 Commercial Customers with wastewater having strengths not exceeding 300 mg/1 of five day biological oxygen demand (BOD) or 700 mg/1 of total dissolved solids (TDS) per day:

Monthly service charge	\$18.09
Monthly volume charge per 1,000 gallons	\$2.58

2.4 Industrial Customers and Commercial Customers exceeding the BOD and TDS limits set forth in 2.3 hereinabove but not using the City sewer system:

Monthly service charge	\$19.09
Monthly volume charge per 1,000 gallons	\$2.58
Monthly 5 day BOD charge per lb.	\$0.1343
Monthly TDS charge, per lb.	\$0.0827

2.5 Industrial Customers and Commercial customers exceeding the BOD and TDS limits set forth in 2.3 hereinabove and who use the City sewer system shall pay both a monthly service charge, and a monthly volume and strength charge as specified:

Monthly service charge	\$19.09
Monthly volume charge	\$2.58
Monthly 5 day BOD charge per lb.	\$0.1343
Monthly TDS charge, per lb.	\$0.0827

The calculation of the strength charges for BOD and TDS shall be made as follows:

$$SBOD = V_s \times 8.34 \times CBOD \times BOD$$

$$STDS = V_s \times 8.34 \times CTDS \times TDS$$

$$ST = SBOD + STDS$$

Where:

SBOD shall be the strength charge attributable to 5 day biochemical demand

STDS shall be the strength charge attributable to the Total Dissolved Solids

$V_s$  shall be the wastewater volume in million gallons

8.34 shall be the weight of water, pounds per gallon

CBOD shall be the unit charge for 5 day Biochemical Oxygen Demand in dollars per pound

CTDS shall be the unit charge for Total Dissolved Solids in dollars per pound

BOD shall mean five day BOD in mg/l

TDS shall mean Total Dissolved Solids in mg/l

- 2.6 National Beef, which is an industrial customer, has negotiated the following rate to discharge a high volume of wastewater that may exceed the limits allowed for industrial customers. The rate is based on a daily discharge of wastewater regardless of flow.

Volume charge regardless of flow per month	\$1,438.71 per million gallons
BOD <sub>5</sub> > 2,889,866 lbs. per month	\$0.0371 per pound above parameter
TSS > 2,281,046 lbs. per month	\$0.0371 per pound above parameter
TDS > 1,521,238 lbs. per month	\$0.0371 per pound above parameter
O&G > 1,155,946 lbs. per month	\$0.0371 per pound above parameter

- 2.7 Mid-America Washout, which is an industrial customer, has negotiated the following rate to discharge a high volume of wastewater than may exceed the limits allowed for industrial customers. The rate structure is based on a daily discharge of 50,000 gallons of wastewater.

Volume charge if flow <= 1.5 million gallons per month	\$1,872.24 per million gallons
Volume charge if flow >1.5 million gallons per month	\$2,808.36 per million gallons
BOD > 25,020 lbs. per month	\$ 0.0664 per pound above parameter
TSS > 20,016 lbs. per month	\$ 0.0664 per pound above parameter
TDS > 13,448 lbs. per month	\$ 0.0664 per pound above parameter

- 2.8 Nor-Am Logistics South, LLC, which is an industrial customer, has negotiated the following rate to discharge a high volume of wastewater that may exceed the limits allowed for industrial customers. The rate is based on a daily discharge of wastewater regardless of flow.

Volume charge regardless of flow per month	\$1,438.71 per million gallons
BOD <sub>5</sub> > 2,889,866 lbs. per month	\$0.0371 per pound above parameter
TSS > 2,281,046 lbs. per month	\$0.0371 per pound above parameter
TDS > 1,521,238 lbs. per month	\$0.0371 per pound above parameter
O&G > 1,155,946 lbs. per month	\$0.0371 per pound above parameter

- 2.9 Fees will be one and one half times outside the corporate limits of Dodge City.

### 3.0 OTHER TYPES OF CONTRIBUTORS

Any person desiring to use the wastewater treatment system by transporting liquid matter to said system by a means other than through the sewer system may do so if the quantity, quality, type, and character of the liquid waste to be deposited in the system is of a type permitted under the

laws of the City, and consists solely of organic or biodegradable waste from septic tanks and cesspools.

Such fees shall be based on two factors, a flat fee designed to pay for testing and the cost of administration and billing and a volume charge.

To simplify the administration and accounting for the material dumped, the volume charge will be based on the total volume of the tank used, rather than a measurement of the actual volume of material in the tank. The OMI staff has the right to measure any tank to determine the volume if there is any question about the reported volume.

The septage disposal fee shall be as follows:

Flat fee for administration and testing	\$42.40
Volume charge	\$ 0.1816 per gallon

#### 4.0 EXTRA MONITORING FOR HIGH STRENGTH WASTES

When regulations require monitoring of wastewater from any user, whether for extra strength or for high discharges, that user shall pay a monitoring charge consisting of all costs for personnel, materials and equipment necessary to collect and analyze samples of the wastewater and shall also pay an additional administrative charge of 10% of the cost of collection and analysis.

5.0 EFFECTIVE DATE: The rates specified hereinabove shall be come effective during the month of April, 2022 as appropriate and upon its adoption by the City Commission and publication in the official City newspaper.

PASSED BY THE GOVERNING BODY OF THE CITY OF DODGE CITY, KANSAS, the 21st day of March, 2021.

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Mayor

ATTEST:

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Connie Marquez, City Clerk



## RESOLUTION NO. 2022-11

### A RESOLUTION ESTABLISHING FEES AND RATES FOR SOLID WASTE COLLECTION SERVICE IN THE CITY OF DODGE CITY

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WHEREAS, for the peace, health, safety, and welfare of the citizens of Dodge City, it is deemed necessary for the City to provide Solid Waste Collection service to its citizens; and

WHEREAS, such Solid Waste Collection services includes both scheduled and non-scheduled garbage, refuse and trash pickup and disposal, and;

WHEREAS, because of current Ford County Landfill regulations, yard waste must be separated from municipal solid waste, now requiring the City to make separate collections, and;

WHEREAS, it is necessary for each and every citizen of the City of Dodge City to pay a fair and equitable share of the cost of this Solid Waste Collection Service.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Dodge City, Kansas:

**Section 1:** REPEAL: Resolution 2021-14; adopted on the 21st day of July, 2021, is hereby repealed.

**Section 2:** SERVICE TO DWELLINGS:

2.1 Dwellings shall include all single family residences, duplexes, or two family dwellings. Fees for dwellings shall be \$19.76 per month per dwelling.

2.2 Multiple family dwellings shall be all residential buildings, except hotels or motels, having three (3) or more separate living units. Fees for multiple family dwellings shall be \$19.76 for the first dwelling unit and \$13.33 for each additional dwelling unit.

2.3 Special fees. In addition to the base rates provided herein above, special fees shall be charged in those cases where the Sanitation Department personnel shall be required to collect such items as refrigerators, stoves, furniture, etc., and large accumulations of trash or metal. In addition, trash placed by either the poly-kart or dumpster will also be subject to an additional charge.

2.4 Commercial rate. The commercial rate will apply to landlords, contractors, or any other type of business that would require pick up of large accumulations of trash

Special fees for some items are as follows:

<b>ITEM</b>	<b>FEE</b>
Refrigerators	\$5.00 plus any fee for disposal of compressor or refrigerant
Freezers	\$5.00 plus any fee for disposal of compressor or refrigerant
Air Conditioners	\$5.00 plus any fee for disposal of compressor or refrigerant
Stoves, dishwashers or other white goods	\$5.00 per item
Metal goods	\$5.00 per item
Furniture, mattresses, carpet, or other large household items	\$5.00 per item
Bagged or loose trash not in poly-kart or dumpster	\$2.50 per bag
Should there be more than three (3) items placed at curb for special pickup, these items will be considered as a bulky accumulation and subject to that charge.	
Trees and other large brush accumulations and other bulky large accumulations	Minimum of \$25.00 per load plus \$12.50 per hour plus landfill charges
Tree piles and other bulky items picked up by hand. (Alley Cleanup or Curbside)	Minimum \$12.50 up to 30 minutes additional \$25.00 for over 30 minutes. Landfill fees could also apply in some situations.
Late Pickup	A \$5.00 charge for pickup of items and karts not placed at the curb on the scheduled pick up day.
Roll Off Containers (residential use)	\$50.00 set fee plus landfill charges. Maximum use time five working days from set date. Set fees and landfill fees apply to every time the container is dumped.
Commercial Rates as follows:	
Roll Off Containers (commercial use)	\$100.00 set fee plus landfill charges Maximum use time five working days from set date. Set fees and landfill fees apply to every time the container is dumped.
Large accumulations of brush, loose or bagged household trash, and other bulky large accumulations	\$40.00 per load plus \$25.00 per hour plus landfill fees
Special Cleanup Fee	\$100.00 per hour equipment fee plus \$25.00 per hour staff fee plus landfill charges and any other costs associated to the cleanup

**Section 3.** SERVICE TO HOME OCCUPATIONS

Home occupations and similar activities, but not including child care facilities shall pay \$19.76 per month fee for the residence and shall also pay an additional \$19.76 per month fee for service to the home occupation.

**Section 4.** SPECIAL CONDITIONS

Any special conditions not included in the above rate schedule shall be determined by the Director of Public Works, subject to the approval of the Governing Body.

**Section 5.** DOWNTOWN SANITATION DISTRICT #1

Downtown Sanitation District #1 is defined as all commercial and or residential dwellings between the streets of 3<sup>rd</sup> Ave and Central Ave between Wyatt Earp Blvd. and Vine Streets. Any occupant of a commercial or residential dwelling that cannot provide proof of Solid Waste Collection services by any sanitation service provider whether commercial or residential shall be placed on the City of Dodge City Solid Waste Collection services. The occupant shall pay \$19.76 per month per dwelling.

**Section 6.** YARD WASTE

As the Ford County Landfill requires that all yard wastes be separated from solid waste and that all yard wastes cannot be bagged, the City of Dodge City requires all residents desiring to have their yard waste disposed of by the City shall rent a container, provided by the City, for a cost of \$3.10 per month. Residents may dispose of yard waste by bagging the waste. Bags may not weigh more than 40 lbs. when full. Crews will pick up the bags for \$1.00 per bag.

**Section 7.** RECYCLING FEE

A fee of \$2.67 per month will be charged to all utility customers, business and residential, for recycling and the handling and disposing of household hazardous wastes.

**Section 8.** EFFECTIVE DATE: The rates specified hereinabove shall be come effective during the month of April, 2022 as appropriate and upon its adoption by the City Commission and publication in the official City newspaper.

PASSED BY THE GOVERNING BODY OF THE CITY OF DODGE CITY, KANSAS, the 21st day of March, 2022.

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Mayor

ATTEST:

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Connie Marquez, City Clerk

**RESOLUTION NO. 2022-12**

**A RESOLUTION ESTABLISHING FEES AND RATES FOR STORM WATER  
UTILITY SERVICE FOR THE CITY OF DODGE CITY.**

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WHEREAS, for the peace, health, safety, and welfare of the citizens of Dodge City, it is deemed necessary for the City to provide Storm Water Utility Service to its citizens; and

WHEREAS, it is necessary for each and every resident of the City of Dodge City to pay a fair and equitable share of the cost of operation for said utility; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Dodge City, Kansas, that the following shall be the fee schedule for Storm Water Utility Service in Dodge City.

**Section 1:** REPEAL: Resolution 2021-15; adopted on the 21st day of June, 2021, is hereby repealed.

**Section 2:** RATES ESTABLISHED:

All properties are assessed \$1.45 per Drainage Unit per month. A Drainage Unit Has been established by Charter Ordinance No. 33.

**Section 3.** EFFECTIVE DATE: The rates specified hereinabove shall be come effective during the month of April, 2022 as appropriate and upon its adoption by the City Commission and publication in the official City newspaper.

PASSED BY THE GOVERNING BODY OF THE CITY OF DODGE CITY, KANSAS this the 21st day of March, 2022.

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Mayor

ATTEST:

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Connie Marquez, City Clerk



# Memorandum

**To:** Nick Hernandez, City Manager and City Commissioners  
**From:** Ray Slattery, PE, Director of Engineering Services  
**Date:** March 21, 2022  
**Subject:** Approve Quote for Spare Product Compressor, Product Motor, & Feed Motors for Warrior Project  
**Agenda Item:** New Business

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**Recommendation:** Approve the quote for spare Product Compressor, Product Electric Motor, and two Feed Electric Motors as follows;

- Guild Associates, Inc. for the spare Product Compressor in the amount of \$174,483.54.
- JCI Industries, Inc. for the spare Product Motor in the amount of \$24,980.00.
- JCI Industries, Inc. for two spare Feed motors in the amount of \$76,868.00 (\$38,434.00 each)

For a grand total of \$276,331.54. If you so choose to purchase only one feed motor, the total would be \$237,897.54.

**Background:** In the past the Warrior Project has experienced a considerable amount of down time due to the failure of the product compressor and feed motor. We have made the decision to purchase a "spare" of the large critical components that have long lead times so that the plant is not shut down for extended periods. Lead times can be extensive, like in the case the Product Compressor, which has a lead time of 15-16 weeks. The Feed Motor has a lead time of 18 weeks and the Product Motor has a lead time of 4 weeks. On average, we experience consider the loss of revenue to be approximately \$10,000 a day.

You may recall in late August of 2021, the Feed Motor failed and was not able to be rebuilt. We found out that this motor had been discontinued and was obsolete. JCI Industries was able locate the same model electric motor and this motor was purchased in September. JCI Industries rebuilt the motor and it was placed into service. Since the current Feed Motor is obsolete, the new motor will need to have conversion base plate and modified coupler. Which are included in the estimate. We do have two options; we can purchase one new motor and keep the current rebuilt motor. This entails installing the new base plate and couple anytime we change from the current motor to the new spare motor, or we can purchase two new motors and install the base plat and coupler once. The current rebuilt motor could be sold to recover some funds for the project. By purchasing two new motors it will make the conversion easier when the motors have to be swapped.

With the purchase of these components we will have spares for all the major motors and compressors. Jacobs has also purchased or have on order spare valves, some of the smaller electric motors, and a few other critical parts through their operations budget.

**Justification:** By purchasing these spare components, we will be able to keep the Warrior Project operational in the event the existing components fail. This will ensure that the City will continue produce bio-gas and generate revenue. This will also allow the City to meet our contractual obligations to provide bio-gas to our contract buyers.

**Financial Considerations:** Payment for the compressor and motors will not be needed until delivery of the compressors. As mentioned earlier, there is a 15-16 week lead time on the compressor, 18 weeks for the 600 hp feed motor, and 4 weeks for the 350 hp product motor. Payment will come from the depreciation fund of the Warrior Project.

**Purpose/Mission:** This project aligns with the City's Core Value of "Ongoing Improvement" and "Working Towards Excellence". Together we endeavor to provide an alternate source of revenue for the City along with our goal of good steward ship of our resources.

**Legal Considerations:** None

**Attachments:** Quotes from Guild Associates, Inc. and JCI Industries, Inc.



JCI Industries, Inc.  
 1161 SE Hamblen Rd.  
 Lee's Summit, MO 64081  
 Tel: 816-525-3320

[www.jciind.com](http://www.jciind.com)

Wednesday, January 12, 2022

Jacobs / CH2M Hill  
 c/o City of Dodge City, KS  
 100 McCaustland Rd 1  
 Dodge City, KS 67801

**Attention:** Cody Woods  
**Subject:** TECO EPF6004 600HP Motor  
**Quotation #:** 0779827869DTL Rev 2

Item	Description	Qty	Unit Price	Subtotal
1.00	<b>TECO EPF6004 600HP Motor</b> TEFC, 460V, 60Hz, 1800 RPM, Horizontal Footed Motor, Premium Efficient IP55, Severe duty SF 1.15 on sine wave 120V Space Heaters, Winding RTDs (2 per phase), Bearing RTD's Insulated NDE Bearing 5011B Frame (5808B to 5011B conversion base included) Woods 14SX378 Coupling Flange (Coupling half to match existing; Different bore size)  <i>Spare motor for existing TECO Model E6004 600HP Motor (Obsolete)</i>	2	\$38,434.00	\$76,868.00

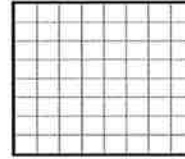
*Daren Teghtmeyer*

*Mike Davis*

Daren Teghtmeyer  
 Regional Operations Manager

Mike Davis  
 Account Executive

Terms & Conditions	
<b>Lead Time</b> 18 Weeks	<b>Payment Terms</b> Net 30
<b>Shipping Method</b> Best Way	<b>Shipping Terms</b> Prepaid and Added to Invoice
Due to current market conditions, please confirm pricing at point of order	



**Guild Associates, Inc.**  
 5750 Shier-Rings Road  
 Dublin, OH 43016  
 Phone: (614) 798-8215  
 Fax: (614) 798-1972

**QUOTE**

**DATE: 1/31/22**  
**TO:**  
 Jacobs  
 ATTN: Cody Woods  
 (620) 339-1099  
[Cody.woods@jacobs.com](mailto:Cody.woods@jacobs.com)

**QUOTE # 2022-043**  
**FROM:**  
 Travis Puchalski  
 Guild Associates, Inc.  
 937-216-4050  
[service@guildassociates.com](mailto:service@guildassociates.com)

Quote Expiration: 30 Days

Terms: Net 30

Guild Associates is pleased to provide this quote for your consideration.

LINE #	TAG #	DESCRIPTION	QTY	UOM	PRICE/UOM	EXT PRICE	LEAD TIME
1	C-510A	COMPRESSOR, RECIPICATING, FRAME ASSY, JGJ/2: 8.375RJ, 5.125RJ	1	EA	\$174,483.54	\$174,483.54	15-16 WKS
		CREDIT CARD PROCESSING FEE (IF APPLICABLE), 5%	0	EA		\$0.00	
<b>TOTAL</b>						<b>\$174,483.54</b>	

Shipping and handling charges for standard ground shipping is included in total.

[Please email the purchase order to mailto:service@guildassociates.com](mailto:service@guildassociates.com). Please reference this quote number on your purchase order.

Guild accepts credit card (Master Card, VISA, and American Express), check, or wire transfer for the payment. For credit card payment please call Diana Spurgeon, at (614-652-6527) with the information. A 5% fee will be added to each credit card purchase.

If payment by check, the order will be placed after the check clears the bank. Please reference this quote number on your payment.

Wire transfer account information: ACH TO: FBC Bank, a division of CNB Bank.

Routing # 031306278

ACCT # 1306781899

Contact Guild's Service Center for all service requests.

Guild offers a complete service portfolio for: service, spare parts, warranty service, and technical support. Guild service is not limited to equipment manufactured by Guild.

E-mail: [service@guildassociates.com](mailto:service@guildassociates.com)

Service Center Link available at: [http://www.guildassociates.com/gas\\_processing\\_service](http://www.guildassociates.com/gas_processing_service)





JCI Industries, Inc.  
1110 S. 14th Ave.  
Dodge City, KS 67801  
Tel: 620-408-9500

[www.jciind.com](http://www.jciind.com)

Thursday, January 13, 2022

Quote #: 0790006946E\_N

Item	Description	Qty	Unit Price	Subtotal
1.00	<b>Teco EPY3504 350 HP 1800 RPM 449TY TEFC</b> EPY3504 350HP w/ Modifications -- in stock currently. Lead time is to make modifications and ship -SPACE HEATER WITH AUX BOX (120V) -STATOR WINDING RTDS 2 PER PHASE WITH AUX BOX (100 ohm Platinum) -BEARING RTDS 1 PER BEARING (Both Ends - DUAL elem) -PROVISIONS FOR VERTICAL JACKING -GROUNDING PROVISIONS ON FRAME (F1 DE/F2 NDE) -SPECIAL PAINT COLOR - RAL7040 WINDOW GRAY Notes: Horizontal Footed Motor. IP55. Premium Efficient and also High Efficiency Severe duty. 4140 AISI Steel Shaft , Keyless. F1 Mounted Main Lead Box Class F Insulation with Class B Rise @ SF 1.0, and Class F Rise at SF 1.15. CSA Class I, Div 2, Groups B,C,D. - see comments for temp code CSA Class II, Div 2, Groups F & G. UL Recognized, CSA Approved, and CE Marked. Inverter duty, 20:1 VT, 10:1 CT. SF 1.0 on a VFD.	1	\$24,980.00	\$24,980.00

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Subtotal	\$24,980.00
<b>Total</b>	<b>\$24,980.00</b>

<b>Lead Time</b> 4 Weeks After Receiving Order	<b>Payment Terms</b> Net 30
<b>Shipping Method</b> Best Way	<b>Shipping Terms</b> Prepaid and Added to Invoice
<b>F.O.B.</b> Warehouse	Due to current market conditions, please confirm pricing at point of order.