



Additions

Site Address: _____ Best Time to Call: _____ AM/PM - _____ AM/PM

Building Owner: _____ Phone #: _____

Owner Mailing Address: _____ City: _____ State: _____

Project Description: _____

Licensed Contractor: _____

Licensed Plumber: _____

Licensed Electrician: _____

Licensed Mechanical: _____

Type of construction

Conventional (wood) Engineered (steel) Concrete

Other (explain) _____

Building Area

Addition _____ Sq Ft

Call 1-800-344-7233 or 811 For Utility Locates

Dig Safe Ticket # _____

Valuation: \$ _____

Applicant Signature: _____ Date: _____

DO NOT WRITE IN THIS BOX. FOR OFFICE USE ONLY

Application received by _____ Date _____

Items required:
 Site Plan ___ Floor Plan ___ Legal Description ___ Building Guide ___

Zoning: Zone ___ Flood Plain ___ Approved ___ Initial ___ Date ___

Inspections: NRP ___ RHID ___ Approved ___ Initial ___ Date ___

Permit No: _____ **Permit Fee:** \$ _____

Notes:

Have Questions Regarding this Application?
Contact the Dodge City Development Services and Inspections Department
806 N. 2nd Ave **Phone: 620-225-8105**

Single Family Residential Addition

This handout addresses the frequently asked questions regarding the processes of constructing a single family residential addition.

At least four completed documents must be provided to apply for a building permit:

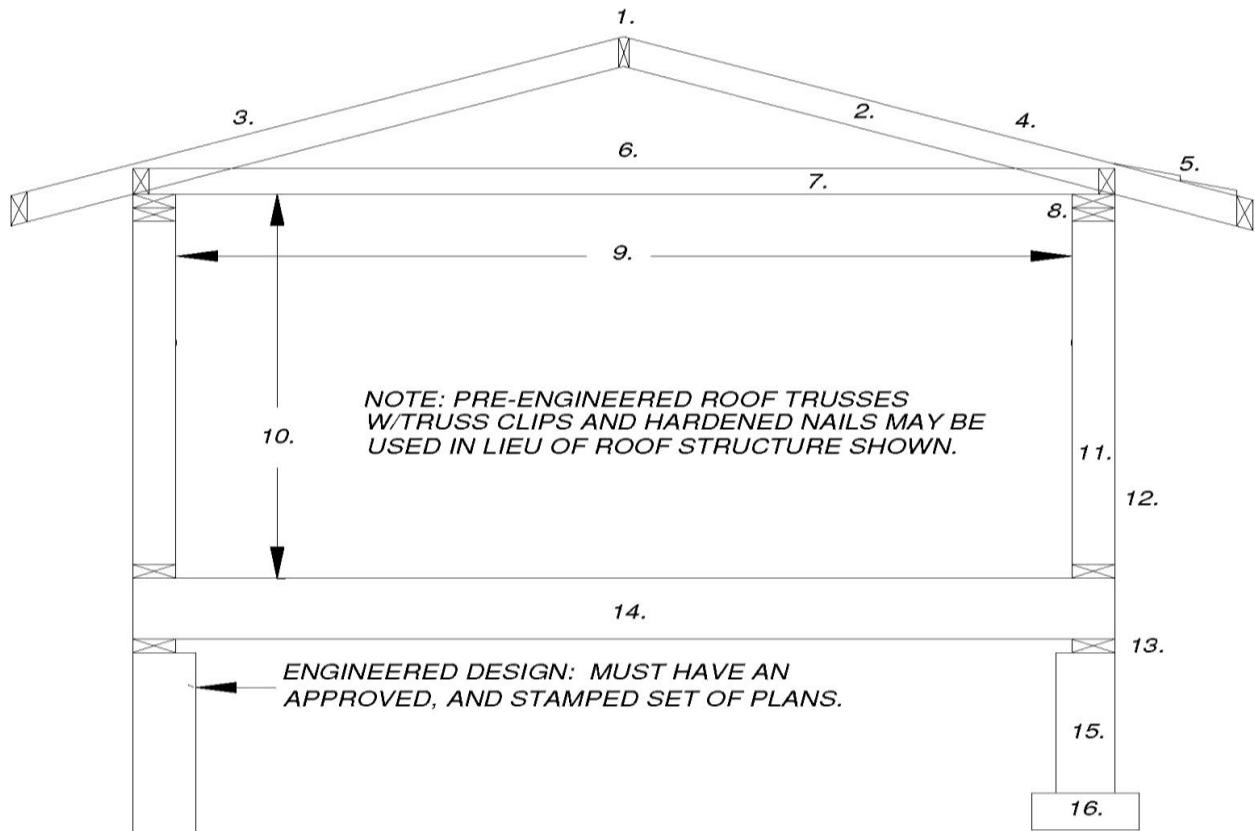
- 1. Complete this Building Guide** by filling in the blanks on page two indicating which construction details will be used. See page 2.
 - 2. Provide a Separate Site Plan** showing dimensions of your project or addition and its relationship to existing buildings or structures on the property. Show all easements and the distance to the existing property lines. See example on page 3.
 - 3. Provide a Floor Plan.** See example on page 4.
 - 4. Fill out the Building Permit Application.** The majority of the permit applications are processed with little delay. The submitted documents will help determine if the project is in compliance with building safety codes, zoning ordinances and other applicable laws.
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Residential Additions

Please fill in the blanks below as accurately as possible to assure code compliance

- | | | |
|---|--|---|
| <p>1. Ridge Board Size
_____</p> | <p>7. Ceiling Joist Size & Spacing
_____</p> | <p>12. Wall Sheathing Type/Size
_____</p> |
| <p>2. Rafter Size & Spacing
_____</p> | <p>8. Double Top Plate Size
_____</p> | <p>13. Sill Plate Size
_____</p> |
| <p>3. Sheathing Type/Size
_____</p> | <p>9. Joist Span
_____</p> | <p>14. Floor Joist Size and Spacing
_____</p> |
| <p>4. Underlayment Type
_____</p> | <p>10. Ceiling Height
_____</p> | <p>15. Foundation Wall Width
_____</p> |
| <p>5. Roof Covering
_____</p> | <p>11. Stud Size & Spacing
_____</p> | <p>16. Footing Size
_____</p> |
| <p>6. Ceiling Insulation
_____</p> | | |

All wood in contact with concrete is to be treated lumber



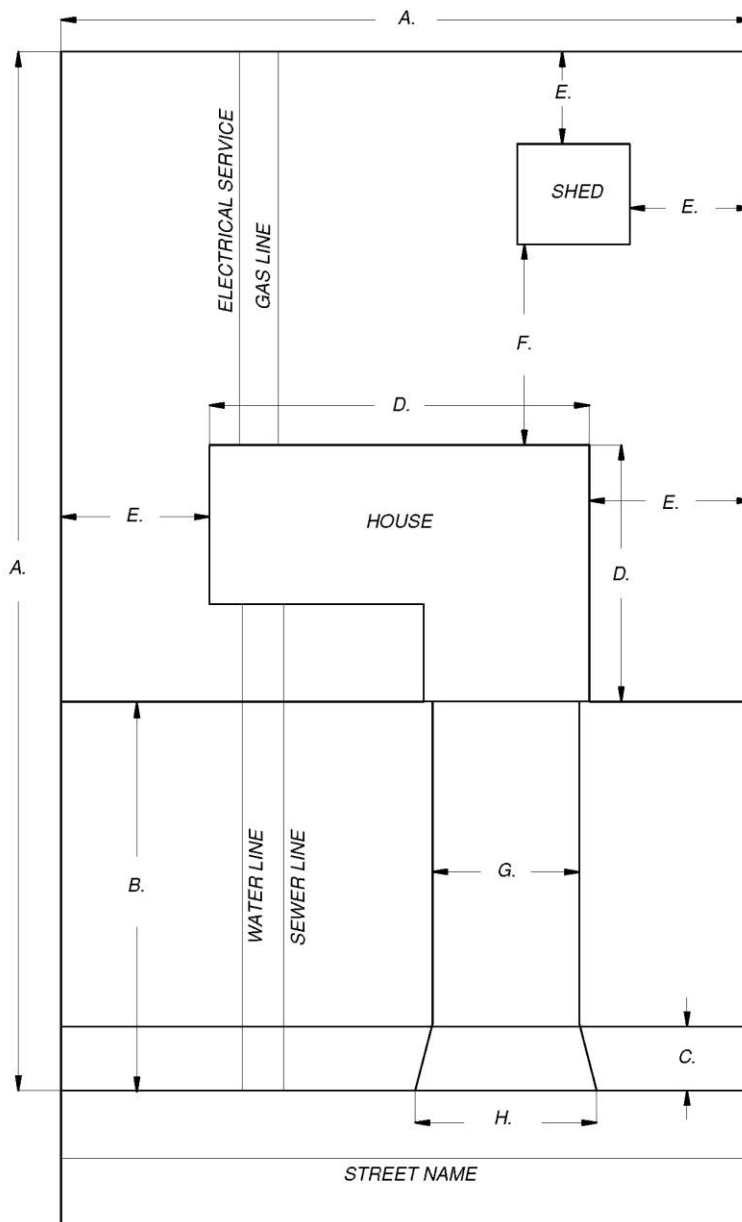
**Be sure all of the items below are shown on your completed site plan drawing.
Give measurements as accurately as possible to assure code compliance.**

- A. Property Line dimensions
- B. Minimum Building Setback
- C. Property Line to the Back of the Curb
- D. Dimensions of the Main Structure
- E. Distance between accessory structure and property lines
- F. Distance between the Main and Accessory Structures.
- G. Driveway width Driveway Open Curb Width

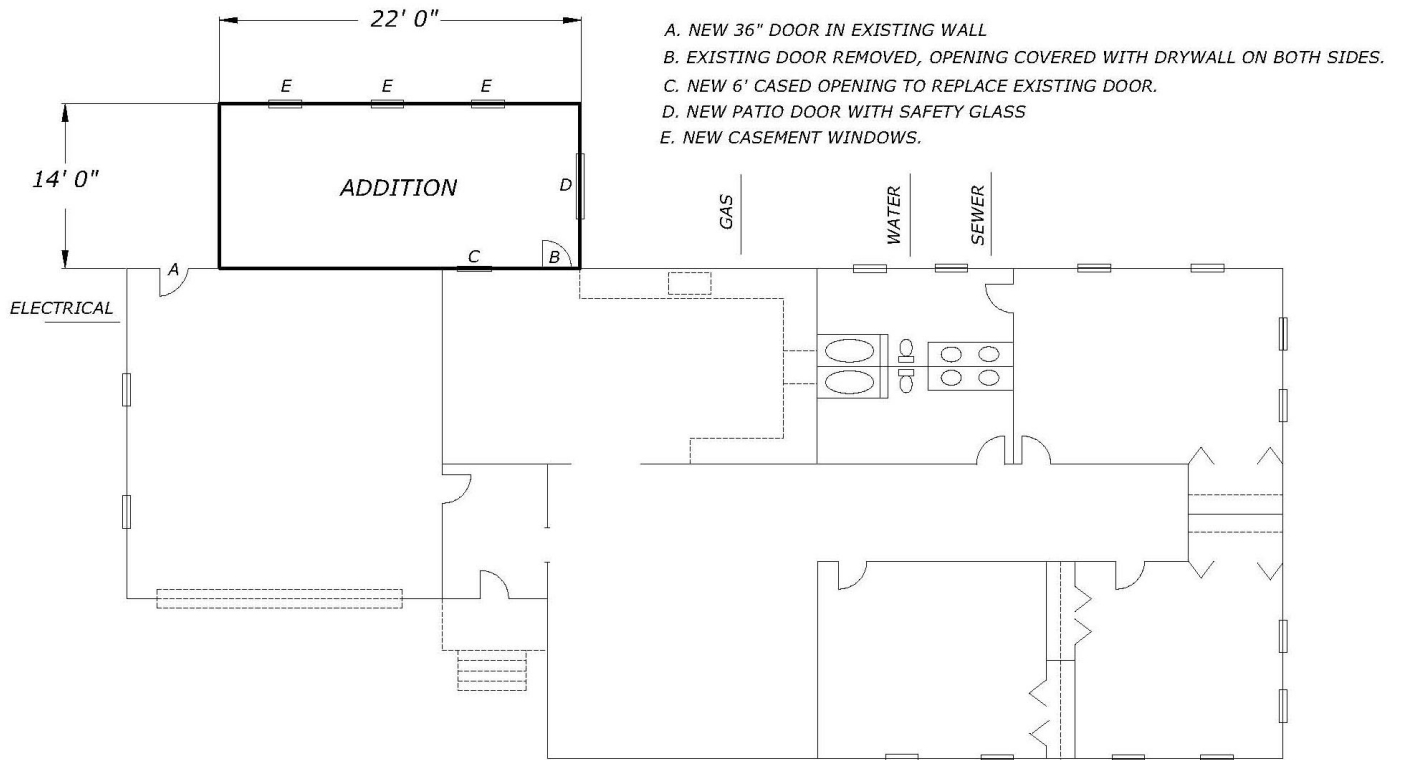
**Show all utility lines and services as shown below.*

**Label all structures on the property. (house, shed, garage, etc)*

**Example
Site plan:**



Example Floor Plan:



Floor Plan

Smoke Detectors- Always remember to add an important safety tool to your home. At least one on every level of your home, one in each bedroom, and one in the immediate areas outside bedrooms are required.

Egress Windows must be installed in each sleeping room. Basement window wells need to be compliant with egress regulations.

Landings are required at exterior doors. The landing may be as much as eight inches below the floor of the room but it must be 3'x3'. There is no limit to how large it can be.

Safety Glass is required at specific locations. Check with your inspections department at the time of plan review.

Heat and insulation are required in all habitable rooms. Show how the addition will be heated on the plan.

Electrical Code

Existing electrical services may require an upgrade or relocation. Indicate the size of your electrical service if known (the number on the main service) on your plan. This helps determine if an upgrade is needed before construction begins.