



Decks & Porches

Site Address: _____ Best Time to Call: _____ AM/PM - _____ AM/PM

Building Owner: _____ Phone #: _____

Owner Mailing Address: _____ City: _____ State: _____

Project Description: _____

Licensed Contractor: _____

Licensed Plumber: _____

Licensed Electrician: _____

Licensed Mechanical: _____

Type of construction

Conventional (wood) Engineered (steel) Concrete

Other (explain) _____

Building Area

Deck/Porch Space _____ Sq Ft

Call 1-800-344-7233 or 811 For Utility Locates

Dig Safe Ticket # _____

Valuation: \$ _____

Applicant Signature: _____ Date: _____

DO NOT WRITE IN THIS BOX. FOR OFFICE USE ONLY	
Application received by _____ Date _____	
Items required:	
Site Plan _____	Floor Plan _____ Legal Description _____ Building Guide _____
Zoning: Zone _____ Flood Plain _____ Approved _____ Initial _____ Date _____	
Inspections: NRP _____ RHID _____ Approved _____ Initial _____ Date _____	
Permit No: _____	Permit Fee: \$ _____
Notes:	

Have Questions Regarding this Application?

Contact the Dodge City Development Services and Inspections Department

806 N. 2nd Ave

Phone: 620-225-8105

Decks and Porches

This handout addresses the frequently asked questions regarding the processes of constructing decks and porches.

At least three completed documents must be provided to apply for a building permit:

- 1. Complete this Building Guide** by filling in the blanks on pages two and three and indicating which construction details will be used. See pages 2 & 3
 - 2. Provide a Site Plan** showing dimensions of your project or addition and its relationship to existing buildings or structures on the property. Show all easements and the distance to the existing property lines. See example on page 4.
 - 3. Fill out the Building Permit Application.** The majority of the permit applications are processed with little delay. The submitted documents will help determine if the project is in compliance with building safety codes, zoning ordinances and other applicable laws.
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Decks and Porches

**Please fill in the blanks below as accurately as possible to assure code compliance
For Covered Decks or Patios please also fill out building guide on reverse side of
this page**

A. Footing Dimensions (example 8" diameter x 30" deep) _____

B. Post Size and Spacing (example 6"x6" @ 5' OC) _____

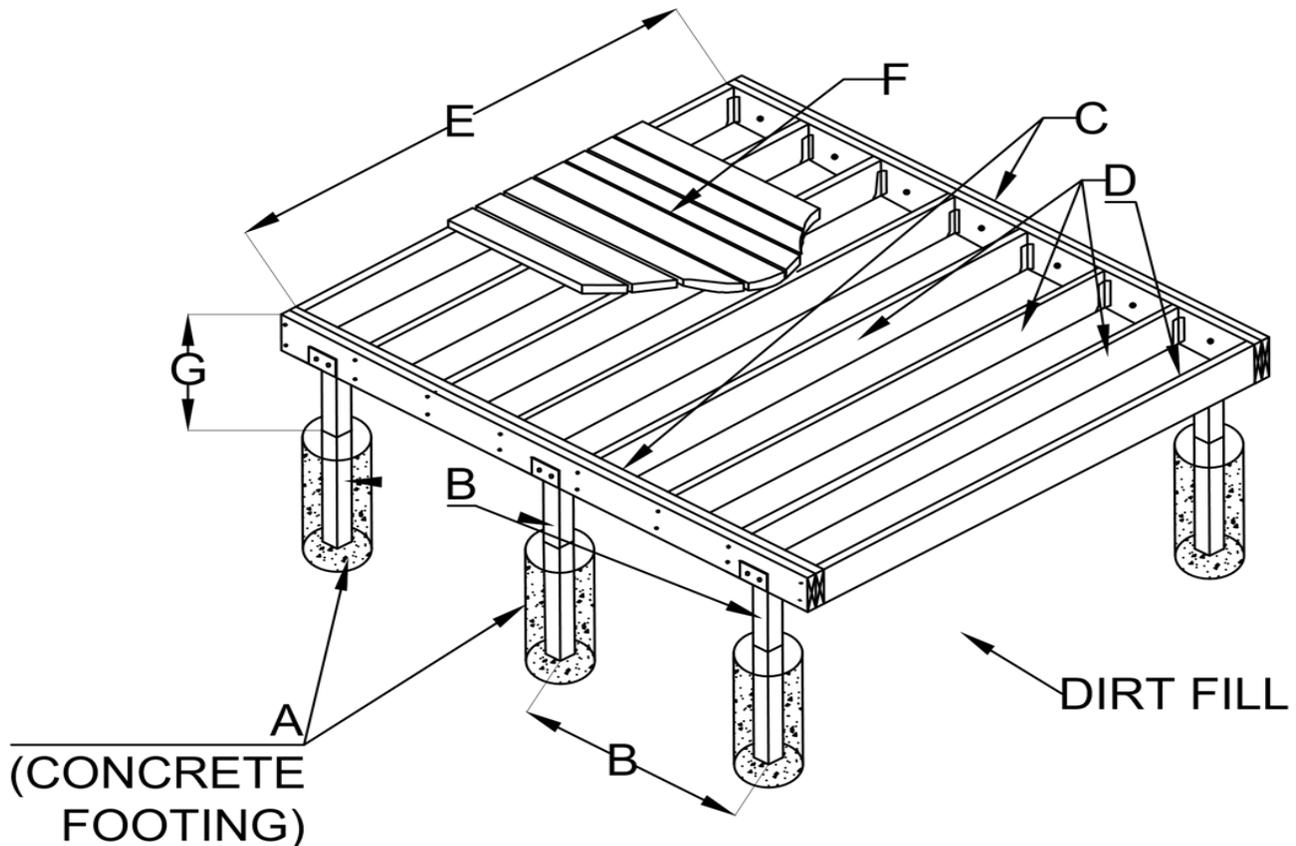
C. Beam Size (example (2) 2"x10") _____

D. Joist Size and Spacing (example 2"x8" @ 16" OC) _____

E. Joist Span (example 8'6") _____

F. Decking Material (example 2"x6"x10' treated) _____

G. Deck Height from Grade (example 42") _____



- All decks at or above 30" high from grade require guardrails
- All brackets, hangers, etc require manufacturer specified fasteners
- All wood to be weather resistant

Covered Decks and Porches

Please fill in the blanks below as accurately as possible to assure code compliance
Please fill out this page for Covered Decks or Patios

* If roof is not a single slope like shown on the example, please indicate roof style

A. Roof Covering (example: asphalt shingle/ metal roof panel) _____

B. Underlayment (example: 2 layers #15 Felt) _____

C. Sheathing (example: 7/16" OSB) _____

D. Rafter size and spacing (example: 2"x8" rafter 24" OC) _____

E. Beam Size (example: (2) 2"x10") _____

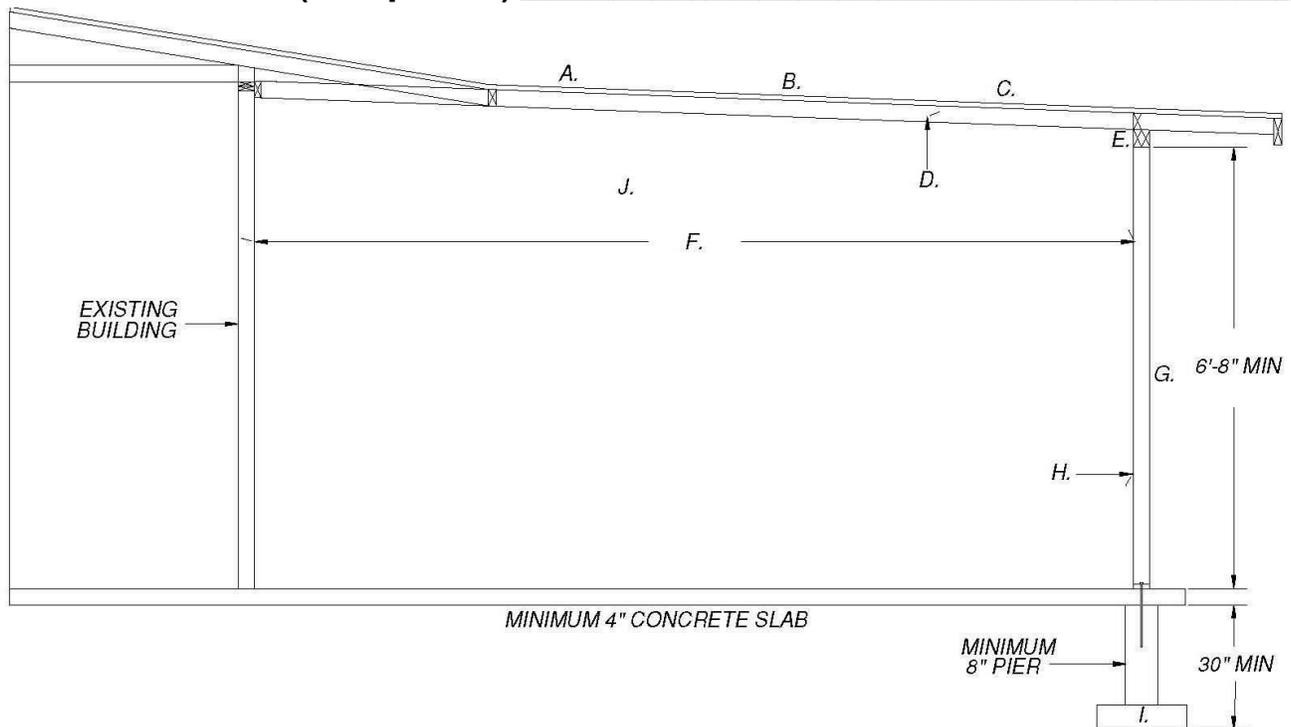
F. Rafter Span (example: 10'-3") _____

G. Height _____

H. Post size and Spacing (example: 6"x6" @ 5' OC) _____

I. Footing Dimensions (example 8" diameter x 30" deep) _____

Roof Pitch (example 4/12) _____



- Exterior stud walls will require a footing of minimum 8" width by 30" depth.
- All brackets, hangers, etc require manufacturer specified fasteners
- All wood to be weather resistant

**Be sure all of the items below are shown on your completed site plan drawing.
Give measurements as accurately as possible to assure code compliance.**

- A. Property Line Dimensions**
 - B. Minimum Building Setback**
 - C. Property Line to the Back of the Curb**
 - D. Dimensions of the Main Structure**
 - E. Distance Between Accessory Structure and Property Lines**
 - F. Distance Between the Main and Accessory Structures**
- Post Location and Spacing**

***Show all utility lines and services as shown below.**

***Label all structures on the property. (house, shed, garage, etc)**

Example
Site plan:

